



# Knuckey Lagoon Reserve Committee Meeting

**BUSINESS PAPER**  
**Thursday 9/12/2021**

Meeting to be held commencing 5:30pm at Knuckey Lagoon,  
110 Brandt Road, Knuckey Lagoon.



## Knuckey Lagoon Reserve Committee Meeting

**To be held at Knuckey Lagoon Reserve  
on Thursday, 9 December 2021 at 5:30pm**

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### 1 Opening of Meeting

5:XX pm

### 2 Attendees

Rachael Wright Litchfield Council North Ward Councillor (Chair)  
Cate-Linne Fraser Berimah Scouts  
Peter Clee Darwin Amateur Radio Club  
Saramat 'Tou' Ruchkaew NT Thai Association  
Tovew Taggell Running Club / Knuckey Lagoon Resident  
Russ Swan Top End Gem & Mineral Club  
Nicky McMaster Litchfield Council Manager Communications and Engagement  
Sarah Thomas Litchfield Council Reserves and Community Programs Officer

### 3 Apologies and Leave of Absence

### 4 Disclosures of Interest

The Chair advises that any member of the Committee who may have a conflict of interest, or a possible conflict of interest regarding any item of business to be discussed at the Committee meeting should declare the conflict of interest to enable the Committee to manage the conflict in accordance with its obligations under the Local Government Act.

### 5 Confirmation of Minutes

That the Committee confirm the minutes of the Meeting held on 21 October 2021

Moved:

Seconded:

## 6 Business Arising from the Minutes

Meeting Date	Action	Action By	Notes	Status
4/10/2019	Storage Shed	Council	Community Development Program Leader to check Jess's email from Tove last year re: electrical quotes.	In Progress
21/10/2021			Slab development email Manager Infrastructure and Assets request to install extra conduits in slab for cabling for future development.	
			Community Development Program Leader to email group revised Shed estimated time of installation/completion date by 5 August 2021.	Shed Complete
			Shed design information emailed to committee.	
			Russ – Official complaint regarding the change of location from original plan. Russ emailed his preference and feels it was ignored. Russ would like to suggest enclosing a small area under cover of the main building.	Ongoing
			Future project electricity and path – possible CBF grant.	Council investigating
			Roller doors don't close properly – warranty.	Ongoing
			Trees pushed back from back of shed and crushed rock.	



Meeting Date	Action	Action By	Notes	Status
			develop a letter of support for a longer lease to assist when applying for grant funding.	
8/7/2021  21/10/2021	Power Board Panel Labelling	Council	Community Development Program Leader to discuss with Manager Infrastructure and Assets. Council to contact contractor to rectify the issue.  Kate-Linne advised the labels aren't correct.  Council to investigate.	In Progress  Ongoing
8/7/2021  21/10/2021	Trip hazard between shade area and undercover area	Council	Community Development Program Leader to provide photo to Manager Infrastructure and Assets to follow up and provide advice to rectify and smooth out area.  Council to follow up urgently.	
21/10/2021	Income generating ideas	Committee	Members to think about options to generate income and report back to the next meeting.  Appropriate dates for activities.	

## 7 General Business

7.1 Monthly Finance Report

## 8 Next Meeting

Next meeting Thursday 3 February 2022 at 5:30pm Knuckey Lagoon Recreation Reserve.

## 9 Close of Meeting

The Chair closed the meeting at X:XX pm