

**LITCHFIELD  
COUNCIL**



# Howard Park Recreation Reserve Management Committee Meeting

**BUSINESS PAPER  
Monday 6/12/2021**

Meeting to be held commencing 5:15pm  
at Howard Hall, Howard Park Recreation Reserve  
325 Whitewood Road, Howard Springs

**Nicky McMaster, Manager Communications and Engagement**



## Howard Park Reserve Committee Meeting

**To be held at Howard Hall, Howard Park Reserve  
on Monday, 6 December 2021 at 5:15pm**

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### 1 Opening of Meeting

XX:XX pm

### 2 Attendees

Mathew Salter	Litchfield Council North Ward Councillor (Chair)
Gerry Wood	Resident
Gerard Maley	Resident, Member for Nelson
Maxine Way	Howard Springs Volunteer Fire Brigade
Gerard Rosse	Resident
Fletcher Austin	Resident
Nicky McMaster	Litchfield Council Manager Communications and Engagement
Sarah Thomas	Litchfield Council Reserves and Community Program Officer

### 3 Apologies and Leave of Absence

### 4 Acknowledgement of traditional ownership

We acknowledge the traditional custodians of this land on which we meet. We pay our respects to the Elders past, present and future for their continuing custodianship of the land and the children of this land across generations.

### 5 Disclosures of Interest

The Chair advises that any member of the Committee who may have a conflict of interest, or a possible conflict of interest regarding any item of business to be discussed at the Committee meeting should declare the conflict of interest to enable the Committee to manage the conflict in accordance with its obligations under the Local Government Act.

## 6 Confirmation of Minutes

That the Committee confirm the minutes of the meeting held on Monday 18 October 2021

Moved:

Seconded:

## 7 Business Arising from the Minutes

That the Committee receives and notes the Action List.

Meeting Date	Action	Responsible	Notes	Status
11/4/2017  18/10/2021	Leases – NTPFES and Scouts	Council  Maxine  Gerry	Leases provided and requiring signatures. Following up.  Maxine to follow up with NTPFES - Maxine has passed the leases on, and they are awaiting further advice  Gerry to follow up with Scouts - Gerry has passed it on, and they are awaiting further advise from the head office	Ongoing
18/10/2021	Source BBQ options and suitable location	Council	See if there are other groups that use the Reserve would be interested in applying for a grant. Rotary knocked back on their grant application.	Ongoing
17/6/2021  18/10/2021	Pedestrian Access to Reserve	Council and Committee members	Gerard's figures from ADG on costs for walkway. Plans provided and discussed. Plans not correct – Rodney to assess. Council to determine whether funding is available for this project.  Invite Rodney to the next meeting to walk through the	Ongoing

Meeting Date	Action	Responsible	Notes	Status
			<p>planned proposal and obtain feedback. Rodney to investigate options, plans and estimates of costs and report back to the next meeting if possible</p>	
<p>10/04/2021</p> <p>18/10/2021</p>	<p>NT Cricket – Gerry Wood prices on cricket nets. 3.6m high (27m)</p>	<p>Gerry Wood</p>	<p>CDPL see Council's support in principal for the updated nets based on Committee obtaining full funding.</p> <p>Gerry to draft grant application for new nets.</p> <p>Gerry met with Council and Darren from NT Cricket. Darren requested an extra metre on nets for lefthanded batsman. Darren advised on grass roots funds available for up to \$10,000 in funding. However, this grant needs to be through a club. Gerry spoke with Alison for Southern Districts to apply. Gerry to report back to the next meeting. Letter of support from Council November 30 grants, must be expended by March 2022.</p>	<p>Ongoing</p>
<p>10/04/2021</p> <p>18/10/2021</p>	<p>Malak Pop Up Market Contact</p>	<p>Council</p>	<p>Council to continue working with Malak markets to confirm proposed market dates.</p> <p>Committee acknowledged that the advertising wasn't the best.</p> <p>Council spoke with contact.</p> <p>Letter to be sent asking for dates and more variety and increase stalls. Engage in rural local businesses (invite fred's pass markets)</p>	<p>Ongoing</p>

Meeting Date	Action	Responsible	Notes	Status
			<p>Suggest to contact sponsors for lights etc.</p> <p>Send draft letter to committee for approval.</p> <p>Two events, May and August.</p>	
18/10/2021	Whitewood Hall Refurbishment Discussion	Council	Report to Council meeting to get appetite for investigating the refurbishment	Ongoing

## 8 General Business

### 8.1 Monthly Finance Report

## 9 Other Business

## 10 Next Meeting

Monday 7 February 2022 at 5:15pm Howard Hall, Howard Park Recreation Reserve.

## 11 Close of Meeting

XX:XX pm