

**LITCHFIELD
COUNCIL**



**Howard Park Recreation Reserve
Management Committee Meeting
BUSINESS PAPER
Monday 18/10/2021**

Meeting to be held commencing 5:15pm
at Howard Hall, Howard Park Recreation Reserve
325 Whitewood Road, Howard Springs

Nicky McMaster, Manager Communications and Engagement



Howard Park Reserve Committee Meeting

**To be held at Howard Hall, Howard Park Reserve
on Monday, 18 October 2021 at 5:15pm**

1 Opening of Meeting

5:15 pm

2 Attendees

Mathew Salter	Litchfield Council North Ward Councillor (Chair)
Gerry Wood	Resident
Gerard Maley	Resident, Member for Nelson
Maxine Way	Howard Springs Volunteer Fire Brigade
Gerard Rosse	Resident
Nicky McMaster	Litchfield Council Manager Communications and Engagement
Sarah Thomas	Litchfield Council Reserves and Community Program Officer

3 Apologies and Leave of Absence

4 Disclosures of Interest

The Chair advised that any member of the Committee who may have a conflict of interest, or a possible conflict of interest regarding any item of business to be discussed at the Committee meeting should declare the conflict of interest to enable the Committee to manage the conflict in accordance with its obligations under the Local Government Act.

5 Confirmation of Minutes

That the Committee confirm the minutes of the meeting held on Monday 12 July 2021

6 Business Arising from the Minutes

That the Committee receives and notes the Action List.

Meeting Date	Action	Responsible	Notes	Status
11/4/2017	Leases – NTPFES and Scouts	Council Maxine Gerry	Leases provided and requiring signatures. Following up. Maxine to follow up with NTPFES Gerry to follow up with Scouts	Ongoing
12/10/2017	Source BBQ options and suitable location	Council	Council to liaise with Rotary to see if they are still keen to finance the new BBQ. Ellie to refer to Jess's emails to find contact.	Ongoing
17/06/2019	Pedestrian Access to Reserve	Council and Committee members	Gerard's figures from ADG on costs for walkway. Plans provided and discussed. Plans not correct – Rodney to assess. Council to determine whether funding is available for this project. Invite Rodney to the next meeting to walk through the planned proposal and obtain feedback.	Ongoing
10/04/2021	NT Cricket – Gerry Wood prices on cricket nets. 3.6m high (27m)	Gerry Wood	CDPL see Council's support in principle for the updated nets based on Committee obtaining full funding. Gerry to draft grant application for new nets.	Ongoing
10/04/2021	Malak Pop Up Market Contact	Council	Council to continue working with Malak markets to confirm proposed market dates.	Ongoing

7 General Business

7.1 Monthly Finance Report

7.2 Terms of Reference for Committee

8 Other Business

9 Next Meeting

Monday 6 December at 5:15pm Howard Hall, Howard Park Recreation Reserve.

10 Close of Meeting

X:XX pm