

**LITCHFIELD COUNCIL**

# **Fees and Charges**

## **2024-25**

**Effective from 1 July 2024**

**LITCHFIELD  
COUNCIL**



## CONTENTS

<b>ADMINISTRATION FEES</b> .....	3
<b>Assessment Record Inspection Fee</b> .....	3
<b>Rates Notice Reprint</b> .....	3
<b>Written Rate Search Fee</b> .....	3
<b>Freedom of Information (FOI)</b> .....	3
<b>Disabled Parking Permits</b> .....	3
<b>COMMUNITY SERVICES</b> .....	4
<b>Howard Park Reserve + Knuckey Lagoon Reserve*</b> .....	4
<b>Humpty Doo Village Green Reserve</b> .....	4
<b>LIBRARY SERVICES</b> .....	5
<b>Photocopying and printing Colour</b> .....	5
<b>Laminating</b> .....	5
<b>Other Costs</b> .....	5
<b>REGULATORY SERVICES</b> .....	6
<b>Dog Registration</b> .....	6
<b>Other Regulatory Service Charges</b> .....	7
<b>PLANNING FEES</b> .....	8
<b>All Planning &amp; Works Fees</b> .....	8
<b>WASTE DISPOSAL</b> .....	9



## ADMINISTRATION FEES

<b>Assessment Record Inspection Fee</b>	\$
Pursuant to Section 152(4) of the Local Government Act, inspection of an assessment record is free of charge at the Councils public office.	No charge

<b>Rates Notice Reprint</b>	
Current year rates reprint for any zoning	29.00
Prior year rates reprint for any zoning	34.50

<b>Written Rate Search Fee</b>	
A charge for each "Certificate of Liabilities" pursuant to Section 256 of the Local Government Act will be levied for the furnishing of written information of details from the Rate Book. This information will only be supplied upon receipt of the required sum together with the written request in the required format.	92.50

<b>Freedom of Information (FOI)</b>	
FOI - Information Request (non-personal information)	30.00 + 25.00/hour

<b>Disabled Parking Permits</b>	
Parking Permit for Disabled Persons	12.00



## COMMUNITY SERVICES

### **Howard Park Reserve + Knuckey Lagoon Reserve\***

<i>Community Organisations (non-profit)</i>	\$
Room Hire - Casual (per hour)	25.50
Room Hire – Full Day (8 hours)	166.50
Bond for Functions	422.00
Key Deposit	61.00 per key
Oval Hire – Casual (per hour)	13.50
Oval Hire – Full Day (8 hours)	84.00

#### *Commercial / Government*

Room Hire - Casual (per hour)	33.00
Room Hire – Full Day (8 hours)	255.00

#### *Permanent Rates (only applicable to Howard Park Reserve)*

External Sheds (per annum)	1,276.50
External Buildings (per annum)	2,169.50
Internal Rooms (per annum)	1,276.50

\* Long-term user groups of Knuckey Lagoon Reserve will be charged at 50% of normal fee.

### **Humpty Doo Village Green Reserve**

Room Hire - Casual (per hour)	29.00
Room Hire – Half Day (4 hours)	173.50
Room Hire – Full Day (8 hours)	405.50
Room Hire - Full Day (including set up time the day before)	578.50
Bond for Functions	578.50
Outdoor Space (Park) Hire – Casual (per hour)	17.50



## LIBRARY SERVICES

<b>Photocopying and printing Black and White</b>	\$
A4 single	0.20
A4 double	0.40
A3 single	0.30
A3 double	0.60

<b>Photocopying and printing Colour</b>	
A4 single	1.00
A4 double	2.00
A3 single	1.50
A3 double	3.00









<b>Laminating</b>	
A4	2.00
A3	4.00

<b>Other Costs</b>	
Membership Card Replacement	2.50
Replacement of lost / damaged items (in addition to cost of replacement)	2.20

Note: scanning and usage of public computer is free of charge.



## REGULATORY SERVICES

<b><u>Dog Registration</u></b>	<b>\$</b>	
Entire Dog Annual Registration (Includes Microchip for new registrations) <sup>1,5,7</sup>	101.00	
Entire Dog Annual Concession Registration <sup>1,5,7,10</sup>	53.50	
Desexed Dog Annual Registration (Includes Microchip for new registrations) <sup>1,5,7</sup>	23.00	
Dog Annual Registration – Remainder of Current registration period free from Rehoming Organisation <sup>1,2,5,7</sup>	No charge	
Declared Dangerous Dog Annual Registration <sup>1,5,7</sup>	335.50	
Desexed Dog Annual Concession Registration <sup>1,5,7,10</sup>	12.00	
Registered Breeder Annual Registration <sup>1,3,5,7</sup>	53.50	
Puppies under 6 months at 1 September Annual Registration	No charge	
Reciprocal Registration from approved Councils <sup>4</sup>	No charge	
Working Dog Registration <sup>8</sup>	No charge	
Assistance Dog Registration <sup>9</sup>	No charge	
Desexed Dog Lifetime Registration <sup>6</sup>	115.50	
Desexed Dog Lifetime Concession Registration <sup>6</sup>	58.00	

<sup>1</sup> Registration period is from 1 September to 31 August. A 50% pro rata applies for all new annual registration applications that are received after 1 March each year.

<sup>2</sup> Rehoming Organisations include PAWS Darwin, RSPCA and DACS NT.

<sup>3</sup> Registered Breeders must be current members of Dogs NT.

<sup>4</sup> Up to 1-year free equivalent registration to end of registration period from City of Darwin, City of Palmerston, Coomalie Council, Wagait Shire Council and Belyuen Community Government Council.

<sup>5</sup> New registrations received from 1 July to 31 August will receive current and the following registration period.

<sup>6</sup> Lifetime Registration purchase prior to 30 June 2020 will remain valid.

<sup>7</sup> Refunds available on request for deceased animals within 6 months of 1 September.
















<sup>8</sup> Working Dog owners will be required to provide evidence that they are carrying on a business of primary production.

<sup>9</sup> Assistance Dog owners will be required to provide evidence the dog has been trained by a recognised assistance dog training institution or general practitioner.

<sup>10</sup> Concession applies to pensioners who are eligible to obtain a concession.



**Other Regulatory Service Charges**

	\$	
Microchip - not associated with registrations fee	43.00	
Microchip (Concession for Pensioners) – not associated with registration fee	29.00	
Replacement registration tags – per tag	10.50	
Pound Release Fee – Registered Dog <ul style="list-style-type: none"> <li>• First Impound</li> <li>• Second Impound</li> <li>• Third and successive impound</li> </ul>	Nil if retrieved same day 196.50 196.50 + 25% (245.50)	
Pound Release Fee – Unregistered Dog (first and successive impound)	196.50 + 25% (245.50)	
Pound daily maintenance fee (first 72 hours)	33.50	
Pound daily maintenance fee (after 72 hours)	67.00	
Dispose of dead animal/dog	133.50	
Surrender Fee - fee per dog	133.50	
Seizure Fee – fee per dog	133.50	
Hire of animal trap - fee per week	27.00	
Hire of animal trap - fee per month	81.00	
Delivery & Pick Up of Animal trap	27.00	
Cage animal trap ( <i>bond</i> )	115.50	
Abandoned Vehicle Release Fee	336.00	
Infringement Reminder Letter	Determined by Fines Recovery Unit	
Infringement Penalty Unit	Determined by Fines Recovery Unit	



## PLANNING FEES

<u>All Planning &amp; Works Fees</u>	\$
Administrative Fee for Clearance of Conditions relating to Subdivision  (Includes one inspection for each required Construction hold point, one handover inspection at time of Clearance of General Conditions, and two final inspections at time of Release from Defects Liability Period; charged at time of request for Clearance of General Conditions   Practical Completion Approval)	2% of estimated Value of Assets (Min \$284.76)
Administrative Fee for Clearance of Conditions relating to a Development where no new assets are handed to Council  (Includes one stormwater plan approval; inspection fees (if required) charged separately refer to fee listed)	285.00
Plan Approval Fee <ul style="list-style-type: none"> <li>• Driveway Access plans</li> <li>• Stormwater Design plans</li> <li>• Disturbance to Council Asset</li> </ul> (Per submission, charged at time of application)	119.00
Application Fee for Works Permit (charged at time of application)	119.00
Defect Liability Period Bond (Charged prior to issuing Clearance of General Conditions/ At completion and acceptance of works)	5% of estimated Value of Assets (Min \$578.50)
Outstanding Works Bond (Charged prior to issuing Clearance of General Conditions/ At completion and acceptance of works)	Determined by Council, based on industry rates
Inspection Fee (as required, applies for each inspection except as detailed above under Subdivision Fees; charged prior to issuing clearance)	167.00
Road Openings/Road Closings – initial administrative fee	2,431.00
Oversize Vehicle Authorisation (DIPL Oversize/Overmass Permit Review) Administration Fee (non-refundable)	297.50
Oversize Vehicle - Refundable bond (charged at the discretion of DIO or CEO) Refundable Bond require prior to move being undertaken ** Must be paid by MVR permit holder ** <ul style="list-style-type: none"> <li>• Inspection fees and damages cost will be deducted from bond as required (see charge for new or replacement of Litchfield Council Assets)</li> </ul>	2,894.00
Charge for new or replacement of all Litchfield Council assets (includes but is not limited to lighting controllers, bitumen/gravel roads, bitumen/concrete/gravel accesses, and excavation; charged at completion of works)	Actual Cost + 30%



## WASTE DISPOSAL

Council has three waste transfer stations.

- Humpty Doo Waste Transfer Station (HDWTS)
- Howard Springs Waste Transfer Station (HSWTS)
- Berry Springs Waste Transfer Station (BSWTS)

<b>Litchfield Council Residents [Notes 2, 3, 4]</b>	<b>HDWTS</b>	<b>HSWTS</b>	<b>BSWTS</b>
Uncontaminated Green Waste	Free	Free	Free
Contaminated Green Waste	Free	Free	Free
Contaminated & Unsorted Residential Household Waste	Free	Free	Free
<i>Construction waste</i> Concrete, tiles, bricks, porcelain and terracotta which are clean and uncontaminated (including without steel reinforcing).	Free	<b>Not Accepted</b>	<b>Not Accepted</b>
<i>Construction waste</i> Concrete, tiles, bricks, porcelain and terracotta which are contaminated with steel reinforcing or scrap metal only.	Free		
<i>Construction waste</i> Unsorted and certified free of listed waste substances.	Free		
<i>Construction waste</i> Unsorted and un-certified free of listed waste substances.	Not Accepted		

<b>Non-Litchfield Residents [Notes 1, 2, 4]</b>		<b>HDWTS</b>	<b>HSWTS</b>	<b>BSWTS</b>
Uncontaminated Green Waste - Non-Residents	per tonne (min Charge)	18.00	<b>Not Accepted</b>	<b>Not Accepted</b>
Unsorted Waste - Non-Residents	per tonne (min Charge)	22.00		

<b>Sales - All Waste Transfer Stations</b>	<b>HDWTS</b>	<b>HSWTS</b>	<b>BSWTS</b>
Green waste mulch per cubic metre	27.50	27.50	27.50
Green waste mulch per cubic metre (minimum of 30 cubic metres taken in 10 cubic meter instalments by arrangement only)	16.50	16.50	N/A
Crushed Concrete per cubic metre	27.50	27.50	N/A



<b>Commercial Waste [Notes 1, 2, 3]</b>		<b>HDWTS</b>	<b>HSWTS</b>	<b>BSWTS</b>
Uncontaminated Green Waste	per tonne	79.50	Not Accepted	Not Accepted
Contaminated Green Waste	per tonne	198.50		
Contaminated & Unsorted Waste	per tonne	198.50		
<i>Construction Waste</i> Concrete, tiles, bricks, porcelain, and terracotta which are clean and uncontaminated (including without steel reinforcing).	per tone	41.00		
<i>Construction Waste</i> Concrete, tiles, bricks, porcelain, and terracotta which are contaminated with steel reinforcing or scrap metal only	per tonne	113.50		
Minimum charge (per load)	per tonne	22.00		



Cost Recovery Fees Commercial or Residential	HDWTS	HSWTS	BSWTS
<b>Tyres (Each)</b>			
PASSENGER [Note 5]	9.50	Not Accepted	Not Accepted
PASSENGER CONTAMINATED OR W/RIM [Note 5]	22.00		
LIGHT TRUCK / 4WD [Note 5]	16.50		
LIGHT TRUCK / 4WD CONTAMINATED OR W/RIM [Note 5]	44.00		
TRUCK [Note 5]	33.00		
TRUCK CONTAMINATED OR W/RIM [Note 5]	93.50		
SUPER SINGLE	60.50		
SUPER SINGLE CONTAMINATED OR W/RIM	182.00		
SOLID SMALL - 0m - 0.35m	33.00		
SOLID MEDIUM - 0.36m - 0.50m	49.50		
SOLID LARGE - 0.51 - 0.65m	66.00		
SOLID EXTRA LARGE - > 0.65m	82.50		
RACING SLICKS	13.00		
TRACTOR SMALL - 0m - 1.10m	143.50		
TRACTOR LARGE - 1.11m - 2.10m	226.00		
FORKLIFT SMALL - 0m - 0.35m	22.00		
FORKLIFT MEDIUM - 0.36m - 0.50m	38.50		
FORKLIFT LARGE - 0.51 - 1 m	55.00		
GRADER	138.00	Not Accepted	Not Accepted
MOTORCYCLE	6.50		
MOTORCYCLE CONTAMINATED OR W/RIM	20.00		
EARTH MOVER SMALL - 0m - 1.20m	182.00		
EARTH MOVER MEDIUM - 1.21m - 1.60m	450.00		
EARTH MOVER LARGE - 1.61m - 2.20m	895.00		
EARTH MOVER EXTRA LARGE - 2.21m – 2.60m	1,786.00	Not Accepted	Not Accepted
SKID-STEER	23.00		
Mattress of any size	35.00		
Air conditioners: Certified De-gassed [Note 6]	FREE	Not Accepted	Not Accepted
Air conditioners: Not De-gassed	22.05		
Fridges and Freezers: Certified De-gassed [Note 6]	FREE		
Fridges and Freezers: Not De-gassed	22.00		
Gas bottles: Top removed and additional hole	FREE		
Gas bottles: complete un-processed	19.50		
Fire Extinguishers: Discharged and top removed	FREE		
Fire Extinguishers: Complete un-processed	19.50		



## NOTES

1. Commercial material generated within the municipality is assessed on arrival, or through prior arrangement, and is accepted based on site availability for the material being disposed. Management reserves the right to not accept material which is suspected to contain any listed waste not permitted at the waste transfer stations.
2. Residents charges and acceptance requires demonstration of residency within Litchfield Municipality and material being presented for disposal. Vehicles and/or trailers are to have <1 tonne capacity, except with prior arrangement. Management reserves the right to class residential waste as commercial if there is reason to believe the material is generated from a business working from a residential property based on quantity and content.
3. Small (<50kg) of residential waste may be accepted from commercial vehicles at the discretion of the Waste Transfer Station staff.
4. Applied for each Ute and trailer load. Trailers are to have a maximum capacity of 1 tonne. All other vehicles will be charged at commercial rates.
5. Tyre sizes are determined based on the sizing schedule (Attachment A). Tyres must be clean, unpainted, and complete with identifiable tyre size where applicable.
6. Certification must be in the form of a declaration from a qualified trades person that clearly identifies the items that are being certified de-gassed.



Passenger		Light Truck / 4WD	Truck
Passenger to 235mm	SUV to 225mm Passenger 245mm up	Light Truck / SUV > 235mm	
12" Passenger		18" Passenger 245mm up	19.5 All Sizes
13" Passenger	215/75R15	All 19" Passenger and above	825-20 to 1200-20
14" Passenger	225/75R15	ALL 18" SUV/4X4 and above	22.5 to 305mm
15" Passenger	205/65R16	235/75R15	
16" Passenger	215/65R16	255/70R15	
17" Passenger	225/65R16	265/70R15	
18" Passenger to 235mm	215/70R16	9R15	
155R12LT	225/65R16	10R15	
155R13LT	215/70R16	11R15	
165R13LT	225/70R16	31x10.50R15	
175R13LT	205/85R16	235/70R16	
165R14LT	215/85R16	245/70R16	
175R14LT	215/65R17	255/70R16	
185R14LT	225/75R17	265/70R16	
195R14LT	205R16	275/70R16	
205/75R14LT	650R16	245/75R16	
215/75R14LT	700R16	265/75R16	
195R15LT	750R16	235/60R17	
205/65R15LT		235/65R17	
215/65R15LT		245/65R17	
195/70R15LT		255/65R17	
205/70R15LT		285/65R17	
215/70R15LT		245/70R17	
225/70R15LT		265/70R17	
215/60R16LT		235/80R17	
		235/85R16	
		ALL 17.5	

