

Council Meeting BUSINESS PAPER WEDNESDAY 15/01/2020

Meeting to be held commencing 6:30pm
In Council Chambers at 7 Bees Creek Road, Freds Pass

I flue

Daniel Fletcher, Chief Executive Officer

Any member of Council who may have a conflict of interest, or a possible conflict of interest in regard to any item of business to be discussed at a Council meeting or a Committee meeting should declare that conflict of interest to enable Council to manage the conflict and resolve it in accordance with its obligations under the Local Government Act and its policies regarding the same.



LITCHFIELD COUNCIL MEETING

Notice of Meeting to be held in the Council Chambers, Litchfield on Wednesday 15 January 2020 at 6:30pm

Daniel Fletcher
Chief Executive Officer

Number		Agenda Item	Page
1	Openi	ing of Meeting	1
2	Ackno	owledgement of Traditional Owners	1
3	Apolo	gies and Leave of Absence	1
4	Disclo	sures of Interest	1
5	Confir	mation of Minutes	1-8
6	Busin	ess Arising from the Minutes	
	6.1	Action List	9-12
7	Prese	ntations	13
8	Petitio	ons	13
9	Public	Questions	13
10	Accep	ting or Declining Late Items	13
11	Notice	es of Motion	13
12	Mayo	rs Report	
	12.1	Mayor's Report	14
13	Repor	ts from Council Appointed Representatives	15
14	Finan	ce Report	
	14.1	Litchfield Council Finance Report – December 2019	16-47
15	Office	ers Reports	48
	15.1	CEO Monthly Report	49-55
	15.2	Municipal Plan 2019-2020 Quarterly Performance Report – October to December 2019	56-73
	15.3	Recreation Reserve Leases and Funding Agreements	74-76
	15.4	Private Roads Policy	77-84

	15.5	Territory Natural Resources Management 2019 Conference	85-102
	15.6	National General Assembly of Local Government	103-104
	15.7	Local Government Strategy 2030	105-112
	15.8	Litchfield Council 2019 Community Survey	113-129
16	Comm	non Seal	130
17	Other	Business	130
18	Public	Questions	130
19	Confid	dential Items	130
	19.1	2020 Australia Day Award Recipients	
20	Close	of Meeting	130



LITCHFIELD COUNCIL MEETING

Wednesday 15 January 2020

1. Open of Meeting

Audio Disclaimer

An Audio recording of this meeting is being made for minute taking purposes as authorised by the Chief Executive Officer.

2. Acknowledgement of Traditional Ownership

Council would like to acknowledge the traditional custodians of this land on which we meet on tonight. We pay our respects to the Elders past, present and future for their continuing custodianship of the land and the children of this land across generations.

3. Apologies and Leave of Absence

THAT Council notes and approves:

Apologies {Cr ...} {Dates} Leave of Absence {Cr ...} {Dates}

4. Disclosures of Interest

Any member of Council who may have a conflict of interest, or a possible conflict of interest regarding any item of business to be discussed at a Council meeting or a Committee meeting should declare that conflict of interest to enable Council to manage the conflict and resolve it in accordance with its obligations under the Local Government Act and its policies regarding the same.

5. Confirmation of Minutes

THAT Council confirm the minutes of the:

Council Meeting held Wednesday, 11 December 2019, 7 pages.



COUNCIL MINUTES

LITCHFIELD COUNCIL MEETING

Minutes of Meeting held in the Council Chambers, Litchfield on Wednesday 11 December 2019 at 6:31pm

Present Maree Bredhauer Mayor

Christine Simpson Deputy Mayor / Councillor Central Ward

Kirsty Sayers-Hunt Councillor East Ward
Mathew Salter Councillor North Ward

Staff Nadine Nilon Acting Chief Executive Officer

David Jan Acting Director Community & Corporate Services

Debbie Branson Executive Assistant

Public Lyn Gerdes Bees Creek

1. OPENING OF THE MEETING

The Mayor opened the meeting and welcomed members of the public.

The Mayor advised that an audio recording of the meeting will be made for minute taking purposes as authorised by the Chief Executive Officer.

2. ACKNOWLEDGEMENT OF TRADITIONAL OWNERS

On behalf of Council, the Mayor acknowledged the traditional custodians of the land on which the Council meet on. The Mayor also conveyed Council's respect to the Elders past, present and future for their continuing custodianship of the land and the children of the land across generations.

3. APOLOGIES AND LEAVE OF ABSENCE

Doug Barden - Councillor South Ward - Apology

4. DISCLOSURES OF INTEREST

The Mayor advised that any member of Council who may have a conflict of interest, or a possible conflict of interest regarding any item of business to be discussed at a Council meeting or a Committee meeting should declare the conflict of interest to enable Council to manage the conflict in accordance with its obligations under the Local Government Act and its policies regarding the same.

No disclosures of interest were declared.

5. CONFIRMATION OF MINUTES

Moved: Cr Sayers-Hunt

Seconded: Deputy Mayor Simpson

THAT Council confirm the minutes of the:

Council Meeting held Wednesday, 20 November 2019, 11 pages; and Confidential Council Meeting held Wednesday 20 November 2019, 1 page.

CARRIED (4-0)-1920/110

6. BUSINESS ARISING FROM THE MINUTES

Moved: Deputy Mayor Simpson

Seconded: Cr Sayers-Hunt

THAT Council receives and notes the Action List.

CARRIED (4-0)-1920/111

7. PRESENTATIONS

Nil.

8. PETITIONS

Nil.

9. PUBLIC QUESTIONS

Lyn Gerdes – Bees Creek

Ms Gerdes, a member of the Friends of the Taminmin Library, a volunteer for 16 years, and as a community member raised the following questions:

- 1. Has the Library been passed to Palmerston on a permanent basis, if so, what is Litchfield Council's ongoing / future involvement?
- 2. What is the future of the Litchfield Historical Collection?
- 3. Was Litchfield Council involved in the current staffing situation and did they agree with what has happened?

Mayor Bredhauer advised that the twelve-month shared services agreement with the City of Palmerston had been extended however in relation to the term the question was taken on notice.

Mayor Bredhauer also expressed her concern with the current state of the Litchfield Historical Collection and advised that she has made her own enquiries recently to resolve the future display of the material currently held in archives.

Mayor Bredhauer advised that each employee at the Library was employed on a contractual basis and it was for at twelve-month period. The Acting Director of Corporate & Community Services advised that the City of Palmerston restructured the positions from a workforce development perspective to allow flexibility in placements across the two libraries. The Director added that the City of Palmerston conducted a rigorous employment process and selections were made based on merit.

10. ACCEPTING OR DECLINING LATE ITEMS

Nil.

11. NOTICES OF MOTION

Nil.

12. MAYORS REPORT

Moved: Cr Sayers-Hunt

Seconded: Deputy Mayor Simpson

THAT Council receive and note the Mayor's monthly report.

CARRIED (4-0)-1920/112

13. REPORT FROM COUNCIL APPOINTED REPRESENTATIVES

Councillors appointed by Council to external committees provided an update where relevant.

Moved: Cr Sayers-Hunt

Seconded: Cr Salter

THAT Council note the Councillors' verbal report.

CARRIED (4-0)-1920/113

14. FINANCE REPORT

14.1 Litchfield Council Finance Report – November 2019

Moved: Cr Sayers-Hunt

Seconded: Cr Salter

THAT Council receives the Litchfield Council Finance Report for the period ended 30 November 2019.

CARRIED (4-0)-1920/114

15. OFFICERS REPORTS

15.1 December 2019 Summary Planning and Development Report

Moved: Cr Sayers-Hunt

Seconded: Cr Salter

THAT Council:

- 1. receives the December 2019 Summary Planning and Development Report; and
- 2. notes for information the responses provided to relevant agencies within Attachments A-D to this report.

CARRIED (4-0)-1920/115

15.2 PA2019/0332, a Planning Scheme Amendment Application to Amend the NT Planning Scheme to Introduce Planning Policy for the Regulation of Sex Work Services

Moved: Cr Sayers-Hunt

Seconded: Deputy Mayor Simpson

THAT Council:

- 1. receive and note the report; and
- 2. endorse Attachment A, Council's Letter of Comment for PA2019/0332, a Planning Scheme Amendment Application to amend the NT Planning Scheme to introduce planning policy for the regulation of sex work services.

CARRIED (4-0)-1920/116

15.3 PA2019/0439, a Planning Scheme Amendment Application to Change Car Parking Rates in Central Darwin and Require End of Trip Facilities in the NT Planning Scheme

Moved: Cr Sayers-Hunt

Seconded: Cr Salter

THAT Council:

- 1. receives and notes the report; and
- 2. endorses Attachment A, Council's Letter of Comment for PA2019/0439, a Planning Scheme Amendment Application to introduce reduced car parking rates and criteria to inform a reduction in parking requirements within Zone CB (Central Business) in Darwin and to include provisions to require end of trip facilities in the NT Planning Scheme more broadly.

CARRIED (4-0)-1920/117

15.4 CEO's Monthly Report

Moved: Deputy Mayor Simpson

Seconded: Cr Salter

THAT Council receives and notes the Chief Executive Officer's monthly report for November 2019.

CARRIED (4-0)-1920/118

15.5 Tree Risk Management Plan

Moved: Cr Sayers-Hunt

Seconded: Deputy Mayor Simpson

THAT Council receives and notes the Tree Risk Management Plan.

CARRIED (4-0)-1920/119

15.6 Appointment of Committee Member to the Knuckey Lagoon Recreation Reserve Committee

Moved: Deputy Mayor Simpson

Seconded: Cr Salter

THAT Council

- appoints Russ Swan to the Knuckey Lagoon Recreation Reserve Committee for a term of three years, commencing 12 December 2019;
- 2. writes to Mr Swan to inform him of Council's decision; and
- 3. writes to Frances Ricketts to thank her for her commitment to the reserve and committee.

CARRIED (4-0)-1920/120

16. COMMON SEAL

Nil.

17. OTHER BUSINESS

Nil.

18. PUBLIC QUESTIONS

Nil.

19. CONFIDENTIAL ITEMS

Nil.

20. CLOSE OF MEETING

The Chair closed the meeting at 7:26pm.

21. NEXT MEETING

Wednesday 15 January 2020.

MINUTES TO BE CONFIRMED

Wednesday 15 January 2020

Mayor Maree Bredhauer	Chief Executive Officer Daniel Fletcher
ivialee bieuliauei	Daniel Hetchel
	>



LITCHFIELD COUNCIL MEETING

Wednesday 15 January 2020

6. Business Arising from the Minutes

THAT Council receives and notes the Action List.

Resolution Number	Resolution	Action Officer	Meeting Date	2 Status
15/0175/02	Meeting Procedures By-Laws THAT Council instruct the Acting Chief Executive Officer to begin negotiating with Parliamentary Counsel on the drafting of Meeting Procedures By-Laws for Litchfield Council.	CEO	19-11-15	Council continue to work with Parliamentary Counsel and Department of Housing & Community Develop (LG Division) to progress the By-law.
16/0203	Signage, Roadside Vans and Events on Council Land 1. Endorse a position that no approvals will be given for signage, roadside vans or events on council owned land until such time as appropriate policy, procedures and by-laws are developed. This excludes Council Reserves which are run under management by committee or under lease to an incorporated body; 2. Develop Council by-laws to cater for the regulation of a permit system for signage within the municipality and roadside vans and events on council owned land; 3. Develop policy and procedures to support any Council by-laws which are enacted; and 4. To commence work on these by-laws, policy and procedures in 2017/18 financial year.	DCCS	21-09-16	On hold until Meeting By-Laws are concluded.
17/0036/4	Litchfield Aquatic Facility Needs Analysis Report THAT Council engages the Northern Territory Government to work together to address the gap in aquatic services in the southern part of the Litchfield municipality, in particular the provision of Learn to Swim facilities.	CEO	15-02-17	Special Purpose Grant (SPG) for funds to match Council's \$50k allocated in 2018/19 Budget to undertake Feasibility was unsuccessful in both rounds. Going forward Council has to explore the interest of the Northern Territory Government in this project.
1718/240	Berry Springs Water Advisory Committee - Council Representative THAT Council appoints Councillor Barden as its nominated representative to lodge an Expression of Interest for the Northern Territory Government Department of Environment and Natural Resources Berry Springs Water Advisory Committee.	CEO	16-05-18	Appointments are on hold due to a legal issue relating to the Water Act 1992 and the number of water advisory committees that can operated in a water control district. Waiting on further advice from NT Government.
1819/145	Recreation Reserve Leases and Funding Agreements Project THAT Council: 1.notes the update on the development of leases and funding agreements as part of the Recreation Reserves Leases project; 2.notes the draft lease agreement; 3.approves the fixation of the Common Seal with the Mayor and the CEO signing the lease agreements on behalf of Council, providing no material changes are made to the lease agreement; and 4.receives an update report on the progress made with each Reserve Management Committee and other User Groups on Council's Recreation Reserves in signing the lease agreement, no later than the June 2019 Council meeting.	DCCS	16-01-19	Report to update Council on the progress of the lease negotiations and Funding Agreements included in January Council Agenda.
1920/032	Investigation of a Suitable Site for a Dump Point THAT Council: 1.approves an investigation into the development of Litchfield Municipality as an RV friendly destination; 2.investigates suitable sites for an RV friendly Park in the Municipality; 3.engages with the CMCA to explore the opportunity of becoming partners in an RV Park and dump point, in Litchfield Municipality; and 4.prepare a report for the October 2019 meeting outlining what the partnership arrangement could look like, along with the commitment requirement of Litchfield Council and the CMCA.	DIO	16-10-19	Underway. To be included in report from resolution 1920/068

1920/068	Dump Point and RV Park Investigation Update THAT Council: 1.receives and notes the update on the investigation of a potential site for a dump point and RV-friendly park within the Municipality; and 2.receives a further update report on potential dump point and RV-friendly sites by March 2020.	DIO		Underway.
1920/057	Private Roads Policy THAT Council: 1.endorse INF06 Private Roads Policy for a period of public consultation from 11 October 2019 to 8 November 2019, and 2.allow the Chief Executive Officer to make minor editorial changes to INF06 Private Roads Policy, if required.	DIO	18-09-19	Report to Council January 2020.
1920/071	THAT Council: 1. Establishes the Freds Pass Sport and Recreation Reserve Governance Arrangements Review Reference Group in line with Terms of Reference as attached to this report; 2. Endorses an Expression of Interest process for membership to run in January and February 2020; 3. Appoints Councillor Sayers-Hunt as elected member representative to the Freds Pass Sport and Recreation Reserve Governance Arrangements Review Reference Group; and 4. Writes to the Freds Pass Sport and Recreation Reserve Board thanking them for supporting this review.	DCCS	16-10-19	1. Terms of Reference distributed to Freds Pass Sport and Recreation Reserve Board. 2. EOI underway 3. Completed - Freds Pass Sport and Recreation Reserve Board advised of Cr Sayers-Hunt's appointment. 4. Completed - Letter sent to FPSRR Board 30 October 2019.
1920/074	Proposed Road Opening Richards Road, Blackmore THAT Council: 1. proceed with the road opening process for Richards Road across 2335 Cox Peninsula Road, Blackmore and 2. authorise all appropriate documents to be signed and common seal affixed by the Mayor and Chief Executive Officer for the opening of the road, as required.	DIO	16-10-19	Letter sent to Minister 19 November 2019. Awaiting response,
1920/078	Mango Roads Project Update THAT Council: 1.receives and notes the update on the Mango Road project; 2.notes Council as being a partner of the project, alongside the Federal Government and Northern Territory Government; 3.notes the Northern Territory Government as coordinating the project delivery of the Mango Roads project; 4.provides in-principle support to contribute \$3 million to the Mango Roads project; 5.approves the use of up to \$250,000 from the Developer Contribution reserve in 2019/20 to fund the finalisation of designs and other works relating to the project, with any amount utilised being part of Council's \$3 million contribution; 6.request the Finance Manager to include funding of the Mango Roads project in the future budget register for consideration within the 2020/21 budget, at a value to be determined through budget considerations; and 7.write to Minister Canavan and Minister Lawler to express a desire to have the infrastructure bought forward to the 20/21 budget for immediate works.	16-10-19	DIO	DIO continuing project plan development in conjunction with NTG. Letters to Ministers have been sent.

1920/092	Draft Rating Policy FIN02 THAT Council: 1.notes the Rating Policy Review Position Paper Consultation Report; 2.acknowledges all community members for their involvement in this important consultation process; 3.endorses the Draft Rating Policy FIN02 for public consultation from the 25 November 2019 to 17 January 2020.	20-11-19	DCCS	Consutlation initiated.
1920/104	Acquittal of Special Purpose Grants THAT Council approve the acquittals of the Special Purpose Grants for: •upgrades to the Howard Park Recreation Reserve Irrigation Upgrades to the value of \$20,569.65 as of 31 October 2019; and •upgrades to the Howard Park Recreation Reserve Playground to the value of \$68,041.34 as of 31 October 2019.	20-11-19	DCCS	Completed. Acquittals sent.
1920/105	Litchfield Regional Tourism Association Membership Prospectus 2019 THAT Council: 1.accepts the membership invitation for Litchfield Council to become Honorary Government Associate Members of the Litchfield Regional Tourism Association; and 2.approves the Chief Executive Officer to execute the agreement on behalf of the Litchfield Council.	20-11-19	CEO	Application submitted.
1920/120	Appointment of Committee Member to the Knuckey Lagoon Recreation Reserve Committee THAT Council 1.appoints Russ Swan to the Knuckey Lagoon Recreation Reserve Committee for a term of three years, commencing 12 December 2019; 2.writes to Mr Swan to inform him of Council's decision; and 3.writes to Frances Ricketts to thank her for her commitment to the reserve and committee.	11-12-19	DCCS	Completed. Letters sent 20 December 2019.



LITCHFIELD COUNCIL MEETING

Wednesday 15 January 2020

7	Presentations
8	Petitions
9	Public Questions
10	Accepting or Declining Late Items
11	Notices of Motion
12	Mayors Report
	12.1 Mayor's Report



COUNCIL REPORT

Agenda Item Number: 12.1

Report Title: Mayor's Monthly Report

Author & Recommending Officer: Maree Bredhauer

Report Number: 20/0001 **Meeting Date:** 15/01/2020

Attachments: Nil

Executive Summary

A summary of the Mayor's attendance at meetings and functions representing Council for the period 12 December 2019 to 15 January 2020.

Summary

Date	Event	Content/Comment	
16 December 2019 LGANT Executive Meeting		Scheduled meeting	
Australia Day Selection Committee Panel Meeting		Scheduled meeting	
18 December 2019	LGANT CEO & Litchfield Council	Scheduled meeting	
Strategic Plan Review		Council Workshop	
20 December 2019 End of Year Staff BBQ		Long Service Leave Presentations	
7 January 2020	LWIB Morning Network Event	Monthly event	
9 January 2020	Palmerston and Litchfield Seniors Association Inc Morning Tea	Monthly event	
14 January 2020 Australia Day Event Committee		Scheduled meeting	
15 January 2020 Councillor Open Space Discussions		Monthly event	
	Council & Thorak Regional Board Meetings	Scheduled monthly meeting	

Recommendation

THAT Council receives and notes the Mayor's monthly report.



LITCHFIELD COUNCIL MEETING

Wednesday 15 January 2020

Council Appointed Representatives provide a verbal update on meetings that have taken place to which the Councillor has been formally appointed.

13 Verbal Reports from Council Appointed Representatives

Cr Barden - Freds Pass Upgrade Reference Group

Cr Simpson - Freds Pass Rural Show Committee

Cr Salter - Howard Park Reserve Committee

Knuckey Lagoon Reserve Committee

Cr Sayers-Hunt - Freds Pass Sport & Recreation Reserve Governance

Arrangements Review Reference Group

Mayor Bredhauer - Howard East Water Advisory Committee

Litchfield Women in Business Network Committee
 Chair - Litchfield Australia Day Event Committee

- Local Government Association of the Northern Territory

(LGANT)

Activity Area Plans

Mayor Bredhauer Cr Simpson Coolalinga/Freds Pass Rural Activity Centre Area Plan

Community Advisory Committee

Mayor Bredhauer

Cr Barden

Humpty Doo Rural Activity Centre Area Plan Community

Advisory Group

RECOMMENDATION

THAT Council note the Councillors' verbal report.



LITCHFIELD COUNCIL MEETING

Wednesday 15 January 2020

14 Finance Report

14.1 Litchfield Council Finance Report – December 2019



COUNCIL REPORT

Agenda Item Number: 14.1

Report Title: Litchfield Council Finance Report – December 2019

Author & Recommending Officer David Jan, Acting Director Community & Corporate Services

Report Number: 20/0002 **Meeting Date:** 15/01/2020

Attachments: Nil

Executive Summary

Total Revenue of \$12,731,794 for the month of December reflects rates that were levied and recognised at the beginning of the financial year, payment of rates is received in instalments throughout the financial year. Total YTD revenue is 77% of the annual budget.

Total YTD Expenses of \$6,262,152 is 42% of the annual budget.

No variances to budget are forecasted for the 2019/20 financial year at this stage.

Recommendation

THAT Council receives the Litchfield Council Finance Report for the period ended 31 December 2019.

Background

Detailed financial information presented in following pages.

Links with Strategic Plan

A Well-Run Council - Good Governance

Legislative and Policy Implications

Financial Reporting in line with *Local Government (Accounting) Regulations* and relevant Council policies.

Risks

Nil.

Financial Implications

Nil.

Community Engagement	
Not applicable.	

Finance Report December 2019



Contents

SECTION 1	5
CONSOLIDATED FINANCIAL STATEMENTS	5
CONSOLIDATED OPERATING STATEMENT at 31 December 201	9 5
CONSOLIDATED BALANCE SHEET at 31 December 2019	6
SECTION 2	8
OPERATING POSITION BY DEPARTMENT	8
NEW INITIATIVES	g
CAPITAL BUDGET POSITION	10
SECTION 3	
CASH ON HAND & INVESTMENTS	17
FINANCIAL RESERVES	18
SECTION 4	19
DEBTORS	19
SUNDRY DEBTORS	19
FINES AND INFRINGEMENTS	19
OUTSTANDING RATES	Error! Bookmark not defined
SECTION 5	23
FINANCE KEY PERFORMANCE INDICATORS (KPI)	23
SECTION 6	24
CREDITORS PAID	24

CONSOLIDATED FINANCIAL STATEMENTS

The consolidated Financial Statements, including Thorak Regional Cemetery operations, are presented in the same format as the full set of *End of Financial Year Statements*, reported in Litchfield Council's Annual Report, for greater transparency.

The statements include total revenue, both operational and capital but only operational expenditure. Capital expenditure is capitalised as Infrastructure, Property, Plant & Equipment in the Balance Sheet upon completion of the projects.

CONSOLIDATED OPERATING STATEMENT at 31 December 2019

	2019/20 Annual Budget	2019/20 YTD Actuals	2019/20 Annual Forecast	Forecast Variance +ve (-ve)
REVENUE				
Rates	10,738,393	9,907,993	10,738,393	0
Stat Charges	111,700	101,259	111,700	0
User Charges	1,160,128	813,584	1,160,128	0
Grants	3,614,416	1,182,544	3,614,416	0
Inv Income	694,451	656,901	694,451	0
Reimbursements	0	0	0	0
Other Revenue	119,000	69,513	119,000	0
TOTAL REVENUE	16,438,088	12,731,794	16,438,088	0
EXPENSES				
Employee Costs	6,508,947	2,689,734	6,508,947	0
Auditors Fees	101,600	14,794	101,600	0
Bad Debts	930	482	930	0
Elected Member	242,264	107,445	242,264	0
Election Costs	0	0	0	0
Cemetery Operations	169,600	86,246	169,600	0
Contractors	4,080,589	1,591,683	4,080,589	0
Energy	259,300	85,246	259,300	0
Insurance	375,518	441,774	375,518	0
Maintenance	750,266	316,796	750,266	0
Legal Expenses	160,600	96,439	160,600	0
Donations and Community Support	127,900	57,369	127,900	0
Computer / IT Costs	369,435	136,019	369,435	0
Parts, Accessories & Consumables	324,600	166,171	324,600	0
Professional Fees	1,033,001	236,534	1,033,001	0
Sundry	485,900	235,420	485,900	0
TOTAL EXPENSES	14,990,450	6,262,152	14,990,450	0
RESULT	1,447,638	6,469,642	1,447,638	0

	30-Nov-19	31-Dec-19	Movement
CURRENT ASSETS			
Cash & Cash Equivalents	2,127,725	1,835,227	-292,498
Trade and Other Receivables	5,010,661	4,507,035	-503,626
Other Financial Assets	24,022,943	23,878,493	-144,451
Other Current Assets	172,902	157,205	-15,698
TOTAL CURRENT ASSETS	31,334,232	30,377,960	-956,273
NON-CURRENT ASSETS	31,334,232	30,377,300	330,273
Infrastructure, Property, Plant & Equipment	309,111,798	309,111,798	0
Other Non-Current Assets	3,739,185	3,739,185	0
TOTAL NON-CURRENT ASSETS	312,850,983	312,850,983	0
TOTAL ASSETS	344,185,215	343,228,942	-956,273
CURRENT LIABILITIES			
Trade and Other Payables	1,043,125	1,382,711	339,586
Current Provisions	541,247	586,284	45,037
TOTAL CURRENT LIABILITIES	1,584,372	1,968,995	384,623
NON-CURRENT LIABILITIES			
Non-Current Provisions	438,000	402,967	-35,033
TOTAL NON-CURRENT LIABILITIES	438,000	402,967	-35,033
TOTAL LIABILITIES	2,022,372	2,371,962	349,590
NET ASSETS	342,162,842	340,856,980	-1,305,862
EQUITY			
Accumulated Surplus	23,021,622	21,715,760	-1,305,862
Asset Revaluation Reserve	295,859,891	295,859,891	0
Other Reserves	23,281,329	23,281,329	0
TOTAL EQUITY	342,162,842	340,856,980	-1,305,862

Estimate of Net Cash position and Current ratio

The current ratio measures the liquidity of an entity. It observes the ability to pay short-term liabilities (debt and payables) with its short-term assets (cash and receivables). If the ratio is less than 1:1 Council is unable to pay its liabilities. Best practice is for the ratio to be between 1.5 and 3. As identified in Section 5 of this report, Litchfield Council's liquidity KPI is easily met with 31 December 2019 current ratio equalling 15.43

Current ratio = <u>Current Assets (less: Provision for Doubtful debt)</u>

Current Liabilities

= 30,377,960 = 15.43

1,968,995

Net Cash Position = 31,334,432 - 2,022,372 = \$28 million

OPERATING POSITION BY DEPARTMENT

The 2019/20 rates and charges have been applied to properties and recognised in Council's accounts, which is reflected in both Finance and Waste Management year to date revenue totals.

Overall expenditures year to date is 42% of the annual budget. Some operational expenditures are not evenly spread across the financial year, with major operational road maintenance expenditure to occur close to the end of the financial year.

	2019/20 YTD Budget	2019/20 YTD Actuals	2019/20 Annual Budget	2019/20 Annual Forecast
REVENUE				
Council Leadership	14,994	436	30,000	30,000
Finance & Customer Service	7,847,729	8,238,569	9,045,441	9,045,441
Infrastructure & Assets	1,322,644	638,282	2,637,492	2,637,492
Planning & Development	45,876	27,491	61,748	61,748
Waste Management	3,059,802	3,045,008	3,178,680	3,178,680
Community	37,002	105,538	74,000	74,000
Community – Library	416,998	726	421,447	421,447
Regulatory Services	89,458	101,578	112,700	112,700
TOTAL REVENUE	12,834,503	12,157,629	15,561,508	15,561,508
EXPENSES				
Council Leadership	597,608	491,947	1,111,896	1,111,896
Corporate	358,741	276,400	645,697	645,697
Information Services	247,579	184,712	513,091	513,091
Finance & Customer Service	1,008,762	920,334	1,584,930	1,584,930
Infrastructure & Assets	1,579,081	1,005,227	3,004,297	3,004,297
Planning & Development	362,696	293,562	728,387	728,387
Waste Management	1,497,532	1,235,468	2,991,436	2,991,436
Community	894,463	699,587	1,492,690	1,492,690
Community – Library	186,100	109,053	371,447	371,447
Mobile Workforce	667,615	345,306	1,287,337	1,287,337
Regulatory Services	214,168	176,870	388,831	388,831
TOTAL EXPENSES	7,614,345	5,738,467	14,120,039	14,120,039
OPERATING RESULT	5,220,158	6,419,162	1,441,469	1,441,469

NEW INITIATIVES

In addition to Council's year-on-year operating expenses Council resolved to undertake the following New Initiatives in 2019/20. The new initiatives expenditures are included in the operating result above. The table below highlights the expenditure compared to budget at the end of December 2019.

	2019/20	2019/20	2019/20	Comments	Status
	Budget	Actuals	Forecast		
Tourism Strategy (Visitor	30,000	0	30,000	Grant application has been	On
Experience				unsuccessful	Budget
Enhancement Program)					
Shared Path Plan	25,000	813	25,000	Project Underway	On
					Budget
320 Arnhem Highway	30,000	6,168	30,000	Project underway	On
Master Plan – Stage 1					Budget
Chamber Refurbishment	10,000	8,458	10,000	Completed in January 2020	On
					Budget
New Website	45,000	0	45,000	Contractor Brainium Labs has	On
Development				been successful in the request	Budget
				for quotes process. Notified	
				and first meeting held.	
Mobile Workforce	30,000	13,861	30,000	Review underway	On
Review					Budget
Litchfield Annual Art	10,000	1,818	10,000	Project underway, within	On
Exhibition				timeline and budget. Entry for	Budget
				artists opened 2 December	
Council Chambers Audio	30,000	0	30,000	Scope being created and	On
/ Video Upgrade				additional quotes to be	Budget
				obtained	
Community and Business	40,000	0	40,000	Not yet commenced. Project	On
Hub Strategic Business				scheduled for third quarter.	Budget
and Concept Plan					
Waste Management -	20,000	0	20,000	Scoping brief under	On
prepare Disaster Waste				development	Budget
Plan					
Waste Management -	20,000	0	20,000	Scoping brief under	On
explore				development	Budget
incentives and education					
to boost					
recycling and food waste					
management.		_			
Waste Management -	10,000	0	10,000	Scoping brief under	On
Environmental				development	Budget
Management Plan for					
Berry Springs					
Waste Transfer Station					
TOTAL	300,000	31,118	300,000		

CAPITAL BUDGET POSITION

The table below compares capital revenue and expenditure to budget by the end of December 2019.

	2019/20 Annual Budget	2019/20 YTD Actuals	2019/20 Annual Forecast	Forecast Variance +ve (-ve)
REVENUE				
Infrastructure & Assets	1,344,743	711,592	1,344,743	0
Planning & Development	140,000	46,792	140,000	0
Mobile Workforce	35,000	34,987	35,000	0
Community	6,000,000	0	6,000,000	0
Regulatory Services	15,000	0	15,000	0
Waste Management	50,000	26	50,000	0
TOTAL REVENUE	7,584,743	793,398	7,584,743	0
EXPENSES				
Infrastructure & Assets	3,792,000	1,037,831	3,792,000	0
Waste Management	525,000	408,526	525,000	0
Mobile Workforce	175,000	0	175,000	0
Community	8,500,000	356,448	8,500,000	0
Regulatory Services	45,000	0	45,000	0
TOTAL EXPENSES	13,037,000	1,802,804	13,037,000	0
CAPITAL RESULT	-5,452,257	-1,009,407	-5,452,257	0

CAPITAL PROJECTS 2019/20 – INFRASTRUCTURE & ASSETS

The table below is Council's capital projects for Infrastructure & Assets that are still in progress from previous year and current financial year in accordance with the 2019/20 Budget and Municipal Plan.

Project (Infrastructure & Assets)	Estimated Date of Completion	Budget	YTD Actuals	Forecast	Forecast Variance +ve (-ve)	Comment	Status of Variance
Projects carried for	ward from prev	ious years		ı		1	
Pavement repairs - Whitewood Road	30/9/2019	2018/19 427,000	426,037 (Life to Date Actual)	427,000	0	Practical completion, finalising invoices	On Budget
Brougham Road flood damage repairs – NDRRA Project	30/06/2020	2018/19 768,529	52,590 (Life to Date Actual)	768,529	0	Design & documentation being finalised	On Budget
TOTAL		1,195,529	478,627	1,195,529	0		
Projects commenci	ng in 2019/20						
Whitewood Road Footpath Renewal	28/02/2020	110,000	393	110,000	0	Tender closed, assessment underway	On Budget
LED Street Lighting Replacement Program	30/06/2020	60,000	0	60,000	0	LED luminaire spec underway	On Budget
Smart Controls for LED Lighting	30/06/2020	10,000	0	10,000	0	Along LED replacement program, the smart controls will be installed in 2020	On Budget
Reseal Program	31/12/2019	900,000	709,254	900,000	0	Works complete with the exception of Girraween Road to be completed with intersection upgrade	On Budget
Re-sheeting of Roads	31/05/2020	400,000	157,312	400,000	0	Resheeting complete at Billabong Road. Acacia Gap Road & Tumbling Waters Road	On Budget
Whitstone Road Sealing	31/05/2020	400,000	11,873	400,000	0	Design underway	On Budget
Hillier Road Guard Rail	31/10/2019	85,000	75,245	85,000	0	Works complete. Remaining funds to be used for guard rails at intersection projects if required.	On Budget

Project (Infrastructure & Assets)	Estimated Date of Completion	Budget	YTD Actuals	Forecast	Forecast Variance +ve (-ve)	Comment	Status of Variance
Shoulder Widening of Various Roads	30/11/2019	300,000	9,561	300,000	0	Majority of works complete, awaiting invoices	On Budget
Stevens Road Pavement Upgrade	30/06/2020	500,000	9,683	500,000	0	Design underway	On Budget
Whitewood Road Pavement Rehabilitation	31/05/2020	320,000	11,549	320,000	0	Design underway	On Budget
Girraween and Hillier Road Intersection Upgrade	30/06/2020	398,000	11,412	398,000	0	Design underway, Black Spot funding received	On Budget
Pioneer Drive / Norm Lane Intersection Upgrade	31/05/2020	300,000	0	300,000	0	Design complete, tender preparation underway	On Budget
Disability Access Automatic Doors - Council Offices	31/12/2019	9,000	0	9,000	0	Quotes underway	On Budget
TOTAL		3,792,000	996,281	3,792,000	0		

CAPITAL PROJECTS 2019/20 – WASTE MANAGEMENT

The table below is Council's capital projects for Waste Transfer Stations in accordance with the 2019/20 Budget and Municipal Plan.

Project (Waste Expenditure)	Estimated Date of Completion	Budget	YTD Actuals	Forecast	Forecast Variance +ve (-ve)	Comment	Status
Projects/Capital F	Purchases comi	mencing in 2	2019/20				
Motor Vehicle Replacement	31/03/2020	45,000	0	45,000	0	Berry Springs vehicle requirements to be scoped prior to purchase	On Budget
Howard Springs and Berry Springs Safety Improvements	30/06/2020	140,000	0	140,000	0	Pending outcome of WHS Review	On Budget
Waste Compactor Bin	30/11/2019	40,000	0	40,000	0	Quotes obtained	On Budget
Loader Replacement	30/11/2019	300,000	0	300,000	0	Localbuy tender closed, assessment underway	On Budget
TOTAL		525,000	0	525,000	0		

CAPITAL PROJECTS 2019/20 – MOBILE WORKFORCE

The table below is Council's capital projects for Mobile Workforce that are still in progress from previous year and current financial year in accordance with the 2019/20 Budget and Municipal Plan.

Project (Mobile Workforce Expenditure)	Estimated Date of Completion	Budget	YTD Actuals	Forecast	Forecast Variance +ve (-ve)	Comment	Status	
Projects carried forward from previous years								
Mobile Workforce Shed	31/10/2019	2018/19 Grant	444,363 (Life to Date Actual)	450,000	(450,000)	Shed completed October 2019. Minor additions planned.	Outside Budget*	
TOTAL		0	433,495	450,000	(450,000)			
Projects/Capital	Purchases com	mencing in	2019/20					
Tractor and Slasher Replacement	31/12/2019	140,000	0	140,000	0	Awarded on 3/9/19 to Airpower for Kubota Tractor & Attachments. Expected delivery early January.	On Budget	
Mower Replacement	31/03/2020	35,000	0	35,000	0	Not commenced	On Budget	
TOTAL		175,000	0	175,000	0			

^{*}Mobile Workforce Shed was grant funded in prior year and is therefore showing outside the budget. This is not an overspent.

CAPITAL PROJECTS 2019/20 – REGULATORY SERVICES

The table below is Council's capital projects for Regulatory Services in accordance with the 2019/20 Budget and Municipal Plan.

Project (Regulatory Services Expenditure)	Estimated Date of Completion	Budget	YTD Actuals	Forecast	Forecast Variance +ve (-ve)	Comment	Status
Projects/Capital	Purchases com	mencing in	2019/20				
Motor Vehicle Replacement	31/03/2020	45,000	0	45,000	0	Scope beng prepared	On Budget
TOTAL		45,000	0	45,000	0		

CAPITAL PROJECTS 2019/20 – COMMUNITY & RECREATION RESERVES

The table below is Council's capital projects for Community & Recreation Reserves that are still in progress from previous years and current financial year in accordance with the 2019/20 Budget and Municipal Plan.

Projects (Community & Recreation Reserve Expenditure)	Estimated Date of Completion	Budget	YTD Actuals	Forecast	Forecast Variance +ve (-ve)	Comment	Status
Projects comme	enced in prior	/ears					
Freds Pass Sport Recreation Reserve – Improvements	30/09/2019	2016/17 3,000,000 Grant	2,999,908 (Life to Date Actual)	3,000,000	0	Projects complete, acquittal being finalised	On Budget
Howard Park Reserve – Irrigation Upgrade	31/10/2019	2017/18 20,000 Grant	20,010 (Life to Date Actual)	20,000	0	Complete, and acquittted	On Budget
Howard Park Reserve – Playground Upgrade	31/10/2019	2017/18 81,181 Grant	68,041 (Life to Date Actual)	69,970	11,211	Complete, and acquittted	On Budget
Humpty Doo Village Green – Furniture Upgrade	30/06/2020	2017/18 33,824 Grant	21,592 (Life to Date Actual)	33,824	0	Kitchen works complete, awaiting quotes for certification work	On Budget
Freds Pass Sport Recreation Reserve — Infrastructure Upgrades (Equine Facilities Upgrade)	31/06/2020	2018/19 380,000 Grant	39,750 (Life to Date Actual)	380,000	0	Equine Facilities Masterplan endorsed by Board. First priority project to be confirmed.	On Budget
Freds Pass Sport Recreation Reserve — Infrastructure Upgrades (Cricket Club Change Rooms)	31/06/2020	2018/19 500,000 Grant	6,084 (Life to Date Actual)	500,000	0	Tender awarded, works to commence January	On Budget
Freds Pass Sport Recreation Reserve — Infrastructure Upgrades (Maintenance Shed)	29/02/2020	2018/19 135,000 Grant	5,211 (Life to Date Actual)	135,000	0	Tender awarded, works commenced early December	On Budget

Projects (Community & Recreation Reserve Expenditure)	Estimated Date of Completion	Budget	YTD Actuals	Forecast	Forecast Variance +ve (-ve)	Comment	Status
Freds Pass Sport Recreation Reserve — Infrastructure Upgrades (Roads and Carpark Upgrade)	30/06/2020	2018/19 760,000 Grant	40,192 (Life to Date Actual)	760,000	0	AFL/Soccer/Rugby road and carpark upgrades design complete. Tender documentation being prepared	On Budget
Freds Pass Sport Recreation Reserve — Infrastructure Upgrades (Building Certification)	30/06/2020	2018/19 115,000 Grant	51,930 (Life to Date Actual)	115,000	0	Building certification underway, with certificates obtained for Lakeview Hall, John Maley Pavilion Stage 1	On Budget
Freds Pass Sport Recreation Reserve — Infrastructure Upgrades (Project Management)	30/03/2020	2018/19 110,000 Grant	88,123 (Life to Date Actual)	110,000	0	Ongoing for projects	On Budget
TOTAL Projects/Capita	l Durchases co	5,135,005	3,340,841	5,123,794	11,211		
Community and Business Hub	30/06/2020	7,000,000	0	7,000,000	0	Not Commenced, depended on grant funds	On Budget
TOTAL		7,000,000	0	7,000,000	0		

CASH ON HAND & INVESTMENTS

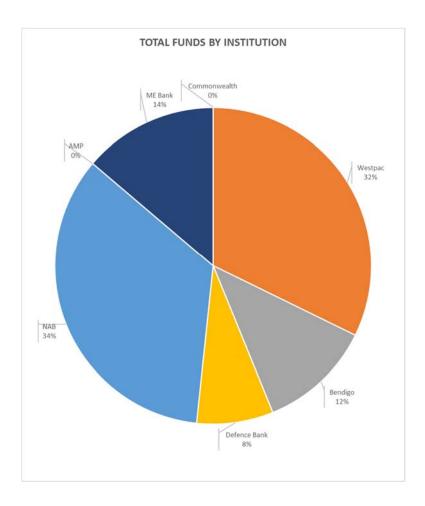
The table below represents a summary of the Cash on Hand & Investments held by Council as at 31 December 2019 and compares the balance as at 30 November 2019.

	30 November 2019	31 December 2019	Variance	Comment
Investments (Incl. Trust Account)	24,022,943	23,536,867	(486,076)	Some matured funds (principal + interest) during the month were redeemed for cashflow purposes and some were reinvested
Business Maxi Account	805,715	805,785	70	Interest received
Operating Account	1,226,768	876,028	(350,740)	Significant amount of supplier payments occurred end of December
TOTAL	26,055,426	25,218,680	(836,746)	

Investment Schedule as at 31 December 2019

Council invests cash from its operational and business maxi accounts to ensure Council is receiving the best return on its cash holdings.

Date Invested	Invested	Days	Invested with	Interest	Due Date	Expected
	Amount	Invested		Rate		return to
						Maturity Date
15.05.19	1,100,000	240	NAB	2.34%	10.01.20	16,925
12.06.19	2,000,000	216	Westpac	2.35%	14.01.20	27,814
26.06.19	1,000,000	209	Westpac	2.35%	21.01.20	13,456
27.06.19	1,500,000	223	NAB	1.98%	05.02.20	18,145
20.12.19	231,226	186	NAB	1.60%	23.06.20	1,885
19.03.19	1,027,000	337	Westpac	2.63%	19.02.20	24,938
19.07.19	1,000,000	236	NAB	1.96%	11.03.20	12,673
07.08.19	1,000,000	230	NAB	1.77%	24.03.20	11,153
27.08.19	1,535,728	224	Westpac	1.76%	07.04.20	16,588
10.09.19	1,500,000	217	NAB	1.71	14.04.20	15,249
01.10.19	1,500,000	217	NAB	1.65%	05.05.20	14,714
01.10.19	1,000,000	224	NAB	1.64%	12.05.20	10,064
02.10.19	1,022,075	237	Bendigo	1.55%	26.05.20	10,286
15.10.19	1,500,000	231	ME Bank	1.55%	02.06.20	14,714
23.10.19	1,600,279	244	Bendigo	1.50%	23.06.20	16,046
12.11.19	1,000,000	238	Westpac	1.60%	07.07.20	
						10,433
27.11.19	1,000,000	230	Defence Bank	1.65%	14.07.20	10,397
28.11.19	1,000,000	236	Defence Bank	1.65%	21.07.20	10,668
03.12.19	1,020,559	245	ME Bank	1.55%	04.08.20	10,618
11.12.19	1,000,000	251	ME Bank	1.59%	18.08.20	10,934
TOTAL INVESTMENTS	23,536,867					277,704



FINANCIAL RESERVES

All movements throughout the year are based on the forecasted results to 30 June 2020.

	Preliminary Balance at 1 July 2019	Transfer To	Transfer From	Net Movement	Balance at 30 June 2020
Externally Restricted Res	erves				
Developer Contribution Reserve	842,260	139,701	-80,882	58,819	901,079
Unexpended Grants and Contributions	5,331,520	-	-3,248,119	-3,248,119	2,083,401
Internally Restricted Asse	t Related Reserves				
Asset Reserve	11,094,709	-	-1,102,105	-1,102,105	9,992,604
Internally Restricted Other	er Reserves				
Waste Management Reserve	4,603,914	\$289,471	(436,177) *	289,471	4,893,385
Election Reserve	100,000	-	-	0	100,000
Disaster Recovery Reserve	500,000	-	-	0	500,000
Strategic Initiatives Reserve	500,000	-	-90,000	-90,000	410,000
TOTAL	22,972,403	429,172	-4,957,283	-4,528,111	18,444,292

DEBTORS

SUNDRY DEBTORS

Total Sundry Debtors as at 31 December 2019 is 4,476 compared to 13,933 as at 30 November 2019, a decrease of 9,457. This is due to old invoices that were written off as per November 2019 report and due to Waste Debtor charges for the month that haven't been invoiced.

Category	Current	30 Days	60 Days	90 Days and over	Balance
Waste	*520	1,331	77	10	1,938
Infrastructure & Other Sundry Debtors	260	(500)	0	1,627	1,387
Recreation Reserves	0	735	416	0	1,151
TOTAL	780	1,566	493	1,637	4,476
%	17%	25%	11%	37%	100%

Action summary of 90 Days and Over Debtors:

Chasing payment	10
Chasing payment	1,627

TOTAL	4 607
TOTAL	1,637

^{*}December 2019 Waste Debtor invoices haven't been invoiced, awaiting report from Waste.

FINES AND INFRINGEMENTS

As at 31 December 2019 Council has 77 infringements outstanding with the same balance as at 30 December 2019.

	June 2019	July 2019	August 2019	September 2019	October 2019	November 2019	December 2019
Number of Infringements outstanding	78	76	80	84	82	77	77
Balance of Infringements outstanding	20,855	20,288	20,554	21,048	22,112	19,290	19,290

Four (4) have been sent with a courtesy letter, one (1) has been re- sent to Fines Recovery Unit (FRU), sixty-six (66) infringements are with Fines Recovery Unit (FRU) waiting for payment, four (4) infringements are on hold and two (2) are partially paid.

All infringement courtesy letters have been sent in accordance with Council's policy.

OUTSTANDING RATES

Council's Debt Recovery Policy FIN05 guides the collection of outstanding rates. Recovery of rates continues to be an area of focus with Council's performance in recovering outstanding rates improving each month. Council continues to use the services of the current Debt Collector for rate assessments presently 216 are placed with them totalling \$1.4 million in rates to be collected. Of these, 82 are on payment plans, 4 are in mortgagee repossessions. Rates in arrears have decreased by \$70,110 in the month of December.

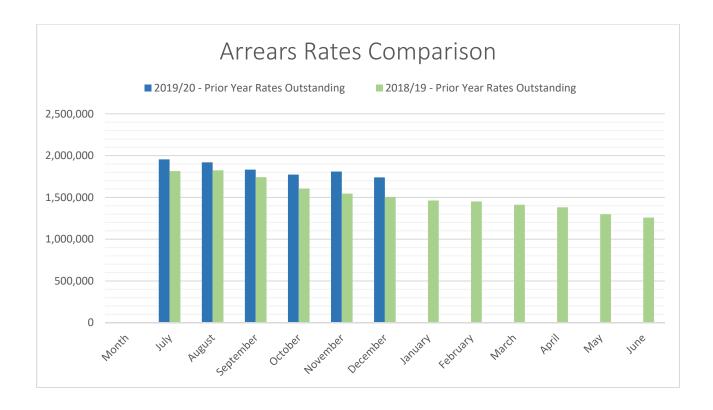
Of this debt, 43 properties are owned by the one ratepayer owing over \$150,000 in arrears, these are all currently with the collection agency for recovery as they will only pay when a property sells.

PRIOR YEAR RATES

The below table illustrates the split of prior year outstanding rates:

	Beginning 2019/20 Prior Years Outstanding	Previous Month (November 2019)	Current Month (December 2019)	Monthly Variance
COMMERCIAL	50,725	61,339	61,176	(163)
GAS PLANT	0	573	1,099	526
MINING	58,510	83,814	84,485	671
NON-RATEABLE MINING	7,119	0	0	0
NON-RATEABLE WASTE	19,666	33,031	33,237	206
PASTORAL	0	0		0
RURAL RESIDENTIAL	1,688,116	1,564,913	1,493,128	(71,785)
URBAN RESIDENTIAL	86,445	64,612	65,047	435
TOTAL	1,910,581	1,808,282	1,738,172	70,110

The graph below tracks the prior year's rates owing in the 2019/2020 financial year by month and compares outstanding prior years rates to the same time in the previous financial year 2018/2019.



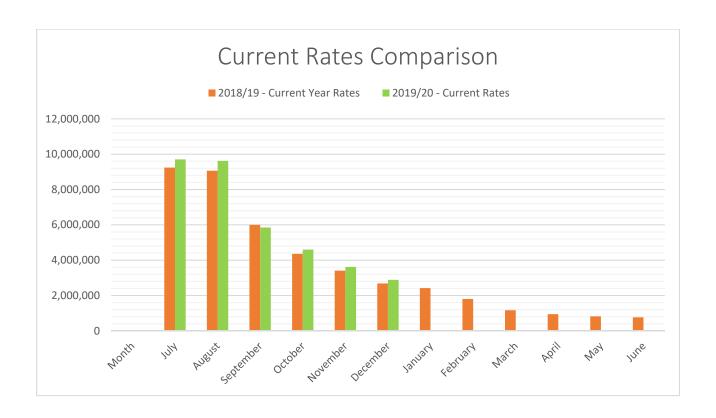
CURRENT YEAR RATES

The below table illustrates the split of current year outstanding rates:

	Prior Month	Current Month	Variance	Due Dates
	(November 2019)	(December 2019)		
Instalment 1	506,096	430,682	(75,414)	27/09/2019
Instalment 2	1,221,998	676,279	(545,719)	29/11/2019
Instalment 3	1,887,412	1,776,525	(110,887)	28/02/2020
TOTAL	3,615,506	2,883,486	(732,020)	

The second instalment of the current year's rates was due and payable 29 November 2019. With a total of \$2,883,486 to be collected for the remainder of the year. Rates and charges collected in the month of December totalled \$732,020.

The graph below tracks the current years rates owing for the 2019/20 financial year by month and compares current outstanding rates to the same time in the previous financial year 2018/19.



SECTION 5

FINANCE KEY PERFORMANCE INDICATORS (KPI)

Council's 2019/20 Municipal Plan includes a number of KPIs for the Finance area to meet; these are listed and reported on in the table below.

Key Performance Indicator	Target	Status	Comment	
Compliance with management,	100%		All budgeting and	
statutory and regulatory budgeting and			reporting are compliant to	
reporting			date	
Monthly and annual financial reporting,	Unqualified		Audit for 2018-19	
including audit	audit		finalised.	
Current years rates outstanding as at	<15%		Currently at 17%	
30 June 2019				
Prior Years' Rates outstanding as at 30	<\$1m		Currently at \$1.7m.	
June 2020				
Own source coverage ratio – lowering	>60%		Budgted at 40%.	
Council's dependency on government				
grants and other funding sources.				
Liquidity ratio	>1:1		15.43:1 as at 31/12/2019	
Current Ratio	>1		15.43:1 as at 31/12/2019	
Debt Service Ratio	<1		Forecast is 0%	
Asset sustainability ratio	>60%		Budgeted at 39%.	

- KPI met
- KPI in progress, on track
- KPI not met

CREDITORS PAID

Creditor accounts paid in December 2019 (excluding staff payments in line with employee contracts) are listed in the table below.

Cheque No.	Chq Date	Creditor	Payee	Description	Amount
Payroll 12	04-12-19	LC Staff	LC Staff	Payroll Week Ending 4/12/19	145,369
Payroll 13	18-12-19	LC Staff	LC Staff	Payroll Week Ending 18/12/19	157,730
Payroll 14	31-12-19	LC Staff	LC Staff	Payroll Week Ending 31/12/19	154,053
1001.1362-01	11/12/2019	1362	MEMBERS EQUITY BANK PTY LTD	Term Deposit - Maturity Date 18 Aug 2020	1,000,000
1002.409-01	12/12/2019	409	F & J BITUMEN SERVICES PTY LTD	Reseal Roads - Various Locations Litchfield Council Area	498,712
1002.67-01	12/12/2019	67	JARDINE LLOYD THOMPSON PTY LTD	JLT Discretionary Trust 19/2020	56,348
999.8-01	05/12/2019	8	DOWNEREDI WORKS PTY LTD	Road Works - Lowther & Virginia Rd Intersection, Various Edge & Pothole Patching	54,831
1004.374-01	19/12/2019	374	AUSTRALIAN TAXATION OFFICE (ATO)	PayG Withheld Pay 13, Cyc 1 & 2	53,042
1004.280-01	19/12/2019	280	CITY OF DARWIN	Nov 19 - Shoal Bay COD Landfill fees - 3x Waste Transfer Stations	48,712
1002.374-01	12/12/2019	374	AUSTRALIAN TAXATION OFFICE (ATO)	PayG Withheld Pay 12, Cyc 1 & 2	46,676
1004.1137-01	19/12/2019	1137	ALLAN KING & SONS CONSTRUCTION PTY LTD	Reformation & Re-Compaction Shoulders – Forest, Hicks & Gonnerman Rds, Pioneer Drive	36,480
1004.163-01	19/12/2019	163	TONKIN CONSULTING	Whitewood Rd Pavement Reconstruction Design	33,594
1004.827-01	19/12/2019	827	LITCHFIELD GREEN WASTE RECYCLERS	Mulch Green & Wood Waste - HDWTS & HSWTS	31,979
1004.1398-01	19/12/2019	1398	MERIT CHARTERED ACCOUNTANTS	Professional Services - Annual Financial Statement Audit 18/2019	24,200
1004.514-01	19/12/2019	514	VEOLIA ENVIRONMENTAL SERVICES	Nov 19 - Waste transfer to Shoal Bay - 3x Waste Transfer Stations	20,480
1002.1573-01	12/12/2019	1573	FLANAGAN CONSULTING GROUP	Freds Pass Reserve Rd Network & Carpark Design	16,205
1004.87-01	19/12/2019	87	TOP END LINEMARKERS PTY LTD	Remark Intersections: Spencley & Strangway Rds & Various Locations Litchfield Council Area	12,719
1004.162-01	19/12/2019	162	CIVICA PTY LTD	Feb 20 - Authority Program - Licence Fee	12,521
1004.1571-01	19/12/2019	1571	TB CONSTRUCTION (NT) PTY LTD	Various Items for completion of MWF Shed	11,955
999.525-01	05/12/2019	525	ACTIVE TREE SERVICES	Tree Maintenance - Various Locations Litchfield Council Area	11,709
999.1137-01	05/12/2019	1137	ALLAN KING & SONS CONSTRUCTION PTY LTD	Reformation & Re-compaction Shoulders - Donnington Rd	11,095

999.1305-01	05/12/2019	1305	JADE ELECTRICAL	NHPC (Noonamah Horse & Pony Club) Building – Electrical Compliance Upgrades	9,680
999.971-01	05/12/2019	971	MUGAVIN CONTRACTING PTY LTD	Old Bynoe Rd - Replace Broken Head Wall & Virginia Rd - Install Rd Drain	8,500
1002.1709-01	12/12/2019	1709	FAHL ER PTY LTD	Industrial Relations Advice	8,447
1004.849-01	19/12/2019	849	WEX AUSTRALIA	Nov 19 - Litchfield Council Fuel	0,447
	-, ,		(PUMA CARD)	Account	8,275
999.1099-01	05/12/2019	1099	DAVE'S MINI DIGGA HIRE	Clean Culverts & Drains - Various Locations Litchfield Council Area	8,140
1002.1065-01	12/12/2019	1065	MRS M H BREDHAUER	Nov 19 - Mayor Allowances	7,918
1004.867-01	19/12/2019	867	ALL ASPECTS RECRUITMENT & HR SERVICES	Temp Staffs - Finance Project Officers & WTS Gatekeepers WE: 1,8 & 19 Dec 19	7,735
1004.1320-01	19/12/2019	1320	RUSSELL KENNEDY LAWYERS	Industrial Relations Advice	7,621
1004.187-01	19/12/2019	187	NORSIGN	Extrusion Signs- Various Locations Litchfield Council Area	7,607
999.867-01	05/12/2019	867	ALL ASPECTS RECRUITMENT & HR SERVICES	Temp Staffs - Finance Project Officers & WTS Gatekeepers WE: 10 & 24 Nov 19	7,541
1004.414-01	19/12/2019	414	TOTAL EXCAVATIONS	Clean Culverts & Drains - Various Locations Litchfield Council Area	7,491
1004.1564-01	19/12/2019	1564	FOURIER TECHNOLOGIES PTY LTD	Dec 19 - SOPHOS Central Server Protection	7,229
999.414-01	05/12/2019	414	TOTAL EXCAVATIONS	Clean Culverts & Drains - Various Locations Litchfield Council Area	7,062
231119	18/12/2019	248	WESTPAC CARDS & DIRECT DEBITS	Nov 19 - Litchfield Council Corporate Credit Card	6,903
1002.1099-01	12/12/2019	1099	DAVE'S MINI DIGGA HIRE	Clean Culverts & Drains - Various Locations Litchfield Council Area	6,897
1002.1717-01	12/12/2019	1717	TROPICS CONSULTANCY GROUP	Project 320 Arnhem Masterplan	6,600
1004.132-01	19/12/2019	132	AIRPOWER NT PTY LTD	Purchase: Control Valve Assembly, ECU & Seal	6,245
999.85-01	05/12/2019	85	TELSTRA	Nov 19 - Internet, data, support & phone rental charges	5,671
1002.225-01	12/12/2019	225	MICROCHIPS AUSTRALIA PTY LTD	Microchips	5,475
1002.170-01	12/12/2019	170	NTRS (NT RECYCLING SOLUTIONS)	Nov 19 - Collect Recycling Waste - 3x Waste Transfer Stations & Litchfield Council Office	5,402
1003.67-01	12/12/2019	67	JARDINE LLOYD THOMPSON PTY LTD	19/2020 JLT Discretionary Trust	5,275
1004.770-01	19/12/2019	770	HAYS SPECIALIST RECRUITMENT	Temp Staff - Asset Management Officer WE: 08 Dec 19	5,172
999.1076-01	05/12/2019	1076	TDC (NT) PTY LTD	Nov 19 - Debt Recovery Costs	5,104
1005.436-01	19/12/2019	436	DELTA ELECTRICS NT PTY LTD	Move Genset to New Location - Thorak Cemetery	4,745
1002.78-01	12/12/2019	78	POWER & WATER CORPORATION	Aug to Nov 19 - Water for HPRR	3,982

1004.612-01	19/12/2019	612	CREMASCO CIVIL PTY LTD	Remove Road to Recovery Signs & Fill Holes - Various Locations Litchfield Council Area	3,938
1002.1676-01	12/12/2019	1676	RURAL MULCHING SOLUTIONS NT	Mulching Plant & Hire of Operators to Clear Firebreaks	3,861
1004.249-01	19/12/2019	249	TERRITORY RURAL	Purchase: Glyphosate & Measuring Jugs	3,859
1004.14-01	19/12/2019	14	AUSTRALIA POST	Postage: 2nd Instalment Rates Notices	3,707
1002.414-01	12/12/2019	414	TOTAL EXCAVATIONS	Clean Culverts & Drains - Various Locations Litchfield Council Area	3,696
1000.183-01	05/12/2019	183	CHRIS'S BACKHOE HIRE PTY LTD	Nov 19 - Grave Digging	3,432
1004.1099-01	19/12/2019	1099	DAVE'S MINI DIGGA HIRE	Clean Culverts & Drains - Various Locations Litchfield Council Area	3,190
1004.525-01	19/12/2019	525	ACTIVE TREE SERVICES	Removal of Damage Tree - Whitewood Rd	2,989
999.1690-01	05/12/2019	1690	DAMN STRAIGHT FENCING	Replace Damaged Fence - Girraween Rd	2,767
1002.1064-01	12/12/2019	1064	MRS C M SIMPSON	Nov 19 - Deputy Mayor Allowances	2,762
1004.1581-01	19/12/2019	1581	SALARY PACKAGING AUSTRALIA	Salary Sacrifice - Employee Vehicles - 04 Dec 19	2,659
999.1581-01	05/12/2019	1581	SALARY PACKAGING AUSTRALIA	Salary Sacrifice - Employee Vehicles - 18 Dec 19	2,659
1004.690-01	19/12/2019	690	TOTAL HYDRAULIC CONNECTIONS (NT) PTY LTD	Annual Compactor Service - WTS	2,565
1002.1290-01	12/12/2019	1290	MATCHEZ SUPERANNUATION FUND (M SALTER)	Nov 19 - Councillor Allowances	2,280
1002.612-01	12/12/2019	612	CREMASCO CIVIL PTY LTD	Fence Repairs - Whitewood Rd	2,195
1002.1068-01	12/12/2019	1068	MR D S BARDEN	Nov 19 - Councillor Allowances	2,140
1002.770-01	12/12/2019	770	HAYS SPECIALIST RECRUITMENT	Temp Staff - Asset Management Officer WE: 24 Nov 19	2,120
1002.1724-01	12/12/2019	1724	MR B J WHITE	Rates Refund - Account in Credit	2,000
1002.867-01	12/12/2019	867	ALL ASPECTS RECRUITMENT & HR SERVICES	Temp Staffs - WTS Gatekeepers WE: 01 Dec 19	1,966
1005.144-01	19/12/2019	144	ORIGIN	LPG Delivery - Thorak Cemetery WE: 21 Nov 19	1,959
1002.1063-01	12/12/2019	1063	MRS K J SAYERS- HUNT	Nov 19 - Councillor Allowances	1,879
1002.1552-01	12/12/2019	1552	COMICS NT	Purchase: Catalogue of New books - Taminmin Library	1,652
1004.1023-01	19/12/2019	1023	AUSLINE ENGINEERING	Diagnose & Repair Fault - Slasher SV4275	1,634
1002.1141-01	12/12/2019	1141	NORTHERN GROUND MAINTENANCE	Nov 19 - Grounds Maintenance HPRR	1,595
1005.1695-01	19/12/2019	1695	FULL MOBILE MECHANICS	Iseki Mower - Full service	1,548
1004.806-01	19/12/2019	806	ZIPPY CLEANING & MAINTENANCE SERVICES	Dec 19 - Cleaning - Litchfield Council Offices	1,426

1004.926-01	19/12/2019	926	JACANA ENERGY	Oct & Nov 19 - Electricity - HPRR	
1004.520 01	13/12/2013	320	JACANA ENERGI	Oct & NOV 13 Electricity THINK	1,410
1002.87-01	12/12/2019	87	TOP END	Line Marking after Reseal - Lowther &	·
			LINEMARKERS PTY	Virginia Rds	1,401
			LTD		
999.1716-01	05/12/2019	1716	MS N G WYATT	Rates Refund - Account in Credit	
					1,388
1002.1471-01	12/12/2019	1471	RICOH AUSTRALIA	Nov 19 - Rental for Corporate &	
			PTY LTD	Works Photocopiers	1,374
1002.560-01	12/12/2019	560	JOBFIT HEALTH	Pre-Employment Medical - MWF	
	0=11010010		GROUP PTY LTD	Casual Employees	1,360
999.1443-01	05/12/2019	1443	MR M E ROY	Rates Refund - Account in Credit	4 200
1002 204 01	12/12/2010	204	NAC C VEDNION	Doe 10 Consulton ou Comices	1,300
1002.384-01	12/12/2019	384	MS C VERNON	Dec 19 Consultancy Services -	1 276
DD241119	18/12/2019	248	WESTPAC CARDS &	Authority Nov 19 - Litchfield Council Corporate	1,276
DD241119	10/12/2019	240	DIRECT DEBITS	Credit Card Purchases	1,204
1004.1699-01	19/12/2019	1699	MISS A G WORSNOP	Art Curator Fees	1,204
1004.1033-01	13/12/2013	1055	WIISS A G WONSING!	Art curator rees	1,148
1004.193-01	19/12/2019	193	IRWIN CONSULT	Building Certification Services for	1,140
1004.155 01	13, 12, 2013	133	INVIII CONSOLI	Maley Pavillion Stage 1	1,100
1004.1471-01	19/12/2019	1471	RICOH AUSTRALIA	Nov 19 - Consumables Charges	
	,,		PTY LTD	Taminmin Library Printer	1,083
999.560-01	05/12/2019	560	JOBFIT HEALTH	Pre-Employment Medical - MWF	·
			GROUP PTY LTD	Casual Employees	1,069
1004.508-01	19/12/2019	508	EASA	Oct 19 - EASA Counselling Sessions	
					987
1004.1033-01	19/12/2019	1033	1SPATIAL	FME Professional Edition - Fixed - 1	
			AUSTRALIA PTY LTD	Year subscription	858
1005.1729-01	19/12/2019	1729	COMPOSE IT PTY	Report - Death Disposal Statistics	
			LTD		836
1005.941-01	19/12/2019	941	EVERLON BRONZE	Purchase: Plaque for Cemetery	
000 50 04	05/10/2010		WED DVIC	Customers	805
999.68-01	05/12/2019	68	KERRY'S	Maintenance service - Holden	751
			AUTOMOTIVE GROUP	Colorado CC45WB	751
1004.597-01	19/12/2019	597	THE AUSTRALIAN	Local Government Job Directory 2020	
1004.537-01	19/12/2019	397	LOCAL	Subscription	743
			GOVERNMENT JOB	Subscription	743
1002.1721-01	12/12/2019	1721	MAHER RAUMTEEN	Professional Fees - Instructions via	
	,,,		SOLICTORS	Email, amendments by Cardno & to	710
				Provide Advice	
1004.1237-01	19/12/2019	1237	THE BOOKSHOP	Purchase: Catalogue of New books -	
			DARWIN	Taminmin Library	708
1002.1603-01	12/12/2019	1603	TICK OF APPROVAL	Consultation with Fire Brigade -	
			PTY LTD	Standards	660
1003.1412-01	12/12/2019	1412	HAPPIER ENDINGS	Transportation of Deceased to Thorak	
				Cemetery	650
999.1617-01	05/12/2019	1617	PRESTIGE	Replace Rear View Screen - Hyundai	
			AUTOMOTIVE NT	Loader - SV3771	648
1004 4340 04	10/12/2010	1240	PTY LTD	Dendersiand David Tractic C	
1004.1340-01	19/12/2019	1340	THE DRUG	Randomised Drug Testing for	E01
1004.1714-01	19/12/2019	1714	DETECTION AGENCY	Employees - Litchfield Council Sites Salary Sacrifice - Employee Vehicle	591
1004.1/14-01	13/12/2019	1/14	FLEETCHOICE	WE: 18 Dec 19	577
1004.282-01	19/12/2019	282	ECOFLEX NT PTY LTD	Collect tyres from HDWTS	577
100-7.202-UI	13, 12, 2013	202	(TOP END TYRES)	Concectyres nomine vv 15	571
			(

1002.690-01	12/12/2019	690	TOTAL HYDRAULIC CONNECTIONS (NT) PTY LTD	Service on Berry Springs WTS Ute CC45FS	569
999.926-01	05/12/2019	926	JACANA ENERGY	Oct 19 - Electricity - HSWTS	564
1002.1714-01	12/12/2019	1714	FLEETCHOICE	Salary Sacrifice - Employee Vehicle WE: 04 Dec 19	522
999.1297-01	05/12/2019	1297	SS AUTO ELECTRICS	Diagnose - Isuzu Air- Conditioner Fault & Repair	512
1002.70-01	12/12/2019	70	LOCAL GOVERNMENT ASSOCIATION NT	LGANT AGM & General Meetings	510
1004.968-01	19/12/2019	968	NT FASTENERS PTY	Purchase: Nuts, Bolts, Grease & Tyre Inflator	497
1005.849-01	19/12/2019	849	WEX AUSTRALIA (PUMA CARD)	Nov 19 - Thorak Cemetery - Fuel	490
1002.988-01	12/12/2019	988	FENCE MASTERS (NT) PTY LTD	Repairs to Rear Fence - BSWTS	485
999.599-01	05/12/2019	599	WELDING & MAINTENANCE SERVICES NT	Welding Repairs of 6 Bins 6 - HDWTS	480
1005.455-01	19/12/2019	455	MINI-TANKERS AUSTRALIA PTY LTD	Nov 19 - Fuel for Backhoe, Jerry Cans, Truck & Equipment at Thorak Cemetery	476
1004.1502-01	19/12/2019	1502	NEWS CORP AUSTRALIA	Public notice for Annual Report	458
1002.400-01	12/12/2019	400	THE ARK ANIMAL HOSPITAL PTY LTD	Training - 2x Rangers - Application of Zoli	440
1004.1143-01	19/12/2019	1143	WORKPRO (RISK SOLUTIONS AUSTRALIA)	Pre-employment Police Checks - MWF Casuals	424
1004.535-01	19/12/2019	535	TOP END WINDSCREENS & TINTING	Repair window on Backhoe at HSWTS	410
1002.1181-01	12/12/2019	1181	ODD JOB BOB	Materials / Installation of Commercial Door Hinge	406
1004.1674-01	19/12/2019	1674	FRESH START - FOR CLEANING	Cleaning at KLRR WE: 11 Dec 19	392
999.1023-01	05/12/2019	1023	AUSLINE ENGINEERING	Fabricate 6 plates W/ Holes for Footings	385
999.980-01	05/12/2019	980	PRACTICAL SAFETY AUSTRALIA PTY LTD	Purchase: Riggers Gloves, Belts & Glove Clips	382
1002.1674-01	12/12/2019	1674	FRESH START - FOR CLEANING	Cleaning at HPRR WE: 10 Dec 19	360
999.1674-01	05/12/2019	1674	FRESH START - FOR CLEANING	Cleaning at KLRR WE: 27 Nov 19	360
00413256	03/12/2019	74	LITCHFIELD COUNCIL PETTY CASH	Nov 19 - Reimburse Litchfield Council Petty Cash Float	352
1005.1055-01	19/12/2019	1055	PLANTS DIRECT NT	Purchase: Various Plants for Landscaping - Thorak Cemetery	348
999.968-01	05/12/2019	968	NT FASTENERS PTY LTD	Purchase: Consumable Nuts, Bolts & Screws	332
999.1698-01	05/12/2019	1698	BILL'S CRANE TRUCKS	Relocate 2 containers at new MWF shed - HDWTS	330
1002.1330-01	12/12/2019	1330	PAWS DARWIN LTD	Oct 19 -Transportation of Dogs for Re- Homing	325
1004.1697-01	19/12/2019	1697	RSPCA	Pound Transfers - 3 Dogs: 01-15 Nov 19	325

1005.134-01	19/12/2019	134	FIGLEAF POOL PRODUCTS	Collection & Microbiological Testing of Water - Thorak Cemetery	321
1002.1727-01	12/12/2019	1727	MRS M GILL	Rates Refund - Account in Credit	320
999.1278-01	05/12/2019	1278	SEEK LIMITED	Seek Advert - EA to DIO Maternity Cover	314
999.1566-01	05/12/2019	1566	WINC AUSTRALIA PTY LTD	Replenish - Stationary - Litchfield Council Office	298
1004.1732-01	19/12/2019	1732	ROADSHOW FILMS PTY LTD	Dec 19 - Public Performance Licensing	292
999.1207-01	05/12/2019	1207	UNIQUE INDUSTRIES (AUTO TECH)	Service - Ford Ranger CC45FT	280
1004.1603-01	19/12/2019	1603	TICK OF APPROVAL PTY LTD	Building Certification Services - FPSRR	275
999.522-01	05/12/2019	522	FARMWORLD NT PTY LTD	Supply and fit CV boot on Kioti	256
1002.1396-01	12/12/2019	1396	CSE CROSSCOM PTY LTD (T/A COMM8)	Dec 19 - Tracking System Data Access	255
999.1040-01	05/12/2019	1040	SUPERCHEAP AUTO	Purchase: Assorted Consumable Products - MWF Workshop Area	249
1004.815-01	19/12/2019	815	JEFFRESS ADVERTISING	NT News Advertisement: Tender Advertisement	248
1004.560-01	19/12/2019	560	JOBFIT HEALTH GROUP PTY LTD	Jobfit Appointment - Fee for No Show - WTS Staff	248
1005.1053-01	19/12/2019	1053	CSG BUSINESS SOLUTIONS PTY LTD	Nov 19 - Hire of Photocopier & Consumables - Thorak Cemetery	241
1002.61-01	12/12/2019	61	GREENTHEMES INDOOR PLANT & HIRE	Nov 19 - Indoor Plant Hire - Litchfield Council Offices	238
1005.270-01	19/12/2019	270	IRONSTONE LAGOON NURSERY	Plants for Thorak Cemetery	215
1004.189-01	19/12/2019	189	H.D. ENTERPRISES P/L (HD PUMP SALES & SERVICE)	Purchase: Assorted Masonry bits & Miscellaneous Consumables	211
1000.85-01	05/12/2019	85	TELSTRA	Nov 19 - Thorak Cemetery Call Charges & Equipment	205
1005.514-01	19/12/2019	514	VEOLIA ENVIRONMENTAL SERVICES	Nov 19 - Waste Collection - Litchfield Council Office	196
999.1157-01	05/12/2019	1157	RICHMOND WHEEL & CASTOR	Purchase: Nylex Tubs with Lids	193
1004.1181-01	19/12/2019	1181	ODD JOB BOB	Repair to Veranda Beams at NHPC (Noonamah Horse & Pony Club)	190
999.886-01	05/12/2019	886	MR R J FREEMAN	Remove Tyres from Rims - HDWTS	185
1002.855-01	12/12/2019	855	TENDERLINK	Tenderlink Advertisement - Whitewood Rd	184
1004.367-01	19/12/2019	367	BUNNINGS GROUP LIMITED	Purchase: Gardening Tools	182
999.807-01	05/12/2019	807	TOTALWELD SALES & SERVICE P/L	Welding Curtain & Frames	180
999.1186-01	05/12/2019	1186	ADVANCED SAFETY SYSTEMS AUSTRALIA PTY LTD	Nov 19 - ASSA Subscription	165
1002.599-01	12/12/2019	599	WELDING & MAINTENANCE SERVICES NT	Heat & Straighten Bent Plate - HDWTS Compactor	160

1004.1632-01	19/12/2019	1632	SADDLEWORLD NT (MARLLI FAMILY TRUST)	Purchase: Frontline for Dog Ticks & Fleas	155
1004.1459-01	19/12/2019	1459	TERRITORY SPRINGWATER AU PTY LTD	Annual Hire Fee of Water Cooler/Heater	154
1002.1566-01	12/12/2019	1566	WINC AUSTRALIA PTY LTD	Replenish - Stationary - Litchfield Council Office	133
1004.1609-01	19/12/2019	1609	NT PLUMBING MAINTENANCE SERVICE	Repairs - Male Toilets in Whitewood Hall	131
1005.220-01	19/12/2019	220	THE BIG MOWER	Set of HP 798710 Hustler Blades	106
1002.1632-01	12/12/2019	1632	SADDLEWORLD NT (MARLLI FAMILY TRUST)	Purchase: Food for Impounded Dogs	106
1004.1566-01	19/12/2019	1566	WINC AUSTRALIA PTY LTD	Replenish - Stationary - Litchfield Council Office	103
00413257	17/12/2019		MRS N SKINNER	Animal Trap - Bond Refund	100
1005.928-01	19/12/2019	928	RSEA PTY LTD	Purchase: Rehydration Products	100
1004.851-01	19/12/2019	851	OFFICEWORKS	Seagate Expansion Portable Hard Drive 3T	99
1004.78-01	19/12/2019	78	POWER & WATER CORPORATION	Dec 19 - Standpipe Plan Water Card # 20176	94
1000.1459-01	05/12/2019	1459	TERRITORY SPRINGWATER AU PTY LTD	Bottled Water - Foyer & Chapel - Thorak Cemetery	88
1005.820-01	19/12/2019	820	CONSOLIDATED BEARING COMPANY (CBC)	Replace: Gate Belts	80
999.367-01	05/12/2019	367	BUNNINGS GROUP LIMITED	Spare keys for new MWF Shed	80
1002.874-01	12/12/2019	874	VTG WASTE & RECYCLING	Nov 19 -Waste Collection - HPRR	80
1005.1459-01	19/12/2019	1459	TERRITORY SPRINGWATER AU PTY LTD	Bottled Water - Foyer & Chapel - Thorak Cemetery	77
999.1344-01	05/12/2019	1344	PROSEGUR AUSTRALIA PTY LTD	Litchfield Council Banking Collection WE: 22 Nov 19	77
1002.1245-01	12/12/2019	1245	RURAL RUBBISH REMOVAL	Nov 19 - Waste Collection - Litchfield Council Office	62
1002.506-01	12/12/2019	506	TURBO'S TYRES	Repair 2 x Mower Jockey Wheels	59
1004.940-01	19/12/2019	940	ABG PTY LTD	Registration Inspection for Kubota Skidsteer CA22TA	55
999.70-01	05/12/2019	70	LOCAL GOVERNMENT ASSOCIATION NT	Governance and HR Reference Group	55
1002.1719-01	12/12/2019	1719	MRS P COLLINS	Key Return - Bond Refund	50
1002.1720-01	12/12/2019	1720	MRS D R ORCHARD	Key Return - Bond Refund	50
1004.1731-01	19/12/2019	1731	MRS S M MUMFORD	Key Return - Bond Refund	50
1004.1294-01	19/12/2019	1294	CLEAN FUN PTY LTD (DARWIN	Wash, Dry & Press Linen	39

1002.1352-01	12/12/2019	1352	PRO-TEK T/A KLP	Ipad Covers for Ipad Air2	
			TRADING PTY LTD		35
999.1088-01	05/12/2019	1088	TALENT PROPELLER	Advert - EA to DIO Maternity Cover	
					33
999.1352-01	05/12/2019	1352	PRO-TEK T/A KLP	Ipad Covers for Ipad Air2	
			TRADING PTY LTD		25
1004.731-01	19/12/2019	731	VOCUS	Dec 19 - Supply of Vocus IP	
			COMMUNICATIONS	Allocations	5
			(AMCOM PTY LTD)		
1004.85-01	19/12/2019	85	TELSTRA	SMS Text Messaging 0437 036 176	
					2
Total					2,720,326



COUNCIL AGENDA

LITCHFIELD COUNCIL MEETING

Wednesday 15 January 2020

15	Officers	Reports
	15.1	CEO Monthly Report
	15.2	Municipal Plan 2019-2020 Quarterly Performance Report – October to December 2019
	15.3	Recreation Reserve Leases and Funding Agreements
	15.4	Private Roads Policy
	15.5	Territory Natural Resources Management 2019 Conference
	15.6	National General Assembly of Local Government
	15.7	Local Government Strategy 2030
	15.8	Litchfield Council 2019 Community Survey



COUNCIL REPORT

Agenda Item Number: 15.1

Report Title: CEO's Monthly Report

Author & Recommending Officer: Daniel Fletcher, Chief Executive Officer

Report Number: 20/0003 **Meeting Date:** 15/01/2020

Attachments: Nil

Executive Summary

This report provides Council with key staffing information and relevant measures of financial sustainability.

Summary

To deliver the Municipal Plan 2019/20 Key Performance Indicators it is important that appropriate staffing resources are in place and financial sustainability measures are being met. This report provides a monthly update to ensure that both staffing and budget measures are in accordance with the Council approved staffing plan and budget.

Recommendation

THAT Council receives and notes the Chief Executive Officer's monthly report for December 2019.

Background

The Litchfield Council strongly values our people, financial sustainability and good governance. This report being presented monthly will ensure that important information is presented to understand any trends occurring and for the organisation to, where necessary, contextualise the information for the Council to understand the factors influencing staff and finances.

Links with Strategic Plan

A Well-Run Council - Good Governance

Legislative and Policy Implications

Nil

Risks

Nil

Financial Implications

Nil

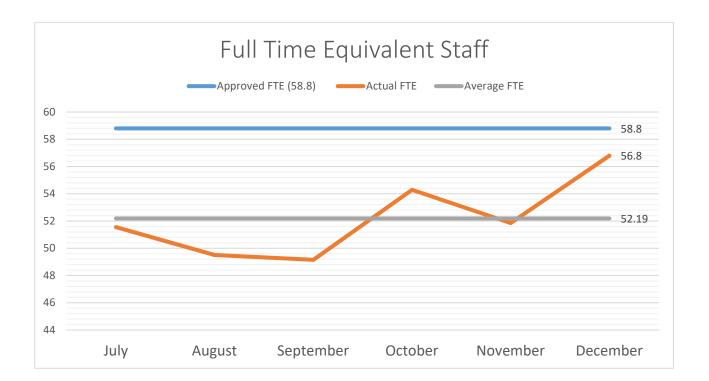
Community Engagement

Nil

CEO MONTHLY REPORT JANUARY 2020

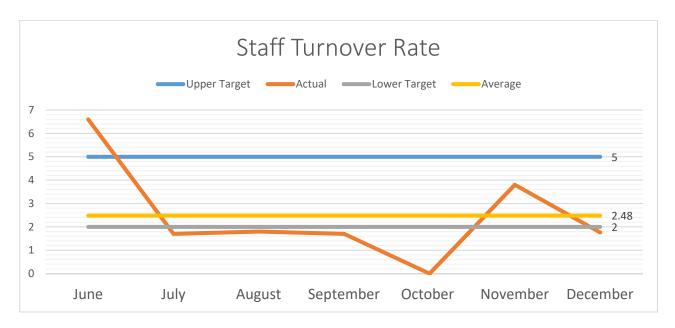
People

Internal Appointment	s			
Position Nil	Department	Commenced		Permanent/Temporary
External Appointment	:S			
Position Manager Infrastructure and Assets	Department Infrastructure and Assets	Commenced 2/12/2019		Permanent/Temporary Permanent
Resignations / Termin	ations			
Position Human Resource and WHS Advisor	Department Executive	Commenced 2/7/2019		Permanent/Temporary Temporary (Fixed Term)
	Approved		Actual	Difference
Full Time Equivalent	50.5*		48.03	-2.47
Part-time	0.5		2.86	2.36
Contract	7.8		5.19	-2.61
Total	58.8		56.80	-2.00
0.5 due to Project Mar	nager Freds Pass Project e	employed for on	ly 6 month	S



Turnover rate:

The number of staff leaving council employment during the reporting period. (# staff leaving divided by the total number of people employed multiplied by 100)

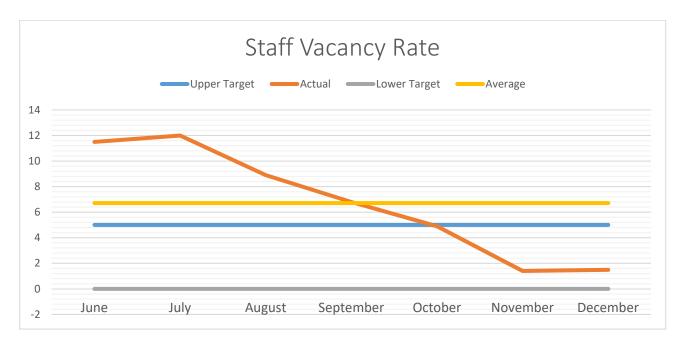


Jun	Jul	Aug	Sep	Oct	Oct Nov		Average
6.60%	1.70%	1.80%	1.70%	0%	3.80%	1.76%	2.48%

Target Average: Between 2% - 5%

Staff Vacancy Rate:

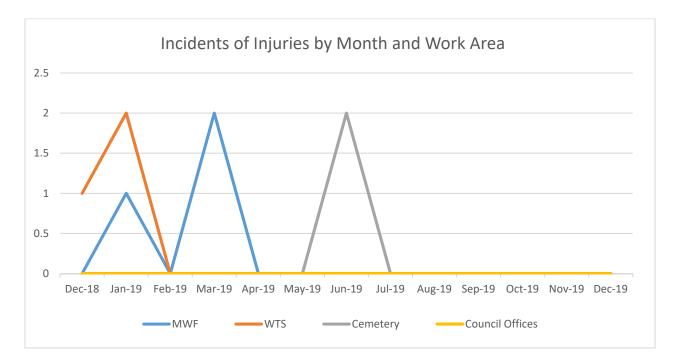
The number of vacant positions during the reporting period. (Vacant positions, divided by total FTE, multiplied by 100)



Jun	Jul	Aug	Sep	Oct	Nov	Dec	Average
11.50%	12%	8.90%	6.80%	4.90%	1.40%	1.49%	6.71%

Target: 0% - 5%

Workplace Health and Safety



Zero workplace incidents were recorded during December 2019.

Finance

RELEVANT MEASURES OF FINANCIAL SUSTAINABILITY

Indicator	Previous Actual	Current Budget	Previous Month	Current Month	Target			Forecast		
	18/19	19/20	Nov-19	Dec-19		20/21	21/22	22/23	23/24	24/25
Operating Surplus Ratio	-50.2%	-51.5%	-49%	-47%	0-10%	-49.7%	-47.9%	-44.8%	-42.2%	-39.1%
Net Financial Liabilities Ratio	-128.6%	-88.6%	-220%	-233%	<60%	-81.4%	-74.5%	-69.9%	-67.0%	-65.6%
Asset Sustainability Ratio	17.9%	52%	25%	31%	>60%**	94%*	94%*	85%*	35%	35%
Current Ratio	10.3:1	5.9:1	15.47:1	15.43:1	>1.0:1**	5.6:1	5.3:1	5.1:1	4.9:1	4.9:1
Rates and Annual Charges Outstanding Ratio	22.5%	12.0%	16%	17%	<15%**	11.5%	11.2%	10.8%	10.4%	10.1%
Own Source Revenue Coverage Ratio	48.4%	48%	92%	86%	>40%**	49%	50%	52%	53%	55%

^{**} Target as set in Strategic Plan 2018-2022.

Target							
Within	Moderate	Outside					
Range		Range					

Operating Surplus Ratio

Measures the extent to which revenues raised cover operational expenses only or are available for capital funding purposes or other purposes.

Calculation: Net operating result divided by total operating revenue, expressed as a % (excluding capital revenue or expenses).

Target: between 0% and 10%

Council's should be aiming to achieve as a minimum a balanced operating position to ensure that revenues received are sufficient to fund operations and capital replacement works.

Net Financial Liabilities Ratio

Measure the extent to which the net financial liabilities of Council can be repaid from operating revenues.

Calculation: (total liabilities less current assets) divided by total operating revenue, expressed as a %.

Target: Less than 60%

Asset Sustainability Ratio

This ratio reflects the extent to which the assets managed by Council are being replaced as they reach the end of their useful lives. This ratio is calculated by measuring the annual expenditure on the renewal and rehabilitation of Council's assets against the annual depreciation charge. It is a measure of whether Council is reinvesting in existing assets to ensure that they meet required levels of service for the community.

Calculation: Capital expenditure on the replacement of infrastructure assets (renewals) divided by depreciation expense, expressed as a %.

Target: Greater than 90%

Current Ratio

This ratio presents Council's ability to meet debt payments as they fall due. It should be noted that Council's externally restricted assets will not be available as operating funds and as such can significantly impact Council's ability to meet its liabilities.

Calculation: Current assets divided by current liabilities

Target: Greater than 1.0:1

Rates and Annual Charges Outstanding

This measure shows the amount of outstanding rates owed to council against the rates incomes received represented as a percentage.

Calculation: Rates and Charges outstanding divided by the Rates and Charges Income.

Target: Not greater than 5%

Strategic Plan 2018-2022 KPI - Smaller than 15%

Own Source Revenue Coverage Ratio

Indicates Council's ability to fund operational expenditures through funding sourced by its own revenue-raising efforts.

Calculation: Total own sourced revenue divided by total operating expenditure including depreciation.

Target: >40%

Strategic Plan 2018-2022 KPI - Greater than 60%



COUNCIL REPORT

Agenda Item Number: 15.2

Report Title: Municipal Plan 2019-20 Quarterly Performance Report

October - December 2019

Author & Recommending Officer Daniel Fletcher, Chief Executive Officer

Report Number: 20/0004 **Meeting Date:** 15/01/2020

Attachments: Nil

Executive Summary

The Municipal Plan 2019-20 Quarterly Report October – December 2019 is presented to Council for noting.

Recommendation

THAT Council receives and notes the Municipal Plan 2019-20 Quarterly Report for the period October to December 2019.

Background

In accordance with good governance this report presents the quarterly performance of the organisation against the 2019/20 Municipal Plan for July — September 2019. Traditionally, the information in this report has been spread across three different reports presenting key information from the two directorates (Community and Corporate Services and Infrastructure and Operations) and the executive services office.

This report, with its revised format, more directly assess the performance of the organisation against the set activities within the endorsed Municipal Plan 2019/20. Specifically, the report highlights the Key Performance Indicators and measures the progress against these achieved in the quarter and further presents progress against the 'new initiative' projects.

As the level of reporting matures, the details and commentary within this report will become clearer and more useful and demonstrate more succinctly how the organisation is achieving its outcomes.

Links with Strategic Plan

A Well-Run Council - Good Governance

Legislative and Policy Implications NT Local Government Act (2008) Risks Nil Financial Implications Nil Community Engagement

Nil



Quarterly Performance Report

October - December 2019



Quarter 2 Performance Report 2019/20

The Best Place to Live in the Top End

It is a pleasure to present to the Litchfield Council the second quarterly report for the 2019-20 financial year.

It is noteworthy to mention that this reporting format is new for Litchfield Council. We will continue to refine and evolve the document so that it best represents the data in a meaningful way.

Litchfield Council continues to be a local government leader in community engagement and transparency. The second round of the rating policy review community engagement was approved by Council in this period and will be completed Monday 20th January 2020. This process has demonstrated that the Council have asked the community, listened to the community, and responded (through the draft rating policy) to the community. Furthermore, it has highlighted that the council are committed to operating in partnership with the community, even during projects and initiatives which are difficult topics.

Mango Industry Strategic Roads Project is a major priority for Litchfield Council. In partnership with the Northern Territory Government and the Commonwealth Government this \$20.1M project has seen much progress 'behind-the-scenes' ensuring funding agreements and designs are fit-for-purpose. While this performance report will not highlight that progress, it is important to note, it is anticipated that the Q3 report will have greater detail on this progress.

Council accepted an invitation to become a government associate member of the Litchfield Regional Tourism Association. Council is looking forward to this partnership strengthening the tourism sector within the region. It will further complement the work being undertaken to develop Council's own tourism strategy which will no doubt have a strong focus on collaboration with key industry stakeholders.

Councils waste to landfill rates continue to reduce with 4% reduction from the previous quarter. With environmental sustainability high on councils (and the wider publics) agenda, this will continue to be a focus for the region. As a value-add to this, staff at Councils administration building have started their own initiative

removing individual rubbish bins that were previously in the office and replacing them with bin stations to separate waste and recycling into five categories: general waste, cash 4 containers, clean commingled recyclables (paper, plastic, aluminium and glass), recycle (paper and cardboard (no paper towel)), and chook feed. Every little bit counts!

Council also undertook their annual review of the Litchfield Council Strategic Plan 2018 – 2022. Council continue to strongly support the six (6) major roles that guide the functions of council, those being: Advocate, Community Engagement, Fund, Regulate, Service Delivery and Partner.

I greatly enjoyed being able to present (along with the Mayor) the years of service awards in December 2019. At that time, eleven (11) staff were recognised for their commitment and dedication to the organisation and the Litchfield community. Five (5) staff with 5 years' service and six (6) staff with 7 years' service. The opportunity to present staff with certificates recognising their service to the Litchfield community is a great privilege. The achievements in this quarterly performance report while significant, do not entirely do justice to the effort and passion that the staff display.

For too long it has been far too easy to think of a council as a 'building' where decisions are made – but councils are more than a 'building'. They are 'people'. Litchfield council and its 'people' are committed to this community and it is impressive to witnesses their resolve to continue making Litchfield 'the best place to live in the Top End'.

1 I flate



Daniel Fletcher Chief Executive Officer

Litchfield Council

Strategic Priorities - Highlights

Everything You Need

Roads and transport

15 roads resealed and guard rails installed on Hillier Road



Waste and cleanliness

Waste to landfill decreased with 1576 tonnes of waste transferred to landfill, a 4% decrease from the previous quarter



Community and Economic Prosperity

Increase in cremations, chapel hire, pre needs and ash internments at Thorak Regional Cemetery



A great place to live

Culture and social life

47 Library programs delivered attended by 930 people



Recreation

Equine Master Plan developed for Freds Pass Sport and Recreation Reserve



Development and Open Space

5 planning applications commented on



A beautiful and safe natural environment

Animals and wildlife

28% of Impounded Dogs were registered



Natural Environment

301 bags of litter collected from roadsides



Water and Drainage

22 road and driveway culverts cleaned



PROGRESS ON PROGRAM PROFILES

LITCHFIELD

Council Leadership

Council meetings and activities Executive Leadership Reputation Management Modern Service Delivery

Supporting local businesses

Media Monitoring and Management

Media Response Time

Hold three Litchfield Women in

Business Network Events per annum



YES

YES

YES

YES

<24 hours

course in November 2019

15 media responses provided within quarter 2 all within 24 hours

Network event 18 November 2019 – Approximately 40 in attendance

Human Resources and Work Health and Safety

Key Outputs	Measures	Targets	On Time	On Budget	Status Commentary
Good Governance					
Human Resources (HR) Policies, Procedures, Checklists	Reviewed and compliant	Dec-19	NO	YES	4 Policies require further review before completion
An engaged and productive workforce	Staff turnover rate Staff Survey satisfaction	<20% >70%	YES YES	YES YES	1.85% in quarter 2 72% achieved in Staff Satisfaction Survey conducted at the end of 2018
Negotiation of new Enterprise Agreement	Successful negotiation and submission to Fair Work	Before March 2020	MONITOR	YES	Impact of payroll project will lead to negotiations beginning in February 2020
Modern Service Delivery					
WHS Management System, including updated policies and procedures and	Policies, procedures and Manual	Before December 2019		YES	Current WHS Review in progress. An up to date WHS Management Plan will be in place by March 2020 which identifies key priority focus areas.
WHS Manual	Workers Compensation Claims	<3	YES	YES	No Workers Compensation Claims so far this year.
Planning and Developmer	nt				
Key Outputs	Measures	Targets	On Time	On Budget	Status Commentary
Powerful and Effective Advocacy				ŭ	
Submissions to the NT Government	Comments submitted on applications within required time frame	>95%	YES	YES	5 applications were received and all were responded to within allocated timeframe
Participation in NT planning working groups	Attendance at meetings	>75%	YES	YES	Council has attended all workshops for the Planning reform
Modern Service Delivery					
Approval of plans, reports and	Plan approvals issued within 10 days	>90%	YES	YES	97% of of 68 development and building certification plans were reviewed and actioned within required timeframes
construction documentation		/	YES	YES	97% of 41 work permit applications were reviewed and actioned within required
Subdivision approvals and handover	Works Permits issued within 5 days	>95%	TES	TES	timeframes Council's approval and handover processes have been undertaken in

Infrastructure and Assets

Key Outputs	Measures	Targets	On Time	On Budget	Status Commentary
Modern Service Delivery					
Capital Works Program	Programmed works completed within in budget	>90%	YES	YES	As reported in Monthly Finance Reports. All projects are at a minimum of the design stage.
Asset Management Plans	Complete asset management plans, including 10 year replacement programs	Complete	YES	YES	Thorak Regional Cemetery – Adopted Roads – Draft presented to Council Plant & Fleet – Draft underway Driveway – Draft underway Asset Management Strategy – Draft underway
Street Lighting Program	Commence replacement program of street lights with LED	Commence	YES	YES	Grant funding received to enable full project completion this financial year. Planning underway
Asset Management Policy and Plans	Asset Sustainability ratio	>60%	YES	YES	As reported in Monthly Finance Reports
Road Maintenance Program	Community Survey – Satisfaction with maintenance of local roads	>60%	YES	YES	Community Survey undertaken in August 2019 results will be available at the Council meeting in January 2020
Drainage Maintenance Program	Community Survey – Satisfaction with roadside drainage	>60%	YES	YES	Community Survey undertaken in August 2019 results will be available at the Council meeting in January 2020
Wet season and road network	Emergency works response time	<48hours	YES	YES	Emergencies responded to within 48 hours. Cyclone Emergency Management Plan in place.
management	Develop road reporting process for temporary closed roads	Jun-20	YES	YES	Not commenced

Mo	hile	W ه	ork	forc	·e (MW	/F)
1110		- V V			. – 1		. ,

Key Outputs	Measures	Targets	On Time	On Budget	Status Commentary
Modern Service Delivery				J	
Road Network, Road Reserve and Fire Break (Council land) slashing before July fire bands	Vegetation slashing and mowing of 915 roads totalling 723 kilometres. Total distance travelled = 8676 kms	2 rounds	YES	YES	Program commenced December 2019, followed a delayed start due to the late wet season commencement.
Excised land management	Complete firebreaks and weed management in accordance with plans	Complete	YES	YES	We have assessed growth for spraying and targeted areas particularly where burning through the dry occurred and areas that become inaccessible early in the wet. All WTS grounds and firebreaks sprayed and mowed/slashed 273 signs replaced, repaired or installed, 56 more than last year
Install and maintain signs and guide posts	Signs repaired within target timeframes.	Urgent – 24 hours	YES	YES	Datum levels were checked and adjusted on depth markers for all roads on the emergency management plan
		Non-urgent – 15 days	YES	YES	No guide posts were installed this quarter
Maintain roadside amenity, including vegetation, furniture and litter collection	Community Survey – Satisfaction with roadside maintenance	>50%	YES	YES	Community Survey undertaken in August 2019 results will be available at the Council meeting in January 2020 301 bags of litter collected from 42 roads Estimate Total collected 2.0 tonnes, a decrease from last quarters total of 2.2 tonnes
	Spraying of road furniture on all Council roads	1 round	YES	YES	25% complete
Spraying of weeds, in accordance with Weed Management Plan		>50%	YES	YES	Community Survey undertaken in August 2019 results will be available at the Council meeting in January 2020
Bushfire management plan activities, including; Maintain firebreaks	1000km	Compliant	YES	YES	All fire break maintenance completed by July Initial engagement with consultants to prepare firebreak maintenance plan 2020-2025
Hazard reduction burning	As required, in consultation with other authorities five locations	Compliant	NO	YES	Orders were raised with relevant authorities as they could not complete works due to wildfires. Will be rescheduled for 2020
Widen firebreaks	As required, in consultation with other authorities five locations	Compliant	YES	YES	As per current Fire Management Plan, clearing of 550 Girraween and 41 Anglesea firebreaks completed.

Waste I	Manad	romont
vvaste i	vialia	zement

Key Outputs	Measures	Targets	On Time	On Budget	Status Commentary
Engaging Our Community				Ü	
Maximise recycling opportunities for residential waste to promote diversion	Waste tonnage transferred to Shoal Bay	<8,000 tonnes residential	YES	YES	1576 tonnes of waste was transferred to landfill this quarter, less than the 2000 tonnes per quarter target, and 1631 tonnes last quarter.
Educate commercial businesses through the transfer stations about opportunities to minimise waste and commercial charges	Waste tonnage transferred to Shoal Bay	<1,000 tonnes commercial	YES	YES	323 tonnes were transferred to landfill in this quarter, an increase from 298 tonnes last quarter
Modern Service Delivery Efficient operation of waste transfer	Community Survey – Satisfaction with waste transfer stations	>80%	YES	YES	Community Survey undertaken in August 2019 results will be available at the Council meeting in January 2020
stations	Cost per tonne of waste throughput	\$TBD	YES	YES	2018/19 cost calculated to be \$299/tonne average for the operational cost of material received
Resale of recycled materials (mulch, crushed concrete, cash for cans, batteries)	Community Survey – Satisfaction with waste recycling	>55%	YES	YES	Community Survey undertaken in August 2019 results will be available at the Council meeting in January 2020
	Community benefit fund income raised through recycling activities	5% annual increase	YES	YES	12.16 tonnes of Cash for Containers material were collected this quarter. This is below the average quarterly quantity of 13.29 tonnes but consistent with the previous quarter of 12.36 tonnes
	Sale of processed materials (mulch, crushed concrete)	>80% sold within 6 months of processing	YES	YES	All mulch processed in previous quarters has been sold with a fresh mulch grind occuring in December
	Amount of total waste that is recycled	>30%	YES	YES	35% of waste received was diverted from landfill
Maximise diversion from landfill	Amount of total waste that is dry recyclables	>15%	NO	YES	13% of waste is dry recyclables that is diverted to recycling facilities
	Explore incentives and education to boost recycling and food waste management	Jan-20	YES	YES	Not commenced
Cyclone Season Preparation	Free residential green waste disposal in November	Nov-19	YES	YES	The free residential green waste disposal iniative was utilised by 829 residents, a decrease of 13% from the 947 residents in Novemeber 2018
Emergency Preparedness	Prepare disaster Waste Plans	Nov-19	YES	YES	Request for Quote document underway

Regulatory Services					
Key Outputs	Measures	Targets	On Time	On Budget	Status Commentary
Engaging Our Community					
	Education program delivered to primary schools	>2	YES	YES	3 Schools (consisting of approx 15 sessions and 335 students) have confirmed dates for education programs.
Educate the community about responsible dog ownership	Increase in the number of registered dogs	>10%	NO	YES	Registration renewal was due 1 September. There are 2809 registered dogs, compared to 2604 for the equivalent period last year, an 8% increase. However, there were a total of 3164 registered dogs in 2018/19.
	Impounded dogs reclaimed by owner	>70%	NO	YES	69% of dogs were reclaimed by their owners this quarter, an increase from 63% last quarter.
Support responsible dog ownership	Develop baseline measure for satisfaction of service provided		YES	YES	To be developed
	Registered dogs are de-sexed	>65%	YES	YES	76% of registered dogs are desexed
Modern Service Delivery					
Administer and enforce Dog Management By-Laws	Community Survey – Satisfaction with animal management	>50%	YES	YES	Community Survey undertaken in August 2019 results will be available at the Council meeting in January 2020
Animal Management Plan	Implemented	Complete	YES	YES	Underway
Record and investigate customer	Customer requests actioned in <2 days	100%	YES	YES	100% compliance
requests	Investigations completed within 14 days	>90%	YES	YES	100% compliance
Remove vehicles abandoned on roadsides	Vehicles removed within 7 days	>90%	YES	YES	100% compliance
Information Technology					
Key Outputs	Measures	Targets	On Time	On Budget	Status Commentary
Modern Service Delivery					
Contract management of Council's information and communications technology (ICT) managed service	Percentage of Service Desk requests closed against open requests during a period	90%	YES	YES	Lodged requests this quarter 192 Requests open as of 31/12/2019 3 Achieved KPI 98.5%
Deliver, maintain and support Corporate Enterprise Solution (CES) software to ensure Council operates effectively	Ensure CES is updated with the latest version (patch), available nationally	No more than 1 Patch behind latest version	YES	YES	Council is currently up to date with all patches and this services is monitored by ICT staff through the managed ICT services contractor
Implementation of the Information and Communications Technology Improvement Plan	Annual Actions Complete	>90%	YES	YES	Assessment of Strategic Framework underway in line with ICT Improvement Plan
Manage Council's Geographical Information System (GIS)	Age of GIS Imagery of populated areas	<5 years	YES	YES	Imagery last updated in November 2019

Fi	n		n.	~	\sim
ГΙ		а	ш		_

Key Outputs	Measures	Targets	On Time	On Budget	Status Commentary
Good Governance					
Annual Budget / annual Report Municipal Plan	Compliance with management, statutory and regulatory budgeting and reporting	100%	YES	YES	Municipal Plan for 2019-20 implemented in financial system, 2020/2021 budget in development
Monthly and annual financial reporting, including annual audit and forecasting	Unqualified audit	Complete	YES	YES	Unqualified audit achieved for 2018/19 and presented with annual report
		_		Above	
Key Outputs	Measures	Target	Actual Ratio		Status Commentary
	Liquidity ratio	1:01	15.43:1	Target YES	Council's current liquidity is above Local Government benchmarks
Long Term Financial Plan	Asset sustainability ratio	>60%	39%	NO	In line with Council's Long Term Financial Plan, Council will not achieve the set ratio until 2021
S	Current Ratio Debt Service Ratio	>1 <1	15.43 0%	YES YES	Council's current liquidity is above Local Government benchmarks Council has got no debt
Long Term rating strategy	Own source revenue ratio-lowering Council's dependency on government grants and other funding sources	>60%	86%	YES	Own source revenue is budgeted to be 86% for the 2019/20 financial year. This ratio will decrease during the remainder of the financial year as more grants are received
Key Outputs	Measures	Targets	On Time	On Budget	Status Commentary
Review the Customer Request	Completed	D	YES	YES	Project will be completed once Customer Service Charter has been developed
Management System	Completed	Dec-19	YES	YES	Completion date expected to be beyond December 2019 and likely May 2020
Investments comply with policy and statutory requirements and are reported monthly	Completed	Dec-19	YES	YES	All investments placed are in line with Council's FIN14 Investment Policy and are reported in the monthly finance report
Modern Service Delivery					
Rates and accounts receivable	Current years rates outstanding as at 30 June 2020	<15%	YES	NO	Current years rates outstanding as per 31/12/2019 17% Current years rates collected in this quarter \$5,261,640
collection	Prior years rates outstanding as at 30 June 2020	<\$1m	YES	NO	Prior years rates outstanding as per 31/12/2019 \$1,738,172 Arrears collected in this quarter \$172,409
Front counter customer service	Community Survey – satisfaction in customer service	>60%	YES	YES	Community Survey undertaken in August 2019 results will be presented at the January Council meeting

Community Development

Key Outputs	Measures	Targets	On Time	On Budget	Status Commentary
Engaging Our Community					
Council partnership and support grants	Number of partnerships supported	10	YES	YES	Freds Pass Show sponsorship initiated for 2020 show Palmerston and Litchfield Seniors Association supported for 2019 seniors' month events TRMP Conference supported
Servicing community needs at reserve	Funding provided to community reserves	Funding Agreements established	NO	YES	Funding provided to reserves in line with Budget 2019-20 Draft of funding agreements has been developed. To be discussed with Boards of Management in third quarter
Good Governance					
Grant applications	Grants received by Council acquitted within agreed timeframes	100%	YES	YES	Council has 8 current grants which are in progress within timelines. 2 grants have been acquitted this quarter in line with grant deadlines
Modern Service Delivery					
Annual Community Grants Program Community initiatives program	Number of community events and programs supported	10	YES	YES	Community Initiatives granted this quarter: St Francis of Assisi Catholic PS for the year 6 student services award - \$50 Eve Genders to represent NT at the Rugby Youth National Championships in QLD - \$500 Humpty Doo Volunteer Bushfire Brigade for their annual Santa Run - \$500 Rural Churches Carols by Candlelight for the annual event - \$500
Governance and support for the operations of Council's seven recreation reserves	Community Survey – Satisfaction with Recreation Reserves	>65	YES	YES	78% of annual survey respondents rated Council's performance for the Recreation Reserves at Good or Very Good
Australia Day Event	Community Participation	>300	YES	YES	Event scheduled for January 2020
Playground Inspection Program	Playgrounds on Council owned land audited	100%	YES	YES	Audits scheduled for February 2020
Tree Management Plan	Implemented and documented	100%	YES	YES	Complete

Li	h	ra	rv,	C	Δ	n	٠i،	_	_	c
ш	וט	d	ΙV	2	9	ΙV	ш	U	=	5

Key Outputs	Measures	Targets	On Time	On Budget	Status Commentary
Engaging Our Community				Ü	
Visitors to the library	Weekly door count	Increase by 20%	YES	YES	Average weekly door count in 2018-19: 381 Average weekly door count this quarter: 459 Increase in visitors this quarter: 20%
Promotion of services	Interaction with Library Facebook page	500 likes of Facebook page	YES	YES	Taminmin Library Facebook page has gained 39 new likes this quarter reaching a total of 568 likes
Review of Programs and Services	Review of programs with users	100%	YES	YES	47 programs were delivered in this quarter with 930 people attending A Programs Services Review was performed using statistics, trends and community engagement through feedback forms and a survey
	Feedback process for users	established	YES	YES	Customer feedback forms have been established and an online survey gave users an opportunity to give feedback on library programs
Good Governance					
Shared Service Governance Framework	Developed	100%	YES	YES	Council received a Special Purpose Grant to work on a framework with City of Palmerston for the delivery of library services
Modern Service Delivery					
	Annual Loans	Increase by 20%	YES	YES	Monthly loans in 2018: 1,096 Monthly loans this quarter: 1,199 Increase in percentage: 10% In 2018 38% of the collection was published in the past 10 years
Collection Improvements	Age of Collection	Decrease % of collection older than 10 years by 20%	YES	YES	As of 31/12/2019 65% of collection was published in the past 10 years with 38% being in the past 5 years.
					Achieved by vigorous weeding, stocktake and new release purchases Introduced Litchfield Lego Club as weekly program for primary school aged children (attendance weekly 20-30 children)
Program delivery	Additional regular programs	2	YES	YES	Digital literacy program in development through Be-connected grant
					Board games afternoon to be established through school in October
Library events	Additional one-off events	3	YES	YES	4 school holiday programs, 2 movie days and Litchfield Lego Club and Game On! board game afternoons with 426 patrons attending during the October school holidays. December Christmas Nursery time and Storytime and Senior's morning Tea, plus a Christmas movie day

_				
Go	110	rn	2n	-
	\sim		all	

Key Outputs	Measures	Targets	On Time	On Budget	Status Commentary
Good Governance					
Maintain the Governance and Risk Management Framework, including risk register	Compliance with legislative requirements as per Department of Local Government, Housing and Community Development Compliance	100%	YES	YES	50% complete as per 31/12/2019 Risk register maintenance is ongoing work, processes for update to the risk register have been implemented
Maintain Policy Framework	Checklist	100%	YES	YES	50% complete as per 31/12/2019 Policies are reviewed within determined timelines No progress to date
Meeting Procedure By-Law		Jun-20	YES	YES	Council was advised that Parliamentary Counsel will not focus on local by-laws prior the NT election in 2020
Modern Service Delivery					
Elected members support	Complaints upheld -breaches of the code of conduct by elected members	0	N/A	N/A	No elected member code of conduct complaints upheld
Risk Management Audit Committee support	Risk Management Audit Committee Meetings	4	YES	YES	Two meetings held todate consistent with schedule
Coordinate records management review and improvements	Records held in storage reduced	By 10%	YES	YES	Destruction of records commenced according to approved disposal schedule across several records classes
Assist with policy development	Annual Policy Review Program	10 Policies reviewed	YES	YES	Policies Reviewed in first quarter: FIN09 Risk Management and Audit Commmittee GOV01 Policy Framework
Implement Annual Internal Audit Plan	Internal Audits conducted	3	YES	YES	RMAC was informed at its May 2019 meeting that it was unlikely that the third internal audit would be conducted. RMAC recommended that KPI be reduced to 2 audits. Audits planned for 2019-20 are: 1. Audit of Mobile Work Force work health and safety procedures and practices 2. Information Security

Thorak Regional

Key Outputs	Measures	Targets	On Time	On Budget	Status Commentary
Good Governance					
Servicing community needs and regulatory obligations by keeping cemetery records and maintaining rights of burial	Compliance with legislative requirements	100%	YES	YES	All actions are in line with current legislation Comments provided to Scrutiny Committee for Draft Burial and Cremations Bill
Monthly reporting to the Thorak Cemetery Board	Achievement of operational budget	100%	YES	YES	Year to date income is above budget for 2019-20.
Modern Service Delivery					
Cremations including a pick-up service from the local hospitals	Community Survey	>60%	YES	YES	Community Survey undertaken in August 2019 results will be available at the Council meeting in January 2020
Memorial spaces for ash interments, including family trees, rocks, Niche Walls and a columbarium	Importance of Thorak		YES	YES	Community Survey undertaken in August 2019 results will be available at the Council meeting in January 2020
Chapel hire and amenities	Satisfaction with Thorak	>65%	YES	YES	Community Survey undertaken in August 2019 results will be available at the Council meeting in January 2020
Maintenance of grounds and open spaces, including mowing, planting, weeding and irrigation	Memorial Inspections Chapel use	>25% hire	YES	YES	This quarter has seen an increase of over 50% in chapel hire compared to the last quarter. This is consistent with the increase in cremation numbers, as most chapel hire is associated with a cremation. Service levels have been reviewed for:
Maintenance of cemetery plant and equipment	Service level defined	3	YES	YES	- Grounds maintenance of lawn areas, reduced mowing frequency with minimal service level impact; - Introduction of chemical weed control has proven effective
Basic upkeep of buildings including cemetery house	Efficient service schedules		YES	YES	All actions scheduled from asset management plan implemented
Sale of cemetery products	Sales Growth		YES	YES	Sale of cemetery products such as plaques, urns and memorabilia are on track, with nearly 50% of budgeted income already met.

DELIVERY PROGRAM

								DELIVERT PROGRAM
Strategic Plan Link	Municipal Plan Link	Budget	Milestone	Financial Year			On Budget	Comments
New Initiative #1: Refurbish	ment and Audio/Visual (Jpgrade of	Council Chambers					
Modern Service Delivery	Council Leadership	\$40,000	Concept & Quotes		_	Yes	Yes	Refurbishment complete. Audio/Visual Upgrade Quotation received, review of scope required
			Planning & Design					
			Delivery & Operational					
New Initiative #2: Redevelop	pment of Council's Web	site						
Modern Service Delivery	Council Leadership	\$45,000	Concept & Quotes		_	Yes	Yes	Tender awarded. On track for delivery under budget and within early stages of Q4.
			Planning & Design					
			Delivery & Operational					
New Initiative #3: Develop a	Tourism Strategy (50%	grant fund	led)		_			_
Powerful and Effective Advocacy	Council Leadership	\$30,000	Concept & Quotes			Yes	Yes	Visitor Experience Enhancement Program (VEEP) grant application submitted.
			Planning & Design					Council have been advised that the VEEP was unsuccessful Consulatation with Elected Members required to confirm future direction.
			Delivery & Operational					
New Initiative #4: 320 Arnhe	em Highway Masterplar	1						_
Engaging our Community	Infrastructure and Operations	\$30,000	Concept & Quotes			Yes	Yes	Consultant engaged
			Planning & Design					
New Initiative #5: Shared Pa	th Plan		Delivery & Operational					
-			6			N.	V	Government of
Good Governance	Infrastructure and Operations	\$25,000	Concept & Quotes			Yes	Yes	Consultant engaged
			Planning & Design Delivery & Operational					
New Initiative #6: Mobile W	ork Force Review							
Modern Service Delivery	Infrastructure and Operations	\$30,000	Concept & Quotes			Yes	Yes	Consultant engaged, draft report received and currently
			Planning & Design					being reviewed.
			Delivery & Operational					
New Initiative #7: Prepare D	isaster Waste Plans				_			_
Modern Service Delivery	Infrastructure and Operations	\$20,000	Concept & Quotes			Yes	Yes	Scope being developed
			Planning & Design					
			Delivery & Operational					

New Initiative #13: Revamping front entrance to Thorak Cemetery					Financial				On	On	
New Initiative #9: Explore incentives and education to boost recycling and food waste Enguging our Community Infrastructure and Operations \$ 10,000 Concept & Quetes Planning & Design Delivery & Operational New Initiative #9: Environmental Management Plan for Berry Springs Waste Transfer Station Cood Governance Infrastructure and Operations Infrastructure and	Strategic Plan Link										
New Initiative #8: Explore incentives and education to boost recycling and food waste Engaging our Community Infrastructure and Operations \$10,000 Concept & Quotes Planning & Design Delivery & Operational New Initiative #9: Environmental Management Plan County & Quotes Planning & Queign Delivery & Operational New Initiative #10: Community and Business Hub Concept & Quotes Planning & Design Delivery & Operational New Initiative #10: Community and Business Hub Concept Plan Community and Corporate Services 440,000 Delivery & Operational New Initiative #12: Relocation of External Generator New Initiative #12: Relocation of External Generator Services \$10,000 Concept & Quotes Planning & Design Delivery & Operational New Initiative #12: Relocation of External Generator Services \$10,000 Concept & Quotes Planning & Design Delivery & Operational New Initiative #12: Relocation of External Generator Services \$10,000 Concept & Quotes Planning & Design Delivery & Operational New Initiative #12: Relocation of External Generator Community and Corporate Services \$10,000 Concept & Quotes Planning & Design Delivery & Operational New Initiative #13: Revamping front entrance to Thorak Cemetery Modern Service Delivery Community and Corporate Services \$10,000 Concept & Quotes Planning & Design Delivery & Operational New Initiative #13: Revamping front entrance to Thorak Cemetery Services \$10,000 Concept & Quotes Planning & Design Delivery & Operational New Initiative #14: Upgrade Visual System in Thorak Cemetery Flanning & Design Delivery & Operational New Initiative #14: Upgrade Visual System in Thorak Cemetery Chapel New Initiative #14: Upgrade Visual System in Thorak Cemetery Chapel New Initiative #14: Upgrade Visual System in Thorak Cemetery Chapel New Initiative #14: Upgrade Visual System in Thorak Cemetery Chapel New Initiative #14: Upgrade Visual System in Thorak Cemetery Chapel New Initiative #14: Upgrade Visual System in Thorak Cemetery Chapel New Initiative #14: Upgrade Visual System in Thorak Ce					2019/2020	02	02	04			
Planning & Design Polivory & Operational New Initiative #9: Environmental Management Plan for Berry Springs Waste Transfer Station Good Governance Infrastructure and Operations \$10,000 Concept & Quotes Planning & Design Polivory & Operational New Initiative #10: Community and Business Hub Concept Plan Modern Service Delivery Community and Corporate Services Planning & Design Delivery & Operational New Initiative #11: Annual Art Exhibition Engaging our Community and Corporate Services \$10,000 Concept & Quotes Planning & Design Delivery & Operational New Initiative #12: Relocation of External Generator Modern Service Delivery Community and Corporate Services Planning & Design Delivery & Operational New Initiative #13: Revamping front entrance to Thorak Cemetery Modern Service Delivery Community and Corporate Services Planning & Design Delivery & Operational New Initiative #13: Revamping front entrance to Thorak Cemetery Modern Service Delivery Community and Corporate Services Se	New Initiative #8: Explore	incentives and education	to boost r	ecycling and food v	1	92	9)	Ψ.			
New Initiative #9: Environmental Management Plan for Berry Springs Waste Transfer Station Cood Governance Infrastructure and Operations \$10,000 Concept & Quotes Planning & Design Delivery & Operational New Initiative #10: Community and Business Hub Concept Plan Modern Service Delivery Community and Groporate Services \$40,000 Concept & Quotes Planning & Design Delivery & Operational New Initiative #11: Annual Art Exhibition Fingalign our Community Community and Corporate Services \$10,000 Concept & Quotes Planning & Design Delivery & Operational New Initiative #12: Relocation of External Generator Modern Service Delivery Community and Corporate Services \$10,000 Concept & Quotes Planning & Design Delivery & Operational New Initiative #13: Revamping front entrance to Thorak Cemetery Modern Service Delivery Community and Corporate Services \$10,000 Concept & Quotes Planning & Design Delivery & Operational New Initiative #13: Revamping front entrance to Thorak Cemetery Modern Service Delivery Community and Corporate Services \$10,000 Concept & Quotes Planning & Design Delivery & Operational New Initiative #14: Upgrade Visual System in Thorak Cemetery Chapel New Initiative #14: Upgrade Visual System in Thorak Cemetery Chapel New Initiative #14: Upgrade Visual System in Thorak Cemetery Chapel New Initiative #14: Upgrade Visual System in Thorak Cemetery Chapel New Initiative #14: Upgrade Visual System in Thorak Cemetery Chapel New Initiative #14: Upgrade Visual System in Thorak Cemetery Chapel New Initiative #14: Upgrade Visual System in Thorak Cemetery Chapel New Initiative #14: Upgrade Visual System in Thorak Cemetery Chapel New Initiative #14: Upgrade Visual System in Thorak Cemetery Chapel New Initiative #14: Upgrade Visual System in Thorak Cemetery Chapel New Initiative #14: Upgrade Visual System in Thorak Cemetery Chapel New Initiative #14: Upgrade Visual System in Thorak Cemetery Chapel New Initiative #14: Upgrade Visual System in Thorak Cemetery Chapel New Initiative #14: Upgrade Visual Sy	Engaging our Community	Infrastructure and Operations	\$20,000	Concept & Quotes					Yes	Yes	Scope being developed
New Initiative #12: Relocation of External Generators Modem Service Delivery Community and Corporate Services \$10,000 Concept & Quotes Planning & Design Delivery & Operational Tengaging our Community Community and Corporate Services \$40,000 Concept & Quotes Planning & Design Delivery & Operational New Initiative #12: Relocation of External Generator Modem Service Delivery Community and Corporate Services \$10,000 Concept & Quotes Planning & Design Delivery & Operational New Initiative #13: Revamping front entrance to Thorak Cemetery Modem Service Delivery Community and Corporate Services \$10,000 Concept & Quotes Planning & Design Delivery & Operational New Initiative #14: Upgrade Visual System in Thorak Cemetery Community and Corporate Services \$10,000 Concept & Quotes Planning & Design Delivery & Operational New Initiative #14: Upgrade Visual System in Thorak Cemetery Community and Corporate Services \$40,000 Concept & Quotes Planning & Design Delivery & Operational New Initiative #14: Upgrade Visual System in Thorak Cemetery Community and Corporate Services \$40,000 Concept & Quotes Planning & Design Delivery & Operational New Initiative #14: Upgrade Visual System in Thorak Cemetery Community and Corporate Services \$40,000 Concept & Quotes Planning & Design Delivery & Operational New Initiative #14: Upgrade Visual System in Thorak Cemetery Community and Corporate Services \$40,000 Concept & Quotes Planning & Design Delivery & Operational New Initiative #14: Upgrade Visual System in Thorak Cemetery Community and Corporate Services \$40,000 Concept & Quotes Planning & Design Delivery & Operational											
Planning & Design Delivery & Operational New Initiative #10: Community and Gusiness Hub Concept Plan Modern Service Delivery Community and Corporate Services Planning & Design Delivery & Operational New Initiative #11: Annual Art Exhibition Engaging our Community Community and Corporate Services Planning & Design Delivery & Operational New Initiative #12: Relocation of External Generator Modern Service Delivery Community and Corporate Services Planning & Design Delivery & Operational New Initiative #13: Revamping front entrance to Thorak Cemetery Modern Service Delivery Community and Corporate Services Planning & Design Delivery & Operational New Initiative #13: Revamping front entrance to Thorak Cemetery Modern Service Delivery Community and Corporate Services Planning & Design Delivery & Operational New Initiative #13: Revamping front entrance to Thorak Cemetery Modern Service Delivery Community and Corporate Services Planning & Design Delivery & Operational New Initiative #14: Upgrade Visual System in Thorak Cemetery Chapel Modern Service Delivery Community and Corporate Services Planning & Design Delivery & Operational New Initiative #14: Upgrade Visual System in Thorak Cemetery Chapel Modern Service Delivery Community and Corporate Services Planning & Design Delivery & Operational	New Initiative #9: Environ	mental Management Plar	for Berry	Springs Waste Tran	sfer Station	1					
New Initiative #10: Community and Business Hub Concept Plan Modern Service Delivery Services	Good Governance	Infrastructure and Operations	\$10,000	Concept & Quotes					Yes	Yes	Project scheduled to commence third quarter
Modern Service Delivery Community and Corporate Services Services Planning & Design Delivery & Operational New Initiative #11: Annual Art Exhibition Engaging our Community Community and Corporate Services Services Services \$10,000 Concept & Quotes Planning & Design Delivery & Operational New Initiative #12: Relocation of External Generator Modern Service Delivery Modern Service Delivery Modern Service Delivery Community and Corporate Services \$12,000 Concept & Quotes Planning & Design Delivery & Operational New Initiative #13: Revamping front entrance to Thorak Cemetery Modern Service Delivery Modern Service Delivery Community and Corporate Services \$10,000 Concept & Quotes Planning & Design Delivery & Operational New Initiative #14: Upgrade Visual System in Thorak Cemetery Chapel Modern Service Delivery Community and Corporate Services \$10,000 Concept & Quotes Planning & Design Delivery & Operational New Initiative #14: Upgrade Visual System in Thorak Cemetery Chapel Modern Service Delivery Community and Corporate Services \$10,000 Concept & Quotes Planning & Design Delivery & Operational New Initiative #14: Upgrade Visual System in Thorak Cemetery Chapel Modern Service Delivery Community and Corporate Services \$10,000 Concept & Quotes Planning & Design Delivery & Operational											
New Initiative #11: Annual Art Exhibition Engaging our Community and Corporate Services Modern Service Delivery Modern Service Delivery Community and Corporate Services \$10,000 Concept & Quotes Planning & Design Delivery & Operational New Initiative #12: Relocation of External Generator Modern Service Delivery Modern Service Delivery Community and Corporate Services \$10,000 Concept & Quotes Planning & Design Delivery & Operational New Initiative #13: Revamping front entrance to Thorak Cemetery Modern Service Delivery Community and Corporate Services \$10,000 Concept & Quotes Planning & Design Delivery & Operational New Initiative #13: Revamping front entrance to Thorak Cemetery Modern Service Delivery Community and Corporate Services \$10,000 Concept & Quotes Planning & Design Delivery & Operational New Initiative #14: Upgrade Visual System in Thorak Cemetery Chapel Modern Service Delivery Community and Corporate Services \$6,000 Concept & Quotes Planning & Design Delivery & Operational New Initiative #14: Upgrade Visual System in Thorak Cemetery Chapel Community and Corporate Services \$6,000 Concept & Quotes Planning & Design Delivery & Operational	New Initiative #10: Commu	ınity and Business Hub Co	ncept Plan	1							
Planning & Design Delivery & Operational New Initiative #11: Annual Art Exhibition Engaging our Community and Corporate Services \$10,000 Concept & Quotes Planning & Design Delivery & Operational New Initiative #12: Relocation of External Generator Community and Corporate Services \$12,000 Concept & Quotes Planning & Design Delivery & Operational New Initiative #13: Revamping front entrance to Thorak Cemetery Modern Service Delivery Community and Corporate Services \$10,000 Concept & Quotes Planning & Design Delivery & Operational New Initiative #13: Revamping front entrance to Thorak Cemetery Modern Service Delivery Community and Corporate Services \$10,000 Concept & Quotes Planning & Design Delivery & Operational New Initiative #14: Upgrade Visual System in Thorak Cemetery Chapel Community and Corporate Services \$6,000 Concept & Quotes Planning & Design Delivery & Operational New Initiative #14: Upgrade Visual System in Thorak Cemetery Chapel Community and Corporate Services \$6,000 Concept & Quotes Planning & Design Delivery & Operational	Modern Service Delivery	· ·	\$40,000	Concept & Quotes					Yes	Yes	Project scheduled to commence third quarter
New Initiative #11: Annual Art Exhibition Engaging our Community Community and Corporate Services \$10,000 Concept & Quotes Planning & Design Delivery & Operational New Initiative #12: Relocation of External Generator Community and Corporate Service Delivery Modern Service Delivery Modern Service Delivery Community and Corporate Services \$10,000 Concept & Quotes Planning & Design Delivery & Operational New Initiative #13: Revamping front entrance to Thorak Cemetery Community and Corporate Services \$10,000 Concept & Quotes Planning & Design Delivery & Operational New Initiative #14: Upgrade Visual System in Thorak Cemetery Chapel Modern Service Delivery Community and Corporate Services \$6,000 Concept & Quotes Planning & Design Delivery & Operational New Initiative #14: Upgrade Visual System in Thorak Cemetery Chapel Community and Corporate Services \$6,000 Concept & Quotes Planning & Design Delivery & Operational		Services									
Engaging our Community Community and Corporate Services Services Planning & Design Delivery & Operational New Initiative #12: Relocation of External Generator Community and Corporate Service Delivery Services Service Delivery Concept & Quotes Planning & Design Delivery & Operational New Initiative #13: Revamping front entrance to Thorak Cemetery Community and Corporate Service Delivery Services Servic	New Initiative #11: Annual	Art Exhibition		Delivery & Operational							
New Initiative #13: Revamping front entrance to Thorak Cemetery Modern Service Delivery Community and Corporate Services Planning & Design Delivery & Operational New Initiative #13: Revamping front entrance to Thorak Cemetery Modern Service Delivery Community and Corporate Services Planning & Design Delivery & Operational New Initiative #13: Revamping front entrance to Thorak Cemetery Modern Service Delivery Community and Corporate Services Planning & Design Delivery & Operational New Initiative #14: Upgrade Visual System in Thorak Cemetery Chapel Community and Corporate Services Planning & Design Delivery & Operational New Initiative #14: Upgrade Visual System in Thorak Cemetery Chapel Modern Service Delivery Planning & Design Delivery & Office and Operational Planning & Design Delivery & Vest Installation complete and operational.			£10.000	Concept & Quetes					Vos	Vos	Project underway within timelines and budget
New Initiative #12: Relocation of External Generator Modern Service Delivery Community and Corporate Services Planning & Design Delivery & Operational New Initiative #13: Revamping front entrance to Thorak Cemetery Modern Service Delivery Community and Corporate Services Planning & Design Delivery & Operational New Initiative #14: Upgrade Visual System in Thorak Cemetery Chapel Modern Service Delivery Modern Service Delivery Community and Corporate Services Planning & Design Delivery & Operational New Initiative #14: Upgrade Visual System in Thorak Cemetery Chapel Community and Corporate Services Planning & Design Delivery & Operational New Initiative #14: Upgrade Visual System in Thorak Cemetery Chapel Modern Service Delivery Yes Ves Planting is complete. Installation of new gates to be finalised in Q3 Planning & Design Delivery & Operational Yes Yes Installation complete and operational.	Engaging our Community	Services	\$10,000						163	ies	Project underway, within unleimes and budget.
Modern Service Delivery Community and Corporate Services \$12,000 Concept & Quotes Planning & Design Delivery & Operational New Initiative #13: Revamping front entrance to Thorak Cemetery Modern Service Delivery Community and Corporate Services \$10,000 Concept & Quotes Planning & Design Delivery & Operational New Initiative #14: Upgrade Visual System in Thorak Cemetery Chapel Modern Service Delivery Community and Corporate Services \$6,000 Concept & Quotes Planning & Design Delivery & Operational New Initiative #14: Upgrade Visual System in Thorak Cemetery Chapel Services \$6,000 Concept & Quotes Planning & Design Delivery Planning & Design											
New Initiative #13: Revamping front entrance to Thorak Cemetery Modern Service Delivery Community and Corporate Services Services Sommunity and Corporate Services Modern Service Delivery Community and Corporate Services Planning & Design Delivery & Operational Yes Yes Planting is complete. Instalation of new gates to be finalised in Q3 New Initiative #14: Upgrade Visual System in Thorak Cemetery Chapel Modern Service Delivery Community and Corporate Services Services Sommunity and Corporate Services Planning & Quotes Planning & Quotes Planning & Design Delivery & Operational Yes Yes Installation complete and operational.	New Initiative #12: Relocat		r								_
New Initiative #13: Revamping front entrance to Thorak Cemetery Modern Service Delivery Community and Corporate Services \$10,000 Concept & Quotes Planning & Design Delivery & Operational New Initiative #14: Upgrade Visual System in Thorak Cemetery Chapel Modern Service Delivery Community and Corporate Services \$6,000 Concept & Quotes Planning & Design Delivery & Operational Yes Yes Installation complete and operational.	Modern Service Delivery		\$12,000	Concept & Quotes					Yes	Yes	Concrete slab complete. Relocation of generator to occur in Q3
New Initiative #13: Revamping front entrance to Thorak Cemetery Modern Service Delivery Community and Corporate Services \$10,000 Concept & Quotes Planning & Design Delivery & Operational New Initiative #14: Upgrade Visual System in Thorak Cemetery Chapel Modern Service Delivery Community and Corporate Services \$6,000 Concept & Quotes Planning & Design Delivery & Operational Yes Yes Planting is complete. Installation of new gates to be finalised in Q3 Planning & Design Yes Yes Installation complete and operational.											Ť
Modern Service Delivery Community and Corporate Services \$10,000 Concept & Quotes Planning & Design Delivery & Operational New Initiative #14: Upgrade Visual System in Thorak Cemetery Chapel Modern Service Delivery Community and Corporate Services \$6,000 Concept & Quotes Planning & Design Delivery Concept & Quotes Planning & Design Delivery Planning is complete. Installation of new gates to be finalised in Q3 Yes Yes Installation complete and operational.				Delivery & Operational							•
New Initiative #14: Upgrade Visual System in Thorak Cemetery Chapel Modern Service Delivery Services Services Services Planning & Design Delivery & Operational New Initiative #14: Upgrade Visual System in Thorak Cemetery Chapel Modern Service Delivery Services Modern Service Delivery Services S	New Initiative #13: Revamp	oing front entrance to Th	orak Ceme	tery							
Planning & Design Delivery & Operational New Initiative #14: Upgrade Visual System in Thorak Cemetery Chapel Modern Service Delivery Community and Corporate Services \$6,000 Concept & Quotes Planning & Design Planning & Design Yes Yes Installation complete and operational.	Modern Service Delivery	· ·	\$10,000	Concept & Quotes					Yes	Yes	Planting is complete. Instalation of new gates to be
New Initiative #14: Upgrade Visual System in Thorak Cemetery Chapel Modern Service Delivery Community and Corporate Services \$6,000 Concept & Quotes Planning & Design Yes Yes Installation complete and operational.		Services		Planning & Design							ilitalised III Q3
Modern Service Delivery Community and Corporate \$6,000 Concept & Quotes Services Planning & Design Service Planning & Design Installation complete and operational.				Delivery & Operational							
Modern Service Delivery Services Services Services Planning & Design Installation complete and operational.	New Initiative #14: Upgrad	de Visual System in Thora	k Cemeter	y Chapel							
Planning & Design	Modern Service Delivery		\$6,000	Concept & Quotes					Yes	Yes	Installation complete and operational.
Delivery & Operational		56.11665									
				Delivery & Operational			1				



COUNCIL REPORT

Agenda Item Number: 15.3

Report Title: Recreation Reserves Funding Agreements

Author & Recommending Officer: David Jan, Acting Director Community & Corporate Services

Report Number: 20/0005 **Meeting Date:** 15/01/2020

Attachments: Nil

Executive Summary

This report provides Councillors with an update of the progress for the development of funding agreements for recreation reserves. This will establish greater accountability and clarity regarding the annual allocation of funding to the five external Community Boards managing Council's Recreation Reserves.

Recommendation

THAT the report on recreation reserve funding agreements be received and noted.

Background

All seven recreation reserves within the municipality are the property of Litchfield Council with five managed by dedicated and enthusiastic volunteer management boards. Each Board receives annual operational funding from Council and in addition, charges user fees, fundraises or applies for grants, to off-set the cost of operating and maintaining each reserve.

In 2018 draft standard lease agreements were developed and tabled at Council in January 2019. Discussions are currently underway with the Management Boards, as part of the signing and implementing of lease agreements. The following parties are willing to sign a lease that is in final drafting stage:

- Howard Springs Volunteer Fire Brigade;
- Howard Springs Scouts;
- McMinns Lagoon Reserve.

Discussions have identified requests for minor changes with Livingstone Reserve and Humpty Doo Village Green. Berry Springs Recreation Reserve has been not cooperative at this stage. The committee is struggling with volunteers and discussions will be reinitiated after the Annual General Meeting.

Annual funding is provided to each Board however, no requirement for acquittal or performance reporting is in place, nor is there any formal process for determining the basis on which the allocations are made. It is reasonable that clarity should be provided regarding the expenditure of public funds.

Council is currently developing asset management plans for all its assets. With the exception of Freds Pass Sports and Recreation Reserve (FPSRR), little or no work has been undertaken to develop masterplans for the other recreation reserves, nor has any work been undertaken for an overall municipal recreation or social infrastructure plan or strategy.

Draft Funding Agreement

As Council moves towards establishing formal leases with each of the Boards of Management, in order to give certainty to the community about the management and scope of use of these community assets, it is appropriate to formalise accountability for the public funds provided to the Boards from Council.

Linking funding agreements to lease conditions is an established local government practice. As the proposed leases are for ten years, a process for periodically determining the level of funding will be required.

A DRAFT Funding Agreement will require the input of the Management Boards. It is expected that the Agreement for FPSRR will be more detailed than the agreements for other reserves in recognition of the level of funding and quantum of assets managed.

The draft agreement will set out the following content:

- Introduction identifying the purpose of funding and setting definitions;
- Objectives of the funding agreement;
- Principles that apply;
- Funding Conditions;
- Maintenance and Management Plan;
- Capital Development;
- Reporting and Acquittal; and
- Implementation and Review of agreements.

Currently funds are allocated on an historical basis with annual increments. This funding seems to cover the base maintenance requirements supported by sponsorship sought and volunteering power provided through the management boards.

Further work is required to determine the proposed Annual Management and Maintenance Plan and relevant reporting will allow for ongoing allocation of appropriate level of funds to consider development of asset maintenance plans/depreciation requirements.

Links with Strategic Plan

A Well-Run Council - Good Governance

Legislative and Policy Implications

In light of the ICAC legislation, Council holds a responsibility to account for public funds transferred to associations.

Risks

Implementation of funding agreements attached to reserve leases will provide increased protection for both Council and Management Boards from allegations of mismanagement of public funds by providing greater accountability and clarity of roles and responsibilities.

Financial Implications

To set reliable base figures for the operational funding, Council will need to gain a better understanding of the condition and suitability of assets on site as well as of the Reserves' operation. Until such point the historical operational funding should be indexed by CPI for the first three years of the funding agreement. To allow for appropriate funding for asset improvements, master plans need to be developed by the Boards and approved by Council.

Community Engagement

During the initial discussions with each Board of Management to finalise the lease agreements, the need for a formal and ongoing funding agreement was flagged. Given the need to consult with each Board of Management for separate funding agreements, a start date of 1 July 2020 is suggested.

The Boards of Management all consist of volunteers and only Freds Pass Sports and Recreation Reserve employs staff, so reporting and acquittal requirements have been kept easy, straightforward and their purpose understandable, if there is to be compliance.

A ten-year agreement guaranteeing the current base level of funding to each Board has been put forward, indexed to CPI and tied to a commitment to working with Council staff to identify what data needs to be collected and reported annually to provide a true picture of community use and need at each Reserve. The term will link with the lease agreement and give some certainty to the Management Boards. A review of funding should be undertaken every three years.



COUNCIL REPORT

Agenda Item Number: 15.4

Report Title: Private Roads Policy

Author & Recommending Officer: Nadine Nilon, Director Infrastructure & Operations

Report Number: 20/0006 **Meeting Date:** 15/01/2020

Attachments: Attachment A: INF06 Private Roads Policy

Executive Summary

This report provides Council with the outcome of the consultation for the Draft Private Roads Policy with recommendation for adoption of the updated policy as provided in Attachment A to this report.

Recommendation

THAT Council:

- 1. rescind Policy LC29 Private Roads Policy; and
- 2. adopt INF06 Private Roads Policy as provided in Attachment A to this report.

Background

In accordance with Council's policy *GOV01 – Policy Framework*, all Council policies are to be reviewed periodically, with Council policies to be reviewed within the term of the Council. LC29 Private Roads Policy was adopted in September 2012 and is now due for review.

Council endorsed the draft INF06 Private Roads Policy for community consultation in September 2019, with consultation occurring from 27 September to 8 November 2019.

The updated policy details Council's responsibilities in relation to various forms of private roads within the municipality. Changes to the policy include clarification around the different types of private roads within the municipality and appropriate levels of Council service and maintenance for each. The proposed policy also provides guidance on future options for management and ownership of such roads.

Consultation

Consultation occurred over the nominated period from 27 September to 8 November 2019.

The consultation included:

- Information and survey on the Litchfield Council Yoursay
- Letters to all landowners of private roads listed within the Policy
- Letters to the Department of Infrastructure, Lands and Planning, and the Department of Local Government, Housing and Community Development
- Meetings with officers from the abovementioned departments

- Correspondence with Power and Water Corporation in relation to easements on private roads
- Phone discussions (three) and meetings (one) with land owners and residents as requested throughout the consultation period.

As an outcome of the survey, seven responses were received on *Yoursay* from affected landowners. The Northern Territory Departments have not provided formal response to date; however, the discussions have provided relevant information to inform the finalisation of the Policy.

There were seven responses from the *Yoursay* survey and phone discussions indicated the following:

- 1. Concern around consistency of maintenance over previous years
- 2. Support for continued maintenance as per proposed service levels
- 3. Interest for roads to be sealed, with general acknowledgement that contribution would be required
- 4. Support for future handover process, however as time periods or priorities have not been nominated, there were queries around how soon Council would start

Discussions with the relevant Departments have been in relation to risks surrounding agreements and road reserves no gazetted, potential support of streamlining subdivision processes and road opening where applicable, arrangements for potential handover for roads on Crown Land, and general support for future funding opportunities. It has also been raised that the majority of these roads were established in 1977, prior to self-government.

Power and Water Corporation (PWC) have a power easement on some of the roads, most of which were established in the 1980s and 90s, further discussion is required with PWC, however they have not indicated issues with the Policy if there is no intent for change that impacts their access or infrastructure.

As a result of the consultation, the draft Policy has been updated as provided in Attachment A.

Links with Strategic Plan

Everything You Need - Roads and Transport

Legislative and Policy Implications

LC29 Private Roads Policy has been updated and is recommended to be replaced by INF06 Private Roads Policy.

Following the adoption of the Policy, legislative requirements for agreements for maintenance, access and handover processes will be considered as relevant.

Risks

Following adoption of the Policy, preparation of draft agreements and processes for potential handover will be prepared to assist landowners and minimise risk(s) to Council.

Financial Implications

Continuing maintenance has a financial impact on Council, however it is consistent with existing maintenance activities being undertaken. It is intended, and the draft policy outlines, that maintenance and treatment of private roads will occur within existing budgets.

The draft Asset Management Plan does not include private roads due to the capital works relating to the roads not currently being undertaken by Council. Future reviews of the Asset Management Plan will consider the inclusion of these roads. Legal advice, consultation and other activities have been within existing budgets.

Community Engagement

As discussed within this report, consultation occurred over the nominated period from 27 September to 8 November 2019.

ATTACHMENT A

Private Roads POLICY INFO6



Name	INF06 Priv	INF06 Private Roads				
Policy Type	Council					
Responsible	Director of Infrastructure a					
Officer	Operations					
Approval Date	[Review Date]					
Review Date	[Review Date]					

1. Purpose

This policy provides an outline of the types of private roads that exist within the Litchfield municipality, and how Council services these assets.

2. Scope

This policy applies to all roads and tracks (but not including single property driveways) which are not under the legal care, control and management of the Council or the Territory (Private Roads).

3. Definitions

For the purposes of this Policy, the following definitions apply:

Battle-axe access	A portion of a property that provides access to a property that runs alongside an adjacent property at a width of at least 6m (typically 10m) to provide single property connection to a public road. The access is part of the entire property and is not typically shared with other properties.
Driveway Crossover	The vehicular accessway from the road carriageway to the property boundary.
Formed Road	A road that has been formed but not constructed with a pavement. Access may be limited at periods of wet weather.
Private Road	A portion of land formed and functioning as a road which is used to access multiple properties. The land that the road exists is a portion of the adjacent properties, typically with a 3-5m wide strip that is a part of each individual property. The road may or may not be recorded or registered and gazetted and may be a track, formed, unsealed or sealed.
Right of Way	A portion of land formed and functioning as a road that has a dedicated right of way on a property title. The road does not have a formal road reserve, but is vested as being a right of way to either Council, Northern Territory Government, or specific private owners.

Private Roads **POLICY**

Page 1 of 5

Road	A road that has been registered and published in a Northern Territory Gazette Notice as a road.
Sealed Road	A road that has been sealed with a bituminous surface
Track	An unformed track within road reserve land that is largely used for recreational or emergency access. Access is likely to be limited at periods of wet weather.
Unsealed Road	A road that has been formed and pavement constructed, with a gravel surface.

4. Policy Statement

4.1. Private Roads Overview

- 4.1.1. Council is responsible for maintaining roads that are under its care, control and management.
- 4.1.2. Council is not obligated to maintain roads not under its control, care and management.
- 4.1.3. Council is not liable for maintenance of roads not under its control, care and management.
- 4.1.4. Council's obligation to care, control and manage a road will guide Council's treatment of the private roads.
- 4.1.5. Council will not accept ownership or maintenance of private road arrangements in new subdivisions and developments in accordance with its Development and Subdivision Standards.
- 4.1.6. Private roads owned by private owners are considered to have been constructed to enable the connection of multiple properties to Council roads and Council has maintained a number of private roads as a legacy from the development of land prior to Council.
- 4.1.7. Private roads under the control of Northern Territory Government, such as on Crown Land, are not included within this policy.

4.2. Private Roads Access from Council Roads

- 4.2.1. Council will maintain a suitable access from its adjoining Council owned road to private roads in accordance with its policy for driveways, INFO2 Driveway Crossover.
- 4.2.2. Where a private road is under the care, control and management of Council and access is constructed as an intersection, Council will maintain the intersection.

Private Roads **POLICY**

Page **2** of **5**

4.3. Battle-axe Maintenance

- 4.3.1. Council will maintain the following battle-axe accesses:
 - 4.3.1.1. Cooper Road East, Acacia Hills, 415m
 - 4.3.1.2. Cooper Road West, Acacia Hills, 415m
 - 4.3.1.3. Ironwood Place 2, Girraween, 323m
 - 4.3.1.4. Some Road, Acacia Hills, 433m
- 4.3.2. Battle-axe accesses not listed within this policy will not be maintained by Council. The battle-axe accesses listed are included as they have previously been maintained by Council as a result of previous Council Policies.
- 4.3.3. Maintenance of battle-axe accesses will be undertaken as requested, within available budgets, and at a service level no greater than that of Council roads.
- 4.3.4. Capital works, including resheeting of gravel, sealing and drainage works, will not be carried out by Council.
- 4.3.5. Council will prepare suitable agreements to enable maintenance of the listed battle-axe accesses by Council, and these will be progressively established with relevant landowners.

4.4. Private Roads Maintenance and Treatment

- 4.4.1. The following private roads will receive maintenance and treatment by Council:
 - 4.4.1.1. Gullick Road, Noonamah, 1240m
 - 4.4.1.2. Hughes Road, Hughes, 1468m
 - 4.4.1.3. No Name Road, Humpty Doo, 1428m
 - 4.4.1.4. Notta Road, Livingstone, 1310m (sealed and unsealed section)
 - 4.4.1.5. Old Bynoe Road, Livingstone, 1780m (section adjacent to Notta Road)
 - 4.4.1.6. Ross Road, Acacia Hills, 834m
 - 4.4.1.7. Russ Road, Tumbling Waters, 1399m
 - 4.4.1.8. Sandy Road, Hughes, 1357m
 - 4.4.1.9. Swamp Road, Herbert, 764m
 - 4.4.1.10. Walker Road, Blackmore, 1371m
- 4.4.2. The level of maintenance and treatment for these private roads will include:
 - 4.4.2.1. Reactive maintenance, on request.
 - 4.4.2.2. Renewal of surfaces, including grading, re-sheeting for unsealed roads, re-sealing for sealed roads for the extent of the road suitable for renewal.

Private Roads **POLICY**

Page **3** of **5**

- 4.4.2.3. Appropriate signage to meet Australian Standards.
- 4.4.2.4. Drainage clearing to protect road surfaces.
- 4.4.3. Requests for works beyond the maintenance identified in 4.4.2 will be considered by Council on their merit, including the cost and benefit to the community.
- 4.4.4. Council will manage the roads as identified within relevant approved budgets and at a service level no greater than that of Council roads.
- 4.4.5. Council will prepare suitable agreements to enable maintenance and management of private roads by Council, and these will be progressively established with relevant landowners.
- 4.4.6. On request by landowners or as identified by Council, private roads not identified within 4.4.1 will be considered for maintenance and management by Council, whereby following inclusion, all policy requirements will apply.

4.5. Private Roads - Future Council Ownership

- 4.5.1. Property owners can request to hand over a private road to Council, either through a road opening process or vesting of a right of way easement. Council will assist in this process and support landowners with the administrative process.
- 4.5.2. Handing over of land to enable the formal opening of a road is subject to each of the following being met:
 - 4.5.2.1. The road provides access to a minimum of three properties;
 - 4.5.2.2. A road reserve width to meet Council's Development and Subdivision Standards can be achieved;
 - 4.5.2.3. There is no cost to Council for the land;
 - 4.5.2.4. All land owners confirm their agreement in writing prior to Council consideration;
 - 4.5.2.5. Council may provide in kind support (surveying, advertising, fees etc) when requested by owners (subject to Council approval);
 - 4.5.2.6. Opening of roads process to be followed to ensure legislative requirements are met.
- 4.5.3. Council will work with property owners, the Northern Territory Government and Power and Water Corporation to determine ongoing ownership and maintenance requirements for these roads.
- 4.5.4. Where subdivision and development occurs that impact these properties and private roads, Council will request handover of land at that time.
- 4.5.5. Council will lobby the Northern Territory Government and Australian Government to assist in the formalisation of roads and funding for upgrading roads to Council standards.

Private Roads **POLICY**

Page **4** of **5**

Private Roads POLICY 1NF06

5. Associated Documents

INF02 Driveway Crossovers

INF05 Sealing of Roads

Development and Subdivision Standards

6. References and Legislation

Northern Territory Local Government Act

Control of Roads Act

7. Review History

Date Reviewed	Description of changes (Inc Decision No. if applicable)
This Review	Update to new policy template, new policy number, full review of policy content
4/9/2012	New policy (Council resolution - PA12/CAM/056)

Private Roads **POLICY**



COUNCIL REPORT

Agenda Item Number: 15.5

Report Title: Territory Natural Resources Management 2019

Conference

Author & Recommending Officer: David Jan, Acting Director Community & Corporate

Services

Report Number: 20/0007 **Meeting Date:** 15/01/2020

Attachments: Attachment A: TNRM 2019 Conference Partnership Letter

Attachment B: TNRM 2019 Conference Report

Executive Summary

In March 2019 Council resolved to support the 2019 Territory Natural Resource Management Conference and NT Natural Resource Management Awards as a Silver Partner by financially contributing \$2,500.

This report presents the Territory Natural Resource Management (TNRM) 2019 Conference Partnership Report for Council's information. The Conference Report provides an overview of the 2019 conference and awards.

Recommendation

THAT Council receive and note the Territory Natural Resource Management 2019 Conference Report.

Background

In March 2019, following a request for sponsorship from TNRM, Council was presented a report outlining sponsorship packages for the 2019 TNRM Conference and NT NRM Awards.

Over the past three years (2016 to 2018 inclusive) Council has partnered with TNRM by providing \$2,500 in sponsorship. In 2019, Council agreed to continue their level of support of the TNRM Conference and NT Natural Resource Management Awards as a Silver Partner by financially contributing \$2,500.

Partnership benefits provided to Litchfield Council included:

- Two complimentary full conference registrations including access to welcome function, presentation post sessions, catering and ability to register for all workshops, field trips of interest;
- Two complimentary tickets to attend the NT NRM Awards Gala Dinner;
- Logo and link on TNRM website;
- Logo in the TNRM Conference literature and branding;
- Inclusion of a promotional items in the delegate satchels; and

• Display of promotional banner during each day of the conference.

The conference and awards were held from 12 to 14 November 2019. Mayor Bredhauer and Councillor Barden attended the Awards Gala Dinner. The conference has been billed as the biggest and most successful yet with over 500 delegates attending the three-day event.

In December 2019, a letter thanking Council for their support was received from the CEO of Territory Natural Resource Management (Attachment A).

The TNRM 2019 Conference Report (Attachment B) provides an overview of the conference and awards.

Links with Strategic Plan

A Beautiful and Safe Natural Environment - Natural Environment

Legislative and Policy Implications

FIN07 Grants, Donations and Sponsorships policy states that all grants scholarships, donations and sponsorships must benefit the Litchfield Council Municipality. Sponsorship of the 2019 TNRM Conference and NT Natural Resource Management Awards aligns with the strategic priorities and outcomes of the 2019-2020 Municipal Plan.

Risks

There are no identified risks.

Financial Implications

There are no financial implications associated to the report.

Community Engagement

Nil

18 December 2019

Daniel Fletcher
Chief Executive Officer
Litchfield Council
Via email: Daniel.fletcher@litchfield.nt.gov.au

Re: 2019 Territory Natural Resource Management Conference and NT NRM Awards

Dear Daniel

Thank you for partnering with Territory Natural Resource Management (TNRM) for the 2019 TNRM Conference and the NT NRM Awards.

We are thrilled to report that this year's conference was our biggest and most successful yet. Over 500 delegates from across the Territory attended the 3-day event, with over 300 attending the main presentation day, and 316 celebrating with us at the much anticipated NT NRM awards gala dinner.

Conference participants came from 140 different organisations and included Indigenous rangers, community groups, farmers, industry bodies, businesses, schools, and local and Territory government. We are proud to host events where such a broad mix of people, with a common interest in looking after the Territory, come together collegially to share their stories, network and learn from each other

We would not be able to deliver the conference and awards without the generous support of our partners. Your partnership contribution directly supported natural resource managers from across the NT to attend and participate in these events.

We hope that you enjoyed and benefited from the conference and awards as much as the NT's natural resource management community.

Please see the attached Conference Report, which provides an overview of the 2019 TNRM Conference and NT NRM Awards.

Once again, on behalf Territory Natural Resource Management, thank you for your kind support.

We look forward to the opportunity to partner with you again in the near future.

Your sincerely,

Karen May

Chief Executive Officer









THANKS TO OUR PARTNERS

The 2019 Territory Natural Resource Management Conference and NT Natural Resource Management Awards would not have been possible without our valued and generous partners.

We truly appreciate the support and contribution our partners have made to our capacity to deliver this years' Conference and Awards, as well as their ongoing support and commitment to Territory Natural Resource Management throughout the year.

Platinum Partners













Gold Partners







Northern Territory





Clare Martin AO

Silver Partners













Bronze Partners











Page 89 of 130



2019 TNRM CONFERENCE

Thank you to everyone who attended and supported the 2019 Territory Natural Resource Management Conference and the NT NRM Awards gala dinner. Your participation and contribution is what makes this three day event the only natural resource management gathering of its kind in the Territory and we are extremely proud to deliver this in collaboration with our members, project partners, industry colleagues, award nominees and event sponsors!

This year we reached record numbers across the suite of workshops, field trip, presentations and awards gala dinner.

We were delighted to host over 500 delegates from across the Territory, and further afield, from 12-14 November at the Charles Darwin University Waterfront Campus, and the Darwin Convention Centre.

The conference program covered a broad range of topics and gave important insight into emerging best practices for mine site rehabilitation and work being undertaken to protect our natural and cultural assets. It highlighted local produce, sustainable farming and biosecurity, as well as the diverse work carried out by ranger groups across the Northern Territory. The conference also provided plenty of opportunities for valuable face to face networking, sharing and learning.

The NT NRM Awards ceremony was a fantastic event, demonstrating the collegial nature of the people working in natural resource management.

316 guests warm-heartedly celebrated the achievements of the individuals and groups who are our champions of nature, conservation and farming for the future.

The conference and awards showcase and advance activities related to sustainably managing the Territory's land, water and biodiversity. We were thrilled to have Indigenous organisations, community groups, government, Territory businesses, industry bodies, primary producers and even Northern Territory schools all under one roof, participating in the conference.

Taken from the feedback received, we seem to be on the right track together and we look forward to working with you toward the 2020 Territory Natural Resource Management Conference and NT NRM Awards!

delegates attended the

from across participated

292

delegates attended the presentation day

316

guests celebrated NRM achievements at the prestigious

gala dinner

Delegates valued the networking opportunities the conference provided as well as the breadth of topics and projects presented through presentations and interactive workshops.

16 PRESENTATIONS

56 WORKSHOP PRESENTATIONS

15 POSTER PRESENTATIONS

10 WORKSHOPS

8 INFORMATION DISPLAYS



140

organisations, businesses, community groups, government departments participated, including

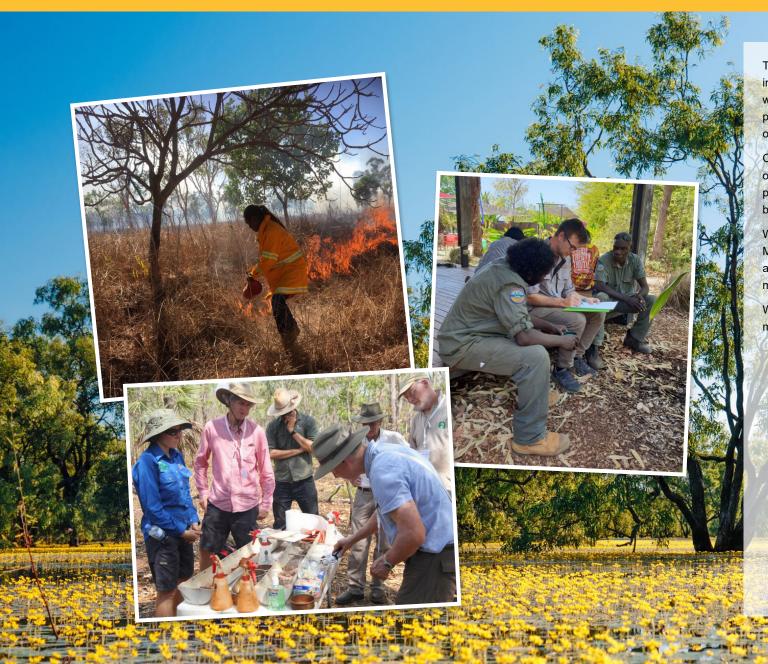
5 NT SCHOOLS



Page 90 of 130



TERRITORY NATURAL RESOURCE MANAGEMENT



Territory Natural Resource Management is an independent not for profit, organisation. We work with individuals, groups, industry and government to plan for and support the sustainable management of our land, water, soil, plants and animals.

Our 80 Members include industry bodies, Indigenous organisations, community and Landcare groups, primary producers, local government, and businesses.

We are custodians of the NT Natural Resource Management Plan. This community plan identifies and sets the strategic direction for natural resource management in the Territory.

We work with the community to address management priorities identified in the Plan by:

- Planning, coordinating and working collaboratively to deliver projects
- Building partnerships and supporting people to work together
- Sourcing funding and assistance for on ground work
- Bringing people together to share information and knowledge and learn from each other
- Supporting training to increase skills and capacity
- Sharing success stories and recognising the efforts of Territorians in managing our natural resources



DAY 1: TUESDAY, 12 NOVEMBER 2019

WORKSHOPS

Conservation in the Territory: The path forward?

A series of expert presentations looked at current conservation challenges that the Territory faces, and the way in which diverse stakeholders, programs and agencies are trying to achieve conservation outcomes.

Ecosystem Simulations: Utilising agentbased modelling to understand complex human/ecological systems

This hands on workshop demonstrated the use of agentbased simulations that explore the landscape and ecological processes in Northern Australian Savannas.

Coastal Conservation: Caring for the Top End Coast

A series of presentations on the activities that are being undertaken in NT coastal areas by Indigenous Ranger groups, volunteers, researchers, not for profit organisations and Government, to provide inspiration and information for anyone wanting to become involved in coastal conservation.

Climate Change and Variability: Adapting to an uncertain Territory future

This workshop looked at the key challenges and opportunities a changing climate will bring to natural resource managers in the Northern Territory. It was of value to anybody with an interest in the Territory's climate future, and in particular those charged with planning to safeguard social, cultural, economic and natural assets against climate change.

Program Implementation

This workshop provided participants with practical skills and tools to lead the successful delivery of projects. It was targeted to people who manage projects as part of their job, or are keen to learn more about project implementation.

West Arnhem Land & Kakadu Region Futures

This symposium took participants on an asset - focused journey in the Kakadu and West Arnhem region: outlining key natural and cultural assets, looking at how future developments and plans may impact on our day to day ability to look after these assets, and explained how weeds, feral animal, fire and climate change are affecting the region.

FIELD TRIP

Pudakul Aboriginal Cultural Tour: Educational, interactive Aboriginal cultural experience

WELCOME RECEPTION AT CHARLES DARWIN UNIVERSITY WATERFRONT CAMPUS

The 2019 Territory Natural Resource Management Conference Welcome Reception took place on the 5th floor of the Charles Darwin University Waterfront Campus.

It provided a relaxed atmosphere with great views across the harbour for delegates to meet before the busy conference and awards schedule and feel welcome.



Page 92 of 130



DAY 2: WEDNESDAY, 13 NOVEMBER 2019

PRESENTATION DAY

Addressing an audience of over 290 delegates, presenters shared their work and answered questions in a series of talks and panel discussions held throughout the day.

Morning and afternoon tea as well as a buffet lunch provided for great networking opportunities.

Session 1

River Listening: Exploring the possibilities of Eco acoustics and freshwater conservation

Dr Leah Barclay, Australian Eco acoustics Researcher

A new collaboration to monitor atmospheric changes in the tropics

Larrakia Rangers

Challenges and Successes of the Bulgul Rangers

Timothy BurrBurr, Bulgul Land and Sea Ranger Coordinator, Caring for Country Branch, Northern Land Council

Northern Territory Strong Woman for Healthy Country Forum & Network

Mimal Land Management Aboriginal Corporation



Session 2

Projects and Partnerships

Territory Natural Resource Management and partners presented on a number of collaborative projects being delivered across the Northern Territory through support from the Australian Government's National Landcare Program.

Protecting the Natural Values of west Arnhem Land and the Kakadu World Heritage Area

Karen May, Territory Natural Resource Management

A simulation model for Gamba grass spread

Rohan Fisher, Information Technology for Development researcher, Charles Darwin University

Estimating buffalo populations across Arnhem Land

Susanne Casanova, Territory Natural Resource Management

Sustainable Pastoral Business Program & Territory Conservation Agreements

Karen May, Territory Natural Resource Management

Collaborating to protect threatened species

Kelly Dixon, Territory Natural Resource Management

Using choppers to find hoppers: surveys for the Northern Hopping Mouse on Groote Eylandt

Katie Oxenham, Catherine Mamarika and Christinale Lalara, Anindilyakwa Land & Sea Rangers

Session 3

Expanding Oyster Aquaculture in the Northern Territory

Matt Osborne, Department of Primary Industry and Resources; Bunug Galaminda, Yagbani Aboriginal Corporation

Organic Style Farming in the Territory

Lina- Paselli-Kruse, Cofounder Malak Marketplace; Mike Scott, Co-owner Organic AG

NT Producer Panel -Territory local and sustainable

Moderator: Richard Cornish, Fairfax Media

Panel: Alan Petersen, Rum Jungle Organics; Ben Wall, Tamara Cooperative and the Desert Fruit Company; Fiona McBean, Eva Valley Meats; Karen Sheldon, Karen Sheldon Catering; Sally Clayton, Fred's Pass Rural Show 50km Feast.





DAY 2: WEDNESDAY, 13 NOVEMBER 2019

Session 4

Burning in the Barkly: The Muru-Warinyi Ankkul Rangers Recent Fire Management Activities

The Muru-Warinyi Ankkul Rangers (Anne-Marie Waistcoat and Troyston Corbett)

African swine fever - Beware the Trojan pig

Guy Weerasinghe, Veterinary Policy Officer for the Northern Australian Quarantine Strategy (NAQS) the Department of Agriculture

Working quickly, working together – responding to new high priority weed incursions in the NT

Susan King, Weed Management Branch, Department of Environment and Natural Resources

Tiwi Fire Management for carbon stocks and biodiversity

Hugh Davies and Cara Penton, Charles Darwin University

Willie Rioli, Collin Kerinaiua, Willie Roberts, Brian Austral, Edward Henry-Whiting, Warwick Puruntatameri, Tiwi Land Rangers



POSTER PRESENTATIONS

Caring for the communities' cats and dogs: A community driven One Health approach to improving animal and human health and wellbeing.

Peter Sheldon - Thamarrurr Rangers

Gardens for Wildlife

Tristan Cook - Darwin City Council

What the water means to us - a Larrakia perspective: results from monitoring Darwin Harbour and Shoal Bay

Larrakia Rangers and Amanda Lilleyman - Charles Darwin University

Indigenous Women Rangers - Why they are important and strategies for increasing recruitment and retention

Penelope Mules and Sheila White - Northern Land Council

Fire Stories from Satellites

Ben Lewis - Fire Stick

An Update on the Economic Development Strategy for the NT Aboriginal Land Estate

Michael Devery - Centrefarm/ALSEDA

Are we doing the best for birds? Urbanisation and the birds of the Darwin region

Sarah Fischer - Charles Darwin University

Collaborating to create Australia's qualifications in Conservation and Land Management

Kate Vanson - Skills Impact

The Yokkarra Crew – what we learned from catching and selling fish in and around Maningrida

Clem Bresson, Don Wilton, Jimmy Olsen, Stuart Ankin – Bawinanga Aboriginal Corporation; Natasha Stacey and Peter van Wyk – Research Institute for the Environment and Livelihoods, Charles Darwin University

Exporting biocontrol: Assisting African land managers to control mimosa using Australian populations of American moths

Michelle Franklin and Louis Elliott - Weed Management Branch, Department of Environment and Natural Resources, NT Government, Michael Day - Department of Agriculture and Fisheries, Qld Government and Arne Witt - Centre for Agriculture and Bioscience International, Kenya

Wildlife Drones - innovative technology for improved animal tracking and Natural Resource Management

Dr Debbie Saunders - Wildlife Drones and Chris Roach - Gaia Resources

The 10 Gigawatt Vision - How renewable energy can power jobs and investment in the Northern Territory

Shar Molloy - Environment Centre NT

Preparing for Commercial Activities – WHS Management

John Jansen - NARMCO

Perceptions of Fire Management around Australia - To Burn or Not to Burn

Anthony Kerr

Outcomes from the 2019 North Australia Savanna Fire Forum

Anna Boustead -Indigenous Carbon Industry Network

Page 94 of 130



CONFERENCE DISPLAY BOOTHS

Platinum and Gold level partners are given the option to take a display booth, positioned in the concourse area of the convention centre. The below organisations exhibited during the presentation day:

- Northern Territory Strong Woman for Healthy Country Network, collaborative Healthy Country 5 mural painting
- · PEW Charitable Trusts
- Westpac
- · McArthur River Mine
- · NTG Department of Primary Industry and Resources
- NTG Department of Environment and Natural Resources
- Territory Natural Resource Management information booth
- ABC Country Hour Broadcast live from the main day of the conference









2019 NT NATURAL RESOURCE MANAGEMENT AWARDS

Territory Natural Resource Management is proud to host the NT Natural Resource Management Awards. The awards recognise and celebrate the remarkable work being undertaken by the Territory's champions of nature, conservation and farming for the future.

We sincerely thank those who nominated individuals and groups for these awards as well as those who were nominated.

The breadth of award winners once again reflected the diversity of Territorians working to care for our natural environment, Territory Natural Resource Management wishes to warmly congratulate all nominees, finalists and winners!

A record number of nominations were received across 9 award categories, and assessed by an independent panel of judges.

The NT NRM awards are announced midway through the conference at the prestigious gala dinner. This year, 316 guests, finalists, winners, dignitaries and partners gathered at the Darwin Convention Centre to celebrate the 2019 awards.





CONGRATULATIONS TO THE WINNERS OF THE 2019 NT NRM AWARDS

Best Collaboration in Natural Resource Management Award

Sponsored by Northern Territory Government Department of Primary Industry and Resources and the Department of Environment and Natural Resources

Sea Swift & East Arnhem Regional Council

For their partnership to prevent toxic chemicals, heavy metals and recyclable waste streams from entering unlined landfill sites across nine remote Indigenous communities.



Collecting Containers at Galiwinku

Environment & Conservation Award

Sponsored by Territory Natural Resource Management

Sandra Kendell, Territory Tails

For her contribution to early childhood education in environmental awareness and threatened species conservation.



Sandra Kendell at her children's hookstall

Farmers & Fishers Sustainability Award

Sponsored by Charles Darwin University School of Primary Industries

Eva Valley Meats

For their success as the first paddock to plate on-farm abattoir and butcher's shop in the Northern Territory, and their ethically managed, local and high-quality produce.



Peter Cogill (left) and Fiona McBean, of Eva Valley Meats

Junior Natural Resource Management Award

Sponsored by Channel Nine

Alawa Primary School

For their efforts to reduce adverse environmental impacts and encourage local biodiversity by establishing a safe environment for local plants and animals, recycling and composting waste, and raising awareness to reduce plastic straw consumption and minimise other plastic waste in the environment.



Painted plant labels representing different layers of vegetation

Indigenous Natural Resource Management Award

Sponsored by Territory Natural Resource Management

Mimal Land Management

For their work to reduce threats to People, Country and Culture by managing late season fires, weeds, feral animals and freshwater quality, as well as the conservation of rock art and sacred sites.



Mimal Rangers - early morning burning. Photo: Emma Masters

Ranger of the Year Award

Sponsored by Parks and Wildlife Commission of the Northern Territory as a division of the Department of Tourism and Culture

Fred Hunter, Kakadu National Park

For his work with both Kakadu National Park and Warddeken Land Management which has been an enormous benefit to the local community by strengthening culture, passing on intergenerational knowledge, creating jobs and providing solutions for long term, sustainable management of country.



Fred conducting Crocodile Night Spotlight tours in Kakadu



CONGRATULATIONS TO THE WINNERS OF THE 2019 NT NRM AWARDS

Research in NRM Award

Sponsored by Outback Helicopter Airwork NT

Charles Darwin University / Tropical Turtle Group

For their research into the decline in the health and populations of the northern long-necked turtle (*Chelodina oblonga*) in the Finniss catchment.



Dr Linda Ford looking for longnecked turtles at the Finniss River Floodplain

Lifetime Achievement Award

Sponsored by Territory Natural Resource Management

Mandaka Marika, Dhimurru Aboriginal Corporation

For his pivotal role in natural and cultural resource management in the NT through his long association with the Dhimurru Aboriginal Corporation.



Mandaka Marika, Managing Director, Dhimurru Aboriginal Corporation

Sustainable Enterprise Award

Sponsored by Northern Territory Airports

Malak Marketplace Inc

For its strong sustainability principles in its operations and its stall holders, and significant commitment to eco-friendly sustainable development management practices.



Free Malak Marketplace bags, to reduce plastic bag waste

People's Choice Award

Alawa Primary School

For their efforts to reduce adverse environmental impacts and encourage local biodiversity by establishing a safe environment for local plants and animals, recycling and composting waste, and raising awareness to reduce plastic straw consumption and minimise other plastic waste in the environment.



Painted plant labels representing different layers of vegetation





DAY 3: THURSDAY, 14 NOVEMBER 2019

Emerging Best Practices for Mine Site Rehabilitation in the Territory

Considering both the environmental challenges posed by mine site rehabilitation, and the potential benefits in the form of local partnerships and community participation in ongoing site management.

Profitable Grazing Systems

A showcase of Meat and Livestock Australia's Adoption Programs, providing practical examples of what producers are achieving through them and how to get involved.

World Cafe

Learning innovative Engagement Techniques with Matrix on Board

Stories from Country

A range of successful communicators and story tellers including local authors, Indigenous Ranger groups and journalists presented their stories, and shared with the audience how and why they tell them.





Page 99 of 130



MEDIA PARTNERS, COVERAGE AND PROMOTION

Territory Natural Resource Management is grateful for the interest our media partners as well as broader media have shown for the 2019 Conference and NT NRM Awards.

Platinum Partner Channel Nine ran 3 Community Service Announcements for 4 weeks each, during prime time TV slots and presented the Junior NRM award to this years' winner.

ABC Darwin interviewed several speakers and award finalists in the lead up to and post event.

The ABC Country Hour broadcast live from the main day of the conference and pre-recorded interviews for future broadcast.

ABC Landline journalist, Kristy O'Brien took the roll of Master of Ceremony for the NT NRM Awards gala dinner.

Local newspaper, NT News, printed a double page advert, congratulating the 2019 NT NRM Award winners.

Media partner NRM.jobs advertised key dates in the lead up to both the Conference and the Awards on their website.

National Indigenous Times, Queensland Country Life, The Katherine times and The Centralian Advocate covered the event.

Territory Natural Resource Management used Sli.do an easyto-use Q&A and polling platform for meetings and events, during the main day of the conference

A professional photographer, Shane Eecen of Electric Light Studios, was engaged for the main day as well as the NT NRM Awards gala dinner.

Territory Natural Resource Management engaged professional designer and visual communicator, Kate Hodge of Hodge Environmental to produce all 2019 Conference and Awards branding collateral.

SOCIAL MEDIA

TNRM Conference Website:





FINANCIAL AND IN-KIND CONTRIBUTIONS

Financial and in-kind contributions from conference partners, also went toward supporting NRM community members to attend the conference.

Partner contributions were used in the following ways:

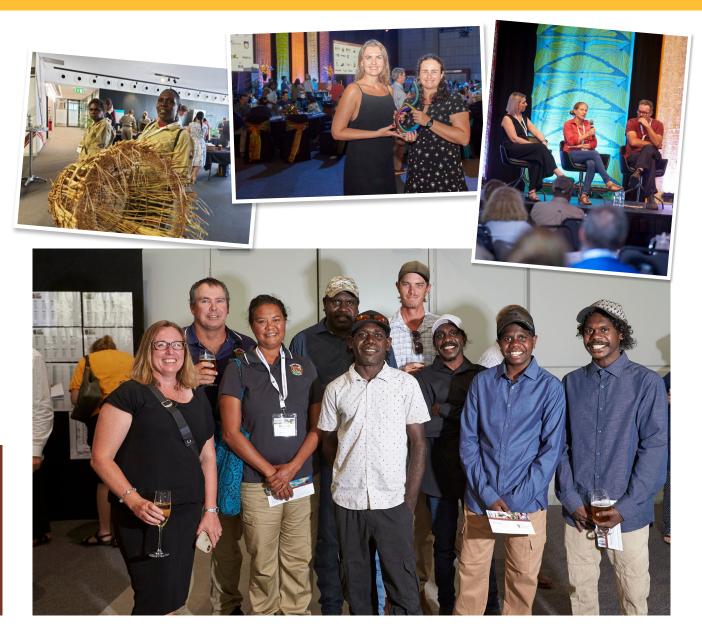
- Travel assistance for natural resource managers from remote and isolated areas to attend the conference.
- · Transport costs for field trips.
- Venue costs for workshops, presentation sessions and the awards gala dinner.
- Travel and accommodation assistance for NT NRM Award finalists to attend the awards.
- Subsidising the NT NRM Awards Gala dinner, ensuring land managers and volunteers could afford to attend.

For more information about Territory Natural Resource Management partners, programs, schedule of events, or TNRM membership benefits, please contact:

08 8942 8300

@info@territorynrm.org.au

www.tnrmconference.org.au



14 Page 101 of 130







COUNCIL REPORT

Agenda Item Number: 15.6

Report Title: National General Assembly of Local Government

Author & Recommending Officer: Daniel Fletcher, Chief Executive Officer

Report Number: 20/0008 **Meeting Date:** 15/01/2020

Attachments: Nil

Executive Summary

The purpose of this report is to seek Council approval for the Mayor and Chief Executive Officer to attend the National General Assembly of Local Government in Canberra in June each year on an annual basis.

The Australian Local Government Association (ALGA) holds a National General Assembly of Local Government at the National Convention Centre in Canberra each year. Mayors and Chief Executive Officers from councils across Australia attend this annual event with some councils supporting several elected members to attend from the one organisation.

Recommendation

THAT Council:

- 1. notes the upcoming 2020 National General Assembly of Local Government in Canberra from 14-17 June 2020;
- 2. approves the Mayor and Chief Executive Officer attending the National General Assembly of Local Government in Canberra on an annual basis; and
- 3. council further supports other elected members attending and utilising their available professional development allowance.

Background

The ALGA holds a National General Assembly each year. This year, the Assembly will be held in Canberra from 14-17 June 2020. As part of the National General Assembly, each year on the Sunday, a regional development forum is held. The 2020 Regional Cooperation and Development Forum will be held on Sunday 14 June 2020.

The purpose of the National General Assembly is to bring together delegates from Local Government to debate issues of national significance to Local Government. It provides an opportunity for local councils to develop and express a united voice on core issues affecting their communities, with access to influential federal government decision makers at both the political and departmental level.

As well as providing planning sessions and workshops, the National General Assembly provides an opportunity for councils to put forward motions for debate. As such, a significant component of the Assembly involves discussion, debate and voting on motions which are submitted by councils.

In past years the Mayor and CEO have represented Litchfield on an annual basis.

Links with Strategic Plan

A Well-Run Council - Good Governance

Legislative and Policy Implications

Not applicable to this report.

Risks

There are no identifiable risks.

Financial Implications

The cost of attending the NGA is estimated to be \$4,229.00 per delegate comprising the following:

•	Early Bird Registration	\$989
•	Regional Development Forum	\$225
•	Networking Dinner	\$115
•	General Assembly Dinner	\$150
•	Accommodation (4 nights' accommodation)	\$1,100
•	Flights	\$1,500
•	Incidentals (taxis etc.)	\$150

The 2090/20 Budget provides for the Mayor and Councillors (Members Courses Seminar & Conference Registrations) and the CEO (Courses Conferences & Seminars) to attend this type of local government event.

Individual Councillor's can submit an application for Professional Development Allowance (a total of \$3,734.50 per annum subject to claims made and balance to date).

Community Engagement

Nil.



COUNCIL REPORT

Agenda Item Number: 15.7

Report Title: Local Government Strategy 2030 **Author & Recommending Officer:** Daniel Fletcher, Chief Executive Officer

Report Number: 20/0009 **Meeting Date:** 15/01/2020

Attachments: Attachment A – Correspondence from the Department of

Local Government, Housing and Community Development

Executive Summary

The Local Government Association of the Northern Territory and the Department of Local Government, Housing and Community Development will be working together to develop a 10-year strategy that identifies a strong, sustainable and responsive NT Local Government Sector.

To oversee the project a Steering Group will be established, comprised of:

- LGANT Chief Executive Officer
- Executive Director of Local Government and Community Services
- Municipal and regional (or shire) council representatives
- Department of the Chief Minister representatives
- Treasury and Finance and Infrastructure, Planning and Logistics representatives
- Other NTG agency representatives will be seconded to the Steering Group as required.

Elected Members and the CEO have been invited by the Department of Local Government, Housing and Community Development to nominate as municipal council representatives.

The closing date for nominations is Friday 24 January 2020.

Recommendation

THAT the Department of Local Government, Housing and Community Development be advised that Litchfield Council nominates ... as the municipal council representative(s) on the Local Government Strategy 2030 Steering Group.

Background

The starting point for the strategy will be a clear vision of the role local government aspires to play in the Territory's future, and the direction councils are seeking to take over the next ten years.

This project aims to detail the steps that will allow the sector:

- to best decide its own future;
- to strongly represent and provide reliable and efficient service to its constituents;
- to strongly promote its own role and strengths to the community and to government;
- to confidently advocate for its members and partner with governments; and,
- to be financially stable and secure.

A final draft of the Strategy and its recommendations will be provided to the Steering Group for consideration before it is circulated to the local government sector for final comment in mid-2020 and then to the LGANT Executive for their approval. Once broad agreement is reached, and any significant issues addressed, Ministerial approval will be sought.

Links with Strategic Plan

A Well-Run Council - Good Governance

Legislative and Policy Implications

Having representation on the steering group will ensure that the Litchfield Municipality can directly contribute to the development and outcomes from the Local Government 2030 Strategy. Specifically addressing legislative and policy issues that have proved problematic for Litchfield residents.

Community Engagement

Nil

Level 1, RCG Centre 47 Mitchell Street GPO Box 4621 Darwin NT0801

E maree.delacey@nt.gov.au

T0889998821

File reference: HCD2019/01826-1

17 December 2019

Ms Maree Bredhauer Mayor Litchfield Council PO BOX 446 HUMPTY DOO NT 0836

Dear Ms Bredhauer

Re: Local Government Strategy 2030

Over the next few months, the Local Government Association of the Northern Territory (LGANT) and the Department of Local Government, Housing and Community Development will be working together to develop a strategy that identifies what a strong, sustainable and responsive Northern Territory local government sector looks like and the actions we can collaborate on now and in the future, to move toward that goal over the next decade. The result will be the development of a ten year strategy, Local Government 2030.

The starting point for the strategy will be a clear vision of the role local government aspires to play in the Territory's future and the direction councils are seeking to take over the next ten years.

This project aims to detail the steps that will allow the sector:

- to best decide its own future;
- to strongly represent and provide reliable and efficient service to its constituents;
- to strongly promote its own role and strengths to the community and to government;
- to confidently advocate for its members and partner with governments; and
- to be financially stable and secure.

Where do our municipal, regional and shire councils, as providers of vital community services; the Northern Territory Government in its relationship with local government; and LGANT as an active peak body, need to be by 2030 to best serve the interests of the people of the Northern Territory?

To oversee the project, a Steering Group will be established, comprising of:

- Chief Executive Officer, LGANT:
- Executive Director of Local Government and Community Development, the Department;
- Municipal and regional (or shire) council representatives;
- Department of the Chief Minister representatives;

- Department of Treasury and Finance representatives;
- Department of Infrastructure, Planning and Logistics representatives; and
- Other NT Government agency representatives will be seconded to the Steering Group as required.

You are encouraged to nominate yourself, other elected members, local authority members, or your CEO as the municipal and regional council representatives.

The project facilitates collaboration between the Northern Territory Government and the local government sector. To begin, we are seeking your views on the vision; and the actions that will support the achievement of that vision. A paper outlining some possible issues for investigation is attached for your review. These are only thought starters and your councils' input now, and throughout the next few months, will be critical to the project's success.

The Department and LGANT are seeking council's views on the vision for local government in the Northern Territory; the actions that can be taken now or in the short term that will help to move toward that vision; any critical issues to be addressed; and inclusion of any research, data or other information, which may assist us in our analysis and our approach to resolving these issues.

Please forward your views and nominations for the Steering Group to Mr Peter Holt, Senior Manager, Local Government Strategy at peter.holt@nt.gov.au by Friday 24 January 2020. Please call Mr Holt on 0437 726 551 if you would like any further information or have any questions.

Yours sincerely

Maree De Lacey

Acting Deputy Chief Executive Officer Department of Local Government,

Housing and Community Development

Sean Holden

Chief Executive Officer

Local Government Association of the

Northern Territory

CC.

Mr Daniel Fletcher, Chief Executive Officer

Local Government 2030 Strategy

Discussion Paper One - Overview

Background

Strong, responsive, well-managed local governments have an essential role to play as the third sphere of government in building resilient, engaged, and sustainable communities. The existence of a peak local government body which is able to effectively engage in advocacy and policy debate can also lead to better, more community-responsive policy across the three spheres of government.

The development of the system of Local Government in the Northern Territory over the last 40 years has been characterised by well-intentioned but often incomplete reforms and an acknowledgement that local government in the Territory is both unique and still evolving.

The City of Darwin was only constituted in 1957 with other municipal councils following in the 1970's and 80's and Aboriginal community councils only established from the 1980's onwards. With complex community social issues and diverse constituency it has never been easy to find a single model of local government which delivered good governance, financial viability and an equitable distribution of resources and opportunity. Given this, it is essential to have a widely understood and agreed pathway to future development of the Territory's local government sector.

As a direct consequence of its stage of development, the Territory lags behind the other jurisdictions in providing adequate infrastructure to allow the delivery of core local government services, with poor roads and long distances, for example, making service delivery far more costly for a small and widely dispersed population. In addition, the Commonwealth Grants Commission's Financial Assistance Grants distribution does not account for the stage of development of local government in the NT.

Significant reforms in 2008 resulted in the regionalisation of community-based councils to cover 96% of the Territory's landmass and created a growing professionalism in local government for the 'bush'. However, the reforms also led to the centralisation of regional council administrations in regional centres and a sense of loss of control among many residents of remote communities.

While the ongoing viability and professionalism of the municipal councils mirrors that of councils across Australia, the emerging regional and shire councils still confront many issues in achieving their potential largely due to their high dependence on agency service contracts. Cost shifting, particularly by the Commonwealth, is reported by some councils as becoming a significant issue. Since the 2008 reforms, it has become apparent that some regional councils have become financially stable whilst others face financial challenges with minimal improvement in revenues or long term financial sustainability.

Critical environmental issues, such as the growing regulatory control of waste management and recycling processes and standards, and the need for greater resilience with regard to disaster relief and recovery will need to be addressed strategically and in collaboration with government. Similarly, the development of a skilled workforce and appropriate information and communications technology infrastructure to meet the challenges of digital transformation and cybersecurity will need a sectoral approach.

The peak body for local government in the Northern Territory, the Local Government Association of the Northern Territory (LGANT), has worked constructively behind the scenes with councils and the governments over the last 27 years to represent the interests of the sector.



However, it has been limited in its ability to promote the role that councils play in service delivery for other governments or the value and opportunity provided by their long-term stability.

The particular strengths of local government in the Territory, such as their role as the major employer of remote Aboriginal Territorians and their critical role in supporting local decision making, appear to have been undervalued. Under the new *Local Government Act*, when LGANT is re-incorporated as an independent peak body with a revised constitution, there may be an opportunity to more effectively engage in advocacy and policy debate.

This project, the development of a Local Government 2030 Strategy, seeks to outline the sector's aspirations for its own development over the next decade; detail the key strategic issues confronting local government in the Northern Territory; and, provide a clear pathway for the development of a strong, mutually respectful and productive relationship with governments in Darwin and Canberra.

Project scope

The starting point for the Strategy will be a clear statement of the vision the local government sector has itself and the role it aspires to play in the developing Territory's future. The central questions the Strategy will seek to answer are:

- What would a strong, responsive, well-governed third sphere of government look like in the Northern Territory?
- What strategies should be put in place over the next ten years to best support local government in the Northern Territory to successfully move to that goal?

For this, the Strategy will need to answer the following questions:

- Where do the municipal, regional and shire councils, as providers of essential community services want to be by 2030?
- What skills will they require?
- What systems should they develop?
- What synergies do they share with other councils, in the NT or elsewhere in Australia?
- What relationship should they develop with the Northern Territory and Commonwealth governments?
- What relationship should they develop with the Land Councils and Land Trusts?
- What role should LGANT play as an active peak body representing the sector?
- What could the NTG and Commonwealth government do differently to facilitate a resilient independent local government sector?

It is anticipated that the following issues, policies and priorities may be within the scope of the Strategy:

- Community responsiveness and local decision making
- Financial sustainability
- Infrastructure development, including roads
- Asset management
- Disaster resilience and recovery
- Environmental protection and waste management

- Workforce development
- Digital transformation and cyber security
- Leasing and Aboriginal Land issues
- Collaboration and shared services
- Boundary realignment
- Role and future direction of the LGANT
- Relation with NT Government and its departments and agencies, including regional coordination
 - o NT Government programs, agency service contracts and funding
 - o Planning, urban and regional
- NT Grants Commission, funding and distribution
- Relation with Commonwealth, and its departments and agencies
 - Commonwealth programs, agency service contracts and funding
- Commonwealth Grants Commission, funding and formulae.

The project will examine opportunities, and the perceived obstacles, to improving collaboration between councils in sharing of services, looking particularly the current and potential future role of CouncilBiz. It will also consider the status of strategic planning and asset management across the sector and the growing requirement for active and well-appreciated asset renewal programs.

The project will consider outstanding areas of NT Government local government reform and policy development with a view to optimising the role of local government in the Northern Territory. It will also examine opportunities, and the perceived obstacles, to improving alignment in the local decision making initiatives of councils and government to enhance mutual understanding.

Finally, the project will consider how the sector can best promote it strengths more broadly, both through LGANT and through other mechanisms. This will require better understanding of the sector's present capacity and potential capability and opportunities for collaboration, such as in meeting the ensuing challenges of climate change, waste management, digital transition and workforce development.

Rather than focus on deficits, the Strategy will aim to define a clear role for local government in the NT that will allow the sector to decide its own future. For this to occur, local government must be able to strongly represent and provide reliable and efficient service to its residents; to strongly promote its own role and strengths to the government and the broader community; to confidently advocate for its members and partner with governments; and, to be financially stable and secure.

Project management

The CEO of the Local Government Association of the Northern Territory and the Executive Director, Local Government and Community Development of the Department of Local Government, Housing and Community Development, will be the joint Project Sponsors. The Department of Local Government, Housing and Community Development will provide a project director for the development of the Local Government 2030 Strategy and undertake the day-to-day work to support the delivery of the Strategy.

To oversee the project a Steering Group will be established, initially comprised of:

- Chief Executive Officer LGANT;
- Executive Director Local Government and Community Development, the Department;
- Municipal and regional (or shire) council representatives;
- Department of the Chief Minister representatives;
- Department of Treasury and Finance representatives;
- Department of Infrastructure, Planning and Logistics representatives; and
- Other NT Government agency representatives will be seconded to the Steering Group as required.

The Steering Group, formed to oversee the project, will draw on appropriate expertise and local knowledge. It is possible, if the Steering Group requires, that a number of smaller reference groups may be brought together to consider strategies around specific issues from time to time.

Next Steps

This draft Project Scope is provided to stakeholders, not as a definitive set of issues, but simply to open discussion. Your input will be provided to the Steering Group for their consideration and the decision on the most important priorities for further research and analysis.

The Steering Group will oversee the development of the Strategy, including finalising the project scope; advising on relevant stakeholders and research; reviewing documentation; and, will provide feedback to the Department project director as required. It is expected that a presentation on progress of the project will be provided to LGANT at their meeting in April 2020.

A final draft of the Strategy and its recommendations will be provided to the Steering Group for consideration before it is circulated to the local government sector for final comment in mid-2020 and then to the LGANT Executive for their approval. Once broad agreement is reached, and any significant issues addressed, Ministerial approval will be sought.



COUNCIL REPORT

Agenda Item Number: 15.8

Report Title: Litchfield Council 2019 Community Survey

Author: Nicky McMaster, Community Engagement Advisor

Recommending Officer Daniel Fletcher, Chief Executive Officer

Report Number: 20/0010 **Meeting Date:** 15/01/2020

Attachments: Attachment A – Litchfield Council 2019 Community Survey Report

Executive Summary

This report provides Council with the results from the 2019 Community Survey.

The Annual Community Survey is an opportunity for Council to receive feedback from its residents and ratepayers on Council's performance.

As an annual key performance indicator, the Community Survey is a strong engagement tool to assess:

- Community satisfaction with Council services;
- If Council is meeting community expectations;
- Areas for improvement; and
- Understanding community needs.

The 2019 Community Survey questions and response options were further developed from last year's survey to have a true indication of satisfaction rather than an average/in-between answer. The inclusion of the option 'not aware of this service' has provided Council with a more accurate account of satisfaction and service levels.

In 2019, the Community Survey was moved from April/May to August/September to better align the results with the preparation of Council's Annual Plan and the key performance indicators for the Annual Report reporting. It is believed that the change in timing has resulted in fewer responses from the community, however, the responses in the communications section will allow Council to bolster this result for the 2020 Community Survey.

The 2019 Community Survey results will be used as success measure indicators in the 2019/20 Annual Report and are just once piece of community feedback that contributes to the development of Council's Annual Plan.

Recommendation

THAT Council receives and notes the 2019 Community Survey Report.

Background

The 2019 Community Survey has been the third consecutive and consistent survey conducted by Council, which has provided valuable community data and established benchmarking for future surveys.

The Survey was open for four weeks, with Litchfield residents being encouraged to complete the survey through the online Your Say website. The Survey promotion also extended across Facebook, Council website, community noticeboards, emails to stakeholders, community groups, recreation reserves and schools, media release and scheduled radio interviews.

The time of the year for the Survey was changed to August/September and Council received 127 responses, which was lower than our expectations. The change in date is necessary to better align with the development of Council's Annual Plan and Budget and reporting key performance indicators in the Annual Report.

Council officers will use the results in the 2019 Community Survey on how to reach the wider community.

The report on the 2019 Community Survey is provided as Attachment A.

The 2019 Community Survey results are generally positive; however, satisfaction has decreased slightly in some areas compared with the 2018 survey results.

Overall, 55 percent of respondents said they were satisfied with Council's performance which was a 9 percent decrease compared to responses in 2018.

The below table demonstrates the level of awareness and importance of services outlined by respondents compared to their level of satisfaction for each.

Service category	Level of awareness of service	Importance score	Level of satisfaction of those who were aware of service
Maintenance of local roads (potholing, grading, sealing)	98% aware	2.72	66% good or very good
Road drainage maintenance	93% aware	4.44	62% good or very good
Weed management on Council land	89% aware	4.76	65% not good or poor
Waste transfer stations	97% aware	4.89	81% good or very good
Roadside maintenances (mowing, slashing, road signs)	98% aware	5.02	62% good or very good
Waste recycling opportunities	88% aware	5.35	52% good or very good
Recreation reserves	94% aware	5.96	83% good or very good
Animal management	91% aware	6.20	52% good or very good
Community Library	57% unaware	7.65	92% good or very good
Thorak Regional Cemetery	57% unaware	8.02	75% good or very good

The below table shows some comparisons from last year's survey.

	2018	2019
Council's Overall Performance	64%	55%
– Good/Very Good		
How well is Council keeping	49%	58%
the community up to date -		
Good/Very Good		
How do you rate Council's	45%	60%
performance of Animal		
Management – Good/Very		
Good		
How do you rate Council's	52%	70%*
performance of weed		
management on Council land –		
Good/Very Good		

^{*} This increase could be linked to the concentrated communication effort at the Freds Pass Rural Show to highlight what areas Council look after and the areas that are private or Government land that are beyond Council's control.

Of the 127 respondents, only 47% of respondents had contacted Council in the last six months with 62% of rating their service as very good or good.

When asked how well is Council keeping residents up to date with local issues, this saw a rise from of 9% of respondents from 2018 who said very good or good. Respondents provided suggestions for how Council could improve in this area. Some suggestions were continue using social media, develop a regular newsletter and to ensure those who aren't on social media or do not have internet access are targeted through community notice boards and direct mail.

Links with Strategic Plan

A Well-Run Council - Engaging Our Community

Legislative and Policy Implications

Council has no policies directly relevant to this matter

Risks

Nil

Financial Implications

True North Strategic Communications was engaged to analyse the 2019 Community Survey results and provide a written report including an executive summary highlighting key results. The quote received was \$4,000.

An incentive of four \$250 fuel vouchers were offered at a total cost of \$1,000.

A provision of \$5,000 for the 2019 Community Survey was included in Council's 2019-2020 Budget.

Community Engagement

The Community Survey is conducted each year to understand community sentiment and satisfaction. The Survey measures level of importance and satisfaction of services, establishes benchmarks and guides future priorities for Council.

Council has a strong commitment to community engagement and the 2019 Community Survey is one mechanism to receive feedback from Litchfield residents.

The Community Survey was open for four weeks over August 2019 and attracted 127 responses. The survey was promoted through the Your Say website, Council website, Facebook, community noticeboards, emails to stakeholders, community groups and recreation reserves, media release and scheduled radio interviews.



Litchfield Council 2019 Community Survey Report

Prepared by True North Strategic Communication January 2020

Version No.	Issue Date	Prepared by:	Approved by:	Approval Date
V1	20/12/19	Sevasti Laouris		
V2	03/01/20	Sevasti Laouris		
V3				

Recipients are responsible for eliminating all superseded documents in their possession.



Table of Contents

Overview	
Findings	2
Respondent profile	
Importance of Council services	
Satisfaction of Council services	
Recreation reserves	
Safety	6
Satisfaction of Council's performance	
Council's roles	
Strategic direction	7
Council's communication with the community	7
Overall performance	8
Summary	11



Overview

True North Strategic Communication was engaged by Litchfield Council to report on the findings of the 2019 Litchfield Community Survey.

The survey is conducted each year to understand community sentiment and satisfaction. The objectives of the survey are to:

- measure level of importance and satisfaction of services and communication by Council
- establish benchmarks
- guide future priorities for Council.

The survey ran for four weeks from 5 August to 2 September 2019 and attracted 127 responses. The survey was promoted in a number of ways including:

- Have Your Say website
- Facebook
- community noticeboards
- emails to stakeholders, community groups and recreation reserves
- media, including radio interviews.

This report outlines the findings of the survey and provides some analysis. Percentages have been rounded up to the nearest whole per cent.

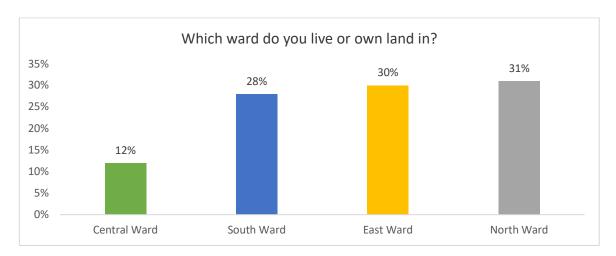


Findings

Respondent profile

The majority of respondents said they were a resident and landowner (89%) and 11 per cent said they were a resident but do not own land. There were no responses from people who own land but are not residents.

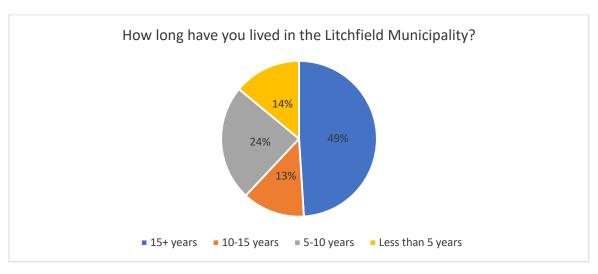




Approximately 46 per cent of respondents said they were aged between 30-49, 37 per cent said they were 50-64, 11 per cent were 65 and over and 6 per cent were aged between 18-29. The majority of respondents were female (72 per cent).

When respondents were asked how they would best describe their family type, 49 per cent said they were a family, followed by 34 per cent who said they were a couple, 11 per cent who were single and 6 per cent who were single with kids.

Almost half of respondents said they have lived in the Litchfield municipality for more than 15 years (49 per cent), followed by 24 per cent who said 5-10 years and 14 per cent who said less than five years. Around 13 per cent of respondents said 10-15 years.





Importance and satisfaction of Council services

Importance of Council services

Respondents were asked to rank how important Council's services were to them. They were asked to rank in order of importance, with 1 being most important and 10 being least important.

Maintenance of local roads including potholing, grading and sealing was ranked the most important service with an average score of 2.72. This was followed by road drainage maintenance with a score of 4.44, weed management on Council land with a score of 4.76, and waste transfer stations with a score of 4.89.

Service category	Importance score
Maintenance of local roads (potholing, grading, sealing)	2.72
Road drainage maintenance	4.44
Weed management on Council land	4.76
Waste transfer stations	4.89
Roadside maintenances (mowing, slashing, road signs)	5.02
Waste recycling solutions	5.35
Recreation reserves	5.96
Animal management	6.20
Community Library	7.65
Thorak Regional Cemetery	8.02

In the 2018 community survey, there was a similar result with respondents indicating that the top four most important services were maintenance of local roads, waste transfer stations, weed management and road drainage maintenance.

Satisfaction of Council services

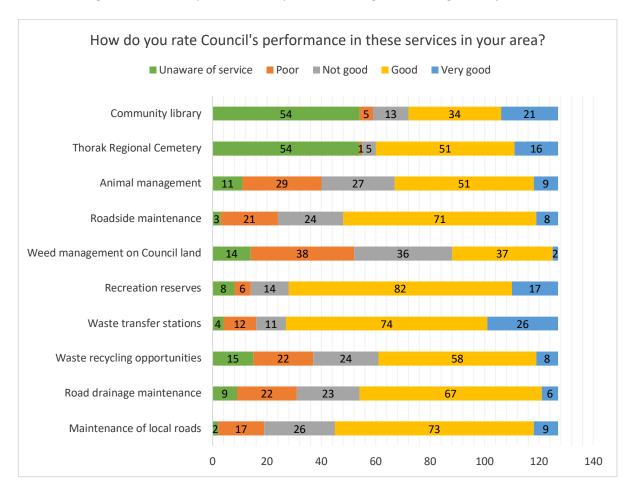
Using a rating scale of very good to poor, respondents were asked to rate their satisfaction with Council's performance in each of the service areas. Respondents had the option to outline whether they were unaware of a particular service. Satisfaction levels were determined based on those who said they were aware of the service.

Interestingly, 57 per cent of respondents said they were unaware that the community library and Thorak Regional Cemetery were serviced by Council. Of the 43 per cent of respondents who were aware that Council is responsible for the community library, 92 per cent rated this service as good or very good.

The next highest performing services were recreation reserves, with 83 per cent of those who said they were aware of the service rating them as good or very good. This was closely followed by waste transfer stations, with 81 per cent of respondents rating them as good or very good.



The lowest performing service was weed management on Council land, with 65 per cent of respondents who were aware of this service rating this as not good or poor. This was followed by animal management, with 48 per cent of respondents rating this as not good or poor.



The table below demonstrates the level of awareness and importance of services outlined by respondents compared to their level of satisfaction for each.

Service category	Level of awareness of service	Importance score	Level of satisfaction of those who were aware of service
Maintenance of local roads	98% aware	2.72	66% good or very good
(potholing, grading, sealing)			
Road drainage maintenance	93% aware	4.44	62% good or very good
Weed management on Council	89% aware	4.76	65% not good or poor
land			
Waste transfer stations	97% aware	4.89	81% good or very good
Roadside maintenances	98% aware	5.02	62% good or very good
(mowing, slashing, road signs)			
Waste recycling opportunities	88% aware	5.35	52% good or very good
Recreation reserves	94% aware	5.96	83% good or very good
Animal management	91% aware	6.20	52% good or very good
Community Library	57% unaware	7.65	92% good or very good
Thorak Regional Cemetery	57% unaware	8.02	75% good or very good

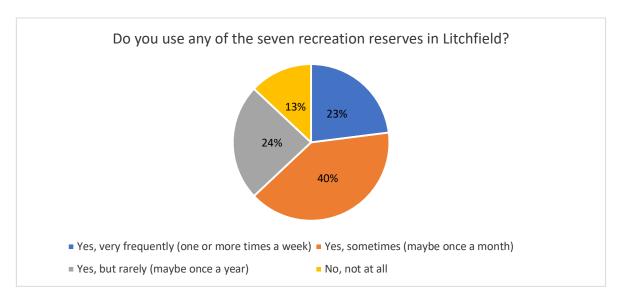


Maintenance of local roads was considered to be most important to many respondents but it was not the highest preforming service in terms of satisfaction. While respondents were generally satisfied with this service, 34 per cent rated it as not good or poor indicating that there is room for improvement. Other areas that could be improved based on the ratings were road drainage maintenance which was second most important with 38 per cent of respondents who were aware of this service rating the service as not good or poor and weed management which was ranked third in level of importance but more than half (65%) rated this service as not good or poor.

Recreation reserves

Recreation reserves in the Litchfield region are regularly used, with most respondents indicating they use these at some time during the year (87%).

This result was a slight increase compared to the 2018 community survey where a total of 81 per cent of respondents said they use recreation reserves at some time during the year.



Respondents said they generally use the recreation reserves for sport, exercise, community events and socialising. Some comments were:

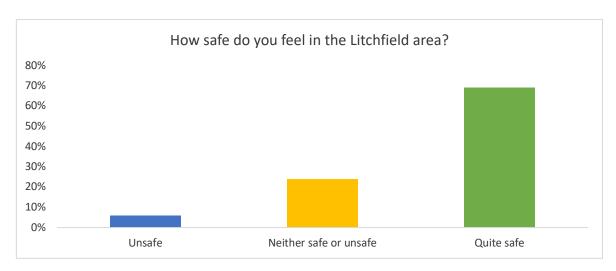
- Humpty Doo park and skate park. Fred's pass for kids sport
- Fred's pass and McMinns lagoon personal exercise and kids sports, markets
- Village green every weekend with the kids, and the skate park to ride their bikes, regularly out to Howard park and Berry Springs for birthday parties as well.
- Fred's pass horse riding
- Berry springs reserve once a week for exercise class.

When asked how Council could improve any of the recreation reserves there were a range of suggestions, including more bins, more cycle paths to get there, better weed control and a public swimming pool.



Safety

Respondents ranked how safe they feel in the Litchfield area, with most indicating they feel quite safe (69%). Of those who said they feel quite safe, there were 67 per cent women compared to 75 per cent men.

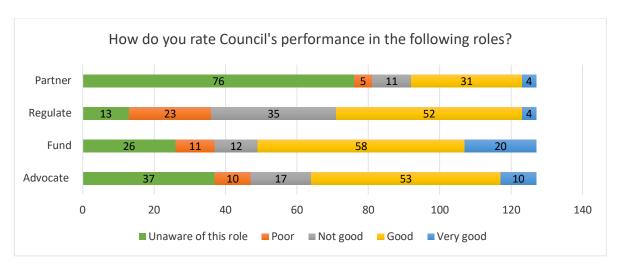


Satisfaction of Council's performance

Council's roles

Using a rating scale from very good to poor, respondents rated Council's performance in various roles, including advocacy, funding, regulation and partnering. Respondents were able to outline if they were unaware of the role. Satisfaction was determined based on the responses from those who said they were aware of the role.

For advocacy, 71 per cent of respondents said they were aware of this role and of this number 70 per cent rated it as good or very good. This was followed by funding, where of the 80 per cent of respondents who said they were of this role 60 per cent rated it as good or very good. The lowest rated Council role was regulation, where of the 90 per cent of respondents who said they were aware of this role 51 per cent rated it as not good or poor. Interestingly, 60 per cent of respondents said they were not aware that Council partnered with neighbouring councils on certain issues.

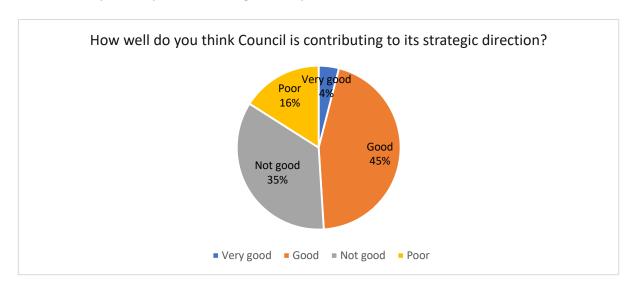




Strategic direction

Views on how well Council is contributing to its strategic direction to enable Litchfield to be the best place to live in the Top End were mixed. The highest responses were good (45%) or not good (35%), followed by poor (16%) and very good (4%). In total, 51 per cent of respondents indicated that they were not satisfied with how well Council is contributing to its strategic direction.

This result was fairly similar in comparison to responses in the 2018 community survey where there was a 50/50 split with positive and negative responses.



Council's communication with the community

Respondents were asked to rate the level of the service they received if they had been in contact with Council in the past six months. Just over half of respondents (53%) said the question was not applicable to them. Of the remaining 47 per cent of respondents who said they had contacted Council in the past six months, 42 per cent of these respondents rated the service as good. This was followed by 28 per cent who said service was poor, 20 per cent who said it was very good and 10 per cent who said it was not good.





When asked how well Council kept the community up to date, there were mixed responses with just over half (52%) who said good, 31 per cent who said not good and 11 per cent who said poor. A small percentage (6%) said Council was very good in this area.

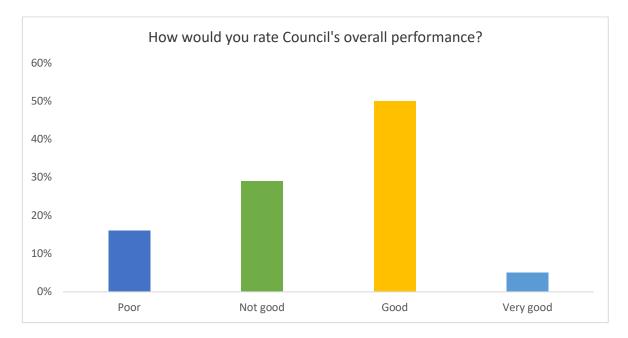
Respondents provided suggestions for how Council could improve in this area. Some suggestions were to ensure calls made to Council are returned, to continue using social media especially Facebook, develop a regular newsletter and to ensure people who aren't on social media or do not have internet access are targeted through community notice boards and direct mail.

Just over half of respondents (58%) said they have already liked Council's Facebook page to be kept up to date. Of the 42 per cent who said they hadn't, the most common answers were that people were unaware that the page existed or they do not use Facebook or have a profile.

Overall performance

Respondents were generally satisfied with Council's overall performance with 50 per cent rating it as good and 5 per cent saying very good. Some respondents said they were not satisfied with 29 per cent indicating Council's overall performance was not good and 16 per cent who said it was poor.

There was a small decline in overall satisfaction with 64 per cent indicating a positive response in the 2018 community survey.

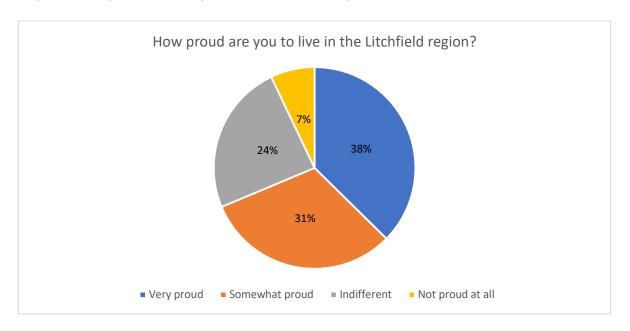




Sentiment toward living in the Litchfield region

More than half of respondents said they were proud to live in the Litchfield region, with 37 per cent indicating they were very proud and 31 per cent saying they were somewhat proud.

This was a slight decrease compared to the 2018 community survey, where 81 per cent of respondents reported that they felt at least somewhat proud to live in the area.



Respondents were asked to provide examples for why they are proud or not proud. 67 respondents skipped this question, with 60 providing comments. Some notable comments were:

- People in general are friendly and helpful to each other, often looking out for escaped animals and warning of bushfires etc
- Low crime, quiet living.
- Community environment, working together and being kept informed. Locals knowledge share on what is going in the area.
- Never had an issue with the council they have been supportive towards us with our issues and the friendliness from all staff is amazing.
- Lack of footpaths and bike paths in Virginia and Coolalinga areas.
- Council used to care about local rural issues, now they are trying to turn us into townies
- Love the rural lifestyle, but concerned about Gamba grass and fire management promoting gamba grass
- Animal management including pound and after hours service, plus cat management needs to be improved or established
- Waste management is a joke! Rumours of unimproved capital value of land to increase rates, scaring old residents... we get a dump, roads that we paid to seal and bugger all else.
 Community reserves like village green is about all the council is consistent on. Mayor needs to get off her backside and be heard to dispel rumours or at least talk to community. Only time you see anyone is when elections are due! Sad!



When respondents were asked about what they like most about living in the Litchfield municipality, the most common responses were:

Rural lifestyle

Peace and quiet

Space and larger block sizes

Friendly community

Some notable comments were:

- The large blocks & community feel of our area. I also love the fact that we now have great shopping & restaurants in our area now
- not seeing any neighouring houses from my home, but having good neighbours. Sense of community at local events eg freds pass markets, berry springs markets, school fetes, freds pass show. the Freds Pass Reserve is also a great place for local as a focal sporting and recreation place open spaces, quiet un suburban living, bushland and wildlife!
- Surrounded by trees, great community, good library service, excellent schools, close to city facilities when needed

When asked what they liked least, the most common responses were:

Increase in rates

Lack of rubbish removal and general maintenance

Lack of pedestrian and cycle paths

Motorbikes and quad bikes on public roads

Animal management

Some notable comments were:

- Amount paid in rates compared to Palmerston residents and for what services. No rubbish collection, no street lighting, no water or sewage maintenance.
- Lack of footpaths and bike paths. Lack of recycling and other waste transfer facilities Lack of tennis courts.
- The number of dogs people are allowed to have.
- Bogan motorbike and quad riders on public roads etc
- Very little maintenance of roadsides, drainage, reflective line marking on roads. No bin service and having to pay dump fees for green waste even though you pay astronomical rates.



Summary

The 2019 community survey results are generally positive, however satisfaction has decreased slightly in some areas compared with the 2018 survey results.

Respondents indicated that the most important Council services are maintenance of local roads, road drainage maintenance, weed management on Council land and waste transfer stations. This is consistent with the 2018 survey, where these services were identified as most important but in a slightly different order.

In terms of satisfaction, of those who were aware of each service, the highest performing services were the community library, recreation reserves and waste transfer stations. The lowest performing services were weed management on Council land and animal management which was consistent in the 2018 survey report. Respondents were also generally satisfied with Council's roles in funding and advocacy, however regulation needs improvement.

There were mixed responses regarding Council's communication with the community, with respondents providing some suggestions for how Council could improve this.

Views varied when respondents were asked to rate how well Council is contributing to its strategic direction to enable Litchfield to be the best place to live in the Top End. In total, 51 per cent of respondents indicated that they were not satisfied with this.

More than half of respondents said they felt proud to live in the Litchfield region and many said what they liked most was the rural lifestyle, peace and quiet, space and larger block sizes and friendly community. When asked what respondents liked least about living in the area, the most common responses were increase in rates, lack of rubbish removal and general maintenance, lack of pedestrian and cycle paths, motorbikes and quad bikes on public roads and animal management.

Overall, 55 per cent of respondents said they were satisfied with Council's performance which was a 9 per cent decrease compared to responses in 2018.



COUNCIL AGENDA

LITCHFIELD COUNCIL MEETING

Wednesday 15 January 2020

16	Common Seal
17	Other Business
18	Public Questions

19 Confidential Items

Pursuant to Section 65 (2) of the Local Government Act and Regulation 8 of the Local Government (Administration) Regulations the meeting will close to the public to consider the following Confidential Items:

19.1 2020 Australia Day Award Recipients

Regulation 8(e) – information provided to the council on condition that it be kept confidential.

20 Close of Meeting