

LITCHFIELD COUNCIL

Fees and Charges

2026-27

Effective from 1 July 2026



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ADMINISTRATION FEES

Assessment Record Inspection Fee

	\$
Pursuant to Section 152(4) of the Local Government Act, inspection of an assessment record is free of charge at the Councils public office.	No charge

Rates Notice Reprint

Current year rates reprint for any zoning	32.00
Prior year rates reprint for any zoning	37.50

Written Rate Search Fee

A charge for each "Certificate of Liabilities" pursuant to Section 256 of the Local Government Act will be levied for the furnishing of written information of details from the Rate Book. This information will only be supplied upon receipt of the required sum together with the written request in the required format.	102.00
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Freedom of Information (FOI)

FOI - Information Request (non-personal information)	30.00 + 25.00/hour
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Disabled Parking Permits

Parking Permit for Disabled Persons	13.00
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COMMUNITY SERVICES

Howard Park Reserve + Knuckey Lagoon Reserve*

<i>Community Organizations (non-profit)</i>	\$
Room Hire - Casual (per hour)	28.50
Room Hire – Full Day (8 hours)	184.00
Bond for Functions	465.00
Key Deposit	67.00 per key
Oval Hire – Casual (per hour)	14.50
Oval Hire – Full Day (8 hours)	92.50

Commercial / Government

Room Hire - Casual (per hour)	36.00
Room Hire – Full Day (8 hours)	281.50

Permanent Rates (only applicable to Howard Park Reserve)

External Sheds (per annum)	1,407.50
External Buildings (per annum)	2,392.00
Internal Rooms (per annum)	1,407.50

* Long-term user groups of Knuckey Lagoon Reserve will be charged at 50% of normal fee.

Humpty Doo Village Green Reserve

Room Hire - Casual (per hour)	32.00
Room Hire – Half Day (4 hours)	191.00
Room Hire – Full Day (8 hours)	447.50
Room Hire - Full Day (including set up time the day before)	638.00
Bond for Functions	638.00
Outdoor Space (Park) Hire – Casual (per hour)	19.50



LIBRARY SERVICES

Photocopying and printing Black and White	\$
A4 single	0.20
A4 double	0.40
A3 single	0.30
A3 double	0.60

Photocopying and printing Colour	
A4 single	1.00
A4 double	2.00
A3 single	1.50
A3 double	3.00

Laminating	
A4	2.00
A3	4.00

Other Costs	
Membership Card Replacement	2.50
Replacement of lost / damaged items (in addition to cost of replacement)	2.20

Note: scanning and usage of public computer is free of charge.



REGULATORY SERVICES

<u>Dog Registration</u>	\$	
Entire Dog Annual Registration (Includes Microchip for new registrations) ^{1,5,6}	111.00	
Entire Dog Annual Concession Registration ^{1,5,6,9}	59.00	
Desexed Dog Annual Registration (Includes Microchip for new registrations) ^{1,5,6,10}	25.00	
Annual Dog Registration – Remainder of Current registration period free from Rehoming Organisation ^{1,2,5}	No charge	
Declared Dangerous Dog Annual Registration ^{1,5,6}	370.00	
Desexed Dog Annual Concession Registration ^{1,5,6,9,10}	14.00	
Registered Breeder Annual Registration ^{1,3,5,6}	59.00	
Puppies under 6 months at time of registration - Annual Registration	No charge	
Reciprocal Registration from approved Councils ⁴	No charge	
Working Dog Registration ⁷	No charge	
Assistance Dog Registration ⁸	No charge	
Desexed Dog Lifetime Registration ^{6,10}	127.00	
Desexed Dog Lifetime Concession Registration ^{6,9,10}	64.00	

¹ Registration period is from 1 September to 31 August. A 50% pro rata applies for all new annual registration applications that are received after 1 March each year.

² Rehoming Organisations include RSPCA, Save a Paw and DACS NT.

³ Registered Breeders must be current members of Dogs NT and provide evidence.

⁴ Up to 1-year free equivalent registration to end of registration period from City of Darwin, City of Palmerston, Coomalie Council, Wagait Shire Council and Belyuen Community Government Council.

⁵ New registrations received from 1 July to 31 August will receive current and the following registration period.

⁶ Pro- Rata refunds available on request for deceased animals within 6 months of 1 September.

⁷ Working Dog owners will be required to provide evidence that they are carrying on a business of primary production.

⁸ Assistance Dog owners will be required to provide evidence the dog has been trained by a recognised assistance dog training institution (Emotional support animals are not recognised as assistance dogs).

⁹ Concessions are available to eligible pensioners who hold a Northern Territory Concession Scheme Card, an Australian Government Pensioner Concession Card, or a Department of Veterans' Affairs Gold Card.

¹⁰ Evidence of the dog being desexed required.



Other Regulatory Service Charges

	\$	
Microchip with registration	No Charge	
Microchip - not associated with registration fee	50.00	
Microchip (Concession for Pensioners) – not associated with registration fee ⁹	30.00	
Replacement registration tags – per tag	10.00	
Pound Release Fee – Registered Dog • First Impound • Second Impound • Third and successive impound	• No Charge • 216.00 • 270.00	
Pound Release Fee – Unregistered Dog (first and successive impound)	270.00	
Pound daily maintenance fee (first 72 hours)	37.00	
Pound daily maintenance fee (after 72 hours)	74.00	
Dog licence application fee including site inspection (non - refundable)	120.00	
Additional site inspection fee (Change of site)	100.00	
Annual Dog Licence fee	80.00	
Dispose of dead animal/dog	147.00	
Surrender Fee - fee per dog	147.00	
Seizure Fee – fee per dog	147.00	
Hire of animal trap - fee per week	29.00	
Hire of animal trap - fee per month	89.00	
Delivery & Pick Up of Animal trap	30.00	
Cage animal trap (<i>bond</i>)	120.00	
Abandoned Vehicle Release Fee	370.00	
Infringement Reminder Letter	Determined by Fines Recovery Unit	
Infringement Penalty Unit	Determined by Fines Recovery Unit	



PLANNING AND DEVELOPMENT FEES

Subdivision and Developments Assessment and Approval	
Plan Review Fee Application fee for review of all plans, drawings and reports requiring Council approval whether in relation to a development permit or not. Includes approvals required for the purpose of building certification. (note 1,2,3,7) Charged at time of application	132.00
Re-submission Fee for re-submission of plans and reports for review	60.00
Clearance of Conditions Application fee for clearance of conditions precedent or general, charged in addition to the Plan Review Fee. (note 4,5)	100.00
Exemption Stormwater Exemption Letter requested for the purpose of building certification in relation to stormwater.	25.00
Asset Handover Fee (Practical Completion) Administration Fee for subdivision and general development whether under a development permit or general development within the Litchfield Municipality; Includes one (1) inspection for each Construction Hold-Point, one (1) handover inspection at Practical Completion, and two (2) final inspections at time of Release from Defects Liability Period. Charged at time of request for Clearance of General Conditions Practical completion approval	2% of Estimated Value of Assets (Minimum fee. \$360.00)
Defect Liability Period Bond (note 6,7) Charged at time of request for Clearance of General Conditions Practical completion approval	5% Estimated Value of Assets
Outstanding Works Bond Charged at time of request for Clearance of General Conditions Practical completion approval	Determined by Litchfield Council Based on current industry rates
Inspection Fee Fee charged for any additional inspections not already included.	100.00
Road Openings and Road Closings	
Road Opening/ Road Closing Fee Administration fee Payable upon receipt of signed agreement	2,680.00
Infrastructure Costs and Construction Charges	
Infrastructure Replacement Fee Charge for new or replacement Litchfield Council assets (includes but is not limited to; lighting controllers and locks, bitumen/gravel roads, bitumen/concrete/gravel accesses, and excavation; charged at completion of works)	Actual Cost+ 30% Admin Charges
Valuation of Damaged / Stolen Trees and Shrubs	
Tree Replacement Fee > Non-mature trees and shrubs assessed at current local nursery prices (Includes replacement and establishment costs) > Mature trees valued using a recognised industry methodology	Current value + 30% Admin Charges



WORK PERMIT FEES

Works within Council Road reserve assessment and approval		
Works Permit Application Administration Fee paid per application. Includes review of all supporting documents, including traffic management documentation. (note 7,8)	132.00	
Daily Permit Fee Fee is charged for 'Works within the Road Reserve'. Payable in addition to the application fee. Applicable for all days recorded on the application.	12.00	
Administration Fee Fee is charged when additional documentation is submitted for an existing permit or when an extension to an existing permit is requested or when an application request includes road closures and/or detours.	60.00	
Storage on Road Reserve Fee Fee is charged in addition to the Works Permit Application fee for placement of shipping containers, skip bins, etc. in the road reserve - Maximum of 5 day period	50.00	
Works Permit Inspection Fee Fee is charged for on-site meeting requests and/or inspection fees required before, during or completion of works	100.00	
Oversize Vehicle Access Endorsement Fee charged in relation to Council's endorsement of the DLI Oversize Permit. Includes one (1) inspection as required. Refer to infrastructure construction charges for damage/ replacement costs.	184.00	

1. Fee does not apply to subdivisions that create new roads to be vested in Council.
2. Fee is charged per submission per type of plan or report to be reviewed.
3. Plan approval is required prior to issuing clearance of conditions precedent.
4. Fee does not apply to Clearance of General Conditions for any development that creates new Council assets.
5. Fee does not apply to Clearance of General Conditions for any subdivision that creates new Council assets.
6. Bond is to be paid for all new and upgraded infrastructure assets valued in excess of \$60,000.
7. All new, upgraded and disturbances to Council assets will attract a Defect Liability Period.
8. All disturbances to Council assets will require prior plan approval and be subject to Council's terms and conditions



WASTE DISPOSAL

Council has three waste transfer stations.

- Humpty Doo Waste Transfer Station (HDWTS)
- Howard Springs Waste Transfer Station (HSWTS)
- Berry Springs Waste Transfer Station (BSWTS)

Litchfield Council Residents [Refer Notes 2, 3, 4]		HDWTS	HSWTS	BSWTS
Contaminated & Unsorted Waste Residential Household Waste	Up to 1 tonne, residential waste over 1 tonne must be processed at Humpty Doo Waste Transfer Station, charges may apply.	FREE	FREE	FREE
Uncontaminated Green Waste		FREE	FREE	FREE
Contaminated Green Waste		FREE	FREE	FREE
Batteries (lead, lithium, household batteries)		FREE	FREE	FREE
Waste Oil	Free up to 50L, after 50L commercial rates apply	FREE UP TO 50L	FREE UP TO 50L	NOT ACCEPTED
Construction Waste – Residential Only, Conditions Apply [Refer Note 10]				
Clean concrete rubble, concrete pavers, concrete blocks, bricks, porcelain toilets and sinks, terracotta pots, concrete tiles, and plasterboard in limited quantities in accordance with Council procedures.		FREE	FREE	FREE
Asbestos or asbestos-containing materials (ACM), paints, chemicals, cement sheeting, fibre cement products, concrete with reinforcement, fibro, and any material suspected of containing asbestos.		NOT ACCEPTED	NOT ACCEPTED	NOT ACCEPTED

Sales - All Waste Transfer Stations	HDWTS	HSWTS	BSWTS
Green waste mulch per cubic metre. Limit of 2 cubic metres per transaction. Only available to Litchfield council residents and commercial businesses.	FREE	FREE	FREE
Green waste mulch per cubic metre non-Litchfield residents.	29.00	29.00	29.00

Non-Litchfield Residents [Refer Note 7]	HDWTS	HSWTS	BSWTS
Uncontaminated Residential Green Waste	20.00	20.00	NOT ACCEPTED
Contaminated & Unsorted Waste Residential Household Waste	25.00	25.00	NOT ACCEPTED



Commercial Waste Customers [Refer Notes 1, 2, 3]		HDWTS	HSWTS	BSWTS
Uncontaminated Green Waste	Per Tonne	90.00	NOT ACCEPTED	NOT ACCEPTED
Contaminated Green Waste	Per Tonne	257.50		
Contaminated & Unsorted Waste	Per Tonne	304.00		
Uncontaminated & Sorted Waste	Per Tonne	257.50		
Waste Oil	Per Litre	0.35		
Batteries (Lead-acid, household batteries)	Per Item	FREE		
Batteries (Lithium batteries)	Per Item	NOT ACCEPTED		
Minimum charge (per load)		25.00		
Commercial Construction Waste - Not Accepted				
Clean concrete rubble, concrete pavers, concrete blocks, bricks, porcelain toilets and sinks, terracotta pots, concrete tiles, and plasterboard.	NOT ACCEPTED		NOT ACCEPTED	NOT ACCEPTED
Asbestos or asbestos-containing materials (ACM), paints, chemicals, cement sheeting, fibre cement products, concrete with reinforcement, fibro, and any material suspected of containing asbestos.				

Cost Recovery Fees Commercial or Residential [Refer Notes 1, 5, 8, 9]		HDWTS	HSWTS	BSWTS
Tyres (Each)				
Passenger		11.00	NOT ACCEPTED	NOT ACCEPTED
Passenger with rim		22.00		
Passenger contaminated with or without rim		30.00		
Racing slicks		22.00		
Light truck / 4WD		22.00		
Light truck / 4WD with rim		36.00		
Light truck / 4WD contaminated with or without rim		60.00		
Truck		51.00		
Truck with rim		101.00		
Truck contaminated with or without rim		145.00		
Super single		105.00		
Super single with rim		209.00		
Super single contaminated with or without rim		294.00		
Motorcycle		11.00		
Motorcycle with rim		30.00		
Motorcycle contaminated with or without rim		30.00		



ATV/Quad bike	22.00	NOT ACCEPTED	NOT ACCEPTED
ATV/Quad bike with rim	36.00		
ATV/Quad bike contaminated with or without rim	60.00		
Mower	11.00		
Mower with rim	22.00		
Mower contaminated with or without rim	30.00		
Solid small (0m - 0.3m)	33.00		
Solid medium (>0.3m - 0.45m)	55.00		
Solid large (>0.45m - 0.6m)	77.00		
Solid extra large (>0.6m)	99.00		
Tractor small (0m - 1m)	165.00		
Tractor large (>1m - 2m)	275.00		
Tractor extra large (>2m- 2.5m)	465.00		
Forklift small (0m - 0.3m)	22.00		
Forklift medium (>0.3m - 0.50m)	44.00		
Forklift large (>0.5m - 1.0m)	66.00		
Grader	165.00		
Skid Steer	22.00		
Earth mover small (0m - 1 m)	265.00		
Earth mover medium (1m - 1.5m)	550.00		
Earth mover large (>1.5m - 2m)	1,100.00		
Earth mover extra large (>2m - 2.5m)	2,200.00		
Other Waste Types (Each)			
Mattress (single and larger)	44.00	44.00	44.00
Air conditioner: Certified de-gassed [Refer Note 6]	FREE	NOT ACCEPTED	NOT ACCEPTED
Air conditioner: Not de-gassed	24.50		
Fridge and Freezer: Certified de-gassed [Refer Note 6]	FREE		
Fridge and Freezer: Not de-gassed	24.50		
Gas bottle: Processed	FREE		
Gas bottle: Un-processed	21.50		
Fire Extinguisher: Discharged and top removed	FREE		
Fire Extinguisher: Complete un-processed	21.50		
Solar Panel (Standard)	27.50		
Solar Inverter	38.50		



NOTES

1. Commercial material generated within the municipality is assessed on arrival, or through prior arrangement, and is accepted based on site availability for the material being disposed. Management reserves the right to not accept material which is suspected to contain any listed waste not permitted at the waste transfer stations. Customers are responsible for ensuring waste is acceptable prior to accessing Litchfield Councils Waste Transfer Stations.
2. Residents charges and acceptance require demonstration of residency within Litchfield Municipality and material being presented for disposal. Vehicles and/or trailers are to have <1 tonne capacity, except with prior arrangement. Council reserves the right to class residential waste as commercial if there is reason to believe the material is generated from a business working from a residential property based on quantity and content.
3. Small (<50kg) of residential waste may be accepted from commercial vehicles at the discretion of the Waste Transfer Station staff.
4. Applied for each ute and trailer load. Trailers are to have a maximum capacity of 1 tonne. All other vehicles will be charged at commercial rates.
5. Tyre sizes are determined based on the sizing schedule (Attachment A). Tyres must be clean, unpainted, and complete with identifiable tyre size where applicable.
6. Certification must be in the form of a declaration from a qualified trades person that clearly identifies the items that are being certified de-gassed.
7. Regular customers who are residents of unincorporated municipalities may obtain yearly access to the waste transfer station by paying the waste levy, in accordance with the applicable rated year. Please contact Council for more information/
8. A contaminated tyre refers to a tyre that is dirty, painted, burnt, torn or in damaged in any other way.
9. Commercial tyre customers are required to make a booking prior to disposal of more than 10 tyres. Please contact Council for more information.
10. The following items will not be accepted at any Litchfield Council Waste Transfer Station: asbestos or asbestos-containing materials (ACM), oxygen and acetylene cylinders, paints, chemicals, commercial building and demolition waste, cement sheeting, fibre cement products, fibro, and any material suspected of containing asbestos.



Attachment A: Tyre Sizing Schedule			
Passenger		Light Truck/4WD	Truck
Passenger to 235mm	SUV to 225mm Passenger 245mm up	Light Truck/SUV >235mm	
12" Passenger		18" Passenger 245mm up	19.5 All Sizes
13" Passenger	215/75R15	All 19" Passenger and above	825-20 to 1200-20
14" Passenger	225/75R15	All 18' SUV/4X4 and above	22.5 to 305mm
15" Passenger	205/65R16	235/75R15	
16" Passenger	215/65R16	255/70R15	
17" Passenger	225/65R16	265/70R15	
18" Passenger to 235mm	215/70R16	9R15	
155R12LT	225/65R16	10R15	
155R13LT	215/70R16	11R15	
165R13LT	225/70R16	31x10.5015	
175R13LT	205/85R16	235/70R16	
185R14LT	215/85R16	245/70R16	
195R14LT	215/65R17	255/70R16	
205/75R14LT	225/75R17	265/70R16	
215/75R14LT	205R16	275/70R16	
195R15LT	650R16	245/75R16	
205/65R15LT	700R16	265/75R16	
215/65R15LT	750R16	245/65R17	
195/70R15LT		255/65R17	
205/70R15LT		285/65R17	
215/70R15LT		245/70R17	
225/70R15LT		265/70R17	
215/60R16LT		235/80R17	
235/85R16		235/85R16	
		ALL 17.5	

