



AGENDA

6th Ordinary Council Meeting

11th Council of Litchfield

TUESDAY 15/02/2022

Meeting to be held commencing 6:00pm
in Council Chambers at 7 Bees Creek Road, Freds Pass
https://www.youtube.com/channel/UCdM3M5gfh6-wQ0KiL89_2eg/live

Community Forum
will be held from 5:30pm – 6:00pm

Daniel Fletcher
Chief Executive Officer

COVID-19 Statement of Commitment

The Ordinary Meeting of Council will be open to the public and holds a Statement of Commitment to adhere to:

- Physical distancing measures
- Health and hygiene principles



COUNCIL AGENDA

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COUNCIL AGENDA

LITCHFIELD ORDINARY COUNCIL MEETING

Tuesday 15 February 2022

1. Acknowledgement of Traditional Ownership

Council would like to acknowledge the traditional custodians of this land on which we meet tonight. We pay our respects to the Elders past, present and future for their continuing custodianship of the land and the children of this land across generations.

2. Opening of Meeting

An audio & visual recording of this meeting is live streamed to Council's YouTube channel and will remain online for public viewing in accordance with Council's Recording of Council Meetings Policy. By attending this meeting, you confirm you have read and agree to comply by Council's Recording of Council Meetings Policy.

3. Electronic Attendance / Apologies and Leave of Absence

- 3.01 Electronic Attendance
- 3.02 Apologies
- 3.03 Leave of Absence Previously Granted
- 3.04 Leave of Absence Request

4. Disclosures of Interest

Any member of Council who may have a conflict of interest, or a possible conflict of interest regarding any item of business to be discussed at a Council meeting or a Committee meeting should declare that conflict of interest to enable Council to manage the conflict and resolve it in accordance with its obligations under the Local Government Act and its policies regarding the same.

- 4.01 Elected Members
- 4.02 Staff

5. Confirmation of Minutes

5.01 Confirmation of Minutes

- Ordinary Council Meeting held Tuesday 18 January 2022, 11 pages.

5.02 Council Action Sheet / Business Arising from Previous Meetings



COUNCIL MINUTES

LITCHFIELD COUNCIL MEETING

Minutes of Ordinary Meeting
held in the Council Chambers, Litchfield
on Tuesday 18 January 2022 at 6:06pm

Present	Doug Barden Mathew Salter Rachael Wright Andrew Mackay Kevin Harlan Emma Sharp Mark Sidey	Mayor Deputy Mayor / Councillor North Ward Councillor North Ward Councillor Central Ward Councillor Central Ward Councillor South Ward (Electronic Attendance) Councillor South Ward (Electronic Attendance)
Staff	Daniel Fletcher Arun Dias Leon Kruger Diana Leeder Debbie Branson	Chief Executive Officer General Manager Business Excellence General Manager Infrastructure & Operations Executive Manager Community Inclusion Executive Assistant
Public	As per Attendance Register	

1. ACKNOWLEDGEMENT OF TRADITIONAL OWNERS

On behalf of Council, the Mayor acknowledged the Traditional Custodians of the land on which the Council meet on. The Mayor also conveyed Council's respect to the Elders past, present and future for their continuing custodianship of the land and the children of the land across generations.

2. OPENING OF THE MEETING

The Mayor, on behalf of Litchfield Council, acknowledged the passing of Peter Hassall and recognised his involvement in the earth moving industry, polocrosse and his volunteer work at Freds Pass.

The Mayor opened the meeting and welcomed members of the public.

The Mayor advised that an audio and visual recording of the meeting was live streamed to Council's online platform and will remain online for public viewing in accordance with Council's Recording of Council Meetings Policy. By attending the meeting, those present agreed to comply by Council's Recording of Council Meetings Policy.

3. ELECTRONIC ATTENDANCE / APOLOGIES AND LEAVE OF ABSENCE

3.1 Electronic Attendance

Moved: Cr Wright

Seconded: Cr Harlan

THAT Council approve Cr Sidey and Cr Sharp attend the meeting electronically.

CARRIED (7-0) ORD2022 11-001

3.2 Apologies

Nil.

3.3 Leave of Absence Previously Granted

Nil.

3.4 Leave of Absence Request

Nil.

4. DISCLOSURE OF INTEREST

The Mayor advised that any member of Council who may have a conflict of interest, or a possible conflict of interest regarding any item of business to be discussed at a Council meeting or a Committee meeting should declare the conflict of interest to enable Council to manage the conflict in accordance with its obligations under the Local Government Act and its policies regarding the same.

4.1 Elected Members

No disclosures of interest were declared.

4.2 Staff

No disclosures of interest were declared.

5. CONFIRMATION OF MINUTES

5.1 Confirmation of Minutes

Moved: Cr Harlan

Seconded: Cr Wright

THAT Council confirm the following:

1. Ordinary Council Meeting minutes held 14 December 2021, 10 pages; and
2. Ordinary Council Meeting Confidential minutes held 14 December 2021, 2 pages.

CARRIED (7-0) ORD2022 11-002

5.2 Council Action Sheet / Business Arising from Previous Meetings

Moved: Cr Mackay
Seconded: Deputy Mayor Salter

THAT Council receive and note the Action List.

CARRIED (7-0) ORD2022 11-003

6. PETITIONS

Nil.

7. DEPUTATIONS AND PRESENTATIONS

Nil.

8. PUBLIC QUESTIONS

8.1 Report from Library Shared Services Model Consultancy – Ms Sandra Parker, Chairperson Friends of the Library

Ms Parker encouraged Council to consider the relocation of the Library favourably. Ms Parker added that the existing community resource was underutilised due to the current location, an increase in students and limited carparking.

Mayor Barden thanked Ms Parker for her comments.

9. ACCEPTING OR DECLINING LATE ITEMS

9.01 Late Report – 14.02.09 Replacement Cage on Ranger Vehicle

Moved: Cr Mackay
Seconded: Cr Harlan

THAT the late report item 14.02.09 Replacement Cage on Ranger Vehicle, be accepted and included under Officer's reports for consideration.

CARRIED (7-0) ORD2022 11-004

10. NOTICES OF MOTION

10.01 Girraween Road Speed

Moved: Cr Wright

Seconded: Cr Harlan

THAT the following resolution passed on 14 December 2021:

THAT Council:

1. *receive the information in this report;*
2. *reinstate the historic 80km/hr on Girraween Road between the point where Litchfield Council assumes control over the road to Azure intersection;*
3. *note the success of guard rails and right-hand turning lane at the Girraween/Hillier Road intersection; and*
4. *request a further review at the December 2022 Ordinary Council Meeting.*

be amended as below:

THAT Council:

1. receive the information in this report;
2. prior to reinstating the historic 80km/h on Girraween Road between the point where Litchfield Council assumes control over the road to Azure intersection, Council request the Chief Executive Officer provide a report within 90 days which includes relevant information council should consider, including but not limited to:
 - a) consultation outcomes with the community, both broadly as well as specifically the impacted residents, and the Northern Territory Police;
 - b) outcomes from qualified traffic engineer assessment on the risk associated with increasing speed limit;
 - c) consider the advice from its insurers (JLT) on the potential risk to Council of proceeding without seeking further expert advice; and
 - d) determine whether additional actions should be undertaken as a result of the findings from a), b) and c) above; and
3. note the success of guard rails and right-hand turning lane at the Girraween/Hillier road intersection.

A Division was called

Those voting in the affirmative of the motion: Mayor Barden, Cr Sidey, Cr Sharp, Cr Wright and Cr Mackay

Those voting in the negative of the motion: Deputy Mayor Salter and Cr Harlan
CARRIED (5-2) ORD2022 11-005

11. MAYORS REPORT

Moved: Mayor Barden
Seconded: Cr Wright

THAT Council receive and note the Mayor's monthly report.

CARRIED (7-0) ORD2022 11-006

12. REPORT FROM COUNCIL APPOINTED REPRESENTATIVES

Councillors appointed by Council to external committees provided an update where relevant.

Moved: Cr Wright
Seconded: Cr Mackay

THAT Council note the Councillors' verbal reports.

CARRIED (7-0) ORD2022 11-007

13. WORK TEAM PRESENTATION

13.01 Regulatory Services

Moved: Cr Wright
Seconded: Cr Mackay

THAT Council receive and note the Work Team Planning Development Presentation.

CARRIED (7-0) ORD2022 11-008

ORDER OF BUSINESS

Moved: Mayor Barden
Seconded: Cr Wright

THAT the Order of Business be changed and that item 14.02.05 Report from Library Shared Services Model Consultancy be brought forward for consideration.

CARRIED (7-0) ORD2022 11-009

14. OFFICERS' REPORTS

14.02.05 Report from Library Shared Services Model Consultancy

Moved: Cr Sidey

Seconded: Cr Harlan

THAT Council:

1. receive and note the Litchfield Council Public Library Services Business case consultancy report from the Atria Group; and
2. agree to the relocation of the library service from Taminmin College to Coolalinga Shopping Centre or an alternative publicly accessible location by the end of financial year of 2022/2023, subject to acceptable relocation quotes, funding arrangements and community feedback.

A Division was called

Those voting in the affirmative of the motion: Mayor Barden, Deputy Mayor Salter, Cr Harlan and Cr Wright

Those voting in the negative of the motion Cr Sidey, Cr Sharp and Cr Mackay

CARRIED (4-3) ORD2022 11-010

14.01 Business Excellence

14.01.01 Litchfield Council Finance Report – December 2021

Moved: Cr Mackay

Seconded: Cr Wright

THAT Council note the Litchfield Council Finance Report for the period ended 31 December 2021.

CARRIED (6-1) ORD2022 11-011

14.01.02 DRAFT FIN14 Investment Policy

Moved: Cr Mackay

Seconded: Cr Wright

THAT Council adopt the proposed FIN14 Investment Policy, as at Attachment A, subject to any minor editorial adjustments.

CARRIED (6-1) ORD2022 11-012

14.01.03 People, Performance and Governance Monthly Report – December 2021

Moved: Cr Harlan

Seconded: Cr Wright

THAT Council note the People, Performance and Government monthly report for December 2021.

CARRIED (7-0) ORD2022 11-013

14.01.04 Draft FIN20 New Initiatives Policy

Moved: Cr Sharp
Seconded: Mayor Barden

THAT Council adopt the proposed FIN20 New Initiatives Policy, as at Attachment A, subject to any minor editorial adjustments.

Cr Harlan left the meeting at 7:39pm and returned at 7:39pm.

A Division was called
Those voting in the affirmative of the motion: Mayor Barden, Cr Sharp, Cr Sidey,
Cr Wright and Cr Mackay
Those voting in the negative of the motion: Deputy Mayor Salter and Cr Harlan
CARRIED (5-2) ORD2022 11-001

14.01.05 Budget Review 1 2021-2022

Moved: Cr Sharp
Seconded: Cr Harlan

THAT Council:

1. lift from the table the proposed Budget Review 1 2021-2022; and
2. receive and note the Budget Review 1 report for 2021-2022 with no further action required to change the original Budget 2021-2022.

CARRIED (7-0) ORD2022 11-012

14.02 Council Leadership & Community Services

14.02.01 Municipal Plan 2021-2022 Quarterly Performance Review October – December 2021

Moved: Cr Mackay
Seconded: Cr Wright

THAT Council receives the Municipal Plan 2021-2022 Quarterly Performance Report for the second quarter ending 31 December 2021.

CARRIED (7-0) ORD2022 11-013

Nicky McMaster, Manager Communication and Engagement attended and presented to the meeting at 7:48pm.

14.02.02 Howard Park and Knuckey Lagoon Recreation Reserves Committee Minutes

Moved: Cr Wright
Seconded: Cr Harlan

THAT Council receive and note:

1. the unconfirmed Knuckey Lagoon Committee Minutes of 9 December 2021, at Attachment A; and
2. the unconfirmed Howard Park Committee Minutes of 6 December 2021, at Attachment B.

CARRIED (7-0) ORD2022 11-014

14.02.03 Draft Community Engagement Strategy and Action Plan 2022-2025

Moved: Cr Harlan
Seconded: Deputy Mayor Salter

THAT Council approve the Draft Community Engagement Strategy and Action Plan 2022-2025 to be designed and released for public comment.

CARRIED (7-0) ORD2022 11-015

14.02.04 Draft Social Media Activation Strategy and Action Plan 2022-2025

Moved: Deputy Mayor Salter
Seconded: Cr Harlan

THAT Council approve the Draft Social Media Activation Strategy and Action Plan 2022-2025.

CARRIED (7-0) ORD2022 11-016

Nicky McMaster, Manager Communications and Engagement left the meeting at 7:54pm.

14.02.06 Litchfield Women in Business Network Committee Minutes

Moved: Deputy Mayor Salter
Seconded: Mayor Barden

THAT Council receive and note:

1. the unconfirmed Litchfield Women in Business Network Meeting Minutes of 15 November 2021, at Attachment A; and
2. the unconfirmed Litchfield Women in Business Network Special Meeting Minutes of 22 November 2021, at Attachment B.

CARRIED (7-0) ORD2022 11-017

14.02.07 Australian Government Building Better Regions Fund

Moved: Deputy Mayor Salter

Seconded: Cr Wright

THAT Council:

1. authorise the Chief Executive Officer to make application to the Building Better Regions Fund (BBRF) for priority works at Freds Pass Sport and Recreation Reserve; and
2. seek Northern Territory Government funding to meet the co-contribution required by the Building Better Regions Fund.

CARRIED (7-0) ORD2022 11-018

14.02.08 Litchfield Council Draft Strategic Plan 2022-2025 – Public Consultation

Moved: Cr Sidey

Seconded: Cr Sharp

THAT Council endorse the Litchfield Council Draft Strategic Plan 2022-2025 as provided in Attachment A for the purpose of public exhibition and consultation for 28 days commencing 19 January 2022 and concluding 16 February 2022.

CARRIED (7-0) ORD2022 11-019

14.02.09 Replacement Cage on Ranger Vehicle

Moved: Cr Mackay

Seconded: Cr Wright

THAT Council:

1. receive and note the report entitled Replacement Cage on Ranger vehicle;
2. approve an additional \$40,000 for the purpose of a replacement dog cage as reflected in the Fleet Asset management Plan adopted in November 2021; and
3. note that the 2021-2022 Budget will be varied at the budget review 2 to reflect this decision.

CARRIED (7-0) ORD2022 11-020

14.03 Infrastructure and Operations

Mark Hogan, Planning & Development Program Leader attended and presented at the meeting at 8:07pm.

14.03.01 Summary Planning and Development Report December 2021

Moved: Cr Harlan
Seconded: Deputy Mayor Salter

THAT Council:

1. receive the Summary Planning and Development Report December 2021; and
2. note for information the responses provided to relevant agencies within Attachment A to this report.

CARRIED (7-0) ORD2022 11-021

Mark Hogan, Planning & Development Program Leader left the meeting at 8:10pm.

14.03.02 CEM02 Rights of Internment Policy

Moved: Deputy Mayor Salter
Seconded: Cr Mackay

THAT Council adopt the proposed CEM02 Internment Policy as at Attachment, subject to any minor editorial adjustments.

CARRIED (7-0) ORD2022 11-022

14.03.03 DRAFT INF01 Asset Management Policy and EM05 Council Members Allowance and Support Policy

Moved: Deputy Mayor Salter
Seconded: Cr Sharp

THAT Council:

1. adopt the proposed INF01 Asset management Policy, as Attachment A, subject to any minor editorial adjustments; and
2. adopt the proposed EM05 Council Members Allowance and Support Policy, as at Attachment B, subject to any minor editorial adjustments.

CARRIED (7-0) ORD2022 11-023

15. OTHER BUSINESS

Cr Harlan raised the following items:

- Approach Department of Infrastructure & Planning to use the soil/over burden from Arnhem Road on other roads.
- Power Road potholes – further details to be sent to administration.
- An overdue ratepayer contacted Cr Harlan regarding his concern with the debt collecting process.
- Would Council consider supporting a Men's Shed.
- Would Council consider introducing an incentive program for discounted rates payments if payments were made in full and early.

16. CONFIDENTIAL ITEMS

Nil.

17. CLOSE OF MEETING

The Chair closed the meeting at 8:25pm.

18. NEXT MEETING

Tuesday 15 February 2022.

MINUTES TO BE CONFIRMED

Tuesday 15 February 2022.

.....
Mayor
Doug Barden

.....
Chief Executive Officer
Daniel Fletcher

5.02 - Business Arising from the Minutes

In Progress

Ongoing

Completed and to be removed

Resolution Number	Resolution	Meeting Date	Officer	Status
16/0203	<p>Signage, Roadside Vans and Events on Council Land</p> <p>THAT Council:</p> <ol style="list-style-type: none"> 1. Endorse a position that no approvals will be given for signage, roadside vans or events on council owned land until such time as appropriate policy, procedures and by-laws are developed. This excludes Council Reserves which are run under management by committee or under lease to an incorporated body; 2. Develop Council by-laws to cater for the regulation of a permit system for signage within the municipality and roadside vans and events on council owned land; 3. Develop policy and procedures to support any Council by-laws which are enacted; and 4. To commence work on these by-laws, policy and procedures in 2017/18 financial year. 	21/09/2016	GMCL	<p>Complete</p> <p>Current decision in regard to 1) remains Council position other than for election signage, which is dealt with by following the NT electoral signage policy. Council decision on 14 December endorsing the draft by-law instructions deals with actions 2, 3 and 4, and is reflective in resolution 11-074.</p>

COVID-19 Response Plan

THAT Council:

1. delegate to the Chief Executive Officer, pursuant to Section 32 (d) of the Local Government Act 2008 (NT), and in light of Australian Government and Northern Territory Government requirements for the COVID-19 response, its powers and functions as set out in sections 47 and of the Local Government Act 2008 (NT) being the power to determine opening times of Council's offices and facilities and the opening times of the Libraries until such time as the Australian Government or Northern Territory Government have declared the emergency has ended; and
2. delegate to the Chief Executive Officer, pursuant to Section 32 of the Local Government Act 2008 (NT), and in light of Australian Government and Northern Territory Government requirements for the COVID-19 response, the authority to cancel or amend programs, service levels, budgeted council events and third party events held on council property under license, permit, or any other agreement until such time as the Australian Government or Northern Territory Government have declared the emergency has ended.

1920/183

19/03/2020

CEO

Ongoing

This resolution of council continues to be active until the Australian and/or Northern Territory Governments declare the COVID-19 pandemic has ended.

Pre-Need Burial Plot Sales

THAT Council:

1. approve the practice of purchasing cemetery plots without the intention to use for interment with the proviso that an interment fee for the unused plot is paid;
2. request a review of CEM02 Interment Policy to include the provision of purchasing cemetery plots without the intention to use for interment and requirement for an interment fee on those plots; and
3. request staff to present the reviewed CEM02 Interment Policy to Council at its January 2022 meeting.

11-037

19/10/2021

GMIO

Complete

Preparation of Business Case for Kerbside Collection and Associated Waste Operations

11-060	THAT Council provides in-principle support for the preparation of a business case for kerbside collection which will include investigation into current waste operations with recommendations for improvements/alterations, subject to a Council resolution as part of the next budget review to allocate funding for the preparation of the business case.	16/11/2021	GMIO	Ongoing Quotations to be sought from consultants
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Asbestos Contamination Rehabilitation

THAT Council:

1. approve Humpty Doo Waste Transfer Station as the only site to accept construction waste and that Howard Springs and Berry Springs will no longer accept construction waste.
2. approve the removal of the following waste fee. 2.1. separated & Uncontaminated Construction Waste (concrete, tiles, bricks, sand and clean fill soil) - \$60.90 / tonne.
3. approve the inclusion of categories and fees for construction waste that will only be accepted at Humpty Doo Waste Transfer Station as follows:
 - 3.1. concrete, tiles, bricks, porcelain and terracotta which are clean and uncontaminated (including without steel reinforcing).
 - 3.1.1 commercial - \$37/tonne.
 - 3.1.2 residential – Free with a limit placed on amounts delivered in each instance consistent with green waste arrangements.
 - 3.2. concrete, tiles, bricks, porcelain and terracotta which are contaminated with steel reinforcing or scrap metal only.
 - 3.2.1. commercial – \$103/tonne.
 - 3.2.2. residential – Free with a limit placed on amounts delivered in each instance consistent with green waste arrangements.
 - 3.3. construction waste – Unsorted and certified free of listed waste substances.
 - 3.3.1. free and accept only residential, with a limit placed on amounts delivered in each instance consistent with green waste arrangements.
 - 3.3.2. no unsorted commercial waste accepted.
4. allocate an amount of up to \$350,000 from the waste reserve in Budget Review 1 to cater for the separation and disposal of existing contaminated waste.

11-070

14/12/2021

GMIO

Ongoing

Asbestos rehabilitation funding request paper to be presented at February Council meeting

Budget Review 1 – 2021/2022				Complete
11-071	<p>THAT Council:</p> <ol style="list-style-type: none"> 1. receive and note the Budget Review 1 report for 2021/2022; and 2. lay the matter on the table until the January 2022 Ordinary meeting in order to allow more time for the elected members to interrogate the documentation. 	14/12/2021	GMBE	Budget Review 1 2021/2022 included in the 18 January 2022 Ordinary Council Meeting Agenda for Council's consideration.
Overriding Statutory Charge – Unpaid Rates				In progress
11-073	<p>THAT Council:</p> <ol style="list-style-type: none"> 1. approve the fixation of the Common Seal with the Mayor and the Chief Executive Officer signing all documents relevant to applying the overriding statutory charge over the properties listed in Attachment A. 	14/12/2021	GMBE	Statutory Charges being lodged in batches of 50. Lodging of 86 Statutory Charges remain and will be completed in February 2022.
Drafting Instructions – Litchfield Public Places By-laws				Ongoing
11-074	THAT Council endorse the draft table of By-law Instructions, at Attachment A, subject to minor editorial changes by the Chief Executive Officer.	14/12/2021	GMCL	Draft instructions sent to Division of Local Government and Regional Development and response received that Litchfield Council instructions are in a queue for when a drafter is available.
McMinn's Lagoon Recreation Reserve Additional Funding				Complete
11-075	THAT Council approve an immediate additional operational grant of \$5,000 to McMinn's Lagoon Reserve Management Association.	14/12/2021	GMCL	Funds have been transferred to McMinn's Lagoon Reserve Management Association.

Proposed Updated Waste Fees and Charges

11-079	THAT Council 1. adopt the updated fees and charges structure and conditions for air conditioners, fridges, freezers, gas bottles and fire extinguishers as detailed in Table 1 of this report 14.03.04 on 14 December 2021; and 2. request the tyre fee structure to be brought back to Council when updates have been completed.	14/12/2021	GMIO	Ongoing Tyres fees paper to be presented at February Council meeting. Community education program pending.
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Girraween Road Speed

11-005	THAT Council: 1. receive the information in this report; 2. prior to reinstating the historic 80km/h on Girraween Road between the point where Litchfield Council assumes control over the road to Azure intersection, Council request the Chief Executive Officer provide a report within 90 days which includes relevant information council should consider, including but not limited to: a) consultation outcomes with the community, both broadly as well as specifically the impacted residents, and the Northern Territory Police; b) outcomes from qualified traffic engineer assessment on the risk associated with increasing speed limit; c) consider the advice from its insurers (JLT) on the potential risk to Council of proceeding without seeking further expert advice; and d) determine whether additional actions should be undertaken as a result of the findings from a), b) and c) above; and	18/01/2022	GMIO	Ongoing Report to be tabled at the March 2022 Ordinary Council Meeting.
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3. note the success of guard rails and right-hand turning lane at the Girraween/Hillier road intersection.

Report from Library Shared Services Model Consultancy

THAT Council:

- | | | | | |
|--------|--|------------|------|----------------|
| 11-010 | <ol style="list-style-type: none"> 1. receive and note the Litchfield Council Public Library Services Business case consultancy report from the Atria Group; and 2. agree to the relocation of the library service from Taminmin College to Coolalinga Shopping Centre or an alternative publicly accessible location by the end of financial year of 2022/2023, subject to acceptable relocation quotes, funding arrangements and community feedback. | 18/01/2022 | GMCL | Ongoing |
|--------|--|------------|------|----------------|

Draft Community Engagement Strategy and Action Plan 2022-2025

- | | | | | |
|--------|---|------------|------|--|
| 11-015 | <p>THAT Council approve the Draft Community Engagement Strategy and Action Plan 2022-2025 to be designed and released for public comment.</p> | 18/01/2022 | GMCL | Ongoing
Dates for consultation to be set to avoid consultation fatigue with other projects out for public comment. |
|--------|---|------------|------|--|

Australian Government Building Better Regions Fund

THAT Council:

- | | | | | |
|--------|---|------------|------|---|
| 11-018 | <ol style="list-style-type: none"> 1. authorise the Chief Executive Officer to make application to the Building Better Regions Fund (BBRF) for priority works at Freds Pass Sport and Recreation Reserve; and 2. seek Northern Territory Government funding to meet the co-contribution required by the Building Better Regions Fund. | 18/01/2022 | GMCL | Complete
BBRF Application submitted |
|--------|---|------------|------|---|

Litchfield Council Draft Strategic Plan 2022-2025 – Public Consultation

11-019	THAT Council endorse the Litchfield Council Draft Strategic Plan 2022-2025 as provided in Attachment A for the purpose of public exhibition and consultation for 28 days commencing 19 January 2022 and concluding 16 February 2022.	18/01/2022	GMCL	Ongoing Public consultation closes 16 February 2022.
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Replacement Cage on Ranger Vehicle

THAT Council:

11-020	<ol style="list-style-type: none">1. receive and note the report entitled Replacement Cage on Ranger vehicle;2. approve an additional \$40,000 for the purpose of a replacement dog cage as reflected in the Fleet Asset management Plan adopted in November 2021; and3. note that the 2021-2022 Budget will be varied at the budget review 2 to reflect this decision.	18/01/2022	GMCL	Complete
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COUNCIL AGENDA

LITCHFIELD ORDINARY COUNCIL MEETING

Tuesday 15 February 2022

6 Petitions

6.01 Telstra Tower Bronzewing Avenue

We *petition* the honourable Litchfield Council elected members to reverse its decision to lease council land for the purpose of the proposed Telstra tower or any other similar tower at 390 Bronzewing Ave, Howard Springs and to make representations against the applicant in DCA application **PA2021/0455/0455** seeking approval to establish **the** tower.

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PETITION TO LITCHFIELD COUNCIL

IN THE MATTER OF LEASE OF COUNCIL LAND TELSTRA 390 BRONZEWING AVENUE

AND

IN THE MATTER DCA PA2021/0455/0455

TO: Mayor Doug Barden & Litchfield Council

FROM: Howard Springs Park Community Association

We *petition* the honourable Litchfield Council elected members to reverse its decision to lease council land for the purpose of the proposed Telstra tower or any other similar tower at 390 Bronzewing Ave, Howard Springs and to make representations against the applicant in DCA application **PA2021/0455/0455** seeking approval to establish **the** tower.

Issues for consideration:

1. Telstra Corporation are proposing to construct a 41.3m high 5G Tower proposed in Howard River Park by Telstra with associated antennas and equipment shelters on Council reserve at 390 Bronzewing Avenue, Howard Springs NT 0835.

We petition the honourable Litchfield Council elected members to reverse its decision to lease council land for the purpose of the proposed Telstra tower or any other similar tower at 390 Bronzewing Ave, Howard Springs and to make representations against the applicant in DCA application **PA2021/0455/0455** seeking approval to establish **the** tower.

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2. The proposed site is within 20 metres of the closest family backyards in a conservation zone.
3. Litchfield Council has undertaken no community consultation as to whether the residents of this community want to have this in our backyards.
4. The plans indicate that there will be a 3mtr wide access road built off Bronzewing Avenue and a parking facility created to accommodate contractor vehicles. The site for the tower will include 440sqm and an additional 120 sqm for the compound which incorporates a 2.4m high security fence and a 3mtr wide double access gate.
5. There are alternative sites within the proposal that the community would be more willing to accept which are further away from our homes and children and we urge you to assist us with halting the approval of the application until appropriate consultation, consideration and community feedback has been given.
6. A large number of peer-reviewed scientific reports demonstrate harm to human health from EMFs.
7. The proposed tower includes plans for a 5G upgrade in the future. Harmful effects of RF-EMF exposure are already proven with over 220 scientists from more than 40 countries having expressed their “serious concerns” regarding

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the ubiquitous and increasing exposure to EMF generated by electric and wireless devices already before the additional 5G roll-out. They refer to the fact that “numerous recent scientific publications have shown that EMF effects living organisms at levels well below most international and national guidelines”. Effects include increased cancer risk, cellular stress, increase in harmful free radicals, genetic damages, structural and functional changes of the reproductive system, learning and memory deficits, neurological disorders, and negative impacts on general well-being in humans. These results support results in human epidemiological studies on RF radiation and brain tumour risk.

8. No one can guarantee the long-term effects of the EMF Radiation that will emanate from the tower.
9. One local resident family with a property less than 100 metres from the proposed tower lost their 5 year old son last year to a brain tumor.
10. Litchfield Council may rescind or vitiate the lease contract with Telstra on the grounds, inter alia, that Telstra has not satisfactorily met Council stipulations as Moved by (then) Cr Sayers-Hunt and Seconded by (then) Cr Barden and CARRIED (4-1)-2021/268 for the in-principle support of that lease, namely:
 - a. Cl 2 “adequate community consultation, including with adjacent properties, is to be undertaken by Telstra; and

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- b. Cl 4 “no requisite earthworks or structure is to inhibit stormwater flow into the wetlands or create run-off to other adjacent properties”.
11. There is already an Optus tower within the vicinity of the proposed location. The *Telecommunications Act* (Cth) instructs telcos to share access to infrastructure sites.
- a. Litchfield Council to ask Telstra if they have explored such legislated remedies.
12. Comparative contemporary leases (many drafted twenty years ago) are considerably more significant in consideration. A recent application to a South Australian Council netted \$20,000 per annum for similar lease for a portion of Council managed land: D21/98030 REPORT OF: Office of the chief executive officer title: lease over portion of reserve - 68 valley road, hope valley - proposed telecommunications tower - community engagement outcomes.
13. The DCA in an Alice Springs matter referred a similar application back to Telstra and that installation is being deferred:
- [<https://alicespringsnews.com.au/2020/10/26/phone-tower-objectors-gain-deferral/>.](https://alicespringsnews.com.au/2020/10/26/phone-tower-objectors-gain-deferral/)

ELECTROMAGNETIC HYPERSENSITIVITY: MCDONALD AND COMCARE

14. We ask that you take into account the condition of electromagnetic field hypersensitivity (‘EMF sensitivity’). As you may be aware, the proposed Telstra Tower,

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will be an electromagnetic field source if constructed.

15. We therefore draw to your attention the case of *McDonald and Comcare* [2013] AATA 105 which is a decision on the subject of EMF sensitivity.

16. Mr McDonald was an employee at the Commonwealth Scientific and Industrial Research Organisation (CSIRO). He sought compensation from Comcare under the *Safety, Rehabilitation and Compensation Act 1988* (Cth) on the ground that he had been injured during the course of his employment.

17. Mr McDonald's claimed injuries were as follows:

- a. Aggravation of an electromagnetic hypersensitivity syndrome;
- b. Chronic Adjustment disorder with depressed moods;
- c. Permanent impairment which came from the adjustment disorder; and
- d. Migraines.

18. Comcare refused Mr McDonald's claim in the first instance and so he made an application to the Administrative Appeals Tribunal for review of the decision.

19. Several experts gave evidence for the purposes of the review, and notably, concerning the subject of EMF sensitivity, the Tribunal stated:

- a. 'Dr Cooper gave evidence that the condition of EMF sensitivity is now widely documented in medical literature and has been so for several years. He referred to the World Health Organization's recognition of the condition as comprising "*nervous system symptoms like headache, fatigue, stress, sleep*

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disturbances, skin symptoms, prickling burning sensations and rashes, pain and ache in muscles and many other health problems.” Also he provided articles on the condition which have appeared in medical literature.’¹

20. Ultimately, the Tribunal was satisfied on the balance of probabilities that Mr McDonald suffered from an aggravation of his sensitivity to EMF and went to on to rule in favour of Mr McDonald.

21. This decision is significant for the purposes of our submissions because it is one of many authorities which recognise the adverse effects that electromagnetic field sources can have on one’s health.

22. It can be viewed here: <http://www.austlii.edu.au/cgi-bin/viewdoc/au/cases/cth/AATA/2013/105.html>

THE LOCATION OF THE PROPOSED TOWER

23. We request that you take into consideration factors associated with the location of the proposed tower that may directly impact locals in the area. For example:

- a. There are 41 properties within a 500-metre radius of the location of the proposed tower and therefore it follows that a high number of locals may be exposed to various physical and mental health dangers posed by the tower (see

¹ McDonald and Comcare [2013] AATA 105, [38].

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for example our submissions on EMF sensitivity above); and

- b. The proposed tower may alter the current flow of water into and out of the swamp/marsh area thereby causing flooding and damage to nearby properties.

ENVIRONMENTAL ISSUES

24. The proposed location conflicts with the objectives of the *Environment Protection and Biodiversity Conservation Act 1999* (Cth) as it is within a zoned conservation area wherein there are threatened species of national and environmental significance.

25. To illustrate, section 3 of the said *Act* states that its objectives are as follows:

‘(a) to provide for the protection of the environment, especially those aspects of the environment that are matters of national environmental significance; and

(b) to promote ecologically sustainable development through the conservation and ecologically sustainable use of natural resources; and

(c) to promote the conservation of biodiversity; and

(ca) to provide for the protection and conservation of heritage; and

(d) to promote a co-operative approach to the protection and management of the environment involving governments, the community, land-holders and indigenous peoples; and

(e) to assist in the co-operative implementation of Australia’s international environmental responsibilities; and

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(f) to recognise the role of indigenous people in the conservation and ecologically sustainable use of Australia's biodiversity; and

(g) to promote the use of indigenous peoples' knowledge of biodiversity with the involvement of, and in co-operation with, the owners of the knowledge.'

26. A report entitled Biodiversity of the Howard Sand Plains Site of Conservation Significance² by the Northern Territory Environment Protection Authority (hereinafter 'the Biodiversity Report'), claims:

- a. There are 23 listed threatened species and 19 listed migratory species known to dwell in the vicinity of the location of the proposed tower;
- b. That '*the Howard Sand Plains maintain a biodiversity that is of international, national and Northern Territory significance,*' (page 60); and
- c. The Howard Sand Plains has been designated as one of 67 Northern Territory sites of conservation. This is based on the presence of:
 - a. '*bladderwort communities (carnivorous plants of genus Utricularia) of global significance;*
 - b. *a species of bladderwort (Utricularia dunstaniae) listed as vulnerable to extinction in the Northern Territory;*
 - c. *a herb (Typhonium taylori) listed as endangered under Australian and Northern Territory legislation and found nowhere else in the world;*

² https://ntepa.nt.gov.au/__data/assets/pdf_file/0009/284742/howard_sand_plains_env_quality_report.pdf

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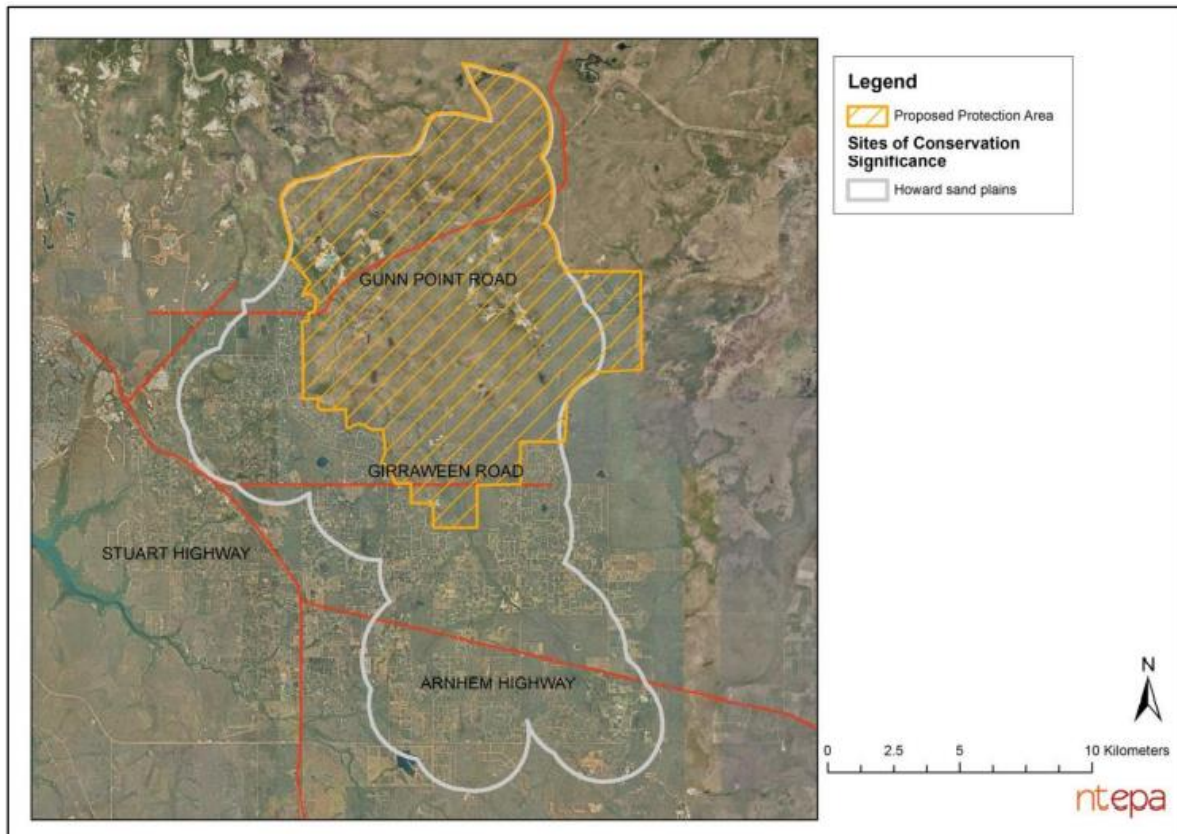
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- d. the only Northern Territory populations of the endangered Darwin palm (Ptychosperma macarthurii), found on the Howard sand plains; and*
- e. the vulnerable Howard toadlet (Uperoleia daviesae), a frog found primarily in the Howard sand plains and small areas of sand plain along the adjacent Elizabeth River and nearby drainages.’ (Page 5).*

27. To help ensure the future of the abovementioned threatened species, the Biodiversity Report recommends the implementation of an effective protected area as shown in the Figure on the following page.

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28. Please note proposals that have the potential to have a significant impact on the environment require referral to the Northern Territory Environment Protection Authority (NT EPA) in accordance with section 48 of the *Environment Protection Act 2019* (NT) (the ‘*EP Act*’) and the *Environment Protection Regulations 2020* (NT) (the ‘*EP Regulations*’).

CRIMINAL LAW AND TORT LAW

29. In addition, we ask that you take into account that the proposed tower, if constructed, will expose members of the public to radiation from EMR emissions and

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this may amount to:

- a. Criminal assault under the *Criminal Code Act 1983* (NT);
- b. Trespass to person in the law of tort; and
- c. Nuisance in the law of tort.

30. For example, EMR emissions fall within the ambit of criminal assault on account of the following provisions:

Section 187(1) of the *Criminal Code Act 1983* (NT):

‘In this Code assault means:

(a) the direct or indirect application of force to a person without his consent or with his consent if the consent is obtained by force or by means of menaces of any kind or by fear of harm or by means of false and fraudulent representations as to the nature of the act or by personation; or

b) the attempted or threatened application of such force where the person attempting or threatening it has an actual or apparent present ability to effect his purpose and the purpose is evidenced by bodily movement or threatening words ...’.

and

Section 1 of the *Criminal Code Act 1983* (NT):

- a. *‘[A]pplication of force and like terms include striking, touching, moving and the application of heat, light, noise, electrical or other energy, gas, odour or any other*

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substance or thing if applied to such a degree as to cause injury or personal discomfort.'

31. Should the plans for the tower go ahead, the Howard Springs Park Community Association will retain barrister, Raymond Broomhall of Michael Kirby Chambers, for the purpose of taking legal action against Telstra. Mr Broomhall has a significant track record in stopping towers and he is in high demand both nationally and internationally for his work on electromagnetic radiation issues. Notably, he has devised a 13-step protocol based on the precautionary principle that is being implemented in several countries. He's also an expert on space law and the legal framework that addresses 5G from space.
32. The Howard Springs Park Community Association also plans to engage Dr Russel Cooper, a key expert in the *McDonald and Comcare* [2013] AATA 105 case, to provide expert evidence.

LACK OF EVIDENCE CONCERNING SAFETY OF 5G

33. We note that the proposed tower will include a new headframe mounted at the top of the monopole to accommodate 6 panel antennas for Telstra 4G services and space to accommodate future 5G services. In light of this, we ask that you take into consideration the lack of evidence and longitudinal studies in relation to the safety of enabling future 5G for this tower in such close vicinity to persons who reside in the

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area. This is especially important because, as mentioned, there are 41 properties within a 500-metre radius of the location of the proposed tower.

POTENTIAL ABORIGINAL SACRED SITE

34. We also ask that you take into consideration the need to ascertain whether the proposed location is an Aboriginal sacred site.

35. A Report entitled Water Resources of the Howard River Region (2008)³ by CSIRO Sustainable Ecosystems indicates that there is strong possibility that the proposed location is an Aboriginal sacred site. On this point, page 4 states:

- a. *'The Aboriginal Areas Protection Authority (AAPA) maintains a Register of Aboriginal Sites under the Northern Territory Aboriginal Sacred Sites Act 1989 (NT). The Howard River study area contains places listed on the Register, the overwhelming majority of which are associated with groundwater features. As at 17/10/2007 the Howard River study area contained 30 Recorded Sites and 33 Registered Sites. A map showing the location of these sites is contained within the report (see Figure 37). Many of these places are groundwater features of cultural significance such as river systems, lakes, wetlands and springs. Others, such as camping areas, hunting places and artefact scatters, are indirectly associated with the*

³ https://www.greeningaustralia.org.au/wp-content/uploads/2017/11/REPORT_Water-Resources-of-the-Howard-River-Region.pdf

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presence of water although the water source itself may have since disappeared.'

36. Sections 33 and 34 of the *Northern Territory Aboriginal Sacred Sites Act 1989* (NT) contain offences concerning sacred sites. These provisions state:

Section 33

'Except in the performance of a function under this Act or otherwise in accordance with this Act (including a certificate or permission or approval under this Act) or the Land Rights Act, a person shall not enter or remain on a sacred site.

Maximum penalty:

In the case of a natural person – 200 penalty units or imprisonment for 12 months.

In the case of a body corporate – 1000 penalty units.'

Section 34

'(1) A person shall not carry out work on or use a sacred site.

Maximum penalty: In the case of a natural person – 400 penalty units or imprisonment for 2 years.

In the case of a body corporate – 2000 penalty units.

(2) It is a defence to a prosecution for an offence against subsection (1) if it is proved that the defendant carried out the work on or used the sacred site with, and in accordance with the conditions of, an Authority Certificate or a Minister's Certificate permitting the defendant to do so.'

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37. The petitioners are concerned by the proposed 41.3m high 5G Tower in Howard River Park as outlined in PA2021/0455/0455 and request Council to proceed to oppose the proposal strongly in exercise of the powers given to Council by section 23 of the *Local Government Act 1999* (NT).

We ***petition*** the honourable Litchfield Council elected members to reverse its decision to lease council land for the purpose of the proposed Telstra tower or any other similar tower at 390 Bronzewing Ave, Howard Springs and to make representations against the applicant in DCA application **PA2021/0455/0455** seeking approval to establish **the** tower.

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The Petitioners:

Name	City	State	Postal Code	Country	Signed On ⁴
Emma Burkitt	Howard Springs	NT	835	Australia	1/21/2022
Dean Smith	Howard Springs	NT	835	Australia	1/21/2022
Emma West	Howard Springs NT	NT	810	Australia	1/21/2022
Chris O'Byrne	Darwin	NT	800	Australia	1/21/2022
Naomi Kirby	Darwin	NT	835	Australia	1/21/2022
Megan Makin	HOWARD SPRINGS	NT	835	Australia	1/21/2022
kelly johnstone	Darwin	NT	800	Australia	1/21/2022
Spud Leigh	Howard Springs	NT	835	Australia	1/21/2022
Michael Woodlock	5 bowerbird place howard springs 0835	NT	835	Australia	1/21/2022
Megan Makin	Howard Springs	NT	835	Australia	1/21/2022
Kristal Pinny	Howard Springs	NT	835	Australia	1/21/2022
Jeanne Woodlock	Howard Springs	NT	835	Australia	1/21/2022
Dianne Halpin	Darwin	NT	800	Australia	1/21/2022
Davina Young	Darwin	NT	832	Australia	1/21/2022
Lauren Reid	Darwin	NT	800	Australia	1/21/2022
Tania Collins	Howard Springs	NT	835	Australia	1/21/2022
Lucas Pel	Darwin	NT	839	Australia	1/21/2022
Matthew Blackford	Darwin	NT	810	Australia	1/21/2022
Anthony Holehouae	Darwi	NT	836	Australia	1/21/2022
Charles Vears	Darwin	NT	832	Australia	1/21/2022
Michael Stacey	Darwin	NT	830	Australia	1/21/2022
Prue jervis	Darwin	NT	800	Australia	1/21/2022
Jamie Donaldson	Darwin	NT	800	Australia	1/21/2022
Natasha Jeremiah	Howard Springd	NT	835	Australia	1/21/2022
Chris Errity	Darwin	NT	800	Australia	1/21/2022
Carolyn Shields	Rosebery, NT	NT	832	Australia	1/21/2022

⁴ <https://www.change.org/p/opposition-to-the-planned-location-of-a-41-3m-high-telecommunications-facility-in-howard-river-park?redirect=false>

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Sue Newsom	Howard Springs	NT	835	Australia	1/21/2022
Julie Auton		NT	810	Australia	1/21/2022
omar hewett		NT	810	Australia	1/21/2022
Amanda Jones	Darwin	NT	822	Australia	1/21/2022
Kylie Irwin	Darwin	NT	832	Australia	1/21/2022
Tracey Doherty		NT	810	Australia	1/21/2022
Kelly Leader	Howard Springs	NT	835	Australia	1/21/2022
Vic N		NT	800	Australia	1/21/2022
Renee Donaldson	Darwin River	NT	841	Australia	1/21/2022
Daniel Rothery	Howard Springs	NT	835	Australia	1/21/2022
Marinke Clarke	Darwin	NT	836	Australia	1/21/2022
Matthew Woods	Darwin	NT	800	Australia	1/21/2022
Atkins Kayla	Howard Springs	NT	835	Australia	1/21/2022
Kelly Hoffmann	Polska	NT	801	Australia	1/21/2022
Kim Langlands	Palmerston	NT	830	Australia	1/21/2022
Heidi Allan	Darwin	NT	810	Australia	1/21/2022
Daninelle Walter		NT	835	Australia	1/21/2022
Louise Humphris	Humpty Doo NT	NT	836	Australia	1/21/2022
Tara Errity	Darwin	NT	800	Australia	1/21/2022
Bridie Clingan	Darwin	NT	835	Australia	1/21/2022
David Woodroffe	Palmerston	NT	832	Australia	1/21/2022
Misty Eatt		NT	835	Australia	1/21/2022
Parker Renee	Howard Springs	NT	835	Australia	1/21/2022
Bec Jones	Humpty Doo	NT	836	Australia	1/21/2022
Steven Pattison	Howard springs	NT	835	Australia	1/21/2022
Jacqueline Leah	Howard Springs NT	NT	835	Australia	1/21/2022
Emma Harvey		NT	812	Australia	1/21/2022
Stacey Fawcett	Darwin	NT	800	Australia	1/21/2022
Mel Minerds	Rosebery	NT	832	Australia	1/21/2022
Nicholas Bell	Palmerston	NT	832	Australia	1/21/2022
Sandra Walker	Palmerston	NT	832	Australia	1/21/2022
Robyn Kliendienst	Howard Springs	NT	835	Australia	1/21/2022
Tyson Cowan	Darwin	NT	810	Australia	1/21/2022

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altma sigmaballs		NT	835	Australia	1/21/2022
Leanne Murray	Darwin	NT	801	Australia	1/21/2022
Tameeka Skinner	Howard Springs	NT	835	Australia	1/21/2022
Meiken Barnes		NT	835	Australia	1/21/2022
Caitlyn Davey	Moulden	NT	830	Australia	1/21/2022
Rachael Howes	Darwin	NT	830	Australia	1/21/2022
Jessie BERTWISTLE	Darwin	NT	832	Australia	1/21/2022
Justin Schaftenaar	Northern Territory	NT	835	Australia	1/21/2022
Paul Mclachlan	Darwin	NT	820	Australia	1/21/2022
Adrian Smitt	Darwin	NT	836	Australia	1/21/2022
Brenton Antico	Nightcliff	NT	810	Australia	1/21/2022
lyndell simpson		NT	830	Australia	1/21/2022
estelle pike	Marrara	NT	832	Australia	1/21/2022
Clingan Daisy	Karama	NT	812	Australia	1/21/2022
Kerry Mcdonough	Howard Springs	NT	836	Australia	1/21/2022
Selwin McIntyre	Howard springs	NT	836	Australia	1/21/2022
Rosemaree Russell		NT	822	Australia	1/21/2022
Trista barbarino		NT	812	Australia	1/21/2022
Sarah Veitch	Howard springs	NT	835	Australia	1/21/2022
Barney Rae	Palmertson	NT	839	Australia	1/21/2022
Morgan Krause	McMinns Lagoon	NT	822	Australia	1/21/2022
Annette Duncan	Howard springs	NT	835	Australia	1/21/2022
ALEXIA KOUMPA	Anula	NT	812	Australia	1/21/2022
Karen O'Donnell	Moil	NT	810	Australia	1/21/2022
Matt Schaftenaar	Humpty Doo	NT	830	Australia	1/21/2022
Dean Lovegrove	Darwin	NT	839	Australia	1/21/2022
Jared Kirkham		NT	835	Australia	1/21/2022
Jeananne Baker	Darwin	NT	837	Australia	1/21/2022
Connor Chatterton	Howard springs	NT	835	Australia	1/21/2022
Hayley Pearson	Palmerston	NT	832	Australia	1/21/2022
Theresa O'Byrne	Darwin	NT	810	Australia	1/21/2022
Nicole Tisdale	Knuckey Lagoon	NT	828	Australia	1/21/2022
Paul FAUSTMANN	Coolalinga	NT	839	Australia	1/21/2022

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Darren Pelham	Howard springs	NT	835	Australia	1/21/2022
John Lowcock	Darwin	NT	830	Australia	1/21/2022
Sarah Innes	DARWIN	NT	832	Australia	1/21/2022
Megan David	Darwin	NT	800	Australia	1/21/2022
Sandra BROOK	Palmerton	NT	830	Australia	1/21/2022
Kristy Longstaff	Humpty Doo	NT	836	Australia	1/21/2022
Donna Mason	Marrakai	NT	822	Australia	1/21/2022
Sam Talbot	Darwin	NT	800	Australia	1/21/2022
Cheryl Conrad	Darwin	NT	800	Australia	1/21/2022
Rhea Tenh	Howard Springs	NT	835	Australia	1/21/2022
Rupert Denman	Bronzewing Avenue, Howard Springs	NT	835	Australia	1/21/2022
Calum Mcdonnell	Darwin	NT	835	Australia	1/21/2022
James Matthews	Howard springs	NT	836	Australia	1/21/2022
Georgia Opdenbrouw		NT	810	Australia	1/21/2022
Sienna Richards	Howard springs	NT	835	Australia	1/21/2022
Zoe Walker	Darwin	NT	835	Australia	1/22/2022
Tayla Mamarika	Darwin	NT	812	Australia	1/22/2022
Jess Brewster	Farrar	NT	830	Australia	1/22/2022
Josie Marz	Darwin	NT	800	Australia	1/22/2022
P Chin		NT	812	Australia	1/22/2022
Therese Roe	Girraween	NT	836	Australia	1/22/2022
Jess Rettke	Howard Springs	NT	835	Australia	1/22/2022
Donna Dickinson	Darwin	NT	835	Australia	1/22/2022
Anthony Bryson		NT	835	Australia	1/22/2022
Luke Gatiss	Darwin	NT	828	Australia	1/22/2022
Rebecca Wicker	Darwin	NT	832	Australia	1/22/2022
Louise Fitzmaurice	Darwin	NT	835	Australia	1/22/2022
Karen Fox		NT	812	Australia	1/22/2022
Laurie Iljazov	Muirhead	NT	810	Australia	1/22/2022
Jess Hicks	Howard springs	NT	835	Australia	1/22/2022
Erica Luchich	Darwin	NT	835	Australia	1/22/2022
Michelle Davidson	Howard River Park	NT	835	Australia	1/22/2022
Matthew Gallagher	Pinelands	NT	829	Australia	1/22/2022

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Lynette Pocock-Jones	Howard Springs	NT	835	Australia	1/22/2022
Jeffrey Woodroffe	Darwin	NT	830	Australia	1/22/2022
anthony keith williams	Karama	NT	813	Australia	1/22/2022
Michelle Dalziel	Palmerston	NT	830	Australia	1/22/2022
Danielle Butler	Darwin	NT	800	Australia	1/22/2022
Deb Doyle	Howard Springs	NT	835	Australia	1/22/2022
Eric Wilding	Darwin	NT	841	Australia	1/22/2022
Peter Bellis	Howard Springs	NT	835	Australia	1/22/2022
Jane Hull		NT	830	Australia	1/22/2022
Matoula Mellios	Darwin	NT	800	Australia	1/22/2022
Pavlina Mellios	Darwin	NT	835	Australia	1/22/2022
Catherine Pignataro		NT	830	Australia	1/22/2022
Brett Mathieson	Gray	NT	830	Australia	1/22/2022
Tayla Norris	Darwin	NT	830	Australia	1/22/2022
Stephen Walker		NT	810	Australia	1/22/2022
Kelly Hadlow	Darwin	NT	800	Australia	1/22/2022
David James	Litchfield	NT	835	Australia	1/22/2022
Mamma's Kitchen O'kane	NT	NT	838	Australia	1/22/2022
Mitch Henderson	Rosebery	NT	832	Australia	1/22/2022
Kim Scott	Darwin	NT	820	Australia	1/22/2022
Mathew Wilkes	Darwin	NT	820	Australia	1/22/2022
Danielle Wadsley		NT	830	Australia	1/22/2022
Rebecca Ireland	Herbert	NT	836	Australia	1/22/2022
Ian Cooper	Zuccoli	NT	832	Australia	1/22/2022
Dani Woodall	Berry springs	NT	822	Australia	1/22/2022
James Ballantyne	Howard Springs	NT	835	Australia	1/22/2022
Sam Quinn	Darwin	NT	835	Australia	1/22/2022
Nichols CHerie	Darwin	NT	800	Australia	1/22/2022
Chris Kickett	Darwin	NT	820	Australia	1/22/2022
cragg Matt	Millner	NT	810	Australia	1/23/2022
Desley Tiver		NT	832	Australia	1/23/2022
Nicola Alahouzos	Howard Springs	NT	835	Australia	1/23/2022

We petition the honourable Litchfield Council elected members to reverse its decision to lease council land for the purpose of the proposed Telstra tower or any other similar tower at 390 Bronzewing Ave, Howard Springs and to make representations against the applicant in DCA application **PA2021/0455/0455** seeking approval to establish **the** tower.

Page 21 of 22

Constantina Gatis	Darwin	NT	810	Australia	1/23/2022
Sarah Stanek	Darwin	NT	800	Australia	1/23/2022
Dan FERNANDO	Palmerston	NT	830	Australia	1/23/2022
Geni Pearce	Darwin	NT	810	Australia	1/23/2022
Andrew van der kolk	Howard Springs	NT	835	Australia	1/23/2022
Kahdi Shah	Darwin	NT	800	Australia	1/24/2022
Marian Vandermeulen	Katherine	NT	850	Australia	1/24/2022
Balnaves Carmilla	Palmerston	NT	832	Australia	1/24/2022
Scott Cahalan	Howard Springs	NT	835	Australia	1/24/2022
Kym Goldsmith	Darwin	NT	810	Australia	1/24/2022
Lena Donaj	Nt	NT	800	Australia	1/24/2022
conrad gibbs		NT	812	Australia	1/24/2022
Simone Maddock		NT	821	Australia	1/24/2022
Sophie Day	Darwin	NT	836	Australia	1/24/2022
Adele Backwell	Darwin	NT	800	Australia	1/24/2022
Marie Walker	Darwin	NT	835	Australia	1/25/2022
Deborah Shah	Darwin	NT	810	Australia	1/25/2022
Molly Thompson	Darwin	NT	835	Australia	1/25/2022
Hannah Farrow	Howard Springs	NT	870	Australia	1/25/2022
Fernanda Oliveira	Howard Springs	NT	835	Australia	1/25/2022
Peter Cunningham	Darwin	NT	800	Australia	1/25/2022
Terence Roche	Darwin	NT	835	Australia	1/26/2022
Stacey May	Darwin	NT	832	Australia	1/28/2022
Karinda Gill	Darwin	NT	800	Australia	1/29/2022
Justin Gill	Howard Springs NT	NT	835	Australia	1/29/2022
Jim Henderson	Darwin	NT	835	Australia	1/29/2022
Luke Osgood	Palmerston	NT	830	Australia	1/29/2022
Brentton Deane	Palmerston nt	NT	830	Australia	1/29/2022
Chloe Crook	Palmerston	NT	832	Australia	1/29/2022
Darren Wadsley		NT	830	Australia	1/29/2022
James Wadsley	Darwin	NT	835	Australia	1/29/2022
Jacqueline Gough	Darwin NT	NT	800	Australia	1/29/2022
Eleftheria Petrakaki	Darwin	NT	810	Australia	1/29/2022

We *petition* the honourable Litchfield Council elected members to reverse its decision to lease council land for the purpose of the proposed Telstra tower or any other similar tower at 390 Bronzewing Ave, Howard Springs and to make representations against the applicant in DCA application **PA2021/0455/0455** seeking approval to establish **the** tower.

Page 22 of 22

Stephen Perry	Darwin	NT	836	Australia	1/29/2022
Evdokia Nistazos	Darwin	NT	832	Australia	1/29/2022
Angie Tester		NT	810	Australia	1/29/2022
Chris mellios	Howard springs	NT	835	Australia	1/29/2022
Allan Mcleod	Darwin	NT	836	Australia	1/30/2022
Dan Chatterton	Howards Springs	NT	838	Australia	1/30/2022
Damian Sanders	Farrar	NT	830	Australia	2/1/2022
Tennille Lockwood	Darwin	NT	832	Australia	2/1/2022
Nicole Ratajec	Farrar	NT	830	Australia	2/2/2022



COUNCIL AGENDA

LITCHFIELD ORDINARY COUNCIL MEETING

Tuesday 15 February 2022

7 Deputations and Presentations

8 Public Questions

9 Accepting or Declining Late Items

10 Notices of Motion

11 Mayors Report

11.01 Mayors Report



COUNCIL REPORT

Agenda Item Number:	11.01
Report Title:	Mayor's Monthly Report
Author & Recommending Officer:	Doug Barden, Mayor
Meeting Date:	15/02/2022
Attachments:	Nil

Executive Summary

A summary of the Mayor's attendance at meetings and functions representing Council for the period 19 January 2022 to 15 February 2022.

Summary

Date	Event
19 January 2022	ABC Radio - Grass Roots Program
21 January 2022	NT Australian of the Year Reception - Chief Minister
22 January 2022	Budget Workshop #1
26 January 2022	Australia Day Event & Australian Citizenship Ceremony
1 February 2022	Strategic Discussion & Briefing Session
2 February 2022	Local Government Association of the Northern Territory - Smart Councils Information Sharing Meeting
	Litchfield Council Strategic Plan - Community Information Centre
4 February 2022	Anglican Parish Good Shepherd - Induction Reverend Steven Walker
5 February 2022	Budget Workshop #2
8 February 2022	Department Chief Minister & Cabinet - Elected Member Training
11 February 2022	Litchfield Development Consult Authority Meeting
14 February 2022	Litchfield Women in Business Network - Committee meeting
15 February 2022	Community Forum

Date	Event
15 February 2022	Ordinary Council Meeting

Recommendation

THAT Council receive and note the Mayor's monthly report.



COUNCIL AGENDA

LITCHFIELD COUNCIL MEETING

Tuesday 15 February 2022

Council Appointed Representatives provide a verbal update on activities over the past month relating to the committee meetings to which the Councillor has been formally appointed.

12 Reports from Council Appointed Representatives

Date	Meeting	Representative
03-02-22	Knuckey Lagoon Reserve Committee Meeting	Cr Wright
07-02-22	Howard Park Reserve Committee Meeting	Cr Salter
14-02-22	Litchfield Women in Business Network	Cr Sharp

RECOMMENDATION

THAT Council note the verbal update provided by the representative and the minutes of the:

1. Knuckey Lagoon Reserve Committee Meeting held 3 February 2022;
2. Howard Park Reserve Committee Meeting held 7 February 2022;
3. Litchfield Women in Business Network Committee Meeting held 14 February 2022;



COUNCIL AGENDA

LITCHFIELD ORDINARY COUNCIL MEETING

Tuesday 15 February 2022

13	Work Team Presentation
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13.01	Corporate Services
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COUNCIL REPORT

Agenda Item Number:	13.01
Report Title:	Work Team Presentation – Corporate Services
Author:	Maxie Smith, Manager Corporate Services
Recommending Officer:	Arun Dias, General Manager Business Excellence
Meeting Date:	15/02/2022
Attachments:	Nil

Executive Summary

The purpose of this report is to introduce Council to the various Work Teams within Council and provide a brief presentation on the featured business area.

Recommendation

THAT the Work Team Presentation – Corporate Services be received and noted.

Background

Following its inception in 2021, this year work teams within Council will continue to provide a brief presentation introducing their staff members and the upcoming projects and priorities within their team.

The objectives of the presentation include:

1. To introduce the staff behind the work; and
2. Update council on the projects and priorities the team are working on to deliver the Municipal Plan.

Links with Strategic Plan

A Well-Run Council - Good Governance

A Well-Run Council - Modern Service Delivery

Legislative and Policy Implications

Nil.

Risks



Nil identified.

Community Engagement

Not applicable.



COUNCIL AGENDA

LITCHFIELD ORDINARY COUNCIL MEETING

Tuesday 15 February 2022

14 Officers Reports

14.01 Business Excellence

- 14.01.01 Litchfield Council Finance Report – January 2022
- 14.01.02 People Performance and Governance Monthly Report – January 2022
- 14.01.03 Council Delegations to CEO
- 14.01.04 Rates in Arrears – In Excess of Two Years
- 14.01.05 myLitchfield Discount Program 2022

14.02 Council Leadership & Community Inclusion

- 14.02.01 National General Assembly of Local Government 2022
- 14.02.02 Litchfield Council Women in Business Network Committee Minutes
- 14.02.03 Climate Adaptation Strategy and Action Plan
- 14.02.04 Local Government Association of the NT General Meeting – Call for Motions

14.03 Infrastructure & Operations

- 14.03.01 Summary Planning and Development Report January 2022
- 14.03.02 Asbestos Remediation at Humpty Doo Waste Transfer Station - Budget Allocation
- 14.03.03 Waste Tyres Fee Structure



COUNCIL REPORT

Agenda Item Number:	14.01.01
Report Title:	Litchfield Council Finance Report – January 2022
Author:	Maxie Smith, Manager Corporate Services
Recommending Officer:	Arun Dias, General Manager Business Excellence
Meeting Date:	15/02/2022
Attachments:	A: Litchfield Council Finance Report – January 2022

Executive Summary

This report presents the Litchfield Council Finance Report for 31 January 2022.

Operational Income reflects the entire year of rates levied. As expenses are incurred over the year, the current surplus position will gradually decrease. The current operational position does not include depreciation.

Rates outstanding have decreased compared to the prior month with the issue of reminder letters and an increase in property sales. Outstanding rates will continue to decline as instalments fall due and Council implements rates recovery initiatives.

Council's cash position remains strong with a high performance of the current ratio representing enough cash resources to settle any outstanding liabilities beyond the next twelve months.

Recommendation

THAT Council note the Litchfield Council Finance Report for 31 January 2022.

Background

Detailed financial information is presented on the following pages.

Links with Strategic Plan

A Well-Run Council - Good Governance

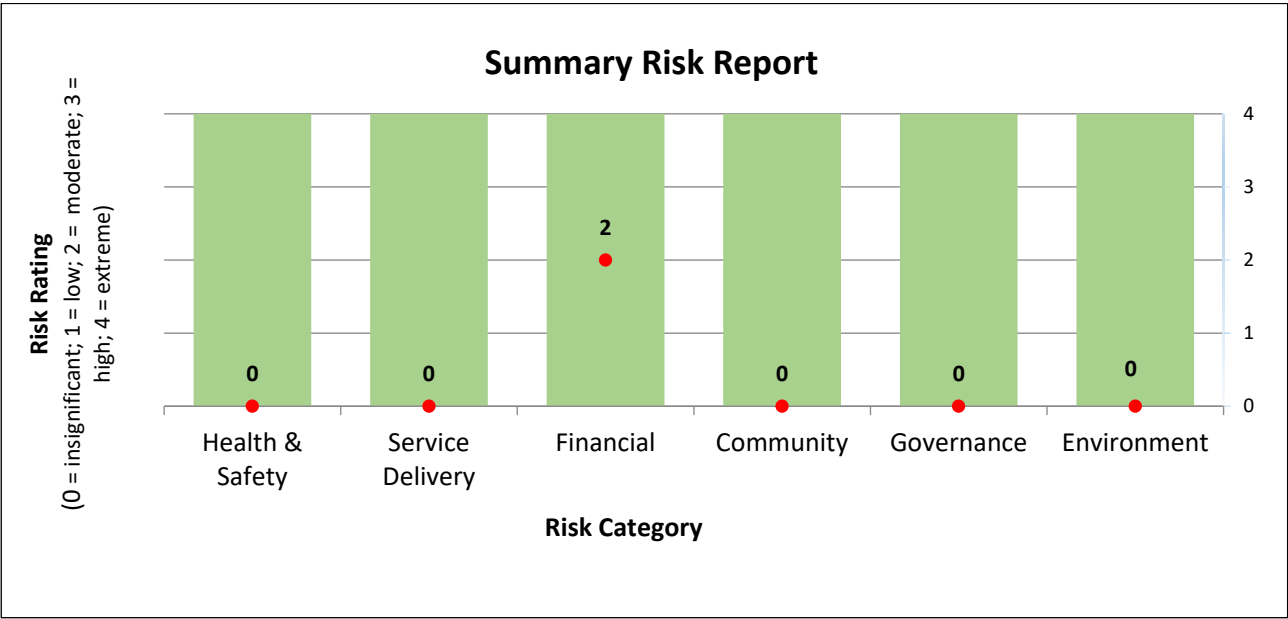
Legislative and Policy Implications

This report complies with the Local Government (General) Regulations 2021, Division 7, Financial Matters, Council’s policies, and Australian Accounting Standards.

Financial Implications

Nil

Risks



Financial

The Council’s current revenue levels fall short of funding the required asset renewals expenditure. As a result, there are long-term financial sustainability challenges concerning the renewal and upgrade of existing assets, including buildings, roads, and irrigation infrastructure. Therefore, council continues to discuss avenues to increase investment in this area.

Community Engagement

Not applicable

**LITCHFIELD
COUNCIL**

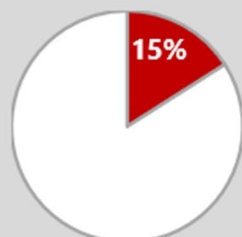


Finance Report

January 2022

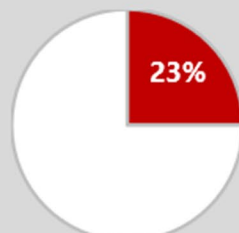
January 2022

DASHBOARD REPORTING



Asset Sustainability Ratio

Capital Expenditure
Actuals \$3.1m
Target – 30%



Rates Outstanding

\$2.7m Outstanding
Target– 18% (\$2.1m and less)



Current Cash Investments

\$20.8m

2 of 18	Budgeted Capital Programs 2021/22
6 of 11	Carry Forward Programs from 2020/21
1 of 2	Additional Grant funded Project 2021/22
\$13m	Forecast Cash Reserves June 2022

\$ 14.7m

OPERATIONAL REVENUE

\$17m Budget – 84% Target Achieved

\$ 1.2m

CAPITAL REVENUE

\$2.9m Budget

\$ 8.5m

OPERATIONAL EXPENSES

\$16m Budget – 53% Spent

\$ 3.1m

CAPITAL EXPENSES

\$6.9m Budget

\$ 6m

OPERATING SURPLUS

Budget \$1.4m

\$(1.9)m

CAPITAL DEFECIT

Budget (\$3.6m)

RATIOS

15% Asset Sustainability
Target 30% and more

23% Rates Outstanding
Target less than 18%

52% Own Source Revenue Ratio
Target 86% and more

10.39 Current Ratio
Target 1 and more

0 Debt Service Ratio
Target less than 1

Not Achieved	Not Achieved
Not Achieved	Not Achieved
Budgeted to be Achieved	Budgeted to be Achieved
Achieved	Achieved
Achieved	Achieved

CONSOLIDATED FINANCIAL STATEMENTS

The consolidated Financial Statements, including Thorak Regional Cemetery operations, are presented in a similar format as the complete *End of Financial Year* Statements for greater transparency.

This statement does not include capital revenue which is reported in the capital budget position table. Capital expenditure is capitalised as Infrastructure, Property, Plant & Equipment in the Balance Sheet upon completion of the projects.

CONSOLIDATED OPERATING STATEMENT

	2021/22 Budget \$	2021/22 YTD Actuals \$	% Of Budget
REVENUE			
Rates	11,720,414.00	11,820,399.11	101%
Stat Charges	189,000.00	129,246.92	68%
User Charges	1,289,199.00	1,290,335.97	100% ¹
Grants	3,608,882.00	1,254,556.00	35%
Inv Income	249,500.00	177,279.08	71%
Other Revenue	485,524.00	56,764.43	12%
TOTAL REVENUE	17,542,519.00	14,728,581.51	84%
EXPENSES			
Employee Costs	7,218,475.00	4,124,174.38	57%
Auditors Fees	50,000.00	2,042.00	4%
Bad Debts	900.00	-	0%
Elected Member	307,264.00	157,900.45	51%
Election Expense	-	166,586.98	0%
Cemetery Operations	392,904.00	218,353.61	56% ²
Contractors	4,567,537.00	2,066,234.19	45%
Energy	193,800.00	96,912.92	50%
Insurance	311,500.00	354,148.09	114% ³
Maintenance	453,810.00	305,491.11	67%
Legal Expenses	82,004.00	34,957.75	43%
Donations and Community Support	130,340.00	48,729.87	37% ⁴
Computer / IT Costs	346,250.00	234,505.53	68%
Parts, Accessories & Consumables	128,500.00	94,022.28	73%
Professional Fees	1,343,564.00	348,299.21	26%
Sundry	591,105.00	309,875.36	52%
TOTAL EXPENSES	16,117,953.00	8,562,233.73	53%
RESULT	1,424,566.00	6,166,347.78	433%

¹ Increase relates to use of Thorak Cemetery services.

² Related to the note above, increase in Thorak Cemetery therefore increase in expenditure.

³ Insurance increases above budget expectations, budget review required.

⁴ Grant payments made to various community organisations.

CONSOLIDATED BALANCE SHEET

	31-Dec-21 \$	31-Jan-22 \$	Movement \$
CURRENT ASSETS			
Cash & Cash Equivalents	1,605,620.26	1,935,480.87	329,860.61
Trade and Other Receivables	4,940,530.80	4,308,847.75	(631,683.05) ⁵
Other Financial Assets	21,871,711.08	20,871,711.08	(1,000,000.00) ⁶
Other Current Assets	61,077.53	37,850.42	(23,227.11)
TOTAL CURRENT ASSETS	28,478,939.67	27,153,890.12	(1,325,049.55)
NON-CURRENT ASSETS			
Infrastructure, Property, Plant & Equipment	295,499,201.83	295,499,201.83	-
Other Non-Current Assets	8,124,684.54	8,559,005.71	434,321.17 ⁷
TOTAL NON-CURRENT ASSETS	303,623,886.37	304,058,207.54	434,321.17
TOTAL ASSETS	332,007,926.04	331,212,097.66	(890,728.38)
CURRENT LIABILITIES			
Trade and Other Payables	2,053,434.82	2,026,280.28	(27,154.54)
Current Provisions	587,309.00	587,309.00	0.00
TOTAL CURRENT LIABILITIES	2,640,743.82	2,613,589.28	(27,154.54)
NON-CURRENT LIABILITIES			
Non-Current Provisions	406,417.97	406,417.97	0.00
TOTAL NON-CURRENT LIABILITIES	406,417.97	406,417.97	0.00
TOTAL LIABILITIES	3,047,161.79	3,020,007.25	(27,154.54)
NET ASSETS	329,055,664.25	328,192,090.41	(863,573.84)
EQUITY			
Accumulated Surplus	13,492,222.55	12,628,649.71	(863,573.84)
Asset Revaluation Reserve	294,301,834.98	294,301,834.98	-
Other Reserves	21,261,607.72	21,261,607.72	-
TOTAL EQUITY	329,055,664.25	328,192,090.40	(863,573.84)

⁵ Rates outstanding have decreased compared to the prior month in line with the issue of reminder letters and increase of property sales.

⁶ Withdrawal of investments for Operational and Capital expense payments.

⁷ Upgrades of Spencer Road Floodway.

OPERATING POSITION BY DEPARTMENT

Finance and Waste Management income represents a high percentage of total yearly income due to rates and waste charges levied in full in July 2021. Thorak Cemetery income represents a high percentage related to the increase in Thorak Cemetery services in January.

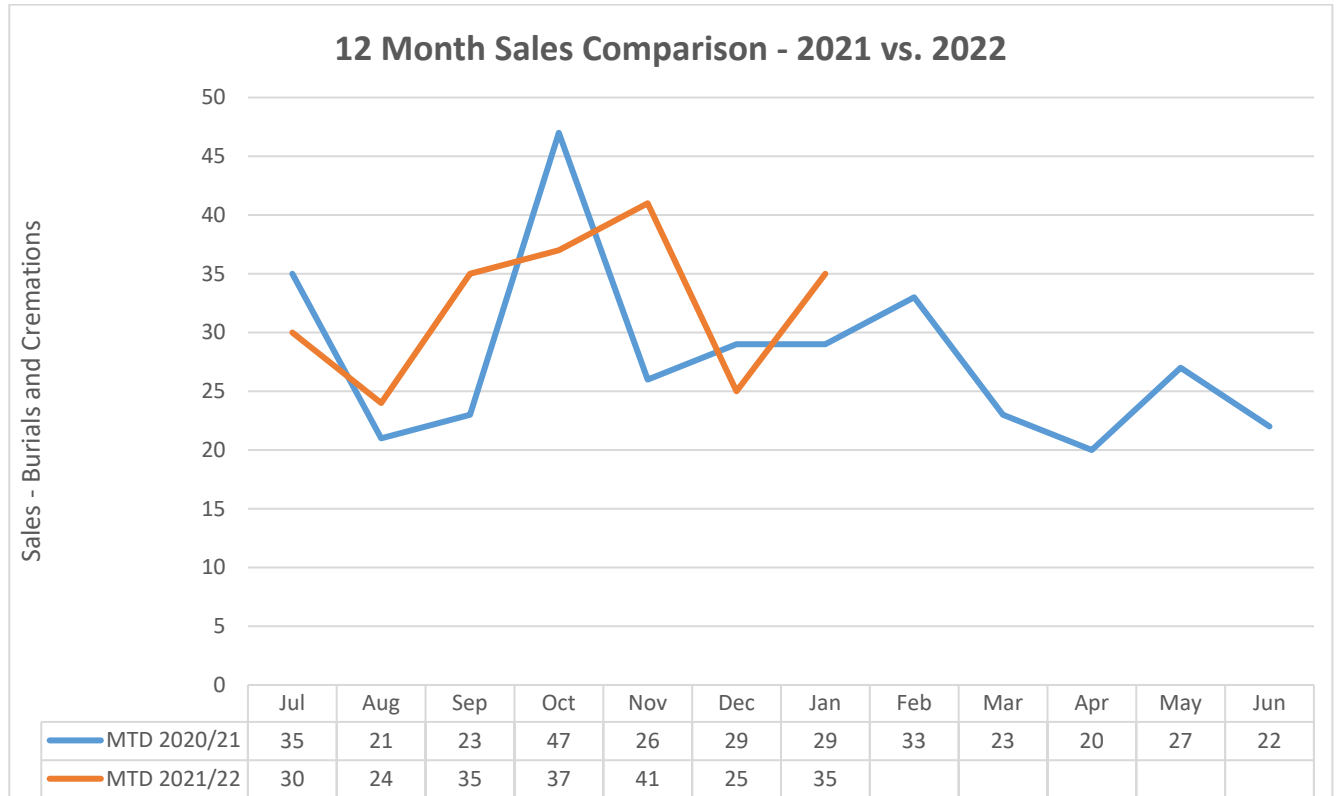
Finance expenses represent a high percentage of total year expenses due to the recognition of the annual insurance expense in full.

	2021/22 Budget \$	2021/22 YTD Actuals \$	% Of Budget
REVENUE			
Council Leadership	-	16,000.00	0%
Corporate	-	-	0%
Information Services	-	-	0%
Finance & Customer Service	9,561,134.00	9,080,213.51	95%
Infrastructure & Assets	2,980,594.00	718,337.08	24%
Waste Management	3,263,000.00	3,199,088.67	98%
Community	88,000.00	57,079.64	65%
Community - Library	442,712.00	409,048.17	92%
Mobile Workforce	-	-	-
Regulatory Services	189,500.00	129,652.83	68%
Thorak Cemetery	1,017,579.00	1,119,161.61	110%
TOTAL REVENUE	17,542,519.00	14,728,581.51	84%
EXPENSES			
Council Leadership	1,327,210.00	816,000.27	61%
Corporate	687,753.00	362,084.21	53%
Information Services	690,239.00	315,820.82	46%
Finance & Customer Service	1,472,618.00	1,055,986.44	72%
Infrastructure & Assets	3,831,662.00	1,685,140.86	44%
Waste Management	3,246,634.00	1,695,417.80	52%
Community	1,539,546.00	932,240.10	61%
Community - Library	442,712.00	254,152.22	57%
Mobile Workforce	1,328,714.00	601,376.25	45%
Regulatory Services	591,802.00	317,397.83	54%
Thorak Cemetery	959,062.00	526,616.93	55%
TOTAL EXPENSES	16,117,952.00	8,562,233.73	53%
OPERATING RESULT	1,424,567.00	6,166,347.78	433%

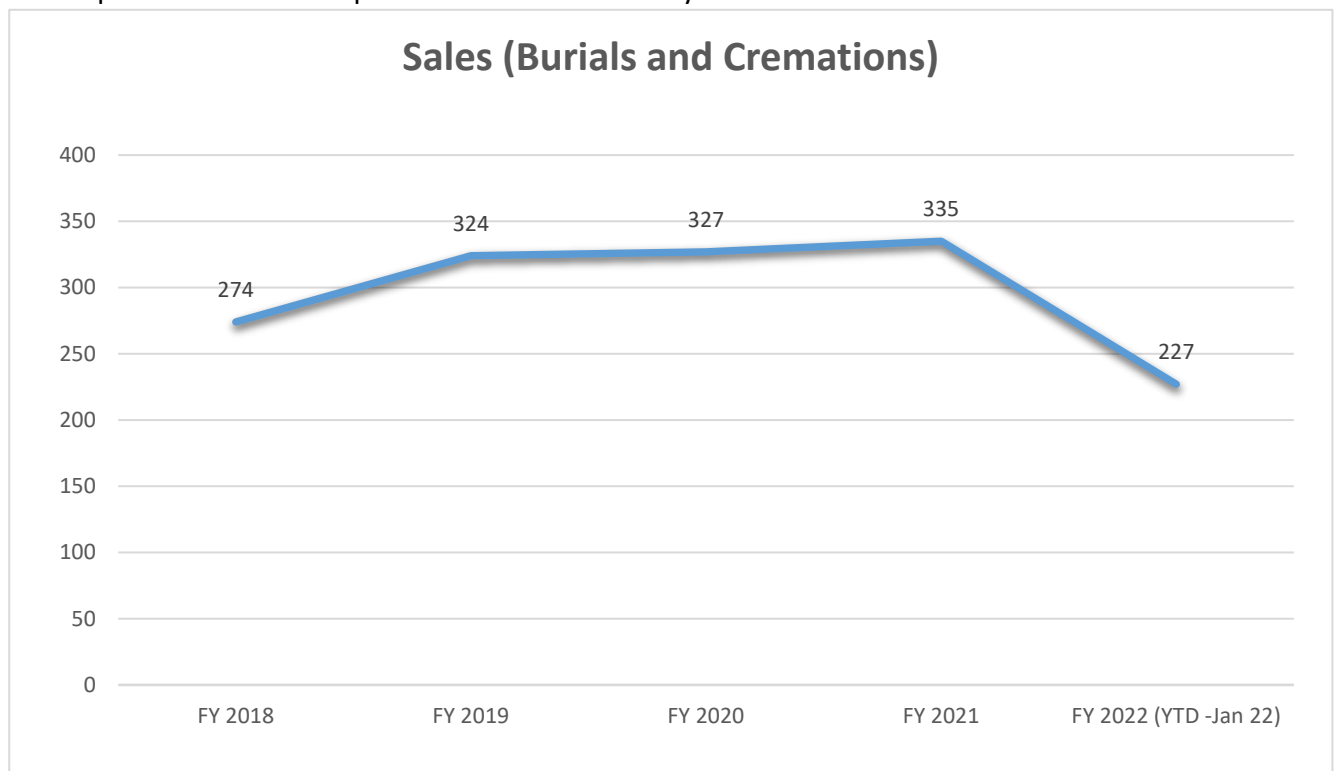
THORAK REGIONAL CEMETERY SALES

To date, Thorak Regional Cemetery has completed 227 interments and cremations, an increase of 17 from the same time last year.

Below is a comparison by month against last year:



Below present a sales comparison over the last five years:

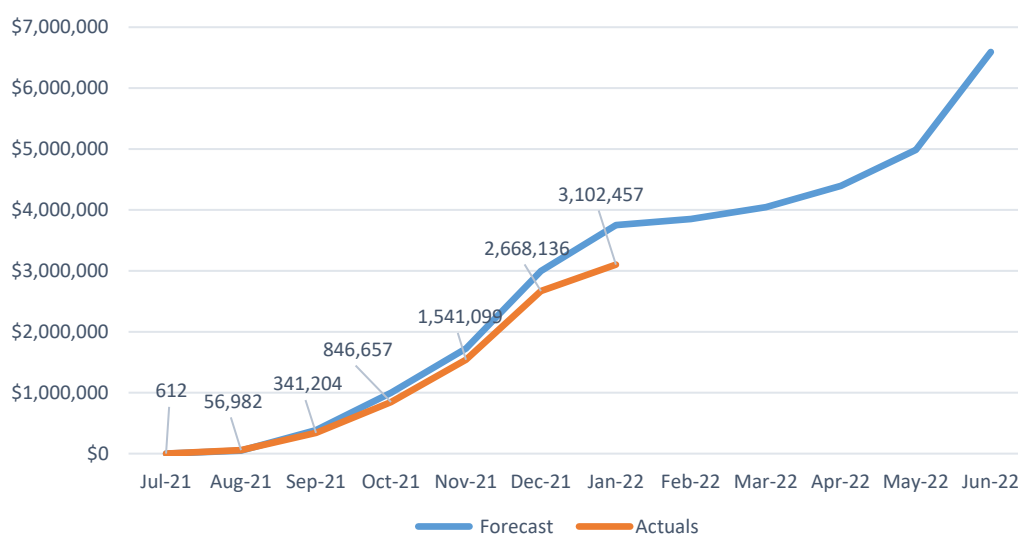


CAPITAL BUDGET POSITION

The table below compares capital revenue and expenditure to budget. Expenses will increase as projects progress.

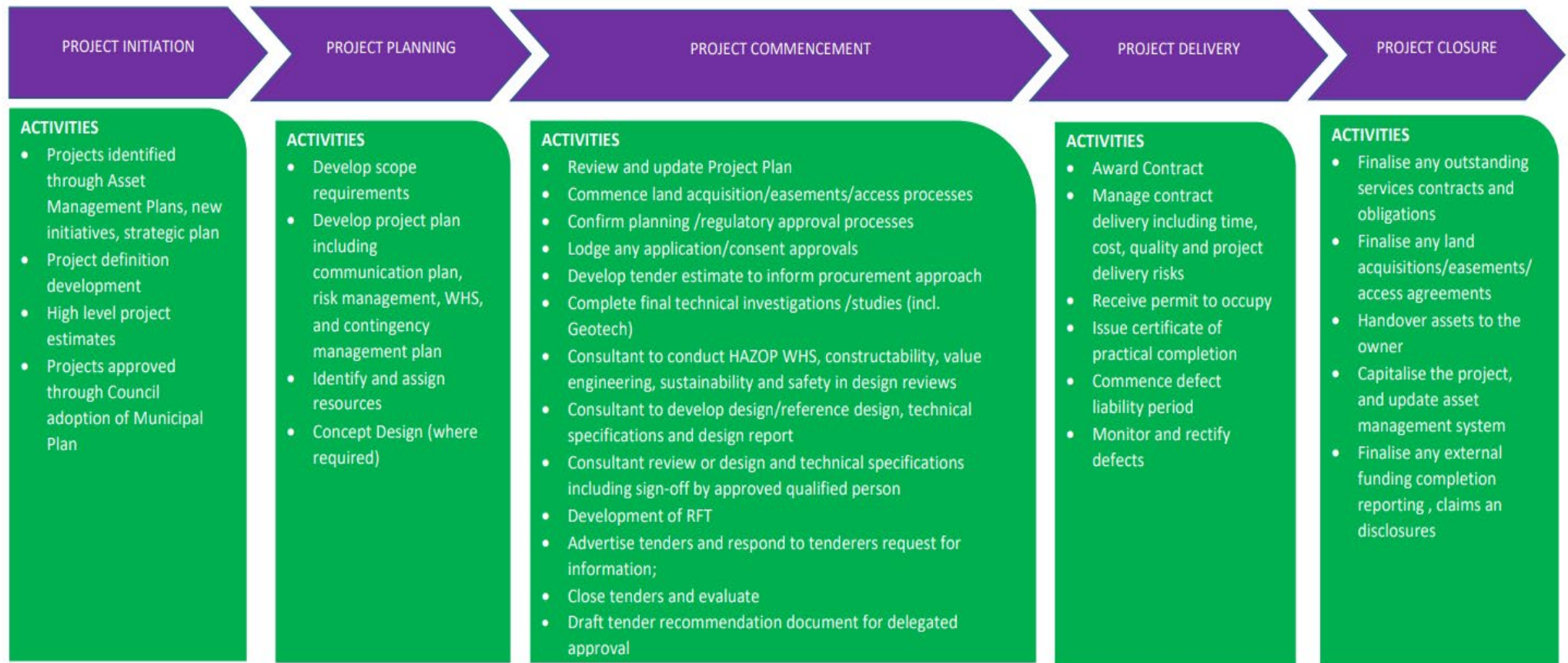
	2021/22 Budget \$	2021/22 YTD Actuals \$	% Of Budget
REVENUE			
Council Leadership	0.00	0.00	0%
Corporate	0.00	512.04	0%
Infrastructure & Assets	2,949,084.00	1,185,797.00	40%
Information Services	0.00	0.00	0%
Mobile Workforce	0.00	0.00	0%
Community	0.00	0.00	0%
Regulatory Services	0.00	0.00	0%
Waste Management	0.00	35,874.32	0%
Thorak Cemetery	0.00	0.00	0%
TOTAL REVENUE	2,949,084.00	1,159,584.36	40%
EXPENSES			
Infrastructure & Assets	6,446,070.00	2,785,358.19	43%
Information Services	0.00	0.00	0%
Mobile Workforce	0.00	0.00	0%
Community	32,000.00	69,562.58	217%
Regulatory Services	0.00	33,462.00	0%
Waste Management	35,000.00	143,509.12	410%
Thorak Cemetery	80,000.00	70,564.94	88%
TOTAL EXPENSES	6,593,070.00	3,102,456.83	47%
CAPITAL RESULT	(3,643,986.00)	(1,942,872.47)	53%

Forecast and Actual Capital Expenditure (\$)



Project Stage Descriptions

The below details the different stages of capital progress and the activities related to each step.



2021/2022 CAPITAL PROJECTS

Municipal Plan Program	Budget \$	Grant Fund		Year to Date Actuals \$	Budget Spent %	Scheduled Completion Date	Project Stage	On Time	On Budget	Status Update
		Source	Amount \$							
Buildings	1,220,000.00	LRCI - P2	1,010,870.00	640.00	0.05%	Jun-22	Commencement	Yes	Yes	
Drainage Renewal and Upgrades	537,500.00	R2R	296,845.00	332,681.82	61.89%	Jun-22	Closure	Yes	Yes	
Vehicle Replacement	313,000.00			95,415.37	30.48%	Jun-22	Delivery	Yes	Yes	
Shared Pathway Program	20,000.00			0.00	0.00%	Jun-22	Delivery	Yes	Yes	
Pathway Renewal	180,000.00			93,762.84	52.09%	Jun-22	Delivery	Yes	Yes	Pathway competed. Shoulder pending.
Street Lighting Replacement	30,000.00			11,625.00	38.75%	Jun-22	Delivery	Yes	Yes	
Gravel Surface Renewal	300,000.00			309.60	0.10%	Jun-22	Planning	Yes	Yes	Program has been developed with works pending dry season
Forward Planning & Design	350,000.00			0.00	0.00%	Jun-22	Delivery	Yes	Yes	RFQs to be released in the coming weeks
Pavement Renewal	760,285.00	R2R	760,285.00	895,436.61	117.78%	Dec-21	Closure	Yes	Yes	R2R signs have been installed and will remain in place for a 1-year period. Council approved the additional budget of \$200,829.96 to this project which will be sourced from Operational Budget underspends and Capital Budget savings in the 2020/2021 financial year. (CARRIED (5-0)-2021/269). Budget column still shows original value because of Council's resolution not to make any changes during Budget Review 1.
Road Seal Renewal	760,285.00			0.00	0.00%	Jun-22	Delivery	Yes	Yes	Phase 1 completed by end of January-22. Phase 2 Tender to be released in the coming weeks. Phase 2 works planned to commence April 2022.
Gravel Road Sealing – Guys Creek Road	500,000.00			19,707.50	3.94%	Jun-22	Initiation	No	Yes	Project delayed due to complications with design and potential land acquisitions. Expect Project completion Nov 2022 with construction planned over the Dry Season.
Productive Roads - Mango Roads	300,000.00			85,513.85	28.50%	Jun-22	Delivery	Yes	Yes	
Road Safety Upgrades	1,025,000.00	Blackspot	485,000.00	48,000.00	4.68%	Jun 22	Delivery	Yes	Yes	98% Complete
		R2R	100,000.00							
Mira Square Development	150,000.00	LRCI - P2	150,000.00	0.00	0%	Jun-22	Delivery	Yes	Yes	

Thorak Cemetery Asset Renewal	80,000.00			23,949.94	29.94%	Jun-22	Delivery	Yes	Yes	
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2021/2022 CAPITAL PROJECTS

Municipal Plan Program	Budget \$	Grant Fund		Year to Date Actuals \$	Budget Spent %	Scheduled Completion Date	Project Stage	On Time	On Budget	Status Update
		Source	Amount \$							
Waste Transfer Station Renewal	35,000.00			45,294.82	129.41%	Jun-22	Delivery	Yes	No	Additional \$45,000 requested in BR1. Budget column still shows original value because of Council's resolution not to make any changes during Budget Review 1.
Reserve Building Renewal	20,000.00			0.00	0.00%	Jun-22	Planning	Yes	Yes	
Reserve Playground	12,000.00			0.00	0.00%	Jun-22	Planning	Yes	Yes	Expenditure planned for fourth quarter
Subtotal	6,593,070.00		2,803,000.00	1,652,336.35	25.06%					

CARRY FORWARD PROJECT FROM 2020/2021

Municipal Plan Program	Total Project Budget \$	Grant Fund		Prev. Financial year's Actual \$	Current Year to Date Actuals \$	Total Project Life to Date Actuals \$	Budget Spent %	Scheduled Completion Date	Project Stage	On Time	On Budget	Status Update
		Source	Amount \$									
Knuckeyes Lagoon Shed	45,000.00			25,000.00	25,000.00	50,000.00	111.11%	Dec-21	Closure	Yes	Yes	The program was allocated \$45,000 excluding GST under the Community & Business Hub Capital Works, as mentioned in the Municipal plan 2020/2021. After the first failed round of quotations, a report was documented to Council to reallocate funding to the project to allow the project to continue. At the 21 Oct 2020 meeting Council approved the increase of the budget for the construction of a storage shed at the Knuckey Lagoon Reserve from \$45,000 to \$55,000. CARRIED (5-0)-2021/067 therefore the project was within Budget. Budget column still shows

												original value because of Council's resolution not to make any changes during Budget Review 1.
Fred's Pass Reserve Infrastructure Upgrade	2,300,000.00	Freds Pass Sport and Rec Grant	41,618.00	2,258,381.32	44,562.58	2,302,943.90	100.13%	Oct-21	Closure	Yes	No	

CARRY FORWARD PROJECT FROM 2020/2021

Municipal Plan Program	Total Project Budget \$	Grant Fund		Prev. Financial year's Actual \$	Current Year to Date Actuals \$	Total Project Life to Date Actuals \$	Budget Spent %	Scheduled Completion Date	Project Stage	On Time	On Budget	Status Update
		Source	Amount \$									
Drainage Renewal and Upgrades	598,000.00			54,295.00	384,957.51	439,252.51	73.45%	Dec-21	Closure	Yes	Yes	
Pavement Renewal	485,000.00	R2R	434,015.00	50,985.00	434,015.00	485,000.00	100.00%	Dec-21	Closure	Yes	Yes	
Road Safety Upgrades	514,910.00	Blackspot	385,000.00	148,265.00	304,241.80	452,506.80	87.88%	Dec-21	Closure	Yes	Yes	
Road Seal Renewal	945,000.00			478,325.17	7,598.64	485,923.81	51.42%	Dec-21	Delivery	No	Yes	80% complete, second seal completed by end Jan 22
Mira Square development	225,000.00	LRCI - P2	150,000.00	3,606.00	477.60	4,083.60	1.81%	Jan-22	Delivery	Yes	Yes	
Dog Pound Upgrade	60,000.00			28,099.12	33,462.00	61,561.12	102.60%	Sep-21	Closure	Yes	No	Overspend due to additional plumbing required to supply water to the pound.
Redcliffe/Townend/Wells Creek/ Mocatto Road	1,183,429.00	LRCI - P1	121,203.00	1,056,994.28	13,051.05	1,070,045.33	90.42%	Sep-21	Delivery	No	Yes	80% complete, second seal completed end Jan
Waste Vehicle Replacement	170,000.00			42,370.00	98,214.30	140,584.30	82.70%	Jun-22	Delivery	Yes	Yes	
Community Hall	150,000.00	LRCI- P2	150,000.00	0.00	57,925.00	57,925.00	38.62%	Jan-22	Planning	Yes	Yes	
Subtotal	6,676,339.00		1,281,836.00	4,146,320.89	1,403,505.48	5,549,826.37	83.13%					

ADDITIONAL GRANT FUNDED PROJECTS 2021/22

Municipal Plan Program	Budget \$	Grant Fund		Year to Date Actuals \$	Budget Spent %	Scheduled Completion Date	Project Stage	On Time	On Budget	Status Update
		Source	Amount \$							
Thorak and Humpty Doo Waste Solar Grant	39,591.00	LGPIF	39,591.00	39,740.00	100.38%	Dec -21	Closure	Yes	Yes	Grant acquittal lodged
Thorak Cemetery - Irrigation Grant	153,805.00	LGPIF	153,805.00	6,875.00	4.47%	Dec -21	Delivery	No	Yes	Approval obtained from funding agency to change the Project Completion date to Apr-22 to enable council to develop technical specifications, design concepts and associated procurement.
Subtotal	193,396.00		193,396.00	46,615.00	24.10%					

CASH ON HAND & INVESTMENTS

Investment Schedule

Council invests cash from its operational and business maxi accounts to ensure Council is receiving the best return on its cash holdings. To control the credit quality on the entire portfolio, the percentage per individual counterparty is limited to the following S&P Short Term Ratings: 71% at A1+ and 29% at A-2.

Counter Party	Invested Amount	Interest rate	Maturity Date	Days Invested	Institution Totals	% Counter party	Expected return to Maturity Date
Bendigo (S&P A2)	1,000,000.00	0.30%	7/06/2022	242	3,050,000.00	15%	1,989.04
Bendigo (S&P A2)	1,500,000.00	0.30%	21/06/2022	256			3,156.16
Bendigo (S&P A2)	550,000.00	0.45%	10/08/2022	279			1,891.85
Commonwealth (S&P A1+)	321,711.08	0.36%	22/03/2022	203	5,821,711.08	28%	691.72
Commonwealth (S&P A1+)	2,000,000.00	0.39%	21/02/2022	222			4,744.11
Commonwealth (S&P A1+)	1,000,000.00	0.35%	04/04/2022	209			2,004.11
Commonwealth (S&P A1+)	1,000,000.00	0.39%	24/05/2022	236			2,521.64
Commonwealth (S&P A1+)	1,500,000.00	0.38%	5/07/2022	270			4,216.44
Defence Bank (S & P A2)	2,000,000.00	0.40%	7/02/2022	223	3,000,000.00	14%	4,887.67
Defence Bank (S & P A2)	1,000,000.00	0.40%	19/07/2022	273			2,991.78
NAB (S&P A1+)	1,000,000.00	0.28%	10/03/2022	217	9,000,000.00	43%	1,664.66
NAB (S&P A1+)	1,000,000.00	0.27%	4/04/2022	224			1,656.99
NAB (S&P A1+)	1,000,000.00	0.28%	29/04/2022	211			1,618.63
NAB (S&P A1+)	1,000,000.00	0.29%	10/05/2022	224			1,779.73
NAB (S&P A1+)	1,000,000.00	0.47%	23/08/2022	272			3,502.47
NAB (S&P A1+)	1,500,000.00	0.48%	6/09/2022	286			5,641.64
NAB (S&P A1+)	1,500,000.00	0.57%	20/09/2022	286			6,699.45
NAB (S&P A1+)	1,000,000.00	0.61%	12/10/2022	264			4,412.05
TOTAL INVESTMENTS	20,871,711.08				20,871,711.08	100%	56,070.14

% of Total Investment Portfolio	A1 & A1+ (max 100%)	71%	A2 (max 60%)	29%	100%
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Total Investments	\$ 20,871,711.08	Total Year to date Investments Earnings	\$ 44,183.45
General Bank Funds	\$ 1,934,205.87		
Council Till and Petty Cash float	\$ 1,275.00		

Total all Funds	\$ 22,807,191.95
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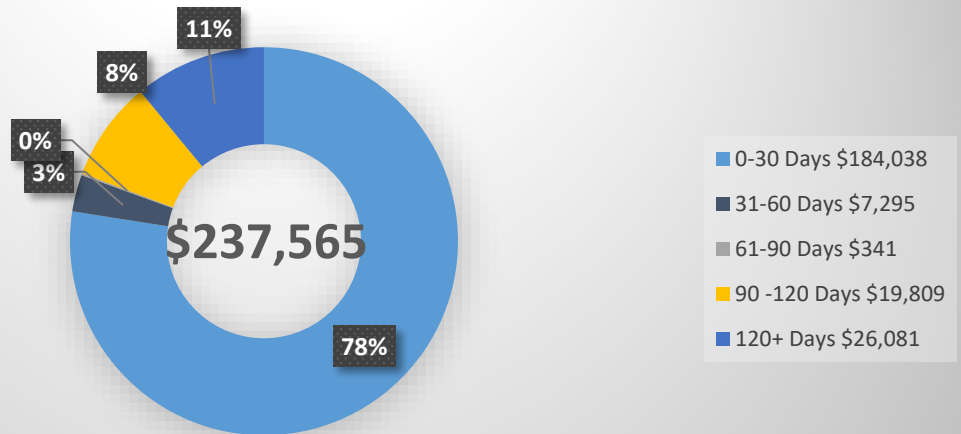
FINANCIAL RESERVES

	2020/21 Actuals \$	2021/2022 Net Movement \$	2021/22 Budget \$
Externally Restricted			
Developer Contribution Reserve	256,908.00	(256,908.00)	0.00
Unexpended Grants / Contributions	0.00	0.00	0.00
Unexpended Capital Works	641,694.00	(641,694.00)	0.00
Total Externally Restricted Reserves	898,602.00	(898,602.00)	0.00
Internally Restricted			
Asset Reserve	12,154,043.00	(5,379,717.00)	6,774,326.00
Waste Management Reserve	4,840,323.00	(250,181.00)	4,590,142.00
Thorak Regional Cemetery Reserve	1,009,037.00	(326,006.00)	683,031.00
Election Reserve	100,000.00	(54,000.00)	46,000.00
Disaster Recovery Reserve	500,000.00	100,000.00	600,000.00
Strategic Initiatives Reserve	500,000.00	(100,000.00)	400,000.00
ICT Reserve	0.00	100,000.00	100,000.00
Total Internally Restricted Reserves	19,103,403.00	(5,909,904.00)	13,193,499.00
TOTAL RESERVES	20,002,005.00	(6,808,506.00)	13,193,499.00

DEBTORS

Total Debtors as of 31 January 2022 is \$237,565. \$216,017 relates to Thorak Regional Cemetery funeral providers. Currently, three debtors are outstanding for more than 90 days. In addition, \$18,107 and \$1,746 are the on charge of legal fees relating to regulatory services order. Council continues to seek payment, and statutory charges have been placed over the properties. The remaining \$6,228 relates Thorak and Waste debtors and follow-up are continuing to settle the outstanding.

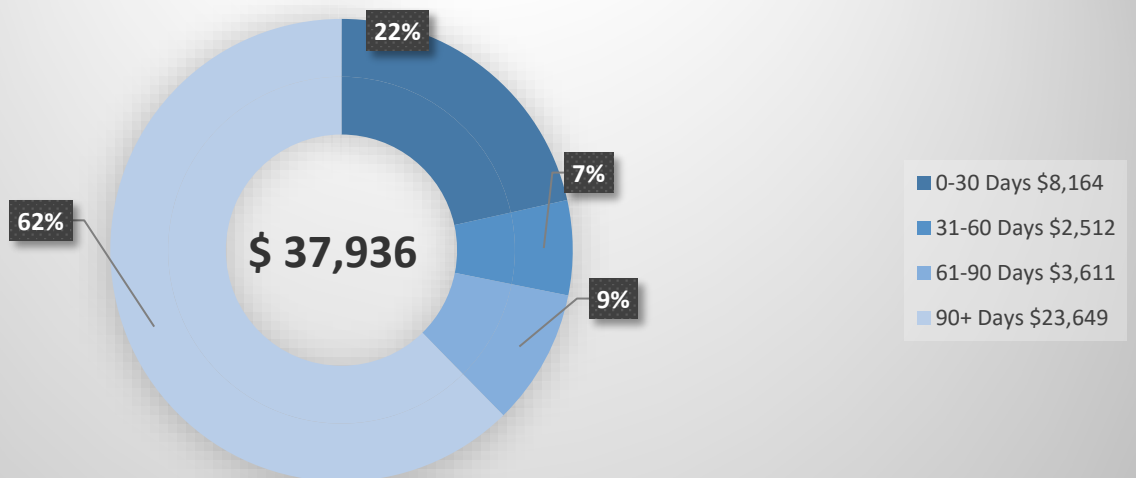
Sundry Debtors - Outstanding by Age



FINES AND INFRINGEMENTS

Council has one hundred and forty-five (145) infringements outstanding with a balance of \$37,936, an increase of \$6,660 from December. Thirty-six (36) are newly issued, twenty-two (22) have received reminders, and eighty-seven (87) are with the Fines Recovery Unit (FRU)⁸.

Infringements Debtor by Age



⁸ Infringements sent to FRU are expected to exceed 90 days due to the recovery processes

ACCOUNTS PAYABLE REPORT

Cheque No.	Payee	Description	Amount
1264.1890-01	CLARE CONSTRUCTION & CIVIL PTY LTD	RFT21-273 Spencer Road Floodway Upgrades	\$ 307,867.28
1257.60-01	FREDS PASS SPORT & RECREATION	3rd Quarter Operational and R & M Payments	\$ 179,367.38
1262.409-01	F & J BITUMEN SERVICES PTY LTD	RFQ21-283 Whitewood Road Footpath Renewal	\$ 103,138.02
1257.374-01	AUSTRALIAN TAXATION OFFICE (ATO)	PayG Payable Pay 13 (2021/2022) - Cycle 1	\$ 58,174.00
1264.374-01	AUSTRALIAN TAXATION OFFICE (ATO)	PayG Payable Pay 15 (2021/2022) - Cycle 1	\$ 56,003.00
1259.374-01	AUSTRALIAN TAXATION OFFICE (ATO)	PayG Payable Pay 14 (2021/2022) - Cycle 1	\$ 53,416.00
1262.280-01	CITY OF DARWIN	Dec 2021 - HS, BS & HD Waste Stations - Waste Received at Shoal Bay Receiving Station	\$ 50,651.28
1257.268-01	BYRNE CONSULTANTS	Brougham Road Flooding Investigations	\$ 28,128.65
1262.514-01	VEOLIA ENVIRONMENTAL SERVICES	Dec 2021 - Waste Transfer from HD, BS and HS Waste Stations to Shoal Bay Receiving Station	\$ 27,776.66
1257.1884-01	WESTPAC BANK - QUICK SUPER ACCOUNT	WBC Quick Super Payment - Cyc 1 Pay 13 WE 29 Dec 2021	\$ 27,255.31
1262.1884-01	WESTPAC BANK - QUICK SUPER ACCOUNT	WBC Quick Super Payment - Cyc 1 Pay 14 WE 12 Jan 2022	\$ 26,802.62
1264.220-01	THE BIG MOWER	Purchase of New Mower for Thorak Cemetery	\$ 26,344.93
1264.556-01	CITY OF PALMERSTON	Dec 2021 - Taminmin Library Service Agreement	\$ 24,750.00
1264.1564-01	FOURIER TECHNOLOGIES PTY LTD	Jan 2022 - Onsite Managed ICT Services	\$ 21,223.14
1260.290-01	AUSTENG ENGINEERING SOLUTIONS	Annual Cremation Furnace & Ancillary Equipment Servicing at Thorak Cemetery	\$ 20,305.03
1264.849-01	WEX AUSTRALIA (PUMA CARD)	Dec 2021 - Litchfield Council & Thorak Fuel Account for Council Vehicles and Machinery	\$ 16,710.23
1257.16-01	BERRY SPRINGS RESERVE	3rd Quarter Operational and R & M Payments	\$ 15,784.45
1257.577-01	ARJAYS SALE & SERVICE PTY LTD	Finn Road - Guard Rail Repair	\$ 9,628.30
1262.1872-01	LIVING TURF SCIENTIFIC MANAGEMENT	Freds Pass Main Arena- Supply / Transport Turf and Soil	\$ 9,030.00
1259.170-01	NTRS (NT RECYCLING SOLUTIONS)	Dec 2021 - Recycling Collected from HS, HD, BS Waste Stations and Litchfield Council Office	\$ 8,809.04
1257.2201-01	C MAC ENGINEERING PTY LTD	Compactor Bin Repairs at HDWTS	\$ 8,800.00
1257.72-01	LIVINGSTONE RESERVE MANAGEMENT BOARD	3rd Quarter Operational and R & M Payments	\$ 8,775.30
1259.1068-01	MR D S BARDEN	Dec 2021 - Mayor Allowances	\$ 8,007.33
1259.1023-01	AUSLINE ENGINEERING	Fabrication of Replacement Skids for Mowers for MWF	\$ 7,664.80
1263.165-01	THINK WATER DARWIN	RFT21-286 Thorak Regional Cemetery - Bore and Irrigation Installation	\$ 7,562.50
1257.2282-01	COUNTRYWIDE BUILDING	RFQ21-505 - Construct fence and Soil Removal	\$ 6,841.00
1257.867-01	ALL ASPECTS RECRUITMENT & HR SERVICES	Temp Staff - MWF Crew Member WE 12 Dec 2021	\$ 5,786.38

Cheque No.	Payee	Description	Amount
1257.164-01	WORKPLACE TRAINING & ADVISORY AUSTRALIA	Online Staff Training	\$ 5,489.00
1259.566-01	FRIENDS OF THE TAMINMIN LIBRARY	Community Grant - Amazing HR Fitness Program	\$ 5,000.00
1262.2326-01	SCOUTS NT	Community Grant - Recycling & Camping Fair	\$ 4,940.00
1259.2314-01	NORTHERN TERRITORY POLOCROSSE	Community Grant - Lakeview Hall BBQ Upgrade	\$ 4,828.00
1262.817-01	DORMAKABA (TERRITORY DOOR SERVICES)	Service Roller Shutters at Thorak Cemetery	\$ 4,770.48
1264.85-01	TELSTRA	Dec 21 - Internet ,Data and Mobile for Litchfield Council, Taminmin Library and Thorak Cemetery	\$ 4,766.73
1259.1314-01	LITCHFIELD FOOTBALL CLUB	Community Grant - Pre-Season Development Program	\$ 4,686.00
1260.189-01	H.D. ENTERPRISES P/L (HUMPTY DOO HARDWARE)	Replacement Drive Irrigation Pump	\$ 4,628.00
1259.2270-01	TYRECYCLE PTY LTD	Removal of Tyres from HDWTS	\$ 4,572.07
1262.2189-01	AEC GROUP	LTFP STRATEGY	\$ 4,455.00
1257.75-01	MCMINNS LAGOON RESERVE ASSOCIATION	3rd Quarter Operational and R & M Payments	\$ 4,304.85
1262.1324-01	JKW LAW PRACTICE PTY LTD	Legal Services	\$ 4,004.00
1257.506-01	TURBO'S TYRES	Service of Ford Ranger CC 45 YL, including Parts, Labour and Tyres	\$ 3,952.65
1262.2010-01	TOP END GEM & MINERAL CLUB INC	Community Grant - Upgrade Lapidary Equipment	\$ 3,849.00
1262.87-01	TOP END LINEMARKERS PTY LTD	Line Marking Roads after Re-Seal - Various Locations in the Litchfield Council Municipality	\$ 3,732.80
1264.616-01	PALMERSTON & RURAL PARTY HIRE	Hire of Marquee, Tables & Chairs for Australia Day Celebrations	\$ 3,522.00
1257.1234-01	IMPACT ENVIRONMENTAL CONFERENCES	Swipe Card Investigation for use at Waste Stations	\$ 3,058.00
1259.2239-01	MR M SIDEY	Dec 2021- Councillor Allowances	\$ 3,030.78
1262.926-01	JACANA ENERGY	Dec 2021 - Electricity for HPRR Lot 1916, and Litchfield Council Office	\$ 2,935.51
1257.1866-01	NUTRIEN AG SOLUTIONS	Bulk Purchase of Specialised Weed Sprays	\$ 2,880.90
1257.356-01	SOUTHPORT PROGRESS ASSOCIATION	3rd Quarter Operational and R & M Payments	\$ 2,750.00
1259.498-01	MR M I G SALTER	Dec 2021- Deputy Mayor Allowances	\$ 2,726.66
1262.2073-01	AIRCON RESCUE NT PTY LTD	Reclaim Gas - 52 Gas Bottle Units / Decommission	\$ 2,640.00
1259.1847-01	HUMPTY DOO HORTICULTURAL SERVICES	Grounds Maintenance Service Dec-Jan 2022	\$ 2,610.00
1262.522-01	FARMWORLD NT PTY LTD	Diagnose Overheating - Repair and Replace Faulty Components	\$ 2,602.87
1262.132-01	AIRPOWER NT PTY LTD	Service Kubota SD35SG	\$ 2,593.23
1258.267-01	K & J BURNS ELECTRICAL & REFRIGERATION	Decommission and Make Safe the Power Points at KLRR	\$ 2,542.76
1259.1741-01	DARWIN COMMUNITY ARTS	Community Grant - Cartwheels Printing T-shirts Workshop	\$ 2,500.00

Cheque No.	Payee	Description	Amount
1265.766-01	DARWIN PLANT WHOLESALERS	Plants for Thorak Grounds Maintenance	\$ 2,266.00
1260.183-01	CHRIS'S BACKHOE HIRE PTY LTD	Dec 2021 - Grave Preparation at Thorak Cemetery	\$ 2,160.00
1257.690-01	TOTAL HYDRAULIC CONNECTIONS (NT) PTY LTD	Repairs to Cat 428F	\$ 2,134.16
1259.2249-01	R A WRIGHT	December 2021- Councillor Allowances	\$ 2,002.91
1257.1047-01	REMOTE AREA TREE SERVICES PTY LTD	Remove Storm Damaged Trees	\$ 2,002.00
1259.639-01	CAPTOVATE PTY LTD	Service Level Agreement. Planning and Development	\$ 2,000.00
1257.2309-01	CORESTAFF NT PTY LTD	Labour Hire - MWF WE 13 - 15 Dec 2021	\$ 1,909.37
1259.2252-01	MRS E SHARP	Dec 2021- Councillor Allowances	\$ 1,864.31
1259.2238-01	MR K R HARLAN	Dec 2021- Councillor Allowances	\$ 1,862.91
1264.2169-01	KILLARA SERVICES (NETRONIX PTY LTD)	Jan 2021 – Cleaning Services	\$ 1,805.50
1259.1721-01	MAHER RAUMTEEN SOLICITORS	Legal Services	\$ 1,721.50
1262.110-01	JAPE FURNISHING SUPERSTORE	Office furniture	\$ 1,718.00
1264.1674-01	FRESH START - FOR CLEANING	KLRR Cleaning WE 05 Jan 2022	\$ 1,687.50
1262.78-01	POWER & WATER CORPORATION	Nov/Dec 2021 - Water Usage HSWTS	\$ 1,676.20
1259.78-01	POWER & WATER CORPORATION	Nov/Dec 2021 - Water for Litchfield Council Foyer	\$ 1,666.81
1261.2253-01	MR A MACKAY	Dec 2021- Councillor Allowances	\$ 1,535.01
1264.2309-01	CORESTAFF NT PTY LTD	Temp Staff MWF Crew WE 14 Jan 2022	\$ 1,413.57
1262.867-01	ALL ASPECTS RECRUITMENT & HR SERVICES	Temp Staff - Customer Service WE 09 Jan	\$ 1,390.11
1257.2049-01	AJ SECURITY DARWIN	Dec 2021 - Security Open and Lock Up HPR	\$ 1,384.90
1264.1193-01	NT SHADE & CANVAS	Repair Small Shade Sails at HDVG - Vanda	\$ 1,320.00
1262.2309-01	CORESTAFF NT PTY LTD	Temp Staff - MWF Crew Member WE 03 Jan 2022	\$ 1,250.06
1265.2089-01	ELGAS LTD	Weekly Gas Delivery - WE 12 Jan 2022	\$ 1,202.96
1259.14-01	AUSTRALIA POST	Postage for 2nd Overdue Rate Letters	\$ 1,142.57
1259.1141-01	NORTHERN GROUND MAINTENANCE	Dec 2021- Mowing Service for HPRR	\$ 1,100.00
1259.1961-01	HUMPTY DOO WELDING AND FABRICATION	Repairs to Crack in Loader Arm	\$ 1,100.00
1257.1674-01	FRESH START - FOR CLEANING	KLRR Cleaning WE 22 Dec 2021	\$ 1,080.00
1259.1211-01	MR G S MAYO	Litchfield Dog Impound Weekend Cleaning and Feeding of Animals	\$ 1,080.00

Cheque No.	Payee	Description	Amount
1264.506-01	TURBO'S TYRES	Tyre Replacement and Repairs	\$ 1,041.70
1262.2274-01	RMG GEOTECHNICAL CONSULTANTS	Finalise Roughness of Power Road Surface	\$ 1,039.83
1259.926-01	JACANA ENERGY	Nov - Dec 21 - Electricity for HSWTS	\$ 951.28
1259.752-01	TOTALLY WORKWEAR PALMERSTON	PPE - Work Uniforms - Hi Vis for Planning and Development Officers	\$ 940.40
1257.752-01	TOTALLY WORKWEAR PALMERSTON	PPE for Waste Station Crews	\$ 922.00
1257.220-01	THE BIG MOWER	Chainsaw & Spare Replacement Chains	\$ 808.40
1262.1152-01	LANE COMMUNICATIONS	2nd Qtr Overdue Rate Notices	\$ 770.39
1264.867-01	ALL ASPECTS RECRUITMENT & HR SERVICES	Temp Staff - Customer Service WE 16 Jan 2021	\$ 733.68
1258.2049-01	AJ SECURITY DARWIN	Dec 2021 - Security Open and Lock Up Thorak Cemetery	\$ 724.90
1259.1471-01	RICOH AUSTRALIA PTY LTD	Jan 2022 - Hire of Photocopiers for Corporate and Works Area	\$ 676.91
1258.2289-01	FORPARK AUSTRALIA	HPRR Playground Suspension Bridge Bolts	\$ 664.95
1263.926-01	JACANA ENERGY	Dec 2021 - Electricity Thorak Cemetery	\$ 656.57
1262.187-01	NORSIGN	Replacement Playground Signage & Posts	\$ 654.06
1258.2089-01	ELGAS LTD	Weekly Gas Delivery - WE 21 Dec 2021	\$ 635.88
1257.968-01	NTF CONSTRUCTION SUPPLY SPECIALISTS	Assorted Bulk Purchase of Bolts	\$ 629.16
1259.1566-01	WINC AUSTRALIA PTY LTD	Stationary Replenishment - Litchfield Council Office	\$ 616.34
1259.280-01	CITY OF DARWIN	Additional Charge for Weigh Bridge Fees	\$ 607.70
1264.1471-01	RICOH AUSTRALIA PTY LTD	Dec 21 - Works Photocopier Consumable Charge	\$ 585.86
1264.993-01	ARAFURA TREE SERVICES & CONSULTING	Remove Snapped/Hanging Branch from Stables at FSPRR	\$ 550.00
1257.367-01	BUNNINGS GROUP LIMITED	Consumable Hardware Items - MWF	\$ 541.78
1264.1076-01	TDC (NT) PTY LTD - T/AS TERRITORY DEBT COLLECTIONS	Debt Collection Fees	\$ 522.54
1259.535-01	TOP END WINDSCREENS & TINTING	Vehicle repairs	\$ 500.43
1259.2317-01	BERRY SPRINGS PLAYGROUP	Community Grant - Storage for Playgroup	\$ 500.00
1262.1141-01	NORTHERN GROUND MAINTENANCE	Dec 2021- Mowing Service for KLRR	\$ 495.00
1257.187-01	NORSIGN	Replacement Signage - Various Locations in the Litchfield Council Municipality	\$ 489.74
1259.1866-01	NUTRIEN AG SOLUTIONS	Strapping for Recycled Batteries	\$ 483.45
1257.436-01	DELTA ELECTRICS NT PTY LTD	Thorak Cemetery - Reset Generator after Breakdown	\$ 470.10
1262.1711-01	LOCAL GOVERNMENT MANAGERS AUSTRALIA	Staff Professional Memberships	\$ 463.00

Cheque No.	Payee	Description	Amount
1258.941-01	EVERLON BRONZE	Plaque Request for Thorak Cemetery Customers	\$ 460.90
1262.1253-01	CRAIG BURGDORF	Repairs to Komatsu Loader HDWTS	\$ 449.46
1257.1566-01	WINC AUSTRALIA PTY LTD	Stationary Replenishment for Litchfield Council Office	\$ 447.69
1264.1181-01	ODD JOB BOB	Office maintenance	\$ 444.13
1262.2082-01	INKSPOT PALMERSTON (NT INK)	Replacement Ink Cartridge for Library Photocopier	\$ 435.60
1259.874-01	VTG WASTE & RECYCLING	Nov 21 - KLRR VTG Waste Collection	\$ 435.07
1259.151-01	HARVEY NORMAN COMPUTERS/ELECTRICAL	TV for Library Activities	\$ 395.00
1264.189-01	H.D. ENTERPRISES P/L (HUMPTY DOO HARDWARE)	Replacement Gas Bottle for Caretaker Residence	\$ 352.65
1257.189-01	H.D. ENTERPRISES P/L (HUMPTY DOO HARDWARE)	Replacement Clamp Hoses	\$ 349.63
1259.968-01	NTF CONSTRUCTION SUPPLY SPECIALISTS	Cutting Blades and Bags of Rags	\$ 308.86
1259.790-01	BOBTOW TILT TRAY SERVICES	Removal of Abandoned Vehicle	\$ 308.00
1262.1471-01	RICOH AUSTRALIA PTY LTD	Jan 2022 - Rental of Taminmin Library Photocopier	\$ 305.92
1257.522-01	FARMWORLD NT PTY LTD	Machinery maintenance	\$ 288.00
1258.752-01	TOTALLY WORKWEAR PALMERSTON	PPE- Hi Vis Workwear for Cemetery Employees	\$ 280.70
1263.514-01	VEOLIA ENVIRONMENTAL SERVICES	Dec 21 - Waste Transfer from KLRR to Shoal Bay Receiving Station	\$ 273.08
1259.1674-01	FRESH START - FOR CLEANING	Clean x 3 Waste Transfer Stations WE 04 Jan 2022	\$ 247.50
1257.926-01	JACANA ENERGY	Oct - Nov 2021 - Electricity Lot 1799 HDVG	\$ 240.26
1264.1103-01	HASTINGS DEERING	Machinery maintenance	\$ 235.70
1260.1053-01	FUJIFILM CSG BUSINESS SOLUTIONS PTY LTD	Nov 2021 - Photocopier Hire and Consumables for Thorak Cemetery	\$ 232.18
1262.367-01	BUNNINGS GROUP LIMITED	Consumable Hardware Items - Waste Transfer Stations	\$ 228.25
1260.2316-01	KYAM ELECTRICAL PTY LTD	Supply and Install 3 Phase Isolator at KLRR	\$ 225.70
1263.1053-01	FUJIFILM CSG BUSINESS SOLUTIONS PTY LTD	Dec 2021 - Photocopier Hire and Consumables for Thorak Cemetery	\$ 224.21
1262.1566-01	WINC AUSTRALIA PTY LTD	Stationary Replenishment - Litchfield Council Office	\$ 210.52
1263.2153-01	NT TYRE SERVICE	Puncture Repair to JCB Loader including Disposal of Tyres	\$ 210.00
1259.1008-01	OUTBACK BATTERIES P/L	Replacement Battery for Kubota	\$ 207.00
1264.450-01	HUMPTY DOO VETERINARY HOSPITAL PTY LTD	Redemption of De-sexing Vouchers	\$ 200.00
1257.790-01	BOBTOW TILT TRAY SERVICES	Collect Tractor/Slasher from Darwin River	\$ 198.00
1257.828-01	HOWARD SPRINGS VETERINARY CLINIC	Euthanasia and Disposal of Dog from Litchfield Council	\$ 190.00

Cheque No.	Payee	Description	Amount
1257.56-01	COLEMANS PRINTING	Business Cards for Litchfield Council Officers	\$ 189.20
1264.855-01	TENDERLINK	Tenderlink Advertisement - RFQ21 - 291	\$ 184.80
1259.522-01	FARMWORLD NT PTY LTD	Transmission Oil for all MWF Machinery	\$ 182.00
1264.1143-01	WORKPRO (RISK SOLUTIONS AUSTRALIA)	Dec 21 - Police Checks - New Litchfield Council Employees	\$ 181.50
1264.1329-01	AERTEX GROUP PTY LTD	Brougham Road Signage & Delineation Hire	\$ 170.50
1259.25-01	LAND TITLES OFFICE	Land Title Searches - Planning	\$ 170.40
1258.2273-01	TERRITORY SURGICAL SUPPLIES	Cabinet and Containers for Sharps and Screws etc at Thorak Cemetery	\$ 168.66
1257.1008-01	OUTBACK BATTERIES PTY LTD	Replacement Battery for Hustler Mower	\$ 149.00
1257.1040-01	SUPERCHEAP AUTO	Batteries, Snatch Straps and Cleaning Products for MWF Machinery	\$ 134.57
1264.1566-01	WINC AUSTRALIA PTY LTD	Stationary Replenishment - Taminmin Library	\$ 130.90
1264.78-01	POWER & WATER CORPORATION	Standpipe Water Cards for MWF	\$ 112.39
1265.85-01	TELSTRA	Jan 2022 - Telstra Line Rental at Thorak Cemetery	\$ 111.78
1259.1040-01	SUPERCHEAP AUTO	Bulk Purchase of Consumable Oils	\$ 102.39
1257.1344-01	PROSEGUR AUSTRALIA PTY LTD	Collect Council Banking WE 24 Dec 2021	\$ 95.92
1262.565-01	CURBY'S (NT) PTY LTD	Award & Engraving - NT Author Awards 2022	\$ 95.15
1262.828-01	HOWARD SPRINGS VETERINARY CLINIC	Euthanasia and Disposal of 1 dog from Litchfield Council Impound	\$ 95.00
1264.828-01	HOWARD SPRINGS VETERINARY CLINIC	Disposal of Deceased Animal Collected by Rangers	\$ 60.00
1260.1459-01	TERRITORY SPRINGWATER AU PTY LTD	Bottled Water for Thorak Foyer and Chapel	\$ 55.00
1257.2063-01	QUALITY INDOOR PLANTS HIRE	Dec 2021 - Plant Hire Taminmin Library	\$ 52.00
1262.1344-01	PROSEGUR AUSTRALIA PTY LTD	Collect Council Banking WE 07 Jan 2022	\$ 47.96
1260.14-01	AUSTRALIA POST	Postage Stamps for Thorak Cemetery	\$ 44.00
1259.1013-01	BTC PARTS & ACCESSORIES PTY LTD	Trailer Parts	\$ 31.80
		TOTAL	\$1,302,075.25

OUTSTANDING RATES

PRIOR YEAR RATES

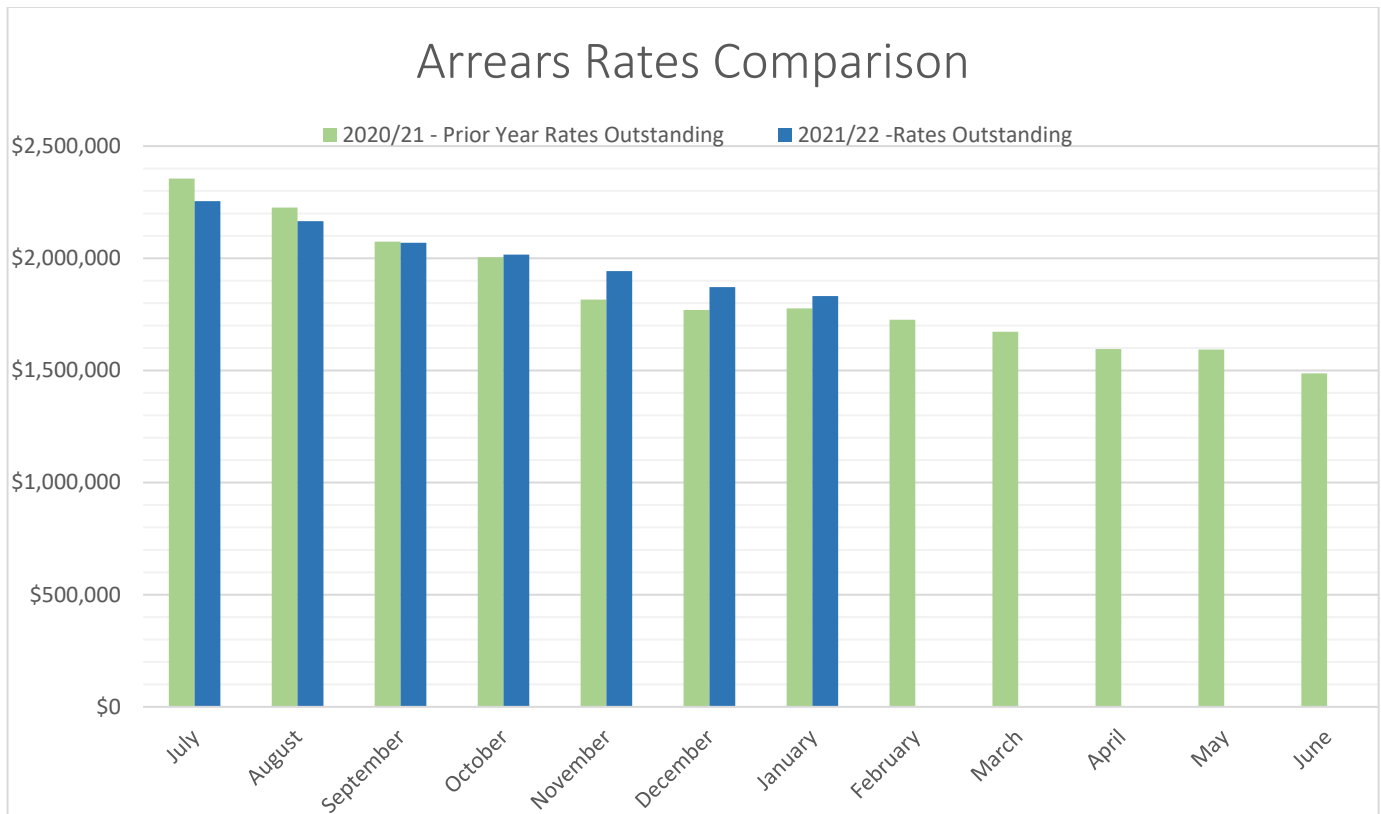
The below table illustrates the split of prior year outstanding rates. Previous years rates are currently \$1.8 million. The increase of 3% compared to last year was due to the COVID related discounts, which included rebates.

Council is prioritising rates collection and taking steps to promote awareness among ratepayers on obligations and implications of unpaid Rates and Charges, ensuring rates collectible remains at acceptable levels as Council fulfils its Municipal Plan targets to remain financially sustainable.

The table below shows the balance of the prior year rate as at the beginning of the financial year, last month and the current month.

	Beginning 2021/22 Prior Years Outstanding (\$)	Previous Month (December 2021) (\$)	Current Month (January 2022) (\$)
COMMERCIAL	65,444.00	58,410.87	56,338.05
GAS PLANT	5	2,533.77	3,643.57
MINING	123,382.00	125,266.44	126,034.35
HORTICULTURE AGRICULTURE	0	67,741.98	66,044.17
NON-RATEABLE GENERAL	9,463.00	9,747.71	9,802.21
NON-RATEABLE WASTE	31,157.00	31,487.71	31,686.31
PASTORAL	0	0	0
RURAL RESIDENTIAL	1,792,710.00	1,337,276.36	1,296,682.90
URBAN RESIDENTIAL	232,730.00	239,059.42	241,531.13
TOTAL	2,254,891.00	1,871,524.26	1,831,762.69
Arrears LESS Legal	2,030,874.00	1,554,993.29	1,515,703.80

The graph below compares prior year rates between 2020/21 and 2021/22 financial years.



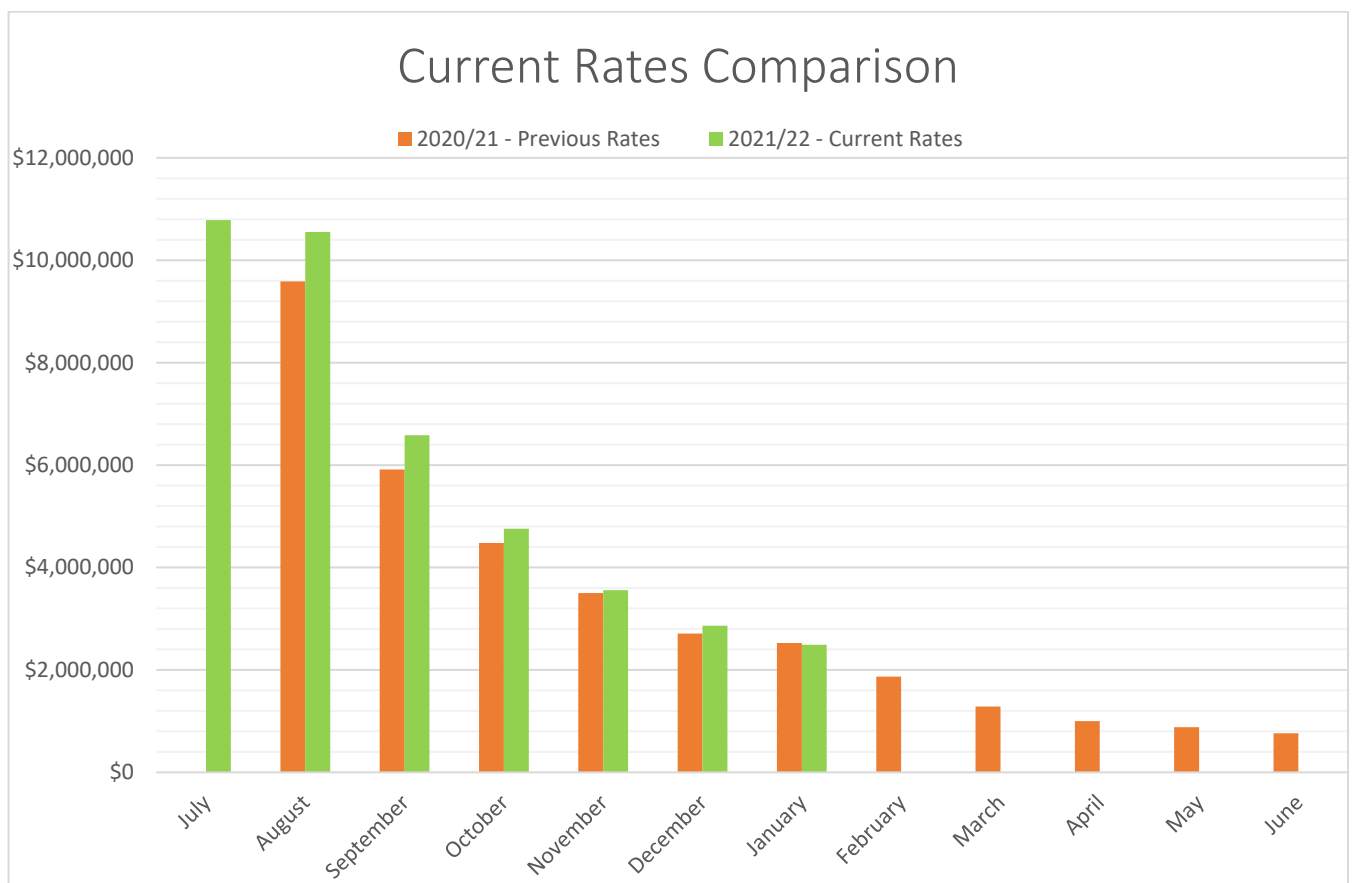
CURRENT YEAR RATES

The below table illustrates the split of current year outstanding rates. Current year rates levied total \$11.7m.

The table below shows the movement in current year rates compared to last month.

	Previous Month (December 2021) (\$)	Current Month (January 2022) (\$)	Variance (\$)	Due Dates
Instalment 1	444,838.01	388,474.68	56,363.33	30-Sep-21
Instalment 2	658,783.17	501,237.21	157,545.96	30-Nov-21
Instalment 3	1,761,045.39	1,603,024.17	158,021.22	28-Feb-22
TOTAL	2,864,666.57	2,492,736.06	371,930.51	

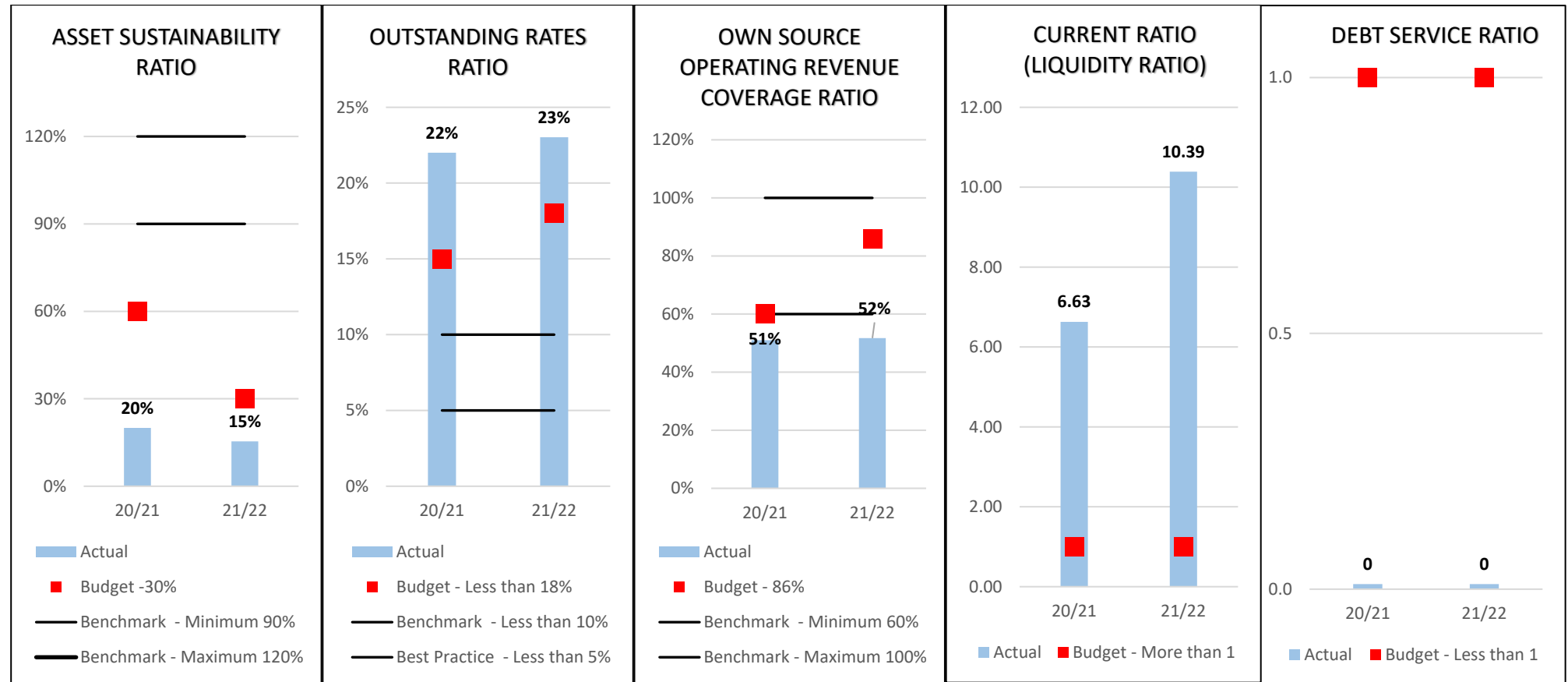
The graph below compares annual rates between 2020/21 and 2021/22.



Note: 2020/21 rates were not levied until August 2020 therefore there is no comparative bar for July.

FINANCE KEY PERFORMANCE INDICATORS (KPI)

Council's 2021/22 Municipal Plan includes the following financial KPIs.



Indicates if Council is replacing or renewing existing assets in a timely manner as the assets are used up.	Identifies if Council is collecting rates and charges in a timely manner and the effectiveness of debt recovery efforts.	This ratio measures the degree to which Council relies on external funding to cover its operational expenses.	Identifies Council's ability to meet its short-term financial commitments as and when they fall due.	Indicates Council's ability to repay loans.
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KPI	Explanation
Asset Sustainability Ratio	<p>A ratio of 90% indicates Council is replacing assets in a timely manner as assets reach their end of useful life. A ratio of less than 90% over the long-term indicates a build-up Infrastructure Backlog*.</p> <p>Council's Asset Sustainability ratio of 16% for the month of December is expected to increase as most capital projects are in 'Delivery' stage. While this % will increase as expenses are incurred, it is expected that Council will continue to fail to meet the local government benchmark of 90%. Council's asset base is currently valued at \$518 million. The current Long-term Financial Plan shows insufficient levels of revenue to fund long-term infrastructure renewal needs of the Council. The risk exists that Council's current levels of revenue will not be sustainable in the long-term to address a growing back-log of infrastructure replacement needs in future.</p>
Outstanding Rates Ratio	<p>In the absence of a local government industry standard benchmark, a benchmark of 5% for City Councils and 10% for Regional Councils is considered best practice and is used by many jurisdictions across Australia.</p> <p>Council's Outstanding Rates Ratio of 25% sits higher than Municipal Plan target of 18% due to the 2nd instalment rates outstanding added to the total outstanding. A growing outstanding rates ratio increases liquidity risk and places burden on Council's existing resources. Council will need to manage the risk by prioritising rates debt recovery to see a downward trend in the rates outstanding ratio gradually.</p>
Own Source Revenue Ratio	<p>This ratio indicates Council's ability to pay for its operational expenditure through its own revenue sources**. The higher the ratio the more self-reliant a Council. In other words, the higher the ratio the less Council must rely on external grants to provide services to the community. A ratio of 40% to 60% is considered as a basic level, between 60% to 90% is considered intermediate level and more than 90% is considered advanced level.</p> <p>Council's Own Source Operating Revenue Coverage ratio of 51% is just short of the Municipal Plan target of 60% and is expected to decrease as further funding is received throughout the year.</p>
Current Ratio (Liquidity Ratio)	<p>A ratio of greater than 1 is required to provide assurance that Council has enough funds to pay its short-term financial commitments.</p> <p>Council's Current Ratio of 10.78 sits favourably against the Municipal Plan target and benchmark of 1. This ratio indicates Council is well placed to fulfill its short-term liabilities as and when they fall due.</p>
Debt Service Ratio	<p>Council has no debt and therefore fully meets the Municipal Plan Target of less than 1.</p>

*Infrastructure back-log refers to capital replacement (renewal) cost not spent to bring assets to a satisfactory condition.

** Own Source Revenue refers to revenue raising capacity excluding all external grants, that is, through rates, charges, user fees, interest income, profit on disposal of assets etc.



COUNCIL REPORT

Agenda Item Number:	14.01.02
Report Title:	People, Performance and Governance Monthly Report – January 2022
Author:	Danny Milincic, Manager People and Performance
Recommending Officer:	Arun Dias, General Manager Business Excellence
Meeting Date:	15/02/2022
Attachments:	A: People, Performance and Governance Monthly Report – January 2022

Executive Summary

This report provides Council with key staffing information, workplace health and safety information and proposed major policy updates and reviews.

This report provides a monthly update to ensure that both staffing and budget measures are in accordance with the Council approved staffing plan and budget. The metrics provided in this report track activity and report full time equivalent (FTE) numbers, retention and Work Health and Safety performance.

Recommendation

THAT Council note the People, Performance and Governance Monthly Report for January 2022.

Background

The Litchfield Council strongly values our people, and good governance. This report being presented monthly will ensure that important information is presented to understand any trends occurring and for the organisation to understand the factors influencing staff, their safety and policy initiatives.

The commencement of the *Local Government Act 2019* has brought about many changes to Council policies. Provided below is an ongoing update as Council continues to transition to the new legislation.

Links with Strategic Plan

A Well-Run Council - Good Governance

Legislative and Policy Implications

Nil

Risks



Key risks Council is facing which are being mitigated through various measures and initiatives as stated below:

Health & Safety

Public liability issues as a result safety breaches by residents at Council's Waste Transfer Stations. Risk registers, standard operating procedures, and implementation of safety measures (e.g., education, signage etc) are used to reduce hazard during tasks and operations.

Service Delivery

Due to our location, ongoing risks exist around the attraction of qualified staff into critical roles and retention of critical staff needed to deliver Council's business plans. Risks are being managed through the implementation of innovative HR practices to attract and retain talent.

Financial Implications

Nil

Community Engagement

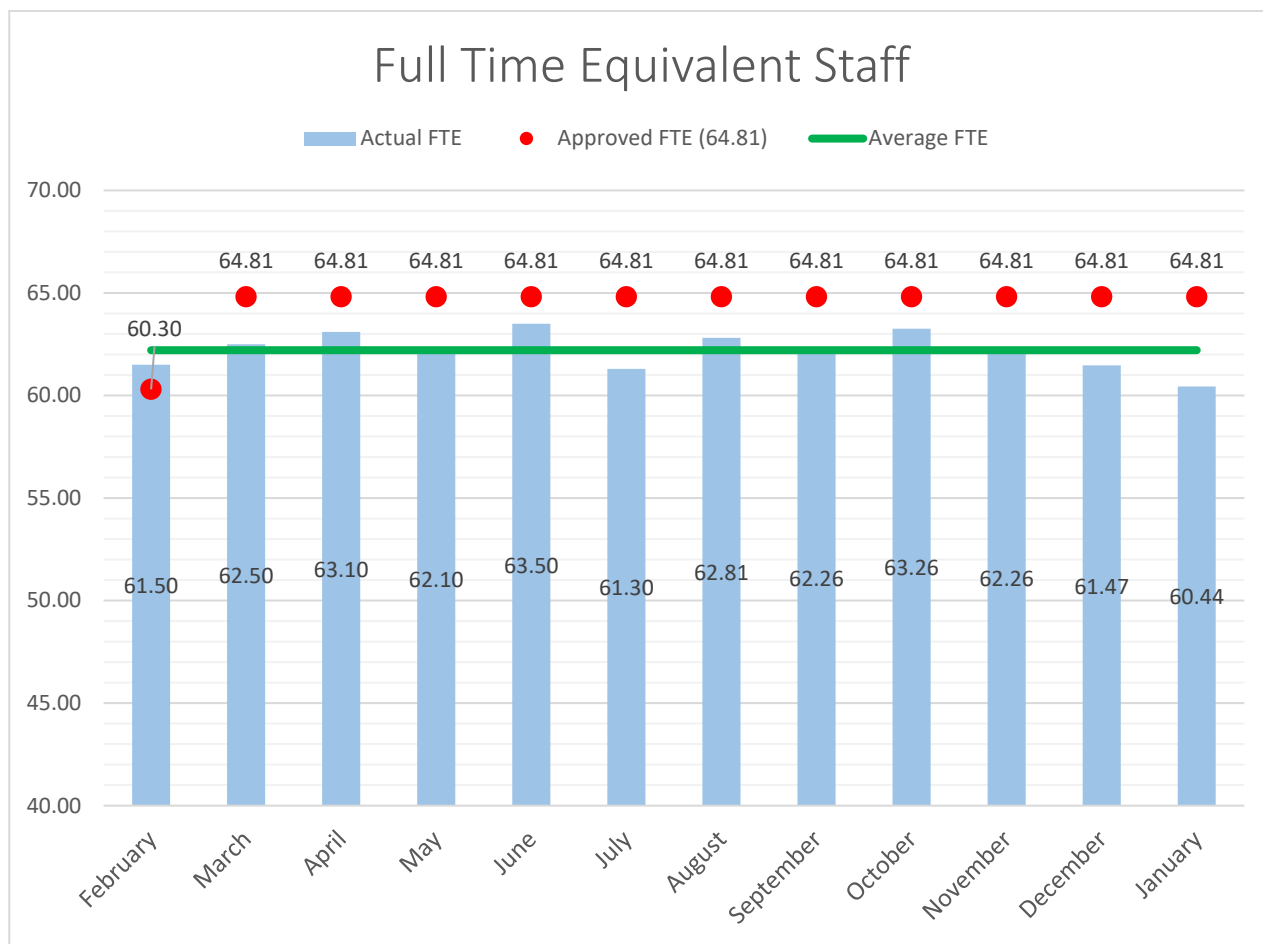
Not applicable.

PEOPLE AND PERFORMANCE MONTHLY REPORT

January 2022

People

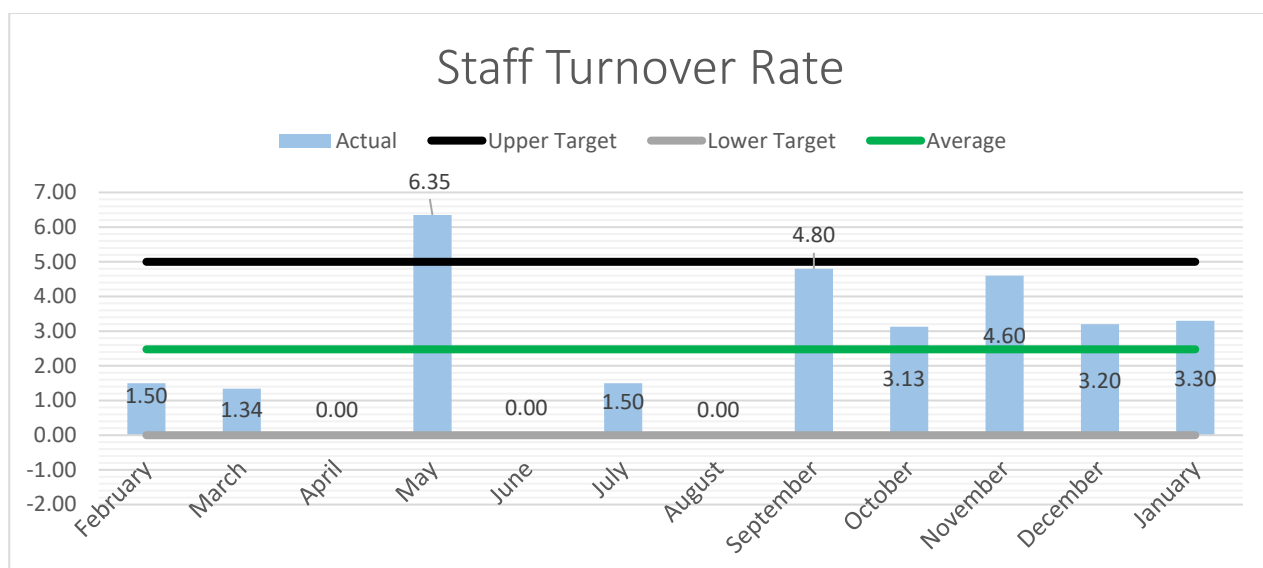
Internal Appointments			
Position	Department	Commenced	Permanent/Temporary
Human Resources & Records Management Program Leader	Business Excellence	27 January 2022	Permanent
General Manager Community & Lifestyle	Community & Lifestyle	17 January 2022	Fixed Term Contract
External Appointments			
Position	Department	Commenced	Permanent/Temporary
Customer Service Trainee	Business Excellence	17 January 2022	Fixed Term Contract
Manager Regulatory Services	Community and Lifestyle	31 January 2022	Fixed Term Contract
Manager Library & Family Services	Community and Lifestyle	4 January 2022	Permanent
Library Service Customer Service Officer	Community and Lifestyle	4 January 2022	Permanent
Library Service Program Officer	Community and Lifestyle	4 January 2022	Permanent
Library Casuals x 3	Community and Lifestyle	4 January 2022	Casuals
Employment Separation			
Position	Department	Commenced	Permanent/Temporary
Asset Management Officer	Infrastructure and Operations	27 April 2021	Permanent
Customer Service Trainee	Business Excellence	17 January 2022	Fixed Term Contract
	Approved	Actual	Difference
Full Time Equivalent	49	47	-2
Part-time	5.81	5.44	-0.37
Contract	10	8	-2
Total	64.81	60.44	-4.37



Turnover Rate:

The number of staff leaving council employment during the reporting period.

(# staff leaving divided by the total number of people employed (Actual FTE) multiplied by 100)



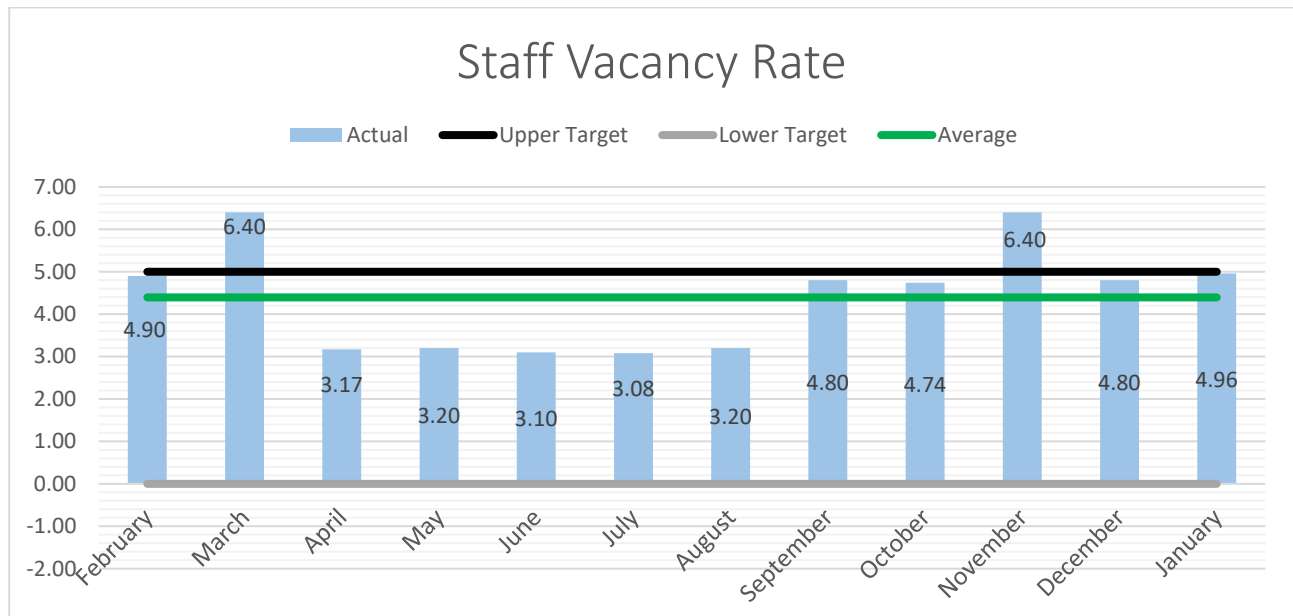
Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Average
1.50%	1.34%	0%	6.35%	0%	1.50%	0%	4.80%	3.13%	4.60%	3.20%	3.30%	2.47%
1	1	0	4	0	1	0	3	2	3	5	2	1.83

Target Average: Between 0% - 5%

Staff Vacancy Rate:

The number of vacant positions during the reporting period.

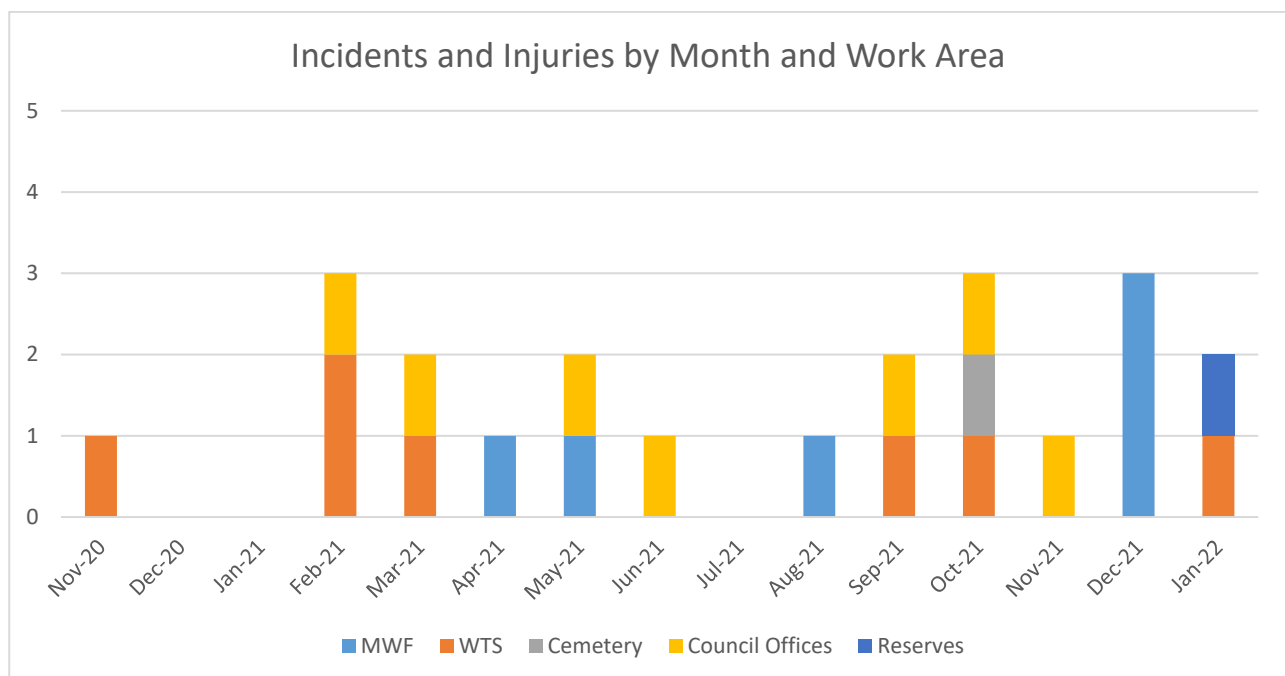
(Vacant positions, divided by total FTE, multiplied by 100)



Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Average
4.90%	6.40%	3.17%	3.20%	3.10%	3.08%	3.20%	4.80%	4.74%	6.40%	4.80%	4.96%	4.37%

Target: 0% - 5%

Workplace Health and Safety



There were two incidents reported in January 2022. One related to a minor back strain injury sustained by an employee at the Howard Springs Waste Transfer Station as a result of a manual handling incident. The other related to a resident and her child who were accidentally stuck in the public toilet at the Humpty Doo Village Green. Fifteen minutes passed before a Council staff member attended the Village Green to unlock the door.

Governance

The *Local Government Act 2019* (Act) commenced on 1 July 2021. The following regulations, guidelines and general instructions have been made under the Act:

Regulations	Local Government (Electoral) Regulations 2021
	Local Government (General) Regulations 2021
Guidelines	Guideline 1: Local Authorities
	Guideline 2: Appointing a CEO
	Guideline 3: Borrowing
	Guideline 4: Assets
	Guideline 2A: Council member allowances (Guideline was re-made under section 71(2) of <i>Local Government Act 2008</i> and is continued in force as a transitional arrangement in accordance with section 353 of the <i>Local Government Act 2019</i> .)
General Instructions	General Instruction 1: Procurement

Over the next year (2021/2022), Council will continue to transition to the new Act. Below is a list of existing policies due for review over the next 2021/2022 period. These policies will be presented to Council in due course. The finalised policies can be seen in green.

Policies	
FIN11 Related Party Disclosure	GOV13 Managing Requests to Council Members
EM06 Conflict of Interest	GOV07 Recording of Council Meetings
FIN13 Borrowing	FIN07 Community Grants, Donations and Sponsorships
CEM01 Floral and Ornamental Tributes	EM04 Casting Vote
INF03 Roadside Memorials and Roadside Monuments	EM01 Elected Members
GOV03 Privacy	EM02 Code of Conduct for Elected Members
INF05 Sealing of Roads	EM05 Council Member Allowances and Support
INF02 Driveway Crossovers	GOV05 Caretaker
GOV12 Land Acquisition Policy	FIN17 Accountable Forms – Member and CEO
INF01 Asset Management	CEO Code of Conduct
COR02 Community Engagement	EM03 Access to Meetings
GOV19 Breach of Code of Conduct	COR01 Media
REG01 Disposal of Surrendered and Unclaimed Impounded Dogs	



COUNCIL REPORT

Agenda Item Number:	14.01.03
Report Title:	Council Delegations to Chief Executive Officer
Author and Recommending Officer:	Arun Dias, General Manager Business Excellence
Meeting Date:	15/02/2022
Attachments:	A: Existing Delegations to CEO B: Council Powers and Functions that Cannot be Delegated

Executive Summary

This report presents to Council for their endorsement, the below proposed delegations to the Chief Executive Officer (CEO).

Recommendation

THAT Council:

1. rescind the adopted resolution numbers 1718/150 and 1718/163 as at Attachment A.
2. delegate to the Chief Executive Officer:
 - i. Pursuant to Section 12 of the Cemeteries Act, delegates to the Chief Executive Officer all its powers and functions under the Cemeteries Act to undertake the care, control and management of the public cemetery known as Thorak Regional Cemetery and located in Litchfield Council's area (Section 269 Local Government Act).
 - ii. Pursuant to Section 40 of the Local Government Act, Council delegates to the Chief Executive Officer its powers and functions under the Local Government Act and Local Government Regulations and any other Acts under which Council has powers, duties, authorities and functions.

With the exception of the following:

- I. Those matters referred to in Section 40(3) of the Local Government Act.
- II. Section 35 regarding the adoption of the Municipal Plan including the Annual Budget.
- III. Section 38(2) use of Common Seal.
- IV. Section 54 appointment to fill casual vacancy on Council.
- V. Section 82 establishment of Council Committees.
- VI. The powers, functions and duties under Section Part 6.4, meetings of electors.

Conditions

- I. As per Section 40(4)(b), the power to waive a fee for service is only delegated to the CEO if the waiver will provide a community benefit. Limited to \$5,000.
- II. Where Council has adopted a Council Policy, delegations are limited as set out in the Policy.
- iii. Pursuant to Section 183 of the Local Government Act, Council appoints the Chief Executive Officer as an Authorised person for the purpose of implementing Council's responsibilities under:
The Local Government Act;
Litchfield Council (Dog Management) By-laws;
Northern Territory Traffic Act and associated regulations; and
Northern Territory Control of Roads Act.
- iv. Pursuant to Section 40 of the Local Government Act, Council delegates to the Chief Executive Officer the power and authority to exercise all or any of the powers of Council under the Litchfield Council (Dog Management) By-Laws.
- v. Pursuant to Section 40 of the Local Government Act, Council limits the power of the Chief Executive Officer to incur financial liabilities on behalf of Council to \$500,000, where provided for in the adopted budget.
- vi. Pursuant to Section 40 of the Local Government Act, Council limits the power of the Chief Executive Officer to enter into a contract on behalf of Council to \$500,000 where provided for in the adopted budget.

Background

The Local Government Act 2019 allows a Council to delegate its powers and functions to the CEO. Attachment A shows the current delegations from Council to CEO.

In accordance with Section 99 of the Local Government (General) Regulations 2021, Council must review any delegations of its functions and powers within 6 months after a general election.

It is mandatory for Council to impose conditions for the following four types of delegations:

1. If the power to incur financial liabilities is delegated – the Council must fix a reasonable limit on the delegate's authority.
2. If the power to enter into a contract is delegated – the contract must be below the threshold value that has been decided by Council.
3. The power to waive a fee for service may be delegated to the CEO if the waiver will provide a community benefit.

Below are the proposed delegations to the CEO:

Provision	Item Delegated
Section 40	Pursuant to Section 12 of the Cemeteries Act, delegates to the Chief Executive Officer all its powers and functions under the Cemeteries Act to undertake the care, control and management of the public cemetery known as Thorak Regional Cemetery and located in Litchfield Council's area (Section 269 Local Government Act).
Section 40	<p>Pursuant to Section 40 of the Local Government Act, Council delegates to the Chief Executive Officer its powers and functions under the Local Government Act and Local Government Regulations and any other Acts under which Council has powers, duties, authorities and functions.</p> <p>With the exception of the following:</p> <ul style="list-style-type: none"> VII. Those matters referred to in Section 40(3) of the Local Government Act. VIII. Section 35 regarding the adoption of the Municipal Plan including the Annual Budget. IX. Section 38(2) use of Common Seal. X. Section 54 appointment to fill casual vacancy on Council. XI. Section 82 establishment of Council Committees. XII. The powers, functions and duties under Section Part 6.4, meetings of electors. <p>Conditions</p> <ul style="list-style-type: none"> III. As per Section 40(4)(b), the power to waive a fee for service is only delegated to the CEO if the waiver will provide a community benefit. Limited to \$5,000. IV. Where Council has adopted a Council Policy, delegations are limited as set out in the Policy.
Section 183	<p>Pursuant to Section 183 of the Local Government Act, Council appoints the Chief Executive Officer as an Authorised person for the purpose of implementing Council's responsibilities under:</p> <p>The Local Government Act; Litchfield Council (Dog Management) By-laws; Northern Territory Traffic Act and associated regulations; and Northern Territory Control of Roads Act.</p>
Section 40	Pursuant to Section 40 of the Local Government Act, Council delegates to the Chief Executive Officer the power and authority to exercise all or any of the powers of Council under the Litchfield Council (Dog Management) By-Laws.
Section 40	Pursuant to Section 40 of the Local Government Act, Council limits the power of the Chief Executive Officer to incur financial liabilities on behalf of Council to \$500,000, where provided for in the adopted budget.
Section 40	Pursuant to Section 40 of the Local Government Act, Council limits the power of the Chief Executive Officer to enter into a contract on behalf of Council to \$500,000 where provided for in the adopted budget.

Setting of financial delegations is a balancing act against size of operations and risk, together with efficiency of operations. All financial delegations can only be exercised within the approved budget or as a result of a specific report to and decision by Council for an extraordinary expenditure that will require amendment to the budget. As such, it is advised that the current financial thresholds of contractual delegations remain unchanged as an appropriate threshold considering size and scale of Council's operations along-with policies and process in-place to ensure smooth running of council operations.

Links with Strategic Plan

A Well-Run Council - Good Governance

Legislative and Policy Implications

Sections 40 and 183 of the *Local Government Act 2019*.

Local Government (General) Regulations (2021) Division 7, S.17 and S.99.

Risks



Nil identified, however it is noted, should council approve a lower threshold for a contract delegation, it is expected Council will receive more reports for approval along-with wait times to award the tender.

Community Engagement

Not applicable.

Delegations to the Chief Executive Officer

Litchfield Council Resolution Number 1718/163

In order to provide for the expedient exercise and performance of its powers and duties and the efficient management of its business, Litchfield Council resolved on 17 January 2018 to establish the following delegations to the Chief Executive Officer pursuant to Section 32 of the Local Government Act.

Provision	Item Delegated	Delegate	Conditions and Limitations
Section 32	Pursuant to Section 12 of the Cemeteries Act, delegates to the Chief Executive Officer of Litchfield Council all its powers and functions under the Cemeteries Act to undertake the care, control and management of the public cemetery known as Thorak Regional Cemetery and located in Litchfield Council's area (Section 184 Local Government Act).	CEO	

Litchfield Council Resolution Number 1718/0150

In order to provide for the expedient exercise and performance of its powers and duties and the efficient management of its business, Litchfield Council resolved on 17 January 2018 to establish the following delegations to the Chief Executive Officer pursuant to Section 32 of the Local Government Act.

Provision	Item Delegated	Delegate	Conditions and Limitations
Section 32	Council approves that pursuant to Section 32 of the Local Government Act, Council delegates to the Chief Executive Officer its powers and functions under the Local Government Act and any other Acts under which Council has powers, duties, authorities and functions. Resolution Number 1718/0150	CEO	with the exception of the following; I. Those matters referred to in Section 32(3) of the Local Government Act II. Sections 22 and 24 regarding the adoption of the Municipal Plan including the Annual Budget III. Section 26(2) use of Common Seal requires decision of Council IV. Section 46 appointment to fill casual vacancy on Council V. Section 49 establishment of Local Boards VI. Section 54 establishment of Council Committees VII. Section 68 calling meetings for elections VIII. Where Council has adopted a Council Policy, delegations are limited as set out in the Policy

Section 112	<p>Council approves that pursuant to Section 112 of the Local Government Act, Council appoints the Chief Executive Officer as an Authorised person for the purpose of implementing Council's responsibilities under:</p> <p>The Local Government Act; Litchfield Council By-laws; Northern Territory Traffic Act and associated regulations; and Northern Territory Control of Roads Act.</p> <p>Resolution Number 1718/0150</p>	CEO	
Section 32	<p>Council approves that pursuant to Section 32 of the Local Government Act, Council delegates to the Chief Executive Officer the power and authority to exercise all or any of the powers of Council under all gazetted Litchfield Council By-Laws.</p> <p>Resolution Number 11718/0150</p>	CEO	
Section 32	<p>Council approves that pursuant to Section 32 of the Local Government Act, Council limits the power of the Chief Executive Officer to incur financial liabilities on behalf of Council to \$500,000 where provided for in the adopted budget.</p> <p>Resolution Number 1718/0150</p>	CEO	

Council powers and functions that cannot be delegated

Topic	Specific delegation	Section
1. Operations outside council area	Entering into a mutual agreement with another council to provide services in that other council's area	25(2)
	Seeking approval from the Minister to provides services outside of the council's area	25(3)
2. Municipal, Regional and Shire Plans	Adopting its municipal, regional or shire plan between 1 March and 30 June in each year	35(1)
	Approving a draft municipal, regional or shire plan for public consultation	35(3)(a)
	Considering the submissions made in response to the public consultation on the draft municipal, regional or shire plan and making any revisions to the draft council plan the council considers appropriate in the light of the submissions	35(3)(d)
	Considering the Minister's advice on the services that the council should, as a priority, provide, when adopting and renewing its municipal, regional or shire plan	36(2)
3. Council as a body corporate	Authorising or ratifying the affixing of the Council's common seal to a document	38(2)(a)
	Determining the threshold value for a contract for which the power to enter the contract is to be delegated	40(6)
	Reviewing any delegations of its functions and powers	41
4. Council members	Adopting a policy for filling casual vacancies	54(3)
	Appointing a person to fill a casual vacancy in the council that occurs less than 18 months but more than 6 months before the next general election	54(2)(a)
	Appointing a person to fill a casual vacancy in the council that occurs 6 months or less before the next general election	54(2)(b)(i)
	Leaving the office vacant for a casual vacancy in the council that occurs 6 months or less before the next general election	54(2)(b)(ii)
	For Litchfield Council – deciding that the principal member has the title President	58(2)(b)
	For regional or shire councils – deciding that the principal member has the title Mayor or President	58(3)
	Appointing another member of the council to act in the principal member's position for a specified period or until the principal member resumes official duties if the principal member is absent and there is no deputy principal or the deputy is not available to act in the principal member's position	59(3)
	Changing the basis of filling the office of the principal member (that is, elected or appointed)	60(3)

	Appointing one of its members to be the principal member at the first meeting of the council after a general election, if appointment is the basis of filling the office of the principal member	61(2)
	Appointing one of its members to be the council's deputy principal member	61(3)
	Appointing an existing member to fill a casual vacancy of principal member if the vacancy occurs 3 months or more before the next general election and appointment is the basis for filling the office of the principal member	65(2)(a)
	Appointing an existing member to fill a casual vacancy of principal member if the vacancy occurs less than 3 months before the next general election and appointment is the basis for filling the office of the principal member	65(2)(b)(i)
	Leaving the office vacant for a casual vacancy of principal member if the vacancy occurs less than 3 months before the next general election and appointment is the basis for filling the office of the principal member	65(2)(b)(ii)
	Appointing a person to fill a casual vacancy of principal member if the vacancy occurs less than 18 months but more than 3 months before the next general election and election is the basis for filling the office of the principal member	65(3)(b)(i)
	Deciding to hold a by-election to fill a casual vacancy of principal member if the vacancy occurs less than 18 months but more than 3 months before the next general election and election is the basis for filling the office of the principal member	65(3)(b)(ii)
	Appointing a person to fill a casual vacancy of principal member if the vacancy occurs 3 months or less before the next general election and election is the basis for filling the office of the principal member	65(3)(c)(i)
	Deciding to hold a by-election to fill a casual vacancy of principal member if the vacancy occurs 3 months or less before the next general election and election is the basis for filling the office of the principal member	65(3)(c)(ii)
	Leaving the office vacant for a casual vacancy of principal member if the vacancy occurs 3 months or less before the next general election and election is the basis for filling the office of the principal member	65(3)(c)(iii)
	Appointing an existing member to be the council's principal member if a person is voted to fill a casual vacancy in the office of an elected principal member	65(4)(b)
5. Local government subsidiary	Providing authorisation to the chief executive of a local government subsidiary including authorisation to the chief executive to provide authorisation to a local government subsidiary staff member, where the council is the only constituent council of the local government subsidiary	73(6)(a)

6. Local authorities	Appointing a council member to be a member of a local authority	77(1)(a)
	Appointing other members of the community or communities with the local authority's area to be members of the local authority	77(1)(b)
7. Council committees	Establishing a council committee	82(1)
	Appointing a member of a council committee	82(2)
	Abolishing a council committee	82(5)
	Approving the terms of reference for a council committee	83(4)
8. Audit committees	Establishing and maintaining an audit committee	86(1)
	Appointing a member of an audit committee	86(2)
	Abolishing an audit committee	86(6)
9. Council meetings	During a special meeting – deciding to deal with other business than the business for which a special meeting was convened	94
	Choosing a member to chair a council meeting where neither the principal member nor the deputy is present and there is no acting principal member or the acting principal member is not present	95(1)(d)
	Establishing a policy authorising council members to attend meetings by means of an audio or audiovisual conferencing system	95(3)(a)
	Establishing a policy to allow the chairperson to exercise a casting vote (passed at the first meeting of the council held after a general election)	95(6)(a)
	Adopting a policy providing that council members are entitled to payment or reimbursement of reasonable expenses for travel and accommodation necessary for attending a council meeting or attending business of the council in accordance with a prior resolution of the council	109(1)
10. Meetings of audit committees, council committees and local authorities	Establishing a policy authorising members of an audit committee, council committee or local authority to attend meetings of the audit committee, council committee or local authority respectively, by means of an audio or audiovisual conferencing system	98(3)(a)
	Allowing a member of an audit committee, council, council committee or local authority to attend to business of the council	109(1)(b)
	Adopting a policy providing that members of an audit, council committee or local authority are entitled to payment or reimbursement of reasonable expenses for travel and accommodation necessary for attending a meeting of the audit committee, council committee or local authority respectively or attending business of the council in accordance with a prior resolution of the council	109(1)
11. Expenses, gifts and benefits for council members	Adopting a policy providing the council members are entitled to payment or reimbursement of other reasonable expenses and/or non-monetary benefits that may be incurred or required as a result of undertaking official duties	109(2)

	Adopting a policy in relation to relevant gifts or benefits received by council members	112(1)
12. Complaints of Contravention of code of conduct	Adopting a policy in relation to a contravention of the code of conduct	121
	Deciding a complaint against a council member for breach of the code of conduct, if the matter referred to the council	122(2)(a)
	Referring a complaint against a council member for breach of the code of conduct to a council panel for that panel to decide the complaint	122(2)(b)
	Referring a complaint against a council member for breach of the code of conduct to a third party	122(2)(c)
	Accepting or rejecting a request from a complainant or respondent to refer the complaint for a breach of the code of conduct to a third party	124(2)
	Taking into consideration any advice of a third party in relation to a complaint against a council member for breach of the code of conduct	125(4)(a)
	Deciding on a complaint against a council member for breach of the code of conduct, if the matter referred to the council by the third party	125(4)(b)
13. By-elections	Appointing the CEO or another person (other than the Electoral Commissioner) to be the returning officer for a by-election	136(7)(a)
	Declaring that a by-election is to be a mandatory postal vote election	137(2)
14. Caretaker policy	Adopting a caretaker policy governing the conduct of the council and its staff during the period that commences on the nomination day for a general election and ends when the results of the general election is declared	161(1)
15. Council CEO	Appointing a CEO	165(1)
	Providing authorisation to the CEO to act or give advice in relation to a matter the CEO has a personal or financial interest in	179(5)
	Approving a recruitment process for CEO appointment	Guideline 2: Appointing a CEO
	Deciding to use a recruitment agency when appointing a CEO	Guideline 2: Appointing a CEO
	Approving a salary package for a CEO	Guideline 2: Appointing a CEO
16. Council Policies	Adopting policies on human resource management	172
	Adopting a policy in relation to allowances and any other benefits for the CEO	174(1)

	Adopting a code of conduct for the CEO	175(1)
	Adopting a policy for investing money that is consistent with the <i>Local Government Act 2019</i>	194(3)
	Adopting a policy for shared services	216(1)
	Adopting a policy to provide for what constitutes a sufficient interest in the assessment record in order for a person to inspect or copy the assessment record	230(5)
	Adopting a policy for rate concessions	247(2)
	Adopting a policy on the use of accountable forms such as Cabcharge vouchers, tickets or meal vouchers by council members and the CEO	Local Government (General) Regulations
	Adopting a policy on the use of council credit cards by council members and the council CEO	Local Government (General) Regulations
	Adopting a policy on gifts and benefits (including entertainment and hospitality) received by the council CEO	Local Government (General) Regulations
17. Council borrowing	Seeking approval to borrow money from the Minister	197(3)(a)
	Deciding to borrow money in situations where the Minister's approval is not required (that is, where the council gets an advance on overdraft and the term of the advance does not exceed 2 months and the amount of the advance does not exceed 2% of the council's or subsidiary's total revenue for the last financial year for which the council has an audited financial statement; and/or if the transaction is classified as a 'minor transaction' under the Minister's guidelines)	197(4)(a)
18. Council budget	Adopting its budget for a particular financial year	203(1)
	Adopting an amended budget	203(2)
	Authorising an allocation of money that is not provided for in the budget	204(2)(a)
19. Accounting records	Adopting a privacy policy protecting members and staff of the council from undue intrusion into their private affairs	206(3)
	Adopting a privacy policy protecting the local government subsidiary's staff from undue intrusion into their private affairs where the council is the only constituent council of the local government subsidiary	206(5)(a)
20. Auditor	Appointing an auditor	209(1)
	Fixing the auditor's term of appointment (between 2 and 5 years) and the basis of the auditor's remuneration	209(4)

21. Rates and charges	Adopting unimproved capital value, improved capital value or annual value as the basis of the assessed value of allotments within its council area or part of its area	227(1)
	Declaring rates and charges	237(1)
	For City of Darwin – imposing a parking rate for the municipality in accordance with any requirements prescribed by regulation	240(1)
	Allowing a discount or some other form of concession or benefit for prompt payment of rates in full	243(1)
	Fixing a rate of interest as the relevant interest rate for a financial year	245(3)
22. Roads	Considering any written objections lodged as a result of public consultation by council on a proposal to establish a new road in its area	273(4)
	Carefully considering written submissions made by the Minister (or the Minister's nominee) and the MLA in relation to consultation on a council proposal to close a road temporarily but for a substantial period (at least 1 month)	274(2)(a)
23. By-laws	Making a by-law including by-laws for the management and control of a public cemetery and by-laws for animal management	278(2)
	Considering submissions made as a result of public consultation by council on a proposed by-law	278(1)(c)
24. Fees for services	Imposing a fee to be charged for a service	289(1)
	Providing an exemption from payment of a fee for a service	289(4)(a)
	Providing a refund (wholly or partly) of a fee for a service	289(4)(c)
25. Reviewable decision	Designating a decision as a reviewable decision	322(1)(b)
	Making the final decision on an application for a reviewable decision after receiving a recommendation from an administrative review committee	325(1)
26. Legal proceedings	Authorising the commencement of legal proceedings (including proceedings for an offence) except proceedings to prosecute for an Offence against a by-law, proceedings for debt recovery or proceedings prescribed by regulation	329(1)



COUNCIL REPORT

Agenda Item Number:	14.01.04
Report Title:	Rates in Arrears – in excess of two years
Author:	Maxie Smith, Manager Corporate Services
Recommending Officer:	Arun Dias, General Manager Business Excellence
Meeting Date:	15/02/2022
Attachments:	A: List of Rates in Arrears (in excess of 2 years)

Executive Summary

This report provides a review of Litchfield Council rates in arrears in excess of two years in compliance with section 20 of the *Local Government (General) Regulations 2021*.

Recommendation

THAT Council receive and note this report.

Background

The *Local Government Act 2019* came into effect on 1 July 2021. Subordinate legislation in the form of the *Local Government (General) Regulations 2021* at section 20 requires the Chief Executive Officer to, at least once in a financial year, give the council a report setting out:

- (a) the number of allotments with rates in arrears for more than 2 years and the total amount of those rates in arrears; and
- (b) the number of conditionally rateable allotments with rates in arrears for more than 2 years and the total amount of those rates in arrears; and
- (c) the actions taken to recover the rates in arrears.

A summary of the number of assessments by classification is provided on the following page.

Number of Assessments	Total Outstanding	Classification Description
306	1,859,704.44	R - General Rate
7	65,381.12	NR - Non Rateable but has waste charge
2	65,790.87	CI - Commercial / Industrial
14	137,863.43	M - Mining Tenement
5	32,421.65	HA - Horticulture/ Agriculture
1	9,729.29	#N/A - Ex Mining Tenement
335	2,170,890.80	

The list at Attachment A contains details of the 335 assessments with rates in arrears for more than two years and includes waste charges and, where applicable legal fees, interest, and pension rebates. Conditional rateable allotments have been identified in the attachment in the detail column as Mining Tenements.

Actions taken have included some or all the below steps to recover the rates in arrears as indicated in the Debt Status column:

- Annual Rate Notice;
- Two Rates Reminder Notices annually;
- Reminder letter after each instalment missed;
- Debt recovery action by external debt recovery agency; and
- Overriding Statutory Charge (STAT).

Debt recovery action by external debt recovery agency may include postal address checking, letter of demand with 10 days to pay, email, phone calls, skip tracing and field call (bailiff attends property asking for contact details, and advising of debt with a deadline date for payment).

Additional action which may have occurred in the past included Northern Territory Civil and Administrative Tribunal (NTCAT) resolving payment issues with ratepayers and council. NTCAT decides the payment arrangement debtors are to go on according to their information supplied.

Council discontinued the NTCAT process in 2021 - due to COVID and hearings only being held online. Additionally, NTCAT favours the ratepayer, putting them on a minimal rate plan.

As council has close to nine thousand rates assessments, phone calls from the rates area to customers occur by exception only.

Receipts posted from 1 July 2021 column represents payments made including payment plans. Some of these are regular payments and others may just be lump-sum payments made irregularly.

In Attachment A twenty-nine assessments have been coloured light blue to highlight that these are marked for possible further action, subject to council approval.

Links with Strategic Plan

A Well-Run Council - Good Governance

Legislative and Policy Implications

Local Government (General) Regulations 2021, Section 20

Risks



Financial:

Rates in arrears place a financial burden on the rates base and negatively impact councils' cash position.

Community Engagement

Not applicable.

Assessment Number	Debt Status	TOTAL NUMBER OF YEARS RATES ONLY ARREARS	2021/2022 Levy	Total Arrears Rates	Receipts Posted from 1/7/21	Pension Rebate	Legal Fees	Arrears Interest	Current Interest	Total Outstanding	Detail	Classification
10008852	STAT	1	\$ 1,328.00	\$ 987.00	-\$ 420.00	-\$ 225.00	\$ 1,579.92	\$ 5,771.60	\$ 22.54	\$ 9,044.06		R
10001774	STAT	1	\$ 1,328.00	\$ 988.84	\$ -	\$ -	\$ 176.00	\$ 91.37	\$ 120.89	\$ 2,705.10		R
10058923	STAT	1	\$ 1,328.00	\$ 1,051.84	-\$ 1,120.00	-\$ 225.00	\$ 1,447.38	\$ 1,167.96	\$ 70.11	\$ 3,720.29		R
10026508	STAT	1	\$ 1,328.00	\$ 1,081.00	-\$ 1,364.00	-\$ 225.00	\$ 1,847.87	\$ 4,634.56	\$ 55.71	\$ 7,358.14		R
10045243	Reminder letter	1	\$ 1,328.00	\$ 1,108.41	\$ -	\$ -	\$ -	\$ 76.56	\$ 131.89	\$ 2,644.86		R
10062263	Reminder letter	1	\$ 1,328.00	\$ 1,179.38	\$ -	\$ -	\$ -	\$ 107.35	\$ 138.38	\$ 2,753.11		R
10030104	STAT	1	\$ 1,328.00	\$ 1,186.49	\$ -	\$ -	\$ 176.00	\$ 33.09	\$ 138.87	\$ 2,862.45		R
10005890	STAT	1	\$ 1,328.00	\$ 1,204.22	\$ -	\$ -	\$ 176.00	\$ 110.24	\$ 140.51	\$ 2,958.97		R
10064509	STAT	1	\$ 1,328.00	\$ 1,209.69	\$ -	\$ -	\$ -	\$ 111.21	\$ 141.20	\$ 2,790.10		R
10102465	External Debt Recovery	1	\$ 1,328.00	\$ 1,212.00	-\$ 300.00	\$ -	\$ 183.60	\$ 76.59	\$ 130.15	\$ 2,630.34		R
10054112	Reminder letter	1	\$ 1,328.00	\$ 1,212.00	\$ -	\$ -	\$ -	\$ 111.26	\$ 9.04	\$ 2,660.30		R
10020469	STAT	1	\$ 1,328.00	\$ 1,212.00	-\$ 1,200.00	\$ -	\$ 197.00	\$ 1,044.24	\$ 86.05	\$ 2,667.29		R
10050862	STAT	1	\$ 1,328.00	\$ 1,212.00	-\$ 1,400.00	\$ -	\$ 1,366.57	\$ 188.00	\$ 1.66	\$ 2,696.23		R
10024123	STAT	1	\$ 1,328.00	\$ 1,212.00	\$ -	-\$ 225.00	\$ 176.00	\$ 111.25	\$ 136.44	\$ 2,738.69		R
10070753	STAT	1	\$ 1,328.00	\$ 1,212.00	\$ -	\$ -	\$ -	\$ 111.25	\$ 138.56	\$ 2,789.81		R
10077170	Reminder letter	1	\$ 1,328.00	\$ 1,212.00	\$ -	\$ -	\$ -	\$ 111.25	\$ 138.56	\$ 2,789.81		R
10078145	Reminder letter	1	\$ 1,328.00	\$ 1,212.00	\$ -	\$ -	\$ -	\$ 111.25	\$ 138.56	\$ 2,789.81		R
10083822	Reminder letter	1	\$ 1,328.00	\$ 1,212.00	\$ -	\$ -	\$ -	\$ 111.25	\$ 138.56	\$ 2,789.81		R
10085009	Reminder letter	1	\$ 1,328.00	\$ 1,212.00	\$ -	\$ -	\$ -	\$ 111.25	\$ 138.56	\$ 2,789.81		R
10100089	Reminder letter	1	\$ 1,328.00	\$ 1,212.00	\$ -	\$ -	\$ -	\$ 111.25	\$ 138.56	\$ 2,789.81		R
10106946	Reminder letter	1	\$ 1,328.00	\$ 1,212.00	\$ -	\$ -	\$ -	\$ 111.25	\$ 138.56	\$ 2,789.81		R
10107902	Reminder letter	1	\$ 1,328.00	\$ 1,212.00	\$ -	\$ -	\$ -	\$ 111.25	\$ 138.56	\$ 2,789.81		R
10022283	Reminder letter	1	\$ 1,328.00	\$ 1,212.00	\$ -	\$ -	\$ -	\$ 111.25	\$ 141.50	\$ 2,792.75		R
10046928	Reminder letter	1	\$ 1,328.00	\$ 1,212.00	\$ -	\$ -	\$ -	\$ 111.25	\$ 141.50	\$ 2,792.75		R
10051928	Reminder letter	1	\$ 1,328.00	\$ 1,212.00	\$ -	\$ -	\$ -	\$ 111.25	\$ 141.50	\$ 2,792.75		R
10052090	Reminder letter	1	\$ 1,328.00	\$ 1,212.00	\$ -	\$ -	\$ -	\$ 111.25	\$ 141.50	\$ 2,792.75		R
10053395	Reminder letter	1	\$ 1,328.00	\$ 1,212.00	\$ -	\$ -	\$ -	\$ 111.25	\$ 141.50	\$ 2,792.75		R
10059806	Reminder letter	1	\$ 1,328.00	\$ 1,212.00	\$ -	\$ -	\$ -	\$ 111.25	\$ 141.50	\$ 2,792.75		R
10075976	External Debt Recovery	1	\$ 1,328.00	\$ 1,212.00	-\$ 700.00	\$ -	\$ 692.79	\$ 185.59	\$ 107.16	\$ 2,825.54		R
10067130	STAT	1	\$ 1,328.00	\$ 1,212.00	-\$ 500.00	\$ -	\$ 736.74	\$ 90.36	\$ 15.25	\$ 2,882.35		R
10002327	STAT	1	\$ 1,328.00	\$ 1,212.00	\$ -	\$ -	\$ 176.00	\$ 111.25	\$ 141.50	\$ 2,968.75		R
10009108	STAT	1	\$ 1,328.00	\$ 1,212.00	\$ -	\$ -	\$ 176.00	\$ 111.25	\$ 141.50	\$ 2,968.75		R
10010312	STAT	1	\$ 1,328.00	\$ 1,212.00	\$ -	\$ -	\$ 176.00	\$ 111.25	\$ 141.50	\$ 2,968.75		R
10012698	STAT	1	\$ 1,328.00	\$ 1,212.00	\$ -	\$ -	\$ 176.00	\$ 111.25	\$ 141.50	\$ 2,968.75		R
10015279	STAT	1	\$ 1,328.00	\$ 1,212.00	\$ -	\$ -	\$ 176.00	\$ 111.25	\$ 141.50	\$ 2,968.75		R
10026995	STAT	1	\$ 1,328.00	\$ 1,212.00	\$ -	\$ -	\$ 176.00	\$ 111.25	\$ 141.50	\$ 2,968.75		R
10027894	STAT	1	\$ 1,328.00	\$ 1,212.00	\$ -	\$ -	\$ 176.00	\$ 111.25	\$ 141.50	\$ 2,968.75		R
10028223	STAT	1	\$ 1,328.00	\$ 1,212.00	\$ -	\$ -	\$ 176.00	\$ 111.25	\$ 141.50	\$ 2,968.75		R
10035715	STAT	1	\$ 1,328.00	\$ 1,212.00	\$ -	\$ -	\$ 176.00	\$ 111.25	\$ 141.50	\$ 2,968.75		R
10006419	STAT	1	\$ 1,328.00	\$ 1,212.00	\$ -	\$ -	\$ 176.00	\$ 111.32	\$ 141.50	\$ 2,968.82		R
10007946	STAT	1	\$ 1,328.00	\$ 1,212.00	\$ -	\$ -	\$ 176.00	\$ 111.32	\$ 141.50	\$ 2,968.82		R
10058493	External Debt Recovery	1	\$ 1,328.00	\$ 1,212.00	\$ -	\$ -	\$ 320.79	\$ 111.25	\$ 141.50	\$ 3,113.54		R
10006914	STAT	1	\$ 1,328.00	\$ 1,212.00	-\$ 1,300.00	\$ -	\$ 1,923.32	\$ 528.87	\$ 84.61	\$ 3,776.80		R
10051050	STAT	1	\$ 1,328.00	\$ 1,212.00	\$ -	\$ -	\$ 1,102.44	\$ 0.57	\$ 141.50	\$ 3,784.51		R
10021418	STAT	1	\$ 1,328.00	\$ 1,212.00	\$ -	\$ -	\$ 1,106.73	\$ 139.41	\$ 141.50	\$ 3,927.64		R
10020790	STAT	1	\$ 1,328.00	\$ 1,212.00	-\$ 1,820.00	\$ -	\$ 2,231.07	\$ 1,024.92	\$ 67.22	\$ 4,043.21		R
10092823	STAT	1	\$ 1,328.00	\$ 1,212.00	-\$ 800.00	\$ -	\$ 2,499.95	\$ 432.82	\$ -	\$ 4,672.77	Residential NT Court order to pay off debt	R
10085041	STAT	1	\$ 1,328.00	\$ 1,212.00	-\$ 2,335.33	\$ -	\$ 2,348.14	\$ 2,186.84	\$ 67.90	\$ 4,807.55		R
10100527	STAT	1	\$ 1,328.00	\$ 1,212.00	\$ -	\$ -	\$ 1,033.92	\$ 1,184.87	\$ 138.56	\$ 4,897.35		R
10024669	STAT	1	\$ 1,328.00	\$ 1,212.00	-\$ 500.00	\$ -	\$ 2,717.68	\$ 73.59	\$ 128.47	\$ 4,959.74		R
10008548	STAT	1	\$ 1,328.00	\$ 1,212.00	-\$ 1,650.00	\$ -	\$ 2,448.03	\$ 1,590.39	\$ 75.31	\$ 5,003.73		R
10028199	STAT	1	\$ 1,328.00	\$ 1,212.00	\$ -	\$ -	\$ 1,441.25	\$ 1,028.91	\$ 141.50	\$ 5,151.66		R
10052116	STAT	1	\$ 1,328.00	\$ 1,212.00	-\$ 2,000.00	\$ -	\$ 4,030.46	\$ 788.00	\$ 29.57	\$ 5,388.03		R
10071231	STAT	1	\$ 1,328.00	\$ 1,212.00	-\$ 1,500.00	\$ -	\$ 2,514.49	\$ 2,398.88	\$ 79.77	\$ 6,033.14		R
10026300	STAT	1	\$ 1,328.00	\$ 1,212.00	\$ -	\$ -	\$ 3,403.42	\$ 4,889.30	\$ 141.50	\$ 10,974.22		R
10063154	STAT	1	\$ 1,328.00	\$ 1,212.00	-\$ 800.00	\$ -	\$ 3,482.84	\$ 7,230.14	\$ 25.55	\$ 12,478.53		R
10051860	Reminder letter	1	\$ 1,328.00	\$ 1,212.51	\$ -	\$ -	\$ -	\$ 111.25	\$ 141.50	\$ 2,793.26		R
10005387	STAT	1	\$ 1,328.00	\$ 1,213.39	\$ -	\$ -	\$ 520.63	\$ 111.26	\$ 141.50	\$ 3,314.78		R
10048114	Reminder letter	1	\$ 1,328.00	\$ 1,214.13	\$ -	\$ -	\$ -	\$ 111.27	\$ 141.56	\$ 2,794.96		R

Assessment Number	Debt Status	TOTAL NUMBER OF YEARS RATES ONLY ARREARS	2021/2022 Levy	Total Arrears Rates	Receipts Posted from 1/7/21	Pension Rebate	Legal Fees	Arrears Interest	Current Interest	Total Outstanding	Detail	Classification
10018356	STAT	1	\$ 1,328.00	\$ 1,214.38	\$ -	\$ -	\$ 176.00	\$ 111.28	\$ 141.56	\$ 2,971.22		R
10035855	STAT	1	\$ 1,328.00	\$ 1,214.81	\$ -	\$ -	\$ -	\$ 111.29	\$ 141.60	\$ 2,795.70		R
10026284	STAT	1	\$ 1,328.00	\$ 1,214.83	\$ -	\$ -	\$ 176.00	\$ 111.29	\$ 141.60	\$ 2,971.72		R
10018364	Reminder letter	1	\$ 1,328.00	\$ 1,216.08	\$ -	\$ -	\$ 176.00	\$ 111.59	\$ 141.79	\$ 2,973.46		R
10053601	Reminder letter	1	\$ 1,328.00	\$ 1,217.04	\$ -	\$ -	\$ 23.10	\$ 111.61	\$ 141.86	\$ 2,821.61		R
10049476	Reminder letter	1	\$ 1,328.00	\$ 1,217.24	\$ -	\$ -	\$ -	\$ 111.98	\$ 141.86	\$ 2,799.08		R
10052165	Reminder letter	1	\$ 1,328.00	\$ 1,218.12	\$ -	\$ -	\$ -	\$ 111.99	\$ 141.88	\$ 2,799.99		R
10065530	External Debt Recovery	1	\$ 1,328.00	\$ 1,223.23	\$ -	\$ -	\$ 312.26	\$ 113.21	\$ 142.40	\$ 3,119.10		R
10102481	NTCAT	1	\$ 1,328.00	\$ 1,224.00	-\$ 2,000.00	\$ -	\$ 1,639.03	\$ 776.00	\$ 8.26	\$ 2,975.29	Residential NT Court order to pay off debt	R
10100253	STAT	1	\$ 1,328.00	\$ 1,224.00	\$ -	\$ -	\$ 587.72	\$ 268.43	\$ 139.51	\$ 3,547.66		R
10070837	External Debt Recovery	1	\$ 1,328.00	\$ 1,230.87	\$ -	\$ -	\$ 313.39	\$ 115.53	\$ 140.26	\$ 3,128.05		R
10100741	Reminder letter	1	\$ 1,328.00	\$ 1,244.64	\$ -	\$ -	\$ -	\$ 117.70	\$ 141.43	\$ 2,831.77		R
10079523	STAT	1	\$ 1,328.00	\$ 1,248.06	\$ -	\$ -	\$ 2,859.82	\$ 1,212.55	\$ 141.87	\$ 6,790.30		R
10045953	External Debt Recovery	1	\$ 1,328.00	\$ 1,250.00	-\$ 1,000.00	\$ -	\$ 2,528.59	\$ 1,165.92	\$ 91.21	\$ 5,363.72		R
10045946	External Debt Recovery	1	\$ 1,328.00	\$ 1,250.00	-\$ 1,000.00	\$ -	\$ 2,936.73	\$ 1,058.98	\$ 91.21	\$ 5,664.92		R
10040962	Reminder letter	1	\$ 1,328.00	\$ 1,253.84	\$ -	\$ -	\$ -	\$ 119.43	\$ 145.06	\$ 2,846.33		R
10088466	Reminder letter	1	\$ 1,328.00	\$ 1,259.29	\$ -	\$ -	\$ -	\$ 122.34	\$ 142.64	\$ 2,852.27		R
10037331	Reminder letter	1	\$ 1,328.00	\$ 1,274.30	\$ -	\$ -	\$ -	\$ 125.56	\$ 147.02	\$ 2,874.88		R
10091403	External Debt Recovery	1	\$ 1,328.00	\$ 1,334.03	\$ -	\$ -	\$ 341.48	\$ 136.17	\$ 149.67	\$ 3,289.35		R
10069367	Reminder letter	1	\$ 1,328.00	\$ 1,342.36	\$ -	-\$ 225.00	\$ -	\$ 193.93	\$ 145.46	\$ 2,784.75		R
10005270	STAT	1	\$ 1,328.00	\$ 1,343.00	-\$ 1,000.00	\$ -	\$ 868.30	\$ 873.20	\$ 94.89	\$ 3,507.39		R
10079986	Reminder letter	1	\$ 1,328.00	\$ 1,345.13	-\$ 46.00	\$ -	\$ -	\$ 245.33	\$ 146.36	\$ 3,018.82		R
10023059	STAT	1	\$ 1,328.00	\$ 1,364.18	\$ -	\$ -	\$ 176.00	\$ 209.03	\$ 155.39	\$ 3,232.60		R
10112951	STAT	1	\$ 1,328.00	\$ 1,395.25	\$ -	\$ -	\$ 800.33	\$ 730.09	\$ 155.06	\$ 4,408.73		R
10087740	Reminder letter	1	\$ 1,328.00	\$ 1,401.30	-\$ 700.00	\$ -	\$ -	\$ 427.23	\$ 124.25	\$ 2,580.78		R
10017754	STAT	1	\$ 1,328.00	\$ 1,404.44	\$ -	\$ -	\$ 176.00	\$ 154.56	\$ 159.33	\$ 3,222.33		R
10007532	STAT	1	\$ 1,328.00	\$ 1,413.11	-\$ 400.00	\$ -	\$ 176.00	\$ 163.78	\$ 146.95	\$ 2,827.84		R
10025914	STAT	1	\$ 1,328.00	\$ 1,424.00	-\$ 400.00	\$ -	\$ 1,913.93	\$ 225.54	\$ 158.40	\$ 4,649.87	Residential NT Court order to pay off debt	R
10067858	STAT	1	\$ 1,328.00	\$ 1,424.00	-\$ 350.00	\$ -	\$ 3,177.26	\$ 1,454.64	\$ 137.15	\$ 7,171.05		R
10045755	Reminder letter	1	\$ 1,328.00	\$ 1,429.21	-\$ 100.00	\$ -	\$ -	\$ 214.44	\$ 153.33	\$ 3,024.98		R
10043487	STAT	1	\$ 1,328.00	\$ 1,433.00	-\$ 500.00	\$ -	\$ 1,053.94	\$ 1,700.60	\$ 124.58	\$ 5,140.12		R
10022192	External Debt Recovery	1	\$ 1,328.00	\$ 1,439.23	-\$ 2,750.00	\$ -	\$ 1,182.30	\$ 1,791.08	\$ -	\$ 2,990.61		R
10015790	STAT	1	\$ 1,328.00	\$ 1,456.41	-\$ 500.00	\$ -	\$ 176.00	\$ 186.04	\$ 121.56	\$ 2,768.01		R
10018257	Reminder letter	5	\$ 380.00	\$ 1,458.66	\$ -	\$ -	\$ 44.00	\$ 2,804.97	\$ 143.16	\$ 4,830.79	Aboriginal Corp	NR
10083442	STAT	1	\$ 1,328.00	\$ 1,483.72	-\$ 300.00	\$ -	\$ 539.04	\$ 172.08	\$ 163.38	\$ 3,386.22		R
10102564	STAT	1	\$ 1,328.00	\$ 1,484.87	\$ -	\$ -	\$ 478.40	\$ 172.58	\$ 163.35	\$ 3,627.20		R
10066421	STAT	1	\$ 1,328.00	\$ 1,523.59	\$ -	\$ -	\$ 544.36	\$ 177.99	\$ 169.96	\$ 3,743.90		R
10039907	STAT	1	\$ 1,328.00	\$ 1,533.09	\$ -	\$ -	\$ 545.99	\$ 182.55	\$ 170.96	\$ 3,760.59		R
10029643	STAT	1	\$ 1,328.00	\$ 1,535.06	-\$ 200.00	\$ -	\$ 1,035.44	\$ 1,544.04	\$ 5.72	\$ 5,248.26		R
10045599	STAT	1	\$ 1,328.00	\$ 1,548.35	-\$ 300.00	\$ -	\$ 551.88	\$ 219.77	\$ 171.42	\$ 3,519.42		R
10069524	External Debt Recovery	1	\$ 1,328.00	\$ 1,570.41	-\$ 750.00	\$ -	\$ 375.94	\$ 196.73	\$ 159.59	\$ 2,880.67		R
10062065	Reminder letter	1	\$ 1,328.00	\$ 1,575.02	-\$ 400.00	\$ -	\$ -	\$ 330.65	\$ 152.56	\$ 2,986.23		R
10007615	STAT	1	\$ 1,328.00	\$ 1,585.81	\$ -	\$ -	\$ 176.00	\$ 194.70	\$ 175.79	\$ 3,460.30		R
10008639	STAT	1	\$ 1,328.00	\$ 1,586.00	\$ -	\$ -	\$ 3,384.64	\$ 4,153.07	\$ 175.83	\$ 10,627.54		R
10002947	STAT	1	\$ 1,328.00	\$ 1,598.94	\$ -	\$ -	\$ 555.41	\$ 198.02	\$ 176.99	\$ 3,857.36		R
10077204	STAT	2	\$ 1,328.00	\$ 1,617.68	\$ -	\$ -	\$ 558.05	\$ 201.95	\$ 175.39	\$ 3,881.07		R
10040848	STAT	2	\$ 1,328.00	\$ 1,623.07	\$ -	\$ -	\$ 557.35	\$ 190.04	\$ 179.22	\$ 3,877.68		R
10106334	External Debt Recovery	2	\$ 1,328.00	\$ 1,625.48	-\$ 500.00	\$ -	\$ 408.32	\$ 204.02	\$ 177.13	\$ 3,242.95		R
10045730	STAT	2	\$ 1,328.00	\$ 1,633.43	\$ -	\$ -	\$ 560.40	\$ 206.58	\$ 180.26	\$ 3,908.67		R
10039105	STAT	2	\$ 1,328.00	\$ 1,639.29	\$ -	\$ -	\$ 584.32	\$ 207.89	\$ 180.64	\$ 3,940.14		R
10024354	STAT	2	\$ 1,328.00	\$ 1,658.78	-\$ 963.00	\$ -	\$ 1,082.54	\$ 1,628.51	\$ 140.76	\$ 4,875.59		R
10023307	STAT	2	\$ 1,328.00	\$ 1,665.51	\$ -	\$ -	\$ 577.11	\$ 324.32	\$ 183.19	\$ 4,078.13		R
10006427	STAT	2	\$ 1,328.00	\$ 1,700.00	-\$ 1,300.00	\$ -	\$ 2,802.54	\$ 1,450.03	\$ -	\$ 5,980.57		R
10049872	External Debt Recovery	2	\$ 1,328.00	\$ 1,709.00	-\$ 2,700.00	\$ -	\$ 2,927.86	\$ 4,594.75	\$ 17.54	\$ 7,877.15		R
10055978	Reminder letter	2	\$ 1,328.00	\$ 1,717.38	-\$ 500.00	\$ -	\$ -	\$ 204.03	\$ 171.41	\$ 2,920.82		R
10065720	STAT	2	\$ 1,328.00	\$ 1,718.27	\$ -	\$ -	\$ 2,230.40	\$ 1,611.30	\$ 188.00	\$ 7,075.97		R
10101285	External Debt Recovery	2	\$ 890.96	\$ 1,781.93	\$ -	\$ -	\$ 241.50	\$ 315.69	\$ 180.72	\$ 3,410.80		M
10109155	External Debt Recovery	2	\$ 890.96	\$ 1,781.93	\$ -	\$ -	\$ 241.50	\$ 315.69	\$ 180.72	\$ 3,410.80		M
10069979	Reminder letter	2	\$ 1,328.00	\$ 1,785.35	-\$ 300.00	\$ -	\$ -	\$ 241.53	\$ 175.74	\$ 3,230.62		R
10030138	STAT	2	\$ 1,328.00	\$ 1,793.90	-\$ 1,500.00	\$ -	\$ 662.64	\$ 407.25	\$ 127.00	\$ 2,818.79		R
10070134	STAT	2	\$ 1,328.00	\$ 1,844.41	\$ -	\$ -	\$ 176.00	\$ 47.26	\$ 142.66	\$ 3,538.33		R

Assessment Number	Debt Status	TOTAL NUMBER OF YEARS RATES ONLY ARREARS	2021/2022 Levy	Total Arrears Rates	Receipts Posted from 1/7/21	Pension Rebate	Legal Fees	Arrears Interest	Current Interest	Total Outstanding	Detail	Classification
10076164	STAT	2	\$ 1,328.00	\$ 1,854.00	-\$ 740.00	\$ -	\$ 1,777.79	\$ 320.10	\$ 158.39	\$ 4,698.28		R
10013050	STAT	2	\$ 1,328.00	\$ 1,885.41	-\$ 675.00	225.00	\$ 794.40	\$ 936.61	\$ 169.18	\$ 4,213.60		R
10039659	Reminder letter	2	\$ 1,328.00	\$ 1,886.00	-\$ 738.55	-	\$ -	\$ 598.17	\$ 157.00	\$ 3,230.62		R
10083228	STAT	2	\$ 1,328.00	\$ 1,887.83	-\$ 440.00	-	\$ 693.04	\$ 757.92	\$ 185.32	\$ 4,412.11		R
10110708	NTCAT	3	\$ 890.96	\$ 1,955.28	-\$ 420.00	-	\$ 194.83	\$ 1,460.76	\$ 176.94	\$ 4,258.77	Mining Tenement - on NT Court order to pay off debt	M
10065134	STAT	2	\$ 1,328.00	\$ 1,956.58	-\$ 1,500.00	-	\$ 197.00	\$ 825.78	\$ 119.47	\$ 2,926.83		R
10088672	STAT	2	\$ 1,328.00	\$ 1,991.45	\$ -	-	\$ 605.73	\$ 302.00	\$ 209.34	\$ 4,436.52		R
10049161	STAT	2	\$ 1,328.00	\$ 2,006.16	-\$ 2,200.00	-	\$ 931.92	\$ 1,529.05	\$ 106.78	\$ 3,701.91		R
10027902	STAT	2	\$ 1,328.00	\$ 2,008.64	-\$ 2,100.00	-	\$ 1,204.50	\$ 15,971.79	\$ -	\$ 18,412.93	* Unable to sell as rate component is only 2 years arrears, remaining balance is interest (\$15k) and legal	R
10065563	STAT	2	\$ 1,328.00	\$ 2,020.80	-\$ 1,400.00	-	\$ 197.00	\$ 425.75	\$ 166.45	\$ 2,738.00		R
10051704	STAT	2	\$ 1,328.00	\$ 2,021.40	\$ -	-	\$ 630.56	\$ 309.77	\$ 215.95	\$ 4,505.68		R
10107548	STAT	2	\$ 1,328.00	\$ 2,022.60	\$ -	-	\$ 630.79	\$ 309.88	\$ 212.15	\$ 4,503.42		R
10036788	STAT	2	\$ 1,328.00	\$ 2,023.32	-\$ 720.00	225.00	\$ 2,037.88	\$ 737.49	\$ -	\$ 5,181.69		R
10112605	STAT	2	\$ 1,328.00	\$ 2,024.00	-\$ 1,400.00	-	\$ 197.00	\$ 424.47	\$ 149.55	\$ 2,723.02		R
10056141	STAT	2	\$ 1,328.00	\$ 2,025.00	\$ -	-	\$ 197.00	\$ 1,022.32	\$ 216.23	\$ 4,788.55		R
10066371	STAT	2	\$ 1,328.00	\$ 2,029.33	\$ -	-	\$ 667.75	\$ 418.40	\$ 216.59	\$ 4,660.07		R
10064731	STAT	2	\$ 1,328.00	\$ 2,030.72	\$ -	-	\$ 618.64	\$ 312.70	\$ 216.71	\$ 4,506.77		R
10062628	STAT	2	\$ 1,328.00	\$ 2,054.36	-\$ 3,300.00	-	\$ 197.00	\$ 2,248.29	\$ 62.46	\$ 2,590.11		R
10079630	External Debt Recovery	2	\$ 1,328.00	\$ 2,062.00	-\$ 4,800.00	-	\$ 1,412.75	\$ 2,738.00	\$ 14.48	\$ 2,755.23		R
10028249	STAT	2	\$ 1,328.00	\$ 2,064.26	\$ -	-	\$ 634.48	\$ 305.43	\$ 220.15	\$ 4,552.32		R
10068161	STAT	2	\$ 1,328.00	\$ 2,066.91	\$ -	-	\$ 635.28	\$ 310.31	\$ 216.09	\$ 4,556.59		R
10033322	STAT	2	\$ 1,328.00	\$ 2,086.00	-\$ 2,000.00	-	\$ 993.90	\$ 844.64	\$ 166.26	\$ 3,418.80		HA
10084770	STAT	2	\$ 1,328.00	\$ 2,093.01	-\$ 250.00	-	\$ 638.62	\$ 316.52	\$ 202.14	\$ 4,328.29		R
10067072	STAT	2	\$ 1,328.00	\$ 2,097.00	-\$ 1,215.32	-	\$ 197.00	\$ 691.74	\$ 176.99	\$ 3,275.41		R
10060846	STAT	2	\$ 1,328.00	\$ 2,118.00	-\$ 700.00	-	\$ 934.60	\$ 1,736.74	\$ 192.63	\$ 5,609.97		R
10005239	STAT	2	\$ 1,328.00	\$ 2,124.00	\$ -	-	\$ 1,784.06	\$ 272.63	\$ 225.20	\$ 5,733.89	Residential NT Court order to pay off debt	R
10022929	STAT	2	\$ 1,328.00	\$ 2,143.96	-\$ 1,600.00	-	\$ 712.54	\$ 445.84	\$ -	\$ 3,030.34		R
10067379	STAT	2	\$ 1,328.00	\$ 2,149.57	-\$ 1,103.00	-	\$ 2,664.47	\$ 4,705.91	\$ 187.69	\$ 9,932.64		R
10037539	STAT	2	\$ 1,328.00	\$ 2,186.00	-\$ 400.00	-	\$ 718.33	\$ 638.96	\$ 230.50	\$ 4,701.79		R
10045748	STAT	2	\$ 1,328.00	\$ 2,214.82	-\$ 2,000.00	-	\$ 642.97	\$ 373.51	\$ -	\$ 2,559.30		R
10050128	STAT	2	\$ 1,328.00	\$ 2,281.66	-\$ 750.00	225.00	\$ 1,176.77	\$ 626.83	\$ -	\$ 4,438.26		R
10023638	STAT	2	\$ 1,328.00	\$ 2,283.21	-\$ 1,242.66	-	\$ 667.41	\$ 428.63	\$ 161.19	\$ 3,625.78		R
10019701	STAT	2	\$ 1,328.00	\$ 2,283.37	-\$ 150.00	-	\$ 736.35	\$ 357.84	\$ 233.98	\$ 4,789.54		R
10112761	STAT	2	\$ 1,328.00	\$ 2,333.26	\$ -	-	\$ 708.25	\$ 417.13	\$ 240.14	\$ 5,026.78		R
10053247	STAT	2	\$ 1,328.00	\$ 2,343.98	-\$ 700.00	-	\$ 197.00	\$ 611.05	\$ 213.53	\$ 3,993.56		R
10069516	STAT	2	\$ 1,328.00	\$ 2,351.40	\$ -	-	\$ 696.40	\$ 255.71	\$ 241.92	\$ 4,873.43		R
10020162	STAT	2	\$ 1,328.00	\$ 2,359.89	\$ -	-	\$ 656.70	\$ 410.52	\$ 247.11	\$ 5,002.22		R
10050714	STAT	2	\$ 1,328.00	\$ 2,360.61	-\$ 1,085.33	-	\$ 197.00	\$ 850.21	\$ 213.21	\$ 3,863.70		R
10024800	STAT	2	\$ 1,328.00	\$ 2,374.30	\$ -	-	\$ 879.09	\$ 412.14	\$ 248.69	\$ 5,242.22		R
10078806	STAT	2	\$ 1,328.00	\$ 2,380.34	-\$ 1,950.00	-	\$ 919.13	\$ 1,377.26	\$ 163.59	\$ 4,218.32		R
10070019	STAT	2	\$ 1,328.00	\$ 2,424.00	\$ -	-	\$ 197.00	\$ 429.53	\$ 248.64	\$ 4,627.17		R
10026458	STAT	2	\$ 1,328.00	\$ 2,424.00	\$ -	-	\$ 197.00	\$ 429.53	\$ 253.27	\$ 4,631.80		R
10029635	STAT	2	\$ 1,328.00	\$ 2,424.00	\$ -	-	\$ 666.17	\$ 429.53	\$ 253.27	\$ 5,100.97		R
10081685	STAT	2	\$ 1,328.00	\$ 2,424.00	\$ -	-	\$ 672.37	\$ 429.53	\$ 248.64	\$ 5,102.54		R
10040368	STAT	2	\$ 1,328.00	\$ 2,424.00	\$ -	-	\$ 672.37	\$ 429.53	\$ 253.27	\$ 5,107.17		R
10080794	STAT	2	\$ 1,328.00	\$ 2,424.00	\$ -	-	\$ 723.48	\$ 429.53	\$ 248.64	\$ 5,153.65		R
10040624	STAT	2	\$ 1,328.00	\$ 2,424.00	\$ -	-	\$ 720.28	\$ 429.53	\$ 253.27	\$ 5,155.08		R
10019347	STAT	2	\$ 1,328.00	\$ 2,424.00	\$ -	-	\$ 720.45	\$ 429.53	\$ 253.27	\$ 5,155.25		R
10067551	STAT	2	\$ 1,328.00	\$ 2,424.00	\$ -	-	\$ 784.33	\$ 429.53	\$ 248.64	\$ 5,214.50		R
10067569	STAT	2	\$ 1,328.00	\$ 2,424.00	\$ -	-	\$ 784.33	\$ 429.53	\$ 248.64	\$ 5,214.50		R
10024859	STAT	2	\$ 1,328.00	\$ 2,424.00	\$ -	-	\$ 886.17	\$ 429.53	\$ 253.27	\$ 5,320.97		R
10043669	STAT	2	\$ 1,328.00	\$ 2,424.00	\$ -	-	\$ 2,674.42	\$ 2,568.40	\$ -	\$ 8,994.82		R
10064400	STAT	2	\$ 1,328.00	\$ 2,429.30	\$ -	-	\$ 669.24	\$ 430.81	\$ 253.60	\$ 5,110.95		R
10064558	STAT	2	\$ 1,328.00	\$ 2,446.10	\$ -	-	\$ 723.72	\$ 437.33	\$ 255.24	\$ 5,190.39		R
10044253	STAT	2	\$ 1,328.00	\$ 2,449.42	\$ -	-	\$ 724.17	\$ 438.03	\$ 255.32	\$ 5,194.94		R
10070530	STAT	2	\$ 1,328.00	\$ 2,452.60	-\$ 1,000.00	-	\$ 197.00	\$ 439.73	\$ 203.47	\$ 3,620.80		R
10004042	STAT	2	\$ 1,328.00	\$ 2,458.16	-\$ 450.00	225.00	\$ 810.49	\$ 1,006.72	\$ 221.36	\$ 5,149.73		R
10101293	External Debt Recovery	2	\$ 1,088.72	\$ 2,470.32	\$ -	-	\$ 328.09	\$ 458.29	\$ 247.52	\$ 4,592.94		M
10069128	STAT	2	\$ 1,328.00	\$ 2,473.87	-\$ 2,100.00	-	\$ 682.03	\$ 545.70	\$ 120.27	\$ 3,049.87		R

Assessment Number	Debt Status	TOTAL NUMBER OF YEARS RATES ONLY ARREARS	2021/2022 Levy	Total Arrears Rates	Receipts Posted from 1/7/21	Pension Rebate	Legal Fees	Arrears Interest	Current Interest	Total Outstanding	Detail	Classification
10024743	STAT	2	\$ 1,328.00	\$ 2,523.16	\$ -	\$ -	\$ 660.92	\$ 287.63	\$ 262.16	\$ 5,061.87		R
10085165	STAT	2	\$ 1,328.00	\$ 2,523.62	\$ 550.00	\$ -	\$ 197.00	\$ 570.84	\$ 227.18	\$ 4,296.64		R
10050136	STAT	2	\$ 1,328.00	\$ 2,531.71	\$ 1,000.00	\$ -	\$ 1,296.78	\$ 672.91	\$ -	\$ 4,829.40		R
10019784	Reminder letter	7	\$ 380.00	\$ 2,578.41	\$ -	\$ -	\$ 44.00	\$ 5,278.10	\$ 246.38	\$ 8,526.89	Aboriginal Corp	NR
10069177	STAT	2	\$ 1,328.00	\$ 2,624.00	\$ -	\$ -	\$ 707.04	\$ 507.75	\$ 266.79	\$ 5,433.58		R
10106482	External Debt Recovery	2	\$ 1,328.00	\$ 2,635.22	\$ 300.00	\$ -	\$ 759.98	\$ 565.51	\$ 264.84	\$ 5,253.55		R
10091650	External Debt Recovery	3	\$ 890.96	\$ 2,646.40	\$ -	\$ -	\$ 503.11	\$ 660.17	\$ 259.28	\$ 4,959.92		M
10109247	NTCAT	3	\$ 890.96	\$ 2,662.32	\$ -	\$ -	\$ 1,224.40	\$ 673.16	\$ 260.67	\$ 5,711.51	Mining Tenement - on NT Court order to pay off debt	M
10028793	Reminder letter	7	\$ 380.00	\$ 2,671.21	\$ -	\$ -	\$ -	\$ 1,629.86	\$ 254.89	\$ 4,935.96	Aboriginal Corp	NR
10059335	STAT	2	\$ 1,328.00	\$ 2,672.30	\$ -	225.00	\$ 176.00	\$ 542.96	\$ 271.11	\$ 4,765.37		R
10110211	STAT	2	\$ 1,328.00	\$ 2,690.12	\$ 2,000.00	\$ -	\$ 197.00	\$ 368.19	\$ 175.35	\$ 2,758.66		R
10110112	STAT	2	\$ 1,328.00	\$ 2,697.09	\$ 1,500.00	\$ -	\$ 197.00	\$ 446.39	\$ 203.19	\$ 3,371.67		R
10100261	STAT	2	\$ 1,328.00	\$ 2,705.50	\$ -	\$ -	\$ 765.53	\$ 541.07	\$ 274.05	\$ 5,614.15		R
10051571	STAT	2	\$ 1,328.00	\$ 2,786.01	\$ 500.00	\$ -	\$ 197.00	\$ 657.32	\$ 271.63	\$ 4,739.96		R
10044808	STAT	2	\$ 1,328.00	\$ 2,787.40	\$ -	\$ -	\$ 795.41	\$ 725.33	\$ 286.67	\$ 5,922.81		R
10063311	STAT	2	\$ 1,328.00	\$ 2,798.29	\$ 345.00	225.00	\$ 1,311.97	\$ 2,321.63	\$ 271.63	\$ 7,461.52		R
10059178	STAT	3	\$ 1,328.00	\$ 2,811.34	\$ 1,414.58	\$ -	\$ 197.00	\$ 581.47	\$ 227.33	\$ 3,730.56		R
10069763	External Debt Recovery	3	\$ 1,328.00	\$ 2,811.34	\$ -	\$ -	\$ 782.39	\$ 581.47	\$ 283.77	\$ 5,786.97		R
10110187	STAT	3	\$ 1,776.35	\$ 2,830.68	\$ 1,000.00	\$ -	\$ 152.00	\$ 181.22	\$ 203.30	\$ 4,143.55		CI
10108272	STAT	3	\$ 1,328.00	\$ 2,856.00	\$ -	\$ -	\$ 506.00	\$ 460.14	\$ 287.90	\$ 5,438.04		R
10108298	STAT	3	\$ 1,328.00	\$ 2,856.00	\$ -	\$ -	\$ 506.00	\$ 460.14	\$ 287.90	\$ 5,438.04		R
10108322	STAT	3	\$ 1,328.00	\$ 2,856.00	\$ -	\$ -	\$ 506.00	\$ 460.14	\$ 287.90	\$ 5,438.04		R
10108330	STAT	3	\$ 1,328.00	\$ 2,856.00	\$ -	\$ -	\$ 506.00	\$ 460.14	\$ 287.90	\$ 5,438.04		R
10108355	STAT	3	\$ 1,328.00	\$ 2,856.00	\$ -	\$ -	\$ 506.00	\$ 460.14	\$ 287.90	\$ 5,438.04		R
10108462	STAT	3	\$ 1,328.00	\$ 2,856.00	\$ -	\$ -	\$ 506.00	\$ 460.14	\$ 287.90	\$ 5,438.04		R
10108470	STAT	3	\$ 1,328.00	\$ 2,856.00	\$ -	\$ -	\$ 506.00	\$ 460.14	\$ 287.90	\$ 5,438.04		R
10108488	STAT	3	\$ 1,328.00	\$ 2,856.00	\$ -	\$ -	\$ 506.00	\$ 460.14	\$ 287.90	\$ 5,438.04		R
10108504	STAT	3	\$ 1,328.00	\$ 2,856.00	\$ -	\$ -	\$ 506.00	\$ 460.14	\$ 287.90	\$ 5,438.04		R
10108520	STAT	3	\$ 1,328.00	\$ 2,856.00	\$ -	\$ -	\$ 506.00	\$ 460.14	\$ 287.90	\$ 5,438.04		R
10108546	STAT	3	\$ 1,328.00	\$ 2,856.00	\$ -	\$ -	\$ 506.00	\$ 460.14	\$ 287.90	\$ 5,438.04		R
10108561	STAT	3	\$ 1,328.00	\$ 2,856.00	\$ -	\$ -	\$ 506.00	\$ 460.14	\$ 287.90	\$ 5,438.04		R
10108579	STAT	3	\$ 1,328.00	\$ 2,856.00	\$ -	\$ -	\$ 506.00	\$ 460.14	\$ 287.90	\$ 5,438.04		R
10108629	STAT	3	\$ 1,328.00	\$ 2,856.00	\$ -	\$ -	\$ 506.00	\$ 460.14	\$ 287.90	\$ 5,438.04		R
10108637	STAT	3	\$ 1,328.00	\$ 2,856.00	\$ -	\$ -	\$ 506.00	\$ 460.14	\$ 287.90	\$ 5,438.04		R
10108777	STAT	3	\$ 1,328.00	\$ 2,856.00	\$ -	\$ -	\$ 506.00	\$ 460.14	\$ 287.90	\$ 5,438.04		R
10108819	STAT	3	\$ 1,328.00	\$ 2,856.00	\$ -	\$ -	\$ 506.00	\$ 460.14	\$ 287.90	\$ 5,438.04		R
10108827	STAT	3	\$ 1,328.00	\$ 2,856.00	\$ -	\$ -	\$ 506.00	\$ 460.14	\$ 287.90	\$ 5,438.04		R
10108868	STAT	3	\$ 1,328.00	\$ 2,856.00	\$ -	\$ -	\$ 506.00	\$ 460.14	\$ 287.90	\$ 5,438.04		R
10108876	STAT	3	\$ 1,328.00	\$ 2,856.00	\$ -	\$ -	\$ 506.00	\$ 460.14	\$ 287.90	\$ 5,438.04		R
10108900	STAT	3	\$ 1,328.00	\$ 2,856.00	\$ -	\$ -	\$ 506.00	\$ 460.14	\$ 287.90	\$ 5,438.04		R
10108926	STAT	3	\$ 1,328.00	\$ 2,856.00	\$ -	\$ -	\$ 506.00	\$ 460.14	\$ 287.90	\$ 5,438.04		R
10108223	STAT	3	\$ 1,328.00	\$ 2,856.00	\$ -	\$ -	\$ 851.18	\$ 460.14	\$ 287.90	\$ 5,783.22		R
10108256	STAT	3	\$ 1,328.00	\$ 2,856.00	\$ -	\$ -	\$ 1,002.42	\$ 460.14	\$ 287.89	\$ 5,934.45		R
10108249	STAT	3	\$ 1,328.00	\$ 2,856.00	\$ -	\$ -	\$ 1,002.42	\$ 460.14	\$ 287.90	\$ 5,934.46		R
10109148	NTCAT	3	\$ 890.96	\$ 2,872.62	\$ 420.00	\$ -	\$ 1,360.25	\$ 2,311.07	\$ 260.30	\$ 7,275.20	Mining Tenement - on NT Court order to pay off debt	M
10084440	STAT	3	\$ 1,328.00	\$ 2,933.14	\$ 1,900.00	\$ -	\$ 370.00	\$ 948.48	\$ 184.21	\$ 3,863.83		R
10086452	STAT	3	\$ 1,328.00	\$ 2,972.51	\$ -	\$ -	\$ 823.07	\$ 745.24	\$ 298.28	\$ 6,167.10		R
10025823	STAT	3	\$ 1,328.00	\$ 2,988.55	\$ -	\$ -	\$ 609.72	\$ 654.57	\$ 305.34	\$ 5,886.18		R
10041036	STAT	3	\$ 1,328.00	\$ 2,998.94	\$ 435.00	\$ -	\$ 1,075.48	\$ 1,033.52	\$ 286.35	\$ 6,287.29		R
10082113	STAT	3	\$ 1,328.00	\$ 3,015.07	\$ 600.00	\$ -	\$ 197.00	\$ 672.02	\$ 290.68	\$ 4,902.77		R
10102556	STAT	3	\$ 1,328.00	\$ 3,023.62	\$ -	\$ -	\$ 476.40	\$ 989.66	\$ 302.99	\$ 6,120.67		R
10087690	STAT	3	\$ 1,328.00	\$ 3,036.00	\$ 800.00	\$ -	\$ 1,432.08	\$ 726.02	\$ 272.72	\$ 5,994.82		R
10055887	STAT	3	\$ 1,695.75	\$ 3,087.32	\$ -	\$ -	\$ 884.26	\$ 548.69	\$ 322.27	\$ 6,538.29		CI
10052785	STAT	3	\$ 1,695.75	\$ 3,093.95	\$ -	\$ -	\$ 838.14	\$ 550.54	\$ 322.82	\$ 6,501.20		CI
10045938	STAT	3	\$ 1,328.00	\$ 3,100.00	\$ 700.00	\$ -	\$ 1,199.46	\$ 1,580.56	\$ 283.23	\$ 6,791.25		R
10029981	STAT	3	\$ 1,695.75	\$ 3,108.40	\$ -	\$ -	\$ 785.34	\$ 557.13	\$ 324.25	\$ 6,470.87		CI
10105443	STAT	3	\$ 1,328.00	\$ 3,112.07	\$ 630.00	\$ -	\$ 774.09	\$ 700.34	\$ 301.91	\$ 5,586.41		R
10009306	STAT	3	\$ 1,328.00	\$ 3,198.53	\$ 2,285.33	\$ -	\$ 843.45	\$ 929.50	\$ 226.19	\$ 4,240.34		R
10036986	STAT	3	\$ 1,328.00	\$ 3,206.43	\$ -	\$ -	\$ 851.63	\$ 753.13	\$ 325.37	\$ 6,464.56		R
10004125	Reminder letter	9	\$ 380.00	\$ 3,217.74	\$ -	\$ -	\$ -	\$ 2,606.64	\$ 305.46	\$ 6,509.84	Aboriginal Corp	NR
10088110	STAT	3	\$ 1,328.00	\$ 3,242.97	\$ -	\$ -	\$ 853.81	\$ 770.69	\$ 322.98	\$ 6,518.45		R

Assessment Number	Debt Status	TOTAL NUMBER OF YEARS RATES ONLY ARREARS	2021/2022 Levy	Total Arrears Rates	Receipts Posted from 1/7/21	Pension Rebate	Legal Fees	Arrears Interest	Current Interest	Total Outstanding	Detail	Classification
10027373	STAT	3	\$ 1,328.00	\$ 3,359.39	-\$ 120.00	\$ -	\$ 2,037.28	\$ 1,803.25	\$ -	\$ 8,407.92		R
10091031	STAT	3	\$ 1,328.00	\$ 3,370.92	\$ -	\$ -	\$ 608.73	\$ 803.12	\$ 334.48	\$ 6,445.25		R
10112969	STAT	3	\$ 1,328.00	\$ 3,372.22	\$ -	\$ -	\$ 499.50	\$ 778.08	\$ 334.49	\$ 6,312.29		R
10022606	STAT	3	\$ 1,328.00	\$ 3,443.14	-\$ 2,500.00	\$ -	\$ 819.24	\$ 864.39	\$ 228.52	\$ 4,183.29		R
10092815	STAT	3	\$ 1,328.00	\$ 3,463.88	-\$ 450.00	\$ -	\$ 1,434.17	\$ 874.09	\$ 339.05	\$ 6,989.19		R
10082428	STAT	3	\$ 1,328.00	\$ 3,468.85	\$ -	\$ -	\$ 887.73	\$ 838.54	\$ 343.37	\$ 6,866.49		R
10058105	STAT	3	\$ 1,328.00	\$ 3,486.25	-\$ 1,250.00	\$ -	\$ 888.76	\$ 1,075.40	\$ 54.52	\$ 5,582.93		R
10077592	STAT	3	\$ 1,328.00	\$ 3,497.66	\$ -	\$ -	\$ 197.00	\$ 1,063.74	\$ 346.18	\$ 6,432.58		R
10024172	STAT	3	\$ 1,328.00	\$ 3,573.96	-\$ 1,000.00	\$ -	\$ 813.20	\$ 925.70	\$ 274.55	\$ 5,915.41		R
10083376	STAT	3	\$ 1,328.00	\$ 3,586.00	-\$ 200.00	\$ -	\$ 916.12	\$ 931.30	\$ 362.38	\$ 6,923.80		R
10078483	STAT	3	\$ 1,328.00	\$ 3,586.00	\$ -	\$ -	\$ 843.80	\$ 931.30	\$ 354.04	\$ 7,043.14		R
10060168	STAT	3	\$ 1,328.00	\$ 3,586.00	\$ -	\$ -	\$ 907.13	\$ 931.30	\$ 360.29	\$ 7,112.72		R
10110823	STAT	3	\$ 1,328.00	\$ 3,586.00	\$ -	\$ -	\$ 916.12	\$ 931.30	\$ 354.04	\$ 7,115.46		R
10013316	STAT	3	\$ 1,328.00	\$ 3,586.00	\$ -	\$ -	\$ 4,163.45	\$ 8,145.31	\$ 360.29	\$ 17,583.05	Call to ratepayer explaining further legal action imminent	R
10045540	STAT	3	\$ 1,328.00	\$ 3,588.85	\$ -	\$ -	\$ 197.00	\$ 932.32	\$ 360.50	\$ 6,406.67		R
10041580	STAT	3	\$ 1,328.00	\$ 3,590.22	\$ -	\$ -	\$ 197.00	\$ 932.52	\$ 360.56	\$ 6,408.30		R
10083186	External Debt Recovery	3	\$ 1,328.00	\$ 3,593.28	-\$ 560.00	\$ -	\$ 1,073.37	\$ 902.85	\$ 56.92	\$ 6,394.42		R
10089456	STAT	3	\$ 1,328.00	\$ 3,604.86	-\$ 2,340.00	\$ -	\$ 928.85	\$ 942.19	\$ 323.47	\$ 4,787.37		R
10089316	STAT	3	\$ 1,328.00	\$ 3,604.86	\$ -	\$ -	\$ 915.28	\$ 942.19	\$ 355.70	\$ 7,146.03		R
10039824	External Debt Recovery	3	\$ 1,328.00	\$ 3,614.76	\$ -	\$ -	\$ 916.84	\$ 945.64	\$ 363.06	\$ 7,168.30		R
10036150	STAT	3	\$ 1,328.00	\$ 3,656.99	\$ -	\$ -	\$ 852.87	\$ 1,044.91	\$ 366.92	\$ 7,249.69		R
10032803	Reminder letter	10	\$ 380.00	\$ 3,657.74	\$ -	\$ -	\$ -	\$ 3,234.48	\$ 345.95	\$ 7,618.17	Aboriginal Corp	NR
10022010	STAT	3	\$ 1,328.00	\$ 3,659.64	-\$ 2,320.00	\$ -	\$ 219.00	\$ 1,137.31	\$ 58.19	\$ 4,082.14		R
10079853	STAT	3	\$ 1,328.00	\$ 3,703.99	-\$ 500.00	\$ -	\$ 1,722.10	\$ 7,207.07	\$ 332.10	\$ 13,793.26	Call to ratepayer explaining further legal action imminent	R
10091700	NTCAT	4	\$ -	\$ 3,729.99	\$ -	\$ -	\$ 1,555.00	\$ 4,105.51	\$ 338.79	\$ 9,729.29	Mining Tenement - on NT Court order to pay off debt	#N/A
10052678	STAT	3	\$ 1,328.00	\$ 3,759.00	-\$ 3,800.00	\$ -	\$ 3,049.08	\$ 3,616.05	\$ 161.38	\$ 8,113.51		R
10020782	STAT	3	\$ 1,328.00	\$ 3,805.59	-\$ 600.00	\$ -	\$ 2,601.94	\$ 2,722.66	\$ -	\$ 9,858.19		R
10027159	STAT	3	\$ 1,328.00	\$ 3,810.99	\$ -	\$ -	\$ 881.67	\$ 1,057.98	\$ 381.11	\$ 7,459.75		R
10048171	STAT	3	\$ 1,328.00	\$ 3,826.00	\$ -	\$ -	\$ 3,466.44	\$ 5,000.23	\$ 382.29	\$ 14,002.96	Call to ratepayer explaining further legal action imminent	R
10110153	STAT	3	\$ 2,192.68	\$ 3,880.53	-\$ 1,500.00	\$ -	\$ 152.00	\$ 443.75	\$ 262.12	\$ 5,431.08		CI
10102978	STAT	3	\$ 1,328.00	\$ 3,886.19	\$ -	\$ -	\$ 1,483.38	\$ 793.53	\$ 381.28	\$ 7,872.38		R
10109296	External Debt Recovery	3	\$ 890.96	\$ 3,960.80	\$ -	\$ -	\$ 544.17	\$ 1,697.04	\$ 378.52	\$ 7,471.49		M
10045698	STAT	4	\$ 1,328.00	\$ 4,028.00	-\$ 910.00	\$ -	\$ 2,886.09	\$ 6,654.43	\$ 360.63	\$ 14,347.15	Call to ratepayer explaining further legal action imminent	R
10102846	STAT	4	\$ 1,328.00	\$ 4,140.51	\$ -	\$ -	\$ 1,088.53	\$ 1,055.03	\$ 404.43	\$ 8,016.50		R
10069557	STAT	4	\$ 1,328.00	\$ 4,161.00	-\$ 700.00	-\$ 225.00	\$ 62.50	\$ 10,529.60	\$ -	\$ 15,156.10		R
10084747	STAT	4	\$ 1,328.00	\$ 4,327.84	\$ -	\$ -	\$ 1,186.64	\$ 1,365.20	\$ 421.58	\$ 8,629.26		R
10071553	STAT	4	\$ 1,328.00	\$ 4,330.90	\$ -	\$ -	\$ 632.61	\$ 1,365.88	\$ 421.72	\$ 8,079.11		R
10067635	STAT	4	\$ 1,328.00	\$ 4,371.00	-\$ 725.00	-\$ 225.00	\$ 154.00	\$ 165.59	\$ -	\$ 5,068.59		R
10071322	STAT	4	\$ 1,328.00	\$ 4,385.42	\$ -	\$ -	\$ 631.36	\$ 1,315.84	\$ 426.68	\$ 8,087.30		R
10079226	STAT	4	\$ 1,328.00	\$ 4,391.52	\$ -	\$ -	\$ 1,135.12	\$ 1,350.87	\$ 427.25	\$ 8,632.76		R
10102549	STAT	4	\$ 1,328.00	\$ 4,430.00	\$ -	\$ -	\$ 660.10	\$ 995.43	\$ 430.66	\$ 7,844.19		R
10103257	STAT	4	\$ 1,328.00	\$ 4,430.00	\$ -	\$ -	\$ 660.26	\$ 995.43	\$ 430.66	\$ 7,844.35		R
10102507	STAT	4	\$ 1,328.00	\$ 4,430.00	\$ -	\$ -	\$ 913.72	\$ 1,053.87	\$ 430.66	\$ 8,156.25		R
10107407	STAT	4	\$ 1,328.00	\$ 4,430.00	\$ -	\$ -	\$ 1,124.96	\$ 1,212.82	\$ 430.66	\$ 8,526.44		R
10091536	External Debt Recovery	5	\$ 890.96	\$ 4,455.68	\$ -	\$ -	\$ 789.99	\$ 1,904.77	\$ 423.62	\$ 8,465.02		M
10024164	STAT	4	\$ 1,328.00	\$ 4,654.68	-\$ 1,000.00	\$ -	\$ 1,189.44	\$ 1,554.65	\$ 392.16	\$ 8,118.93		R
10088193	STAT	4	\$ 1,328.00	\$ 4,659.00	\$ -	\$ -	\$ 2,258.07	\$ 4,038.17	\$ 451.49	\$ 12,734.73		R
10109650	STAT	4	\$ 1,328.00	\$ 4,700.00	\$ -	\$ -	\$ 1,242.73	\$ 1,605.75	\$ 455.14	\$ 9,331.62		R
10044162	STAT	4	\$ 1,328.00	\$ 4,776.00	-\$ 1,200.00	\$ -	\$ 2,947.02	\$ 6,561.87	\$ 401.58	\$ 14,814.47	Call to ratepayer explaining further legal action imminent	R
10025310	STAT	4	\$ 1,328.00	\$ 4,859.00	\$ -	\$ -	\$ 1,530.90	\$ 1,722.15	\$ 477.84	\$ 9,917.89		R
10044840	STAT	4	\$ 1,328.00	\$ 5,035.09	\$ -	\$ -	\$ 1,268.25	\$ 1,862.74	\$ 493.82	\$ 9,987.90		R
10050607	STAT	4	\$ 1,328.00	\$ 5,058.50	\$ -	\$ -	\$ 1,137.42	\$ 2,209.07	\$ 496.06	\$ 10,229.05		R
10078095	STAT	4	\$ 1,328.00	\$ 5,106.55	\$ -	\$ -	\$ 1,267.49	\$ 2,036.30	\$ 492.14	\$ 10,230.48		R
10017465	STAT	4	\$ 1,328.00	\$ 5,121.12	\$ -	\$ -	\$ 1,257.60	\$ 1,935.76	\$ 501.90	\$ 10,144.38		R
10078236	STAT	4	\$ 1,328.00	\$ 5,170.90	\$ -	\$ -	\$ 1,299.53	\$ 2,040.83	\$ 498.17	\$ 10,337.43		R
10001329	STAT	4	\$ 1,328.00	\$ 5,195.34	\$ -	\$ -	\$ 915.50	\$ 2,063.34	\$ 508.78	\$ 10,010.96		R
10049120	STAT	5	\$ 1,328.00	\$ 5,445.17	\$ -	\$ -	\$ 1,064.51	\$ 2,168.42	\$ 531.83	\$ 10,537.93		R
10083665	STAT	5	\$ 1,328.00	\$ 5,484.00	-\$ 500.00	\$ -	\$ 521.50	\$ 4,945.58	\$ 498.77	\$ 12,277.85		R
10102531	STAT	5	\$ 1,328.00	\$ 5,498.58	\$ -	\$ -	\$ 830.38	\$ 1,754.74	\$ 527.94	\$ 9,939.64		R
10029775	STAT	5	\$ 1,328.00	\$ 5,599.00	\$ -	\$ -	\$ 379.00	\$ 4,025.76	\$ 545.99	\$ 11,877.75	Call to ratepayer explaining further legal action imminent	R
10056315	STAT	5	\$ 1,328.00	\$ 5,817.97	\$ -	\$ -	\$ 1,572.72	\$ 2,473.07	\$ 566.15	\$ 11,757.91	Call to ratepayer explaining further legal action imminent	R

Assessment Number	Debt Status	TOTAL NUMBER OF YEARS RATES ONLY ARREARS	2021/2022 Levy	Total Arrears Rates	Receipts Posted from 1/7/21	Pension Rebate	Legal Fees	Arrears Interest	Current Interest	Total Outstanding	Detail	Classification
10066082	STAT	5	\$ 1,328.00	\$ 5,818.00	\$ -	\$ -	\$ 1,152.16	\$ 2,472.99	\$ 566.15	\$ 11,337.30	Call to ratepayer explaining further legal action imminent	R
10070191	STAT	5	\$ 1,328.00	\$ 5,818.00	\$ -	\$ -	\$ 1,372.16	\$ 2,472.99	\$ 556.78	\$ 11,547.93	Call to ratepayer explaining further legal action imminent	R
10005643	STAT	5	\$ 1,328.00	\$ 5,818.00	\$ -	\$ -	\$ 1,647.17	\$ 2,473.11	\$ 566.15	\$ 11,832.43	Call to ratepayer explaining further legal action imminent	R
10025930	STAT	5	\$ 1,328.00	\$ 5,818.00	\$ -	\$ -	\$ 2,193.08	\$ 2,353.67	\$ 566.15	\$ 12,258.90	Call to ratepayer explaining further legal action imminent	R
10023612	STAT	5	\$ 1,328.00	\$ 5,857.00	\$ -	\$ -	\$ 1,735.56	\$ 2,426.92	\$ 569.98	\$ 11,917.46	Residential NT Court order to pay off debt	R
10108389	STAT	5	\$ 1,328.00	\$ 5,988.43	\$ -	\$ -	\$ 657.24	\$ 1,935.50	\$ 572.35	\$ 10,481.52		R
10102515	STAT	5	\$ 1,328.00	\$ 5,994.00	\$ -	\$ -	\$ 830.38	\$ 1,939.10	\$ 572.70	\$ 10,664.18	Call to ratepayer explaining further legal action imminent	R
10102523	STAT	5	\$ 1,328.00	\$ 5,994.00	\$ -	\$ -	\$ 830.38	\$ 1,939.10	\$ 572.70	\$ 10,664.18		R
10103265	STAT	5	\$ 1,328.00	\$ 5,994.00	\$ -	\$ -	\$ 969.04	\$ 1,993.80	\$ 572.67	\$ 10,857.51	Call to ratepayer explaining further legal action imminent	R
10108397	STAT	5	\$ 1,328.00	\$ 5,994.00	\$ -	\$ -	\$ 1,104.13	\$ 1,936.83	\$ 572.67	\$ 10,935.63	Call to ratepayer explaining further legal action imminent	R
10108447	STAT	5	\$ 1,328.00	\$ 5,994.00	\$ -	\$ -	\$ 1,104.13	\$ 1,936.83	\$ 572.67	\$ 10,935.63	Call to ratepayer explaining further legal action imminent	R
10108686	STAT	5	\$ 1,328.00	\$ 5,994.00	\$ -	\$ -	\$ 1,103.94	\$ 1,937.43	\$ 572.67	\$ 10,936.04	Call to ratepayer explaining further legal action imminent	R
10108694	STAT	5	\$ 1,328.00	\$ 5,994.00	\$ -	\$ -	\$ 1,248.48	\$ 1,915.93	\$ 572.70	\$ 11,059.11	Call to ratepayer explaining further legal action imminent	R
10107290	STAT	5	\$ 1,328.00	\$ 6,044.00	\$ -	\$ -	\$ 661.93	\$ 1,975.17	\$ 577.38	\$ 10,586.48		R
10062131	STAT	5	\$ 1,328.00	\$ 6,235.51	\$ -	\$ -	\$ 1,647.83	\$ 3,057.62	\$ 604.64	\$ 12,873.60	Call to ratepayer explaining further legal action imminent	R
10069722	STAT	5	\$ 1,328.00	\$ 6,484.00	\$ -700.00	\$ -	\$ 282.50	\$ 12,526.08	\$ -	\$ 19,920.58		R
10027860	STAT	5	\$ 1,328.00	\$ 6,859.00	\$ -2,400.00	\$ -	\$ 3,074.85	\$ 5,843.41	\$ 552.42	\$ 15,257.68	Call to ratepayer explaining further legal action imminent	R
10091734	NTCAT	8	\$ 890.96	\$ 7,054.51	\$ -	\$ -	\$ 1,930.39	\$ 5,876.80	\$ 659.61	\$ 16,412.27	Mining Tenement - on NT Court order to pay off debt	M
10075018	STAT	5	\$ 1,695.75	\$ 7,207.32	\$ -1,350.00	\$ -	\$ 3,246.16	\$ 10,237.51	\$ 620.34	\$ 21,657.08	Call to ratepayer explaining further legal action imminent	CI
10023653	STAT	8	\$ 1,328.00	\$ 7,491.00	\$ -	\$ -	\$ 3,798.23	\$ 7,849.10	\$ 720.55	\$ 21,186.88	Call to ratepayer explaining further legal action imminent	R
10052827	STAT	5	\$ 1,695.75	\$ 7,505.99	\$ -	\$ -	\$ 1,309.28	\$ 3,398.03	\$ 730.00	\$ 14,639.05	Call to ratepayer explaining further legal action imminent	CI
10068831	STAT	8	\$ 1,328.00	\$ 7,883.00	\$ -	\$ -	\$ 2,121.22	\$ 4,579.11	\$ 744.34	\$ 16,655.67	Call to ratepayer explaining further legal action imminent	R
10066306	STAT	8	\$ 1,328.00	\$ 7,883.00	\$ -	\$ -	\$ 2,956.58	\$ 5,759.80	\$ 756.59	\$ 18,683.97	Call to ratepayer explaining further legal action imminent	R
10023273	STAT	8	\$ 1,328.00	\$ 7,922.63	\$ -400.00	\$ -	\$ 3,063.66	\$ 7,871.40	\$ 743.76	\$ 20,529.45	Call to ratepayer explaining further legal action imminent	R
10091726	NTCAT		\$ 890.96	\$ 7,934.91	\$ -	\$ -	\$ 1,820.39	\$ 6,005.16	\$ 739.56	\$ 17,390.98	Mining Tenement - on NT Court order to pay off debt	M
10091551	NTCAT		\$ 890.96	\$ 7,965.68	\$ -	\$ -	\$ 1,738.41	\$ 5,027.75	\$ 742.35	\$ 16,365.15	Mining Tenement - on NT Court order to pay off debt	M
10005023	STAT	8	\$ 1,328.00	\$ 8,109.00	\$ -5,420.00	\$ -225.00	\$ 2,253.79	\$ 5,624.37	\$ 748.70	\$ 12,418.86		R
10067007	STAT	8	\$ 1,328.00	\$ 8,359.00	\$ -240.00	\$ -	\$ 2,985.55	\$ 5,833.87	\$ 789.00	\$ 19,055.42	Call to ratepayer explaining further legal action imminent	R
10100774	STAT	8	\$ 1,328.00	\$ 8,510.74	\$ -100.00	\$ -	\$ 2,735.71	\$ 5,352.07	\$ 813.76	\$ 18,640.28	Call to ratepayer explaining further legal action imminent	R
10091668	NTCAT		\$ 890.96	\$ 8,586.18	\$ -	\$ -	\$ 1,299.83	\$ 8,492.45	\$ 798.86	\$ 20,068.28	Mining Tenement - on NT Court order to pay off debt	M
10060960	STAT	8	\$ 1,328.00	\$ 8,755.91	\$ -	\$ -	\$ 4,248.68	\$ 9,614.79	\$ 837.16	\$ 24,784.54	Call to ratepayer explaining further legal action imminent	R
10091718	NTCAT		\$ 890.96	\$ 8,880.60	\$ -	\$ -	\$ 2,094.39	\$ 5,378.77	\$ 825.58	\$ 18,070.30	Mining Tenement - on NT Court order to pay off debt	M
10069714	STAT	9	\$ 1,328.00	\$ 9,846.18	\$ -650.00	\$ -	\$ 2,937.61	\$ 4,930.58	\$ 750.17	\$ 19,142.54	Call to ratepayer explaining further legal action imminent	R
10031995	STAT	34	\$ 1,328.00	\$ 19,769.00	\$ -	\$ -	\$ 3,132.50	\$ 36,289.90	\$ 1,852.67	\$ 62,372.07	** This is the property in middle of nowhere - no access and only ONE other property that is owned and paid yearly by lady in Darwin. UCV \$10K	HA
Total			\$ 436,042.98	\$ 971,581.30	-\$ 129,113.10	-\$ 3,150.00	\$ 303,948.11	\$ 504,054.36	\$ 87,527.15	\$ 2,170,890.80		



COUNCIL REPORT

Agenda Item Number:	14.01.05
Report Title:	myLitchfield Discount Program 2022
Author and Recommending Officer:	Arun Dias, General Manager Business Excellence
Meeting Date:	15/02/2022
Attachments:	A: Letter from NT Chief Minister to Litchfield Mayor

Executive Summary

This report presents to Council for their approval, the opportunity to partner with the Northern Territory Government to re-establish the myLitchfield program.

Recommendation

THAT Council:

1. acknowledge the funding opportunities provided by the Northern Territory Government;
2. approve the allocation of \$20,000 to the myLitchfield program;
3. authorise the Chief Executive Officer to enter into a Funding Agreement with the Northern Territory Government for the myLitchfield program funding; and
4. note the amendment to the original budget 2021-22 to be done in Budget Review 2.

Background

Council has received correspondence from Mr Michael Gunner, Chief Minister of the Northern Territory, offering the opportunity to participate in a funding program that would see the re-establishing of the myLitchfield program. A copy of the correspondence, dated 1 February 2022, is at Attachment A.

The funding initiative is in response to the economic impacts the COVID-19 pandemic has had on local businesses and regional economies. The assistance offered by the Northern Territory Government (NTG) includes:

- “Two-for-one” matched funding up to a maximum of \$300,000 NT Government contribution – with a minimum council contribution of \$20,000;
- The costs of re-establishing the myLitchfield website and technical support, including licencing costs for the technology developed by the City of Darwin for six months; and
- Support for a relaunch of the program with local businesses in your council region.

Council entered into a similar grant funding opportunity in 2020, launching the myLitchfield program on 30 September that year. The program was run over three rounds, ending in December 2020. Council contributed \$40,000 to the program with the NTG providing \$140,000 in grant funding. The program was well received by businesses with an overwhelming number advising they benefited from the program and would register to participate again should the program be re-established. Litchfield residents also provided positive feedback and appreciation for the program.

The below table provides an overview of the response to, and outcomes of, the 2020 program.

Total number of vouchers redeemed	12,395
Average spend per voucher	\$88
Total voucher value redeemed	\$180,000
Total spending generated	\$1,096,283
Multiplier*	6.1
Total users	5,345
Total Businesses	52

*\$6.10 spent in the Litchfield economy for every \$1 invested into the program

The proposed co-contribution of \$20,000 is un-budgeted in the current year. It is proposed to amend the Original Budget 2021-22 in Budget Review 2 to include the co-contribution which is scheduled to be tabled to Council in the Ordinary Council Meeting in April 2022. The co-contribution of \$20,000 will be funded from the Asset Reserves.

Links with Strategic Plan

A Well-Run Council - Engaging Our Community

Legislative and Policy Implications

Nil.

Risks



Nil identified, as the systems and processes of the myLitchfield program are in place.

Community Engagement

Not applicable.



CHIEF MINISTER

Parliament House
State Square
Darwin NT 0800
chief.minister@nt.gov.au

GPO Box 3146
Darwin NT 0801
Telephone: 08 8936 5500
Facsimile: 08 8936 5576

Mr Doug Barden
Mayor
Litchfield Council
PO Box 446
HUMPTY DOO NT 0836

Dear Mayor

Since the commencement of the COVID-19 pandemic, my Government has acted quickly to support local business and regional economies. Our partnership in 2020 and 2021 to launch and co-fund myLitchfield provided over \$1 million of economic stimulus to Territory owned small business and provided discounted products and services to the Litchfield community.

Trading conditions for our hospitality and retail sector continue to be challenging, and my Department has again held discussions with the City of Darwin and LGANT regarding opportunities to support the sector and industry. We have now created a funding pool of \$1 million to establish another round of this program across the Territory.

To assist with the successful implementation of this program, I would like to offer your council the following assistance to deliver a new round of the myLitchfield discount program:

- "Two-for-one" matched funding up to a maximum of \$300,000 NT Government contribution - with a minimum council contribution of \$20,000;
- The costs of re-establishing the myLitchfield website and technical support, including licencing costs for the technology developed by the City of Darwin for six months; and,
- Support for a relaunch of the program with local businesses in your council region.

The participation and feedback from the public and the Litchfield business community was extremely strong for the previous round of this program. This opportunity to support and assist hospitality and tourism businesses is one that I am keen to support and deliver.

If you and your council are keen to further explore or discuss this opportunity, the relevant contact is Maree De Lacey, Executive Director Local Government and Regional Development at Department of the Chief Minister [REDACTED] or (08) 89 [REDACTED].

Yours sincerely

MICHAEL GUNNER

- 1 FEB 2021



COUNCIL REPORT

Agenda Item Number:	14.02.01
Report Title:	National General Assembly of Local Government 2022
Author & Recommending Officer:	Daniel Fletcher, Chief Executive Officer
Meeting Date:	15/02/2022
Attachments:	Nil

Executive Summary

The purpose of this report is to seek Council approval for the Mayor and Chief Executive Officer to attend the National General Assembly of Local Government in Canberra in June 2022.

The Australian Local Government Association (ALGA) holds a National General Assembly of Local Government at the National Convention Centre in Canberra each year. Mayors and Chief Executive Officers from councils across Australia attend this annual event with some councils supporting several elected members to attend from the one organisation.

Recommendation

THAT Council:

1. note the upcoming 2022 National General Assembly of Local Government in Canberra from 19-22 June 2022;
2. approve the Mayor and Chief Executive Officer attending the National General Assembly of Local Government in Canberra; and
3. further support other elected members attending and utilising their available professional development allowance.

Background

The ALGA holds a National General Assembly each year. This year, the Assembly will be held in Canberra from 19-22 June 2021. As part of the National General Assembly, each year on the Sunday, a regional development forum is held.

The purpose of the National General Assembly is to bring together delegates from Local Government to debate issues of national significance to Local Government. It provides an opportunity for local councils to develop and express a united voice on core issues affecting their communities, with access to influential federal government decision makers at both the political and departmental level.

Financial Information

The cost of attending the NGA is estimated to be \$4,489.00 per delegate comprising the following:

• Early Bird Registration (registration & payment by 7 May 2022)	\$989
• Regional Development Forum	\$425
• Networking Dinner	\$150
• General Assembly Dinner	\$175
• Accommodation (4 nights' accommodation)	\$1,100
• Flights	\$1,500
• Incidentals (taxis etc.)	\$150

The 2021/22 Budget provides for the Mayor and Councillors (Members Courses Seminar & Conference Registrations) and the CEO (Courses Conferences & Seminars) to attend this type of local government event.

Individual Councillors can apply for Professional Development Allowance (subject to claims made and balances available to date).

Links with Strategic Plan

A Well-Run Council - Good Governance

Legislative and Policy Implications

EM05 Council Member Allowance and Support Policy – Professional Development

Risks



Community Engagement

Nil.



COUNCIL REPORT

Agenda Item Number:	14.02.02
Report Title:	Litchfield Women in Business Network Committee Minutes
Author & Recommending Officer:	Daniel Fletcher, Chief Executive Officer
Meeting Date:	15/02/2022
Attachments:	A: Litchfield Women in Business Network Meeting Minutes 10/01/2022 Unconfirmed

Executive Summary

The purpose of this report is to provide the minutes of the Litchfield Women in Business Network Committee Minutes.

Recommendation

THAT Council receive and note the unconfirmed Litchfield Women in Business Network Meeting Minutes of 10 January 2022, at Attachment A.

Background

In accordance with Section 101(4) of the Local Government Act 2019, the minutes for meetings of Council committees are required to be tabled at the following Council meeting. There are no recommendations requiring Council decisions arising from either Committee's minutes.

Links with Strategic Plan

A Well-Run Council - Good Governance

Legislative and Policy Implications

Compliance with the Local Government Act 2019.

Risks



Service Delivery

Failure to comply with Council’s regulatory obligations could negatively impact on the Council’s reputation.

Governance

Failure to provide committee meeting minutes to Council and making them available to the public via Council’s website, would place Council’s commitment to regulatory compliance at risk.

Community Engagement

N/A



COMMITTEE MEETING MINUTES

LITCHFIELD WOMEN IN BUSINESS NETWORK COMMITTEE

**Committee Meeting Minutes
held in the Council Chambers
on Monday 10 January 2022 at 5:30pm**

Present	Emma Sharp Doug Barden Kevin Harlan Mark Sidey Rachael Wright Ute Coyne-Pollig Elaine Mills Rana Everett Becky Kernick Nicky Clark Debbie Branson	Councillor (Chair) Mayor Councillor Councillor Councillor Bookkeeper EMPM Everetts Consulting Berry Springs Mechanical Darwin Laundries (<i>Electronic</i>) Executive Support
Officers		

1. OPENING OF THE MEETING

The Chair opened the meeting and welcomed everyone present.

2. APOLOGIES AND LEAVE OF ABSENCE

Nil.

3. CONFIRMATION OF MINUTES

Moved Mayor Barden / Seconded Elaine Mills

THAT the minutes of the previous meetings held 15 November 2021 and 22 November 2021 be confirmed.

CARRIED

4. PRESENTATIONS

Nil.

5. ITEMS FOR DECISION / DISCUSSION

5.1 Submission – Expression of Interest – LWIB Business Plan

The following points were discussed:

- LWIB viability as a separate business entity to Council
- LWIB not to lose its value
- Expression of Interest to be redeveloped and more defined or a Request for Quote be prepared to reduce the cost
- Request for Quote to be sent to a number of companies
- Liaise with the NT Chamber of Commerce
- Current Community Committee members expressed concern with their current business commitments to allocate more time to an independent organisation
- Terms of Reference to be reviewed
- Inviting Business Professional Women to attend the next meeting to discussed options such as supporting the network, a possible merger, provide direction with a possibility of branching out

Moved Becky Kernick / Seconded Nicky Clark

THAT Council:

1. thank Associated Advertising and Promotions for their submission and decline their proposal advising that the scope could be redefined further at a later stage; and
2. contact Business Professional Women inviting them to present to the Litchfield Women in Business Network at the next meeting scheduled for Monday, 14 February 2022 at 5:30pm.

CARRIED

5.2 Resignation – Lauren Johnson

Moved Cr Wright / Seconded Cr Harlan

THAT Council:

1. accept Ms Lauren Johnson's resignation and thank her for her support; and
2. will not advertise a replacement for the Community member vacancy on the Committee until the future direction of the Litchfield Women in Business Network is determined.

CARRIED

6. CLOSE OF MEETING

The meeting was closed at 6:43pm.



COUNCIL REPORT

Agenda Item Number:	14.02.03
Report Title:	Climate Adaptation Strategy and Action Plan
Author and	Diana Leeder, Executive Manager Community Inclusion
Recommending Officer:	Daniel Fletcher, Chief Executive Officer
Meeting Date:	15/02/2022
Attachments:	A: Climate Adaptation Strategy and Action Plan Survey Responses B. Summary of Responses C: Draft Climate Adaptation Strategy and Action Plan

Executive Summary

This report provides Council with the responses to the Climate Adaptation Strategy and Action Plan Survey survey undertaken in November 2021 and a summary of the issues identified in the responses. A draft Climate Adaptation Strategy and Action Plan with suggested areas for action are attached and recommended to be endorsed for community consultation.

Recommendation

THAT Council endorse the draft Climate Adaptation Strategy and Action Plan at Attachment C to this report for community consultation.

Background

The survey was open for three weeks and received thirty-three responses. The first two questions simply sought an indication of respondents' view of:

- the importance to them of preserving Litchfield's natural and scenic environment; and
- their level of concern about climate change.

All respondents answered both questions with 94.45% indicating that the issue was extremely or very important and 72.22% indicating that they were extremely or very concerned.

Questions three and four asked about respondents' views as to what Council should consider when developing its Climate Adaptation Strategy & Action Plan and whether they agreed that Council has a role to play in protecting Litchfield's natural and scenic environment. Question five sought ideas or suggestions about how Council might raise awareness of climate change and its effects.

Question four provided respondents with examples for Council actions such as: support tree planting programs; commit to power Council buildings with renewable energy, such as solar or battery energy; support the local community to develop practical skills to tackle climate change there was a very high level of support for each of these suggestions. Of the 32 respondents well

over half identified tree planting and renewable energy power on Council buildings. There were additional related comments such as provision of free trees and native plants to residents and looking at minimising Council costs through management of watering on reserves and turning building lights off at night. Just over half were in favour of Council supporting the local community to develop practical skills to tackle climate change. A number of examples were provided as to the type of support Council could provide ranging from supporting local communities to progressing community led actions, working with school communities and providing incentives through grants or rates reductions for installation of water tanks or solar energy for power.

Both question three and question four attracted a few negative comments about the issue not being the role of Council.

The responses to question five repeated a number of the ideas expressed in response to question four but stressed the importance of communication with the community through social media, flyers, newsletters and the website. In addition, there was support for public forums convened by Council, having climate change on the Council agendas, and ensuring there was reporting against Council climate adaptation actions and targets.

The wide range of topics raised by respondents that are not the responsibility of local government suggests a need for more education around what Council is able to influence as well as advocacy being an important pillar of a Council Climate Adaptation Strategy.

The attached draft strategy and action plan draws together existing Council directions around sustainability and responds to issues identified through the survey, noting that the level of response was very low.

Links with Strategic Plan

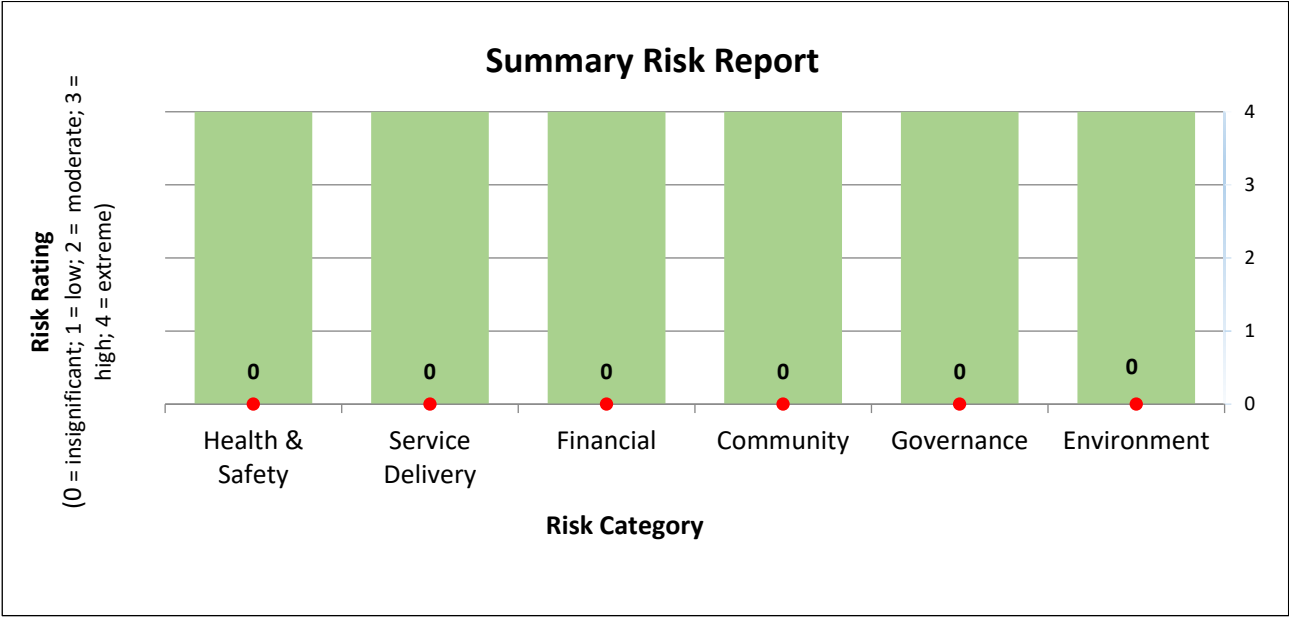
A Beautiful and Safe Natural Environment - Natural Environment

Legislative and Policy Implications

Local Government Act (2019) Sections 6 and 24.

There is no particular policy governing Council's climate adaptation strategy development but it is consistent with the 2021/22 Municipal Plan.

Risks



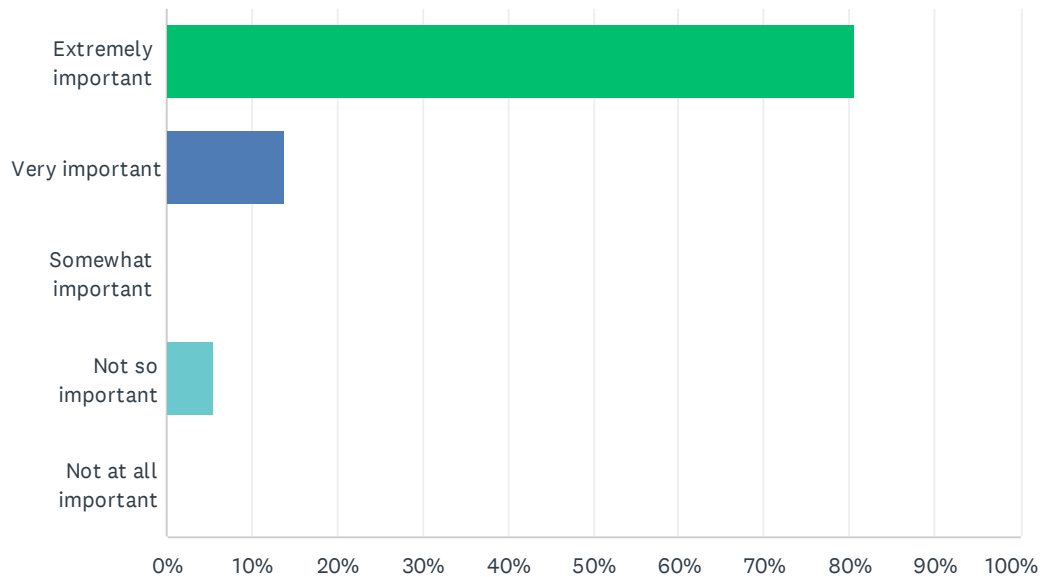
There are no risks associated with Council considering this report and endorsing the draft strategy and action plan for community consultation.

Community Engagement

The draft Climate Adaptation Strategy and Action Plan will be released for community feedback in the coming months to avoid consultation fatigue and overlapping with other consultations.

Q1 How important is it to you to preserve Litchfield's natural and scenic environment?

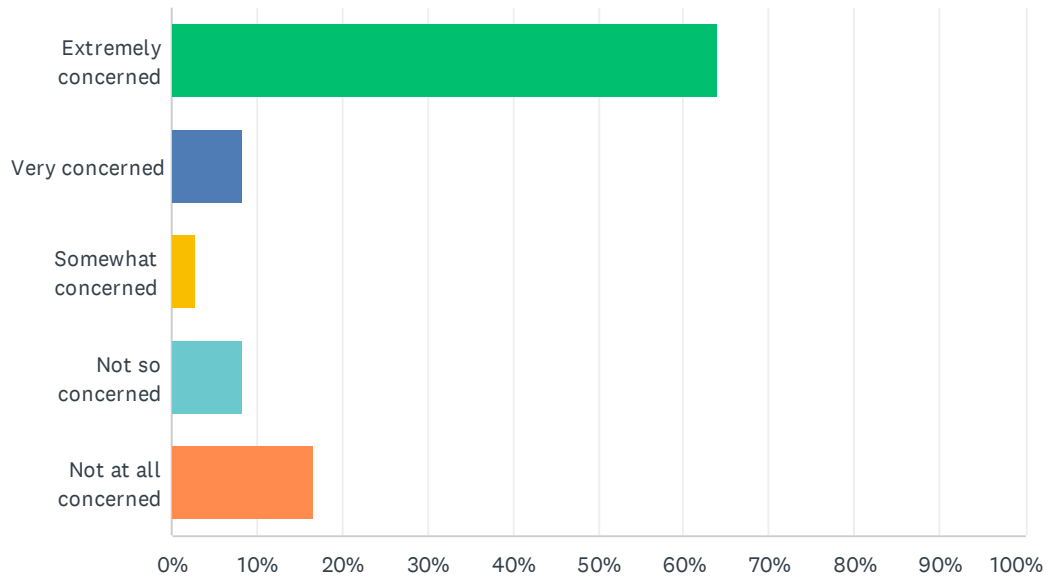
Answered: 36 Skipped: 0



ANSWER CHOICES	RESPONSES	
Extremely important	80.56%	29
Very important	13.89%	5
Somewhat important	0.00%	0
Not so important	5.56%	2
Not at all important	0.00%	0
Total Respondents: 36		

Q2 How concerned are you about climate change, i.e., a change in the average conditions, such as temperature and rainfall, in a region over a long period of time?

Answered: 36 Skipped: 0



ANSWER CHOICES	RESPONSES	
Extremely concerned	63.89%	23
Very concerned	8.33%	3
Somewhat concerned	2.78%	1
Not so concerned	8.33%	3
Not at all concerned	16.67%	6
Total Respondents: 36		

Q3 What do you think Council should consider when developing its Climate Adaptation Strategy & Action Plan? For example: support tree planting programs commit to power Council buildings with renewable energy, such as solar or battery energy support the local community to develop practical skills to tackle climate change

Answered: 35 Skipped: 1

#	RESPONSES	DATE
1	All of the above. Clean energy public transport. Minimise land clearing	11/18/2021 9:01 PM
2	Please consider the science and consult experts, local & national & global. There are some amazing local councils in Australia making a difference. Solar on all council facilities would be a start: facilitate & support local, community 'experts' to lead community groups-perhaps 'street' groups in initiatives at a community level-use a place based model.	11/10/2021 7:10 PM
3	Making changes that benefit the community and local groups, eg tree planting days, recycling options, better spread of services etc. Seek opportunities to reduce Council running costs, eg solar panels, water capture/treatment, energy efficient appliances/lighting/vehicles etc Advocate for the requirement for rural properties to have a set minimum amount of rain water capture infrastructure.	11/9/2021 2:39 PM
4	More trees, less burning of the bush more solar and educating the residents and council to reduce reuse and recycle.	11/3/2021 7:51 PM
5	All of the above, also invest in conservation areas and programs, maintain wildlife park, support rangers support environmental education	11/1/2021 4:50 PM
6	All of the above - and make sure clearing is limited on blocks etc	11/1/2021 3:15 PM
7	Implement renewable energy on all government buildings	11/1/2021 3:09 PM
8	Look at full renewable power resources for litchfield council. Advocate for renewables for homrs in Litchfield Shire.	11/1/2021 1:38 PM
9	Waste Management.	10/30/2021 10:36 PM
10	renewable energy, increasing natural vegetation coverage, increase awreness of impacts and solutions via meetings and workshops	10/28/2021 2:49 PM
11	All of the above. Plus high intensity public education on gamba grass and support monitoring of compliance. This is crucial for saving native bush, particularly trees with their crucial role in climate.	10/28/2021 8:38 AM
12	Provide educational support at local schools offering talks,resources and projects to engage school communities.	10/26/2021 7:39 PM
13	Retain and protect existing native vegetation - eg. the bush on their Arnhem Highway block where Council wants to grow grass and concrete; the remaining bush at Freds Pass Reserve. Plants LOTS more native vegetation on land they control.	10/26/2021 2:07 PM
14	Support the local community educating them on climate change	10/26/2021 1:22 PM
15	Tree planting, preservation of current trees Renewable energy sources Waste recycling - council rubbish collection & sorting Ban single use plastics for all council controlled events, etc. Education for community Transportation links - buses, cycle paths, walking paths Discounted rates for those with solar panels/ battery system	10/26/2021 12:31 PM
16	Plant trees	10/26/2021 9:36 AM
17	Commit to preserving natural environment without raising the cost of living (ie. Rates)	10/26/2021 8:33 AM

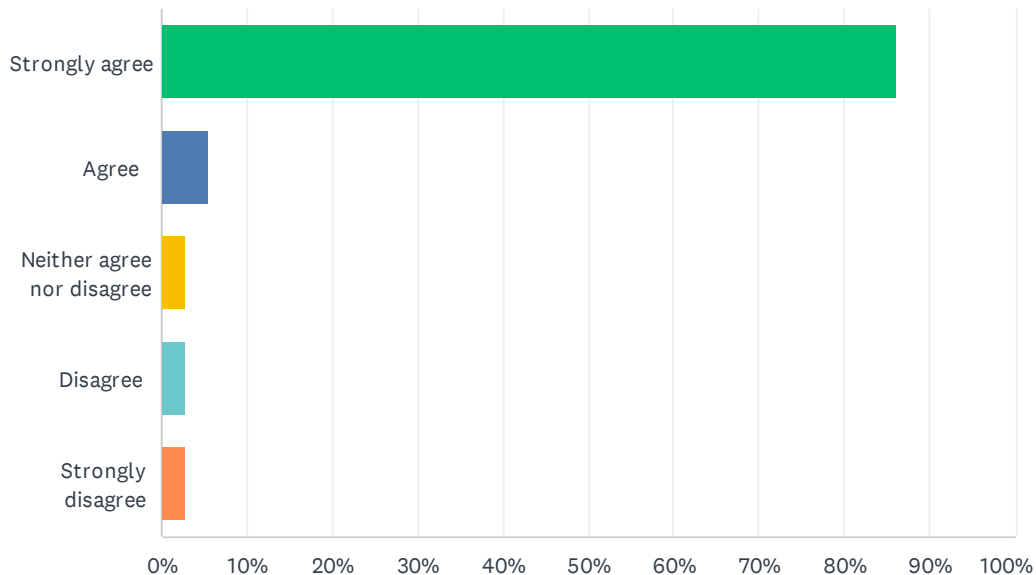
Climate Change Adaptation Strategy & Action Plan survey

18	Tree planting	10/26/2021 5:32 AM
19	All of the above. Support green options for powering our whole area. Solar/wind, etc	10/25/2021 11:22 PM
20	all of these 3 things written above	10/25/2021 8:34 PM
21	Plant more trees. Consider solar for new buildings however upgrades on existing to buildings is expensive and not worth the investment on old facilities.	10/25/2021 7:44 PM
22	Promote and support recycling programs. Provide native plants and encourage residents to revegetate their blocks. Connect with Cool Mob to develop and implement green strategies. Initiate and support public transport options which use renewable energy sources.	10/25/2021 6:37 PM
23	Fix the roads before doing anything!	10/25/2021 6:27 PM
24	Renewable energy and water conservation	10/25/2021 5:47 PM
25	Not a role for council Is not council business Leave this to ntg & federal govt business	10/25/2021 3:26 PM
26	Provide grants for residents to put tanks and solar power on there properties. This could be as simple as providing a % of reduction in rates over say 10 years. Or one off grants.	10/25/2021 1:36 PM
27	climate change will not be "tackled" by ageing blockies agreeing to not clear fell blocks, burn crap everyweekend and drive around in gas guzzling 4wds, although this might help. the most obvious way LSC could help is by facilitating development away from darwin coastlines that will be inundated at some point.	10/23/2021 11:53 AM
28	Stop clear felling for urban sprawl, car parks etc Fund and encourage land owners tree planting, with appropriate vegetation Community composting at the dump Minimise water wastage at Freds Pass ovals- ie don't water in daylight hours More solar/electric power on all council assets Improve public transport 7 days a week Encourage more local recycling outlets Educate land owners / rate payers about weed control , and enforce it. Particularly Gamba, rats tail grass, mission grass, Neem trees and a host of other garden plants going feral Initiate traditional aboriginal cultural burning regimes for bush revegetation and weed control on public and private land Community food gardens	10/22/2021 12:01 PM
29	Practical on the ground actions where a difference can be made. No useless motherhood statements.	10/22/2021 9:05 AM
30	Manage Gamba Protect and manage waterways Limit environmental destruction by buggies on public land Set a community example by adopting renewable technology.	10/22/2021 5:16 AM
31	That's a start. Also think about what to do with that old landfill site that is venting and leaching all over the place - maybe hit NTG up for that as they allowed it to happen. And don't build an RV washing park.	10/21/2021 8:45 PM
32	Repower our region with renewable energy. Guarantee safe drinking water. and all of the examples cited above.	10/21/2021 2:18 PM
33	100% renewables on all council building Public access to cool environments such as libraries and halls Active cooling through tree planting and enhancing shaded spaces. Facilitate and support rapid decarbonization of our economies and limit the impacts of climate change on human health. Consider where investment is sitting, if our money is supporting fossil fuel continuation. Create a whole-of-local-government legislated climate change strategy providing a framework for mitigation and adaptation strategies across all sectors. Create detailed regional climate adaptation planning, prioritizing planning for health, sustainability, and liveability of remote Aboriginal communities, low-income households, and other vulnerable groups Set more ambitious targets of net zero Council emissions by 2025 and net-zero municipal emissions by 2030. Prioritize strategic responses with reference to the key sources of emissions to ensure that responses are targeted, proportional and strategic Ensure an evidence-based approach by obtaining sufficient baseline emission profile data and resource ongoing data collection to track performance against targets. Include stronger climate risk mitigation in decision-making. Adopt specific and measurable interim targets and mandate public reporting on Council performance against those targets on an annual basis (as a minimum).	10/21/2021 10:41 AM
34	Tree planting Renewable Energy options Transition vehicle fleet away from diesel Turn off all the lights in the office or have sensors do it every night	10/20/2021 3:28 PM
35	Encourage 100% renewable energy use by Council, set up a best practice example of a	10/19/2021 12:32 PM

system that can showcase what can be replicated in peoples homes

Q4 Do you agree that Council has a role to play in protecting Litchfield's natural and scenic environment? Why/why not?

Answered: 36 Skipped: 0



ANSWER CHOICES	RESPONSES	
Strongly agree	86.11%	31
Agree	5.56%	2
Neither agree nor disagree	2.78%	1
Disagree	2.78%	1
Strongly disagree	2.78%	1
Total Respondents: 36		

#	OTHER (PLEASE SPECIFY)	DATE
1	You are elected to represent us, you are responsible to protect and advocate for our interests, the environment is what makes Litchfield a desirable place to live, climate change could make Litchfield unlivable within my lifetime	11/1/2021 4:50 PM
2	As the decisions are out of anyone else's control local government needs to take the responsibility seriously.	11/1/2021 3:09 PM
3	The council has a potentially huge role to play in responding to gamba grass. And the whole culture of irresponsible burning throughout the dry. Gamba fires are gradually killing our bush but the attitudes to fires are casual. Eg when fires are reported in the press and on social media, it is very rare to describe them as gamba grass fires.....yet even inserting the words dangerous and gamba would assist attitude change. Those who sneer at the council for this focus on climate should be ignored. We have to look at what is the major climate issue in our part of the world, and it is gamba, and, although the council should be commended for its efforts to date more must be done in terms of individual responsibility which is also linked to a significant change in the local fire culture.	10/28/2021 8:38 AM

Climate Change Adaptation Strategy & Action Plan survey

4	Council needs to take a more active and educated role in protecting the natural environment on its reserves, especially on McMinns Lagoon Reserve. McMinns Lagoon Reserve should be formally gazetted as a Wildlife Sanctuary to ensure its protection now and in to the future.	10/26/2021 2:07 PM
5	It is everyone's responsibility on every level, from the individual to the household to the street to the municipality and beyond	10/25/2021 11:22 PM
6	Council can be very influential	10/25/2021 6:37 PM
7	Council are elected members of our region. They represent us and by extension need to represent our priorities. We care, so should you lead by example.	10/25/2021 5:47 PM
8	Loaded question Council should not be involved Not a role for council	10/25/2021 3:26 PM
9	Stop cutting down trees in reserves.	10/25/2021 1:36 PM
10	the preposition implies the role of LSC is to stymie future development and in effect adopt a NIMBY position.The local MLAs do that well enough.	10/23/2021 11:53 AM
11	Everyone has an obligation.	10/21/2021 8:45 PM
12	Council is a community leader. You have been elected to represent all views - not just build roads!!!! We want you to invest money into these areas so that our children can live in the rural area and be proud that the Council supports our environment.	10/20/2021 3:28 PM

Q5 Do you have any ideas or suggestions you would like to share about how Council might raise awareness of climate change and its effects?

Answered: 31 Skipped: 5

#	RESPONSES	DATE
1	Recognise, communicate and mitigate	11/18/2021 9:01 PM
2	Firstly council needs to raise it's own awareness of climate change. Put the issue on the agenda of council meetings and allow a public forum-promises made by a number of councilors in their election spiels. Use the groups we have-fires, arts, sporting groups to give feedback, ask the students in schools in a real and effective way...younger kids love a drawing competition: b-b-q and basketball shots competition to ask the teens: tap into the students who march for climate action...what do they think & want....there re many ways to have community conversations-tap into the people in the community who can safely lead these conversations-the views will be diverse.	11/10/2021 7:10 PM
3	We all know it'sbeen a lot hotter. Roads , houses flooded. We need better comunications with council and NT Gov for which roads are open or closed remembering not evereyone is on social media	11/3/2021 7:51 PM
4	By supporting outdoor education at schools and the wildlife park, by supporting events at Litchfield's reserves and parks that raise awareness for climate change, by not supporting unsustainable housing development, by teaching residents about how Gamba grass and climate change interact	11/1/2021 4:50 PM
5	Raise awareness through education talks at schools, loca events etc	11/1/2021 3:09 PM
6	Posters on main road arteries. Big ones. Letter drops to shire ratepayers. Multi media messaging!!	11/1/2021 1:38 PM
7	Encourage and educate generation of unnecessary waste.	10/30/2021 10:36 PM
8	promoting and supporting business, organistions and individuals who have knowledge and are making good examples	10/28/2021 2:49 PM
9	I covered this a bit in #4. I just think that fire and particularly gamba is paramount and complicated because of the attitude to gamba. Although there are many who understand and are responsible, it needs to be almost universal. As I write, like many, my neighbour's large block has gamba throughout, does not have the gamba required firebreaks. And the morning air is full of illegal smoke from somewhere. The trouble is that as covid vaccinations have shown, council efforts will encounter resistance and people who say their block is their business alone and ofcourse they are the most likely to have gamba. You need a plan drawn up by fire ecologists and, even more importantly, sociologists.	10/28/2021 8:38 AM
10	Dedicated website delivering awareness raising ideas and practical solutions.	10/26/2021 7:39 PM
11	Facebook such as this post	10/26/2021 1:22 PM
12	Social media, events, leaflets with rates notices	10/26/2021 12:31 PM
13	Council should be concentrating on roads ,rubbish, bike paths and keeping rates down, not climate	10/26/2021 9:36 AM
14	Not your role, you're not climate scientists. The more uneducated people spreading information the worse it will be	10/26/2021 8:33 AM
15	Roads rates rubbish	10/26/2021 5:32 AM
16	People worry about losing their jobs and having to pay more. Whatever it is needs to not cost people more otherwise they will reject it. One sort of visual in how sea level rising will affect their camping and fishing spots	10/25/2021 11:22 PM
17	I don't think this should be a key priority for council. Time, money and resource investment	10/25/2021 7:44 PM

Climate Change Adaptation Strategy & Action Plan survey

should be invested in key council operations and community betterment.

18	Link with established organisations like Greening Australia and Cool Mob.	10/25/2021 6:37 PM
19	No electric cars or wind turbines!	10/25/2021 6:27 PM
20	Stronger promotion of water conservation. Initiatives that align with climate change strategies (i.e such as plant give-aways)	10/25/2021 5:47 PM
21	Not a role for council The climate is getting colder	10/25/2021 3:26 PM
22	Social media is best medium.	10/25/2021 1:36 PM
23	no	10/23/2021 11:53 AM
24	IEAD BY EXAMPLE AND MAKE IT PUBLICLY KNOWN. DONT ISSUE ANY MORE PERMITS TO CLEAR LAND AND MAKE IT KNOWN ITS BECAUSE OF CLIMATE CHANGE. " THE HOUSE IS ON FIRE" while you read survey replies!!	10/22/2021 12:01 PM
25	Don't! Its not council's space and council doesn't have the expertise to contribute to the issue. Focus on delivering core council services.	10/22/2021 9:05 AM
26	Several progressive councils have achieved carbon neutrality, check out their policies.	10/22/2021 5:16 AM
27	Proactively sort out the Gamba grass on Council land and actively encourage landholders to do the same, including enforcing current and making new by-laws about that stuff, push NTFRS & BFNT to enforce hazard laws, offer equipment etc. Promote a change in attitude that it is ok to drop a match and let 'er rip to clean up your block. You're getting paid the big bucks - work it out!	10/21/2021 8:45 PM
28	Council commits to the creation of safe and welcoming towns, built on care and social inclusion for all our diverse local communities. Council to improve methods of civic participation in the planning and governance of our regions, through a commitment to the equitable and transparent representation of our diverse communities. Council will work to combat social exclusion, improve representation and access to social services within local government particularly for Aboriginal communities, people from culturally and linguistically diverse backgrounds, people with a disability, women, young people, and LGBTIQ+ communities. This can be achieved through the production of resources and information in a range of local languages, the hosting of civic education sessions on local government processes and issues, and the broader invitation to participate in advisory roles and committees to inform council policy.	10/21/2021 2:18 PM
29	Holding public discussions and conversations in our public spaces about Climate change and what we can do on a personal, local and global level. Engage an advisory committee to the councilors to support their progress.	10/21/2021 10:41 AM
30	Put into your newsletters what projects you're doing to reduce waste to landfill and reduce energy consumption and reduce carbon emissions.	10/20/2021 3:28 PM
31	publish on Council website the risks associated with climate change in Litchfield (more severe storms, fires etc) with trends over time	10/19/2021 12:32 PM

Summary of comments

Comments dealing with similar points have been collated together and, on occasion, sub points have been added. The number following each point in question 3 indicates the number of times the point was raised.

Q.3 What do you think Council should consider when developing its Climate Adaptation Strategy & Action Plan? For example: support tree planting programs commit to power Council buildings with renewable energy, such as solar or battery energy support the local community to develop practical skills to tackle climate change

- Answered: 32

Support tree planting programs

- retention and planting of native vegetation on Council owned land.
- Provide native plants to residents.

23

Commit to power Council buildings with renewable energy, such as solar or battery energy

- Seek opportunities to reduce Council running costs, eg water capture/treatment, energy efficient appliances/lighting/vehicles etc.
- Minimise water wastage by not watering Council properties and reserves during daylight hours.
- Transition fleet away from diesel.

22

Support the local community to develop practical skills to tackle climate change

- facilitate & support local, community led community groups in initiatives at a community level.
- meetings and workshops to increase awareness of impacts and solutions.
- talks and resources to engage school communities.
- Connect with Cool Mob to develop and implement green strategies.
- Grants for residents to put tanks and solar power on properties.
- Rates reduction incentives for use of renewable energy sources.
- Initiate traditional aboriginal cultural burning regimes for bush revegetation and weed control on public and private land.
- Community gardens.
- Education on gamba grass, other weed management and management of waterways.
- Develop a best practice example of a system that can be replicated in people's homes.

17

Recycling

- Better spread of services.
- Education and promotion to reduce, reuse, recycle.
- Ban single use plastics for all Council controlled events.

3

Waste management

- Community composting at waste transfer stations.

1

Facilitate development away from Darwin coastlines that will be inundated at some point.

[Type here]

[Type here]

1

Public access to cool environments such as libraries and halls.

1

Governance

- Consider where Council investment is sitting, whether money is supporting fossil fuel continuation.
- Set more ambitious targets of net zero Council emissions by 2025 and net-zero municipal emissions by 2030.
- Prioritize strategic responses with reference to the key sources of emissions to ensure that responses are targeted, proportional and strategic.
- Ensure an evidence-based approach by obtaining sufficient baseline emission profile data and resource ongoing data collection to track performance against targets.
- Include stronger climate risk mitigation in decision-making.
- Adopt specific and measurable interim targets and mandate public reporting on Council performance against those targets on an annual basis (as a minimum).

2

Advocacy

- Clean energy public transport.
- Minimise land clearing.
- requirement for rural properties to have a set minimum amount of rain water capture infrastructure.
- reduce burning.
- invest in conservation areas and programs.
- maintain wildlife park.
- support rangers support environmental education.
- make sure clearing is limited on blocks.
- renewables for homes in Litchfield and whole region.
- monitoring of compliance with gamba grass management.
- transportation links – 7 day per week bus service; cycle paths; walking paths.
- public transport using renewable energy sources.
- minimise environmental destruction of public land through buggy use.
- no support for RV washing park.
- NTG action on leachate at old NTG landfill site.
- Guaranteed safe drinking water.
- Facilitate and support rapid decarbonization of our economies and limit the impacts of climate change on human health. Create a whole-of-local-government legislated climate change strategy providing a framework for mitigation and adaptation strategies across all sectors. Create detailed regional climate adaptation planning, prioritizing planning for health, sustainability, and liveability of remote Aboriginal communities, low-income households, and other vulnerable groups.

20

Alternative suggestions

Commit to preserving natural environment without raising the cost of living (ie. Rates).

Fix the roads before doing anything!

Not a role for Council. Not Council business. Leave this to NTG & federal govt business.

3

Q.4 Do you agree that Council has a role to play in protecting Litchfield's natural and scenic environment? Why/why not?

- Answered: 33

Positive

- Council elected to protect and advocate for community's interests
- Decisions are beyond individuals' control so local government needs to take responsibility seriously.
- Council has a potentially huge role to play in responding to gamba grass and the whole culture of irresponsible burning throughout the dry. More must be done in terms of individual responsibility which is also linked to a significant change in the local fire culture.
- Council needs to take a more active and educated role in protecting the natural environment on its reserves.
- Council can be very influential.
- Council should lead by example.
- Everyone has an obligation.
- Council is a community leader. You have been elected to represent all views - not just build roads. We want you to invest money into these areas so that our children can live in the rural area and be proud that the Council supports our environment.

Negative

Loaded question Council should not be involved. Not a role for Council.

The proposition implies the role of LSC is to stymie future development and in effect adopt a NIMBY position. The local MLAs do that well enough.

Stop cutting down trees in reserves.

Do you have any ideas or suggestions you would like to share about how Council might raise awareness of climate change and its effects? These responses have not been collated as for question three but are as provided.

- Recognise, communicate and mitigate.
- Firstly Council needs to raise its own awareness of climate change. Put the issue on the agenda of Council meetings and allow a public forum-promises made by a number of councillors in their election spiels. Use the groups we have-firies, arts, sporting groups to give feedback, ask the students in schools in a real and effective way...younger kids love a drawing competition: b-b-q and basketball shots competition to ask the teens: tap into the students who march for climate action...what do they think & want there are many ways to have community conversations-tap into the people in the community who can safely lead these.
- conversations-the views will be diverse.
- We all know it's been a lot hotter. Roads, houses flooded. We need better communications with Council and NT Gov for which roads are open or closed remembering not everyone is on social media.
- By supporting outdoor education at schools and the wildlife park, by supporting events at Litchfield's reserves and parks that raise awareness for climate change, by not supporting

unsustainable housing development, by teaching residents about how gamba grass and climate change interact.

- Raise awareness through education talks at schools, local events etc.
- Posters on main road arteries. Big ones. Letter drops to shire ratepayers. Multi media messaging!!
- Encourage and educate generation of unnecessary waste.
- promoting and supporting business, organisations and individuals who have knowledge and are making good examples.
- fire and particularly gamba is paramount and complicated because of the attitude to gamba. Although there are many who understand and are responsible, it needs to be almost universal. As I write, like many, my neighbour's large block has gamba throughout, does not have the gamba required firebreaks. And the morning air is full of illegal smoke from somewhere. The trouble is that as covid vaccinations have shown, Council efforts will encounter resistance and people who say their block is their business alone and of course they are the most likely to have gamba. You need a plan drawn up by fire ecologists and, even more importantly, sociologists.
- Dedicated website delivering awareness raising ideas and practical solutions.
- Facebook such as this post.
- Social media, events, leaflets with rates notices.
- People worry about losing their jobs and having to pay more. Whatever it is needs to not cost people more otherwise they will reject it. One sort of visual in how sea level rising will affect their camping and fishing spots.
- Link with established organisations like Greening Australia and Cool Mob.
- Stronger promotion of water conservation. Initiatives that align with climate change strategies (i.e such as plant give-aways).
- Social media is best medium.
- Lead by example and make it publicly known. Don't issue any more permits to clear land and make it known it's because of climate change.
- Several progressive councils have achieved carbon neutrality, check out their policies.
- Proactively sort out the gamba grass on Council land and actively encourage landholders to do the same, including enforcing current and making new by-laws about that stuff, push NTFRS & BFNT to enforce hazard laws, offer equipment etc. Promote a change in attitude that it is ok to drop a match and let 'er rip to clean up your block. You're getting paid the big bucks - work it out!
- Council commits to the creation of safe and welcoming towns, built on care and social inclusion for all our diverse local communities. Council to improve methods of civic participation in the planning and governance of our regions, through a commitment to the equitable and transparent representation of our diverse communities. Council will work to combat social exclusion, improve representation and access to social services within local government particularly for Aboriginal communities, people from culturally and linguistically diverse backgrounds, people with a disability, women, young people, and LGBTIQ+ communities. This can be achieved through the production of resources and information in a range of local languages, the hosting of civic education sessions on local government processes and issues, and the broader invitation to participate in advisory roles and committees to inform council policy.
- Holding public discussions and conversations in our public spaces about climate change and what we can do on a personal, local and global level. Engage an advisory committee to the councillors to support their progress.

[Type here]

[Type here]

- Put into your newsletters what projects you're doing to reduce waste to landfill and reduce energy consumption and reduce carbon emissions.
- publish on Council website the risks associated with climate change in Litchfield (more severe storms, fires etc) with trends over time

Alternative views

- Council should be concentrating on roads, rubbish, bike paths and keeping rates down, not climate.
- Not your role, you're not climate scientists. The more uneducated people spreading information the worse it will be.
- Roads rates rubbish.
- I don't think this should be a key priority for Council. Time, money and resource investment should be invested in key Council operations and community betterment.
- No electric cars or wind turbines!
- Not a role for Council. The climate is getting colder.
- Don't! Its not Council's space and Council doesn't have the expertise to contribute to the issue. Focus on delivering core Council services.

Climate Adaptation Strategy and Action Plan 2022-2025

LITCHFIELD
COUNCIL



DRAFT

Litchfield Council acknowledges the Traditional Owners of the land we work on and recognises their continuing connection to land, water and communities. We pay our respects to all Traditional Owners and to the Elders past, present and emerging.

INTRODUCTION

WHAT

The **Litchfield Council Climate Adaptation Strategy and Action Plan 2022 - 2025** guides Council on how it will integrate climate adaptation and mitigation opportunities across Council operations. The Strategy will provide a framework to:

1. Demonstrate Council's understanding of climate risks.
2. Reflect the importance of community feedback and demonstrate how their input has been considered.
3. Provide a best practice approach in all climate adaptation activities.

WHY

Effective, proactive and responsive action by Council increases community confidence in Council, informs decision making and produces informed outcomes. Effective climate adaptation actions contribute to realising our vision of Litchfield as 'the best place to live in the Top End'.

HOW

Council will implement climate adaptation actions that are appropriate for Litchfield municipality and arise from community engagement activities in a timely and effective manner.

OBJECTIVES

The purpose of developing a Climate Adaptation Strategy and Action Plan is to improve the resilience of the local environment, communities, and economies to help withstand the unavoidable impacts of climate change and contribute to the development of a plan for Councils future environmental sustainability.

This Strategy has the following objectives:

1

Enhanced and aligned decision making - develop and foster climate adaptation considerations in all decision making and seek opportunities for innovation.

2

Comprehensive engagement - facilitate and support local, community led community groups in initiatives at a community level that support the development of practical skills to tackle climate change.

3

Innovation appropriate for Litchfield - responding to new initiatives that support residents in implementing climate adaptation actions and improve Council cost efficiencies in the long term and create improved outcomes for residents.

CLIMATE ADAPTATION ACTION PLAN

Objective 1: Enhanced and aligned decision making

Develop and foster climate adaptation considerations in all decision making and seek opportunities for innovation.

What we will do

- Apply the decision-making hierarchy of avoid, reduce, replace and offset to emission creation through carbon intensive activities
- Empower the community to engage with Council by demonstrating how their input has been considered in climate adaptation outcomes and include the next steps for all projects.

Key Actions

Action	Success Measure	Outcome
Unpack complex climate adaptation concepts and processes	Complex information is presented in an easy-to-understand format that encourages input to deliver community led outcomes	Greater involvement by trusted community leaders resulting in productive local actions
Engage in dialogue with local environmental groups, energy providers, local businesses and scientists, as well as established national organisations.	Regular sharing of information to inform Council and individual decision making Participation in the Cities Power Partnership	Provide an evidence base of the effectiveness of climate adaptation actions
Utilise the opportunity of the Annual Report to report back on progress against targets	Provide meaningful reporting on targets set or agreed actions	Transparency around implementation of strategic direction

Objective 2: Comprehensive engagement

Improved understanding, capacity and skill in community-based actions and solutions.

What we will do

- Work with the whole community by providing resources, training, and guidance to help residents effectively participate in waste management, recycling and other climate adaptation actions
- Ensure commitment by Councillors and Council staff to implement climate adaptation actions into daily operations and decision making
- Leverage influence by engaging with Territory and national policies and programs
- Provide ongoing review and evaluation and consider ways to improve existing activities.

Key Actions

Action	Success Measure	Outcome
Establish a community grant category for community led climate adaptation initiatives at a community level.	Number of community groups participating in the grant program Level of engagement from the community in local community led initiatives	An engaged community that actively participates in climate adaptation actions
Facilitate meetings and workshops to increase awareness of impacts and solutions.	Number of meetings and workshops and level of attendance.	Ongoing community engagement in identifying impacts and solutions
Connect with Cool Mob, Greening Australia and similar organisations to develop and implement green strategies including community gardens	Partnerships developed	Collaborative implementation of strategies to improve environmental outcomes Establishment of community gardens on more reserves

Action	Success Measure	Outcome
Continue active implementation of the waste hierarchy in Council's Waste Strategy across all Council operations	Continued diversion of Council waste from landfill to recycling Greater awareness of cost efficiencies through power and water conservation	Reduction in costs of waste management Better efficiencies in watering of Council reserves and properties
Support meetings and workshops to increase awareness of impacts and solutions.	Establishment of a climate adaptation community advisory committee Engagement with local traditional owners and their land management practices Resources available to established local community groups such as schools and Volunteer Bush Fire Brigades	Ongoing conversation and community moderation through regular feedback to Council Reconciliation Action Plan (RAP) links with Climate Adaptation Strategy and Action Plan Council website provides a 'one stop shop' that is home to all climate adaptation activities and support material Ability to demonstrate to the community how their participation and input has helped inform and guide climate adaptation outcomes

Objective 3: Innovation appropriate for Litchfield

Responding to new initiatives that support residents in implementing climate adaptation actions and improve Council cost efficiencies in the long term and create improved outcomes for residents

What we will do

- Provide opportunities for residents to improve the level of native vegetation through tree planting
- Advocate to other levels of government for expenditure on climate adaptation issues of concern beyond the scope of council responsibilities
- Adopt strategies designed to reduce impact of Council operations on climate and the environment

Key Actions

Action	Success Measure	Outcome
Support tree planting programs and retention and planting of native vegetation on Council owned land.	Number of residents participating in free plant offers Number of reserves implementing tree planting programs with volunteers	Reduction of heat through increased shade on private and public properties
Minimise water wastage by not watering Council properties and reserves during daylight hours.	Implementation of automated water systems where not currently in place	Improved reserve management and reduction in water usage
Move towards powering all new Council buildings with renewable energy, such as solar or battery energy, and explore the feasibility for older buildings.	Number of buildings fitted with renewable energy sources	Reduction in reliance on fossil fuel generated power Reduction in energy costs
Transition to green fleet	Number of vehicles replaced with fuel efficient and environmentally friendly vehicles	Sustainable fleet management costs
Advocate to other levels of Government for climate adaptation actions	Number of issues raised with Northern Territory and Federal Governments in relation to renewable energy, public transport and weed and fire management	Improved outcomes for Litchfield residents
Seek innovative opportunities to reduce Council running costs	Water capture options explored and considered. Energy efficient appliances and practices implemented Energy efficient design incorporated into new Council buildings	Reduction in operational costs



COUNCIL REPORT

Agenda Item Number:	14.02.04
Report Title:	Local Government Association of the NT General Meeting – Call for Motions
Author & Recommending Officer:	Daniel Fletcher, Chief Executive Officer
Meeting Date:	15/02/2022
Attachments:	A : LGANT Call for Motions template

Executive Summary

This report provides Council with an opportunity to endorse a motion to the April 2022 Local Government Association of the Northern Territory (LGANT) General Meeting that calls for action on the part of LGANT on behalf of member councils or recommends a sector wide policy position.

Recommendation

THAT Council:

1. note the Local Government Association of the Northern Territory call for motions; and
2. call for Local Government Association of the Northern Territory to formally request that...

Background

LGANT holds two General meetings per year which member councils can move motions which recommend a sector policy position or a call to action. Such motions can be submitted at any time using the attached template (Attachment A) with the deadline for the next LGANT meeting being 3 March 2022. Once received LGANT officers research the proposed motion and develop a business paper to be presented at the following LGANT General meeting.

Submitting motions to LGANT general meetings is an effective way of advancing local issues which have sector wide implications by mobilising the lobbying capacity of LGANT and other member councils.

Litchfield Council is a financial member of LGANT which is the peak organisation for local government in the Northern Territory, LGANT provides a broad-based research and policy development service for members in response to local, Territory and national issues including changes proposed for legislation.

Links with Strategic Plan

A Well-Run Council - Powerful and Effective Advocacy

Legislative and Policy Implications

Not applicable to this report.

Risks



Community Engagement

Not applicable to this report

LGANT CALL FOR POLICY AND 'ACTION' MOTIONS



About this document

The purpose of this document is for it to be used as a template for member councils to submit motions to LGANT on issues so they can be considered for adoption as LGANT policy or as actions for LGANT to do at either the April or November General Meetings each year or the monthly Executive meetings.

The timeframes for submitting motions are:

- ten days before an Executive Meeting
- six weeks before a General Meeting.

(General Meeting Agenda has to be submitted 28 days before a meeting and Executive meeting agenda six days before a meeting).

Motions can be submitted at any time and will be put to the first available meeting depending on when they are received.

LGANT will research and assess each policy or action proposal and if necessary discuss it with the proponent member council and the Executive will then later decide at one of its meetings whether to adopt the policy or not, or take the action or not, or to put it to a general meeting for decision.

1. *What is your Motion?*

Include the text of the motion (short paragraph or paragraphs – see LGANT policies as examples of how you could structure a motion at www.lgant.asn.au).

2. *How is the motion relevant to Northern Territory Local Government?*

Please provide comment here if the motion is proposed as a LGANT policy and explain why it should be and how it is relevant to the Northern Territory Local Government sector.

3. *What are your key points in support of your motion?*

Here you should provide some background about the issue, some evidence to support the motion and your text should be no more than 600 words.

4. *Is there a Council Resolution in support of this motion?* ☐ Yes ☐ No

5. *Should the motion be LGANT policy?* ☐ Yes ☐ No

6. *Contact Information*

Council:

Name:

Telephone:

Fax:

Email:



COUNCIL REPORT

Agenda Item Number:	14.03.01
Report Title:	Summary Planning and Development Report January 2022
Author:	Mark Hogan, Planning
Recommending Officer:	Leon Kruger, Director Infrastructure & Operations
Meeting Date:	15/02/2022
Attachments:	A: LoC 280 Whitewood Rd Telstra Tower PA2021/255 B: LoC 145 Howard Springs Rd Telstra Upgrade 0835004 C: LoC Liquor Licence Darwin Community Arts PA2020/9000

Executive Summary

The purpose of this report is to provide to Council a summary of planning and development applications received, and comments provided, for the period of 1 January 2022 to 31 January 2022.

The following is a summary of all planning and development applications received and comments provided during the noted period.

Type of Application	No. Applications
Development Applications	2
Mining Applications	0
Sale, Lease, or Occupation of Crown Land Applications	0
Liquor Licence Applications	1
Water Licence Applications	0
Other Applications	1
Clearances for Development Conditions	0
Stormwater/Driveway Plan Reviews	4
Works Permits	1

Letters of comment for the noted applications are provided for information in the attachments to this report.

Recommendation

THAT Council:

1. receive the Summary Planning and Development Report January 2022; and
2. note for information the responses provided to relevant agencies within Attachments A-B to this report.

Background

DEVELOPMENT APPLICATIONS

The *NT Planning Act* requires that all Development Applications within Council's municipality be advertised to Council for comment. Council assesses whether the application meets Council's requirements for roads, drainage, and waste collection and comments on the expected impact of the proposal on the amenity of Council's residents.

The following is a summary of all Development Applications received and comments provided during the noted period.

Council Outcome on Development Applications	No. Applications
Development applications supported, subject to normal Council conditions	2
Development applications supported, subject to specific issues being adequately addressed	0
Development applications not supported/objected to for reasons related to Council issues	0
Development applications objected to for reasons not directly related to Council issues	0
Note: Additional detail is provided below on all development applications.	

For all development applications, should the applications be approved by the consent authority, the applications may be subject to Council's normal Development Permit conditions in regard to areas of Council authority, including, but not necessarily limited to, access and stormwater drainage.

Development Applications supported, subject to normal Council conditions

The table below describes the Development Applications that are supported by Council.

Application Number, Address, and Attachment Reference	Purpose	Summary
PA2021/255 280 Whitewood Road, Howard Springs NT Attachment A	Development Permit for a 36.3m monopole setback 80 metres from Whitewood Road with an associated equipment shelter (3m x 2.38m footprint) and security fence.	Council supports the proposal as it is consistent with Council's Strategic Plan 2018-2022, which seek to "advocate for new and upgraded mobile base stations to ensure all Litchfield residents and businesses have access to efficient telecommunications."
No PA Required 145 Howard Springs Road, Dutchies Lagoon NT Attachment B	Upgrade to existing mobile phone base station. Does not require Development Approval, Letter of Comment is being undertaken in accordance with the consultation requirements of Section 7 of the <i>C564:2020 Mobile Phone Base Station Deployment Code</i> .	Internal changes to facility to improve Telstra's 4G mobile network coverage and capacity in on a site that is accommodated well within Commonwealth Government land with no adverse impacts on the amenity of the neighbourhood or on Council infrastructure and services.

Liquor Licence Applications

The table below describes applications for liquor licences to which Council has responded during the noted period.

Address and Attachment Reference	Purpose and Summary	Comments Provided
PA2020/9000 Howard Park Reserve, 325 Whitewood Road Attachment C	Darwin Community Arts Community Art Exhibition Opening. Special event authority liquor licence for Darwin Community Arts to host a Community Art Exhibition Opening at Howard Park Reserve, 325 Whitewood Road, on Friday 4 March 2022 from 5pm until 9pm.	Not objected to by Litchfield Council

STORMWATER DRAINAGE AND/OR DRIVEWAY CROSSOVER APPLICATIONS FOR BUILDING CERTIFICATION

Council reviews stormwater drainage plans and driveway crossovers for structures requiring building certification to ensure that the proposals meet Council requirements and will not have adverse effects upon neighbouring properties or Council assets. The following table notes the number requests for assessment for building certification that Council received during the noted period.

Approval Date	Location of Works Permit Applications	Purpose
20/01/2022	13 Bax Road, Humpty Doo	Driveway Crossover Construction
20/01/2022	18 Jukes Road, Humpty Doo	Driveway Crossover Construction
20/01/2022	7 Pankhurst Road, Humpty Doo	Driveway Crossover Construction
20/01/2022	12 McCullagh Road, Humpty Doo	Driveway Crossover Construction

WORKS PERMIT APPLICATIONS

Council reviews Works Permit applications for all works undertaken by external parties within Council's road reserve to ensure the works meet Council requirements and will not have adverse effects upon the public using the road reserve or Council assets. The following table notes the number of Works Permit applications received by Council during the noted period.

Works Date	Location of Works Permit Applications	Purpose
21 - 22 Feb. 2022	455 Bees Creek Road, Bees Creek	Pole Maintenance - Power & Water

Links with Strategic Plan

A Great Place to Live - Development and Open Space

Legislative and Policy Implications

Not applicable to this report

Risks



No identified risks applicable to this report

Community Engagement

Not applicable to this report

31 January 2022

Development Assessment Services
Department of Infrastructure, Planning and Logistics
GPO Box 1680
Darwin NT 0801

RE: Letter of Comment Development Application Telecommunications Facility

PA2021/255, 280 Whitewood Road, Howard Springs NT, Section 03446 Hundred of Bagot

Thank you for the Development Application referred to this office on 21 January 2022, concerning the above. This letter may be tabled at Litchfield Council's next Council Meeting.

Should this letter be varied or not endorsed by Council, you will be advised accordingly.

The Applicant seeks a Development Permit for the purpose of accommodating the requirements for a Telstra 4G mobile network to provide additional network coverage and capacity to surrounding area, specifically:

- a) a 35-metre-tall monopole with a setback of approximately 80 metres from Whitewood Road;
- b) six panel antennas of 2.68m in length mounted on the top of the proposed monopole, giving a maximum finished height of 36.3 metres; and,
- c) a new equipment shelter (3m x 2.38m footprint, 2.97m in height) with associated security fence to house the necessary base-station equipment, located at the base of the monopole.

Council does not object to the granting of a Development Permit for the following reasons:

- a) The proposal is consistent with Council's *Strategic Plan 2018-2022*, which seek to "advocate for new and upgraded mobile base stations to ensure all Litchfield residents and businesses have access to efficient telecommunications."

Should the application be approved, the Council requests the following condition(s) be included as Condition(s) Precedent in any Development Permit issued by the consent authority:

- a) A Traffic Management Plan for the construction phase of the development shall be submitted to and approved by Litchfield Council. The plan must address traffic control and haulage routes proposed for the development.

Should the application be approved, the following condition(s) pursuant to the *Planning Act* and Council's responsibility under the *Local Government Act* are also recommended for inclusion in any Development Permit issued by the consent authority:

- a) The kerb crossovers and/or driveways to the site are to meet the technical standards of Litchfield Council. The owner shall remove disused crossovers; provide footpaths/cycleways, as required by Litchfield Council; collect stormwater and discharge it to the drainage network; and undertake reinstatement works; all to the technical requirements and satisfaction of Litchfield Council, at no cost to Litchfield Council.
- b) The owner shall collect stormwater and discharge it to the drainage network, to the technical requirements and satisfaction of Litchfield Council, at no cost to Litchfield Council.

Should the application be approved, the following notes are recommended for inclusion in any Development Permit issued by the consent authority:

- a) Litchfield Council's current Fees and Charges may apply to the above conditions. Additional information can be found at www.litchfield.nt.gov.au.
- b) A *Works Permit* is required from Litchfield Council before commencement of any work within the road reserve, which would include creation of any driveway crossover connecting to Litchfield Council's road network.
- c) Notwithstanding any approved plans, signs within Litchfield Council's municipal boundaries are subject to approval under Interim Development Control Order 29.

If you require any further discussion in relation to this application, please contact Litchfield Council on 08 8983 0600.

Yours faithfully



Mark Hogan
Planning & Development Program Leader



18 January 2022

Service Stream Limited
Level 4, 357 Collins Street
Melbourne, VIC 3000
T (03) 9677 8888
E info@servicestream.com.au

RE: Notification of Proposal to Upgrade a Mobile Phone Base Station at an Existing Site for 4G Technologies – on behalf of Telstra Corporation

**145 Howard Springs Road, Howard Springs NT 0835
Telstra Site Name: Dutchies Lagoon, RFNSA No.: 0835004**

Thank you for your notification informing Litchfield Council of a scheduled upgrade to the mobile phone base station at the above address. It is noted that this proposal does not require Development Approval and consultation is being undertaken in accordance with the requirements of Section 7 of the *C564:2020 Mobile Phone Base Station Deployment Code*.

The proposal is not objected to by Litchfield Council, and the following comments are provided;

- a) Council notes that the work includes internal changes to a facility to include LTE2100 technologies, which will improve Telstra's 4G mobile network coverage and capacity in that part of the municipality.
- b) the land on which the facility is accommodated is well within Commonwealth Government land and there are not expected to be any adverse impacts on the amenity of the neighbourhood or on Council infrastructure and services.

If you require any further discussion in relation to this application, please contact me on 08 8983 0600.

Yours faithfully

A handwritten signature in black ink, appearing to read 'Mark Hogan'.

Mark Hogan
Planning & Development Program Leader



28 January 2022

Liquor, Gaming & Racing
Licensing NT
Northern Territory Government
GPO BOX 1154
Darwin NT 0801

RE: Notice of Application for a Special Event Authority Licence

**PA2022/9000, Darwin Community Arts Community Art Exhibition Opening
Howard Park Reserve, 325 Whitewood Road**

Thank you for the Notice of Application for a Special Event Authority Liquor Licence referred to this office on 18 January 2022, regarding the above. This letter may be tabled at Litchfield Council's next Council Meeting. Should this letter be varied or not endorsed by Council, you will be advised accordingly.

In this instance, a special event authority liquor licence for Darwin Community Arts to host a Community Art Exhibition Opening at Howard Park Reserve, 325 Whitewood Road, on Friday 4 March 2022 from 5pm until 9pm is not objected to by Litchfield Council.

For all liquor licence applications, Council wishes to note the recent investigations and reports into the consumption of alcohol in the Northern Territory and notes support for limiting the harmful use of alcohol in the community.

If you require any further discussion in relation to this application, please contact me on 08 8983 0600.

Yours faithfully

Mark Hogan
Planning & Development Program Leader

COUNCIL REPORT

Agenda Item Number:	14.03.02
Report Title:	Asbestos Remediation at HDWTS – Budget Allocation
Author:	David Jan, Manager Operations and Environment
Recommending Officer:	Leon Kruger, General Manager Infrastructure & Operations
Meeting Date:	15/02/2022
Attachments:	A: Humpty Doo Waste Transfer Station Environmental Protection Licence 279 B: Humpty Doo Waste Transfer Station Building Waste Stockpile Remediation Quotation

Executive Summary

The purpose of this report is to update Council on the implications of illegal dumping of asbestos at Council waste transfer stations and seek budget allocation to remediate asbestos contamination at Humpty Doo Waste Transfer Station.

Recommendation

THAT Council approve an amount of \$350,000 to be allocated from the Waste Reserve to cater for the separation and disposal of contaminated waste at Humpty Doo Waste Transfer Station.

Background

This report is being presented to Council following the Council decision to not accept proposed budget updates in Budget Review 1. In doing so, this allows Council the opportunity to approve a specific budget allocation for the remediation of asbestos contamination at the Humpty Doo Waste Transfer Station, allowing officers to ensure Council is meeting the requirements of the Environmental Protection License.

Council has historically accepted all construction and demolition building waste at both Humpty Doo and Howard Springs Waste Transfer Stations (WTS). This material was stockpiled then crushed and sold as driveway base. Waste has been accepted from both commercial and residential sources with no requirement for certification as free from contamination.

Council has Environmental Protection Licences (EPL) for both sites that allow Council to accept certain materials (tyres, waste oils, batteries) for storage prior to transportation to a suitable site for recycling which are available online to the public via the NTEPA website. Acceptance of asbestos containing materials is not permitted at any of Council's WTS. Unfortunately, contaminated material including asbestos is occasionally dumped illegally with building waste. On identification of asbestos

containing material the site is isolated, the material is tested by qualified consultants and the suspect material is disposed of using appropriately qualified contractors.

Several instances of illegal dumping of asbestos have occurred at the WTS's which have resulted in the contamination of stockpile sites at both Humpty Doo and Howard Springs. Asbestos at the Howard Springs WTS has been cleared with the site certified clean however, the stockpile at Humpty Doo has been determined unacceptable for crushing and on-selling unless cleaned and certified. Council now needs to dispose of this contaminated material in an appropriate manner, meeting legislative compliance requirements.

It is near to impossible for unqualified persons to visually identify contaminated material, especially when it is mixed with other building waste. Whilst staff have been diligent in inspecting loads, it is easy for asbestos containing material to be hidden underneath piles of other material being deposited by unscrupulous users who are reluctant to take direction from staff.

Several professional organisations have been engaged to:

- Undertake regular air borne particle monitoring, to ensure asbestos fibres have not been released, and
- Apply a binding agent to the asbestos containing material to assist in keeping the area safe from fibre release.

Several options were examined to address the contaminated stockpiles in consultation with the NT Environmental Protection Authority (NTEPA) and specialised asbestos removal consultants regarding the best practice removal and disposal of the contaminated material.

1. Disposal of the contaminated material at the Howard Springs Transfer Station. This site is one of two legacy landfill sites in the Council area which has not undergone official closure. The NTEPA deemed that due to the lack of data regarding the site, and the site requirements for the effective disposal of asbestos containing material, this site was not an option.
2. Directly dispose of the whole contaminated pile at Shoal Bay. It is estimated that there is approximately 2,056 tonne of potentially contaminated material between both sites. A verbal estimate of approximately \$800,000 was provided to transport and dump the material at the Shoal Bay facility.
3. Sort and clean the pile to remove and wash uncontaminated material for further processing once certified as clean as per environmental protection regulations. A quote has been provided (Attachment B) to conduct these works at \$261,538.94 (excl. GST). This will reduce the amount of material which needs to be disposed of significantly, however due to the size of the piles the exact tonnage and cost is uncertain. A further budget allowance of approximately \$88,000 is required for the transportation and disposal of the remaining contaminated material to the Shoal Bay facility. At an estimated cost of \$350,000 this option is the cheapest and therefore the recommended option.

Option 3 is the most economical path forward and is recommended with a budget allocation of \$350,000 requested for remediation works.

At its December meeting, Council approved an updated fees and charges structure that will support Officers' efforts to ensure illegal dumping of listed waste at Council facilities is managed whilst continuing to accept construction waste.

Links with Strategic Plan

Everything You Need - Waste and Cleanliness

Legislative and Policy Implications

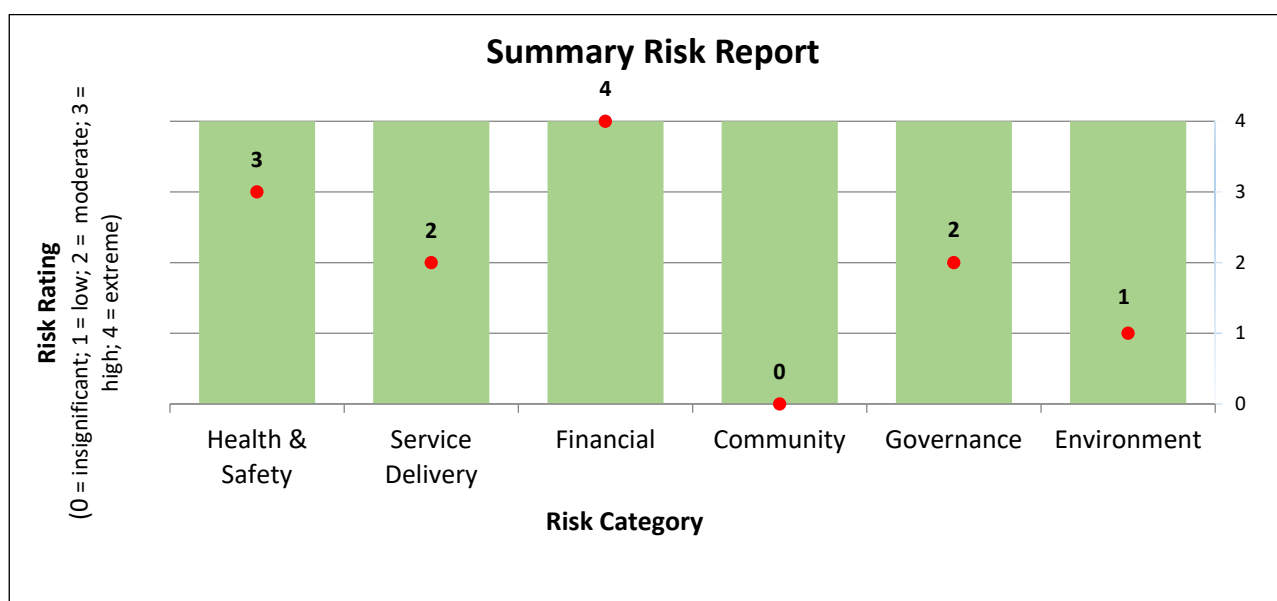
Council has legislative obligations through *Environmental Protection Act* and its Environmental Protection Licenses EPLs for Humpty Doo (Attachment A) and Howard Springs Waste Transfer Stations that mandate the types of listed waste that can be accepted. Section 16 of the EPLs is provided below

"The licensee must not collect, transport, store, recycle, treat or dispose of listed waste other than the listed waste specified in Table 1."

Table one in the Humpty Doo Waste Transfer Station EPL 279 (Attachments A) identify the listed wastes accepted and does not include asbestos containing materials.

Whilst a quote has been received to undertake the remediation works the quantum of funds requested will require Council to undertake an open tender process in order to award the contract. This should be commenced as a matter of urgency to demonstrate to the NTEPA Councils proactive stance on meeting its EPL obligations. No action has been taken to date by the NTEPA due to the positive relationship that Council Officers have built and the open communication with NTEPA Officers.

Risks



Health and Safety

Any occurrence of illegal dumping of asbestos containing material needs to be dealt with as a matter of urgency to ensure the health and safety of both staff and the public. Asbestos identification training is being coordinated for the waste transfer station gate keepers however, asbestos removal consultants to date have indicated it is difficult even for them to visually identify all asbestos containing material. It is also near impossible to inspect all waste that is delivered. Greater control supported by updated fee structure consistent with the Shoal Bay transfer station and landfill will provide a high certainty of compliance and safety for staff.

Service Delivery

The acceptance of construction and demolition waste has been a service provided by Council over many years. In response to these recent illegal dumping incidents gate keepers have been instructed to use the precautionary principle when accepting material in that if there is any doubt, the material is turned away. This has impacted several residents who expected to be able to dump their construction waste.

Financial

The disposal of asbestos containing material is an expensive exercise as indicated in the verbal quote of approximately \$800,000 for the approximately 2000 tonne at Humpy Doo WTS. Additionally, Council may face financial penalties for failing to undertake remediation action, remaining in breach of EPL conditions.

Governance

Due to asbestos being a listed waste it has specific requirements when being disposed of. Council staff will continue to be stringent at the gate with incoming construction waste. Whilst anecdotally there is only one provider of the asbestos remediation and removal requirements given the quote provided, procurement of this service will require the release of a tender.

Environment

The risk of further illegal deposits of asbestos containing material will be reduced with a more stringent approach and revised fees and charges structure (approved at December 2021 Council meeting). Whilst the risk will remain, overall environmental impact of the activities will be minimal as when discovered it is treated and removed immediately.

Community Engagement

Information will be provided to waste transfer station users when the remediation activities take place to ensure public safety.

ENVIRONMENT PROTECTION LICENCE

(Pursuant to section 34 of the *Waste Management and Pollution Control Act*)

Licensee	LITCHFIELD COUNCIL
Licence Number	EPL279
Registered Business Address	LITCHFIELD COUNCIL 7 Bees Creek Access Freds Pass NT 0836
ABN	45 018 934 501
Premises Address	Section 05020 Hundred of Strangways plan(s) S2015/175 225 STRANGWAYS RD, HUMPTY DOO
Anniversary Date:	01 July
Commencement Date:	01/07/2019
Expiry Date:	30/06/2024
Scheduled Activity	Operating premises , other than a sewage treatment plant, associated with collecting, transporting, storing, re-cycling, treating or disposing of a listed waste (as per Table 1) on a commercial or fee for service basis.
Description	Litchfield Council operates the Humpty Doo Waste Transfer Station to consolidate and manage recyclables and waste prior to further transport to appropriate facilities. The Waste Transfer Station accepts listed waste in the form of tyres, used lead acid batteries (ULABs) and waste mineral oils.

Table 1 - Listed Wastes Authorised to be Handled

Listed Waste	Collection	Transport	Storage	Treatment	Recycling	Disposal
Acidic solutions or acids in solid form	✗	✗	✓	✗	✗	✗
Lead, lead compounds	✗	✗	✓	✗	✗	✗
Tyres	✗	✗	✓	✗	✗	✗
Waste mineral oils unfit for their original intended use	✗	✗	✓	✗	✗	✗

✓ Activity authorised by this licence

✗ Activity not authorised by this licence

ENVIRONMENT PROTECTION LICENCE 279

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ATTACHMENTS

- 1 Attachment 1 - Surface Water Management Plan - Humpty Doo Waste Transfer Station

ENVIRONMENT PROTECTION LICENCE 279

INFORMATION ABOUT THIS LICENCE

- This licence does not in any way relieve the licence holder from its obligations to comply with the *Waste Management and Pollution Control Act* (WMPC Act), including the general environmental duty in section 12 of the WMPC Act and the duty to notify of incidents causing or threatening to cause pollution under section 14 of the WMPC Act.

Duration of a licence (section 40, 43 and 45 of the WMPC Act)

- A licence will remain in force until its expiry date or until it is surrendered by the licensee or is suspended or cancelled in accordance with the WMPC Act.
- The licensee must notify the Northern Territory Environment Protection Authority (NT EPA) within 14 days after ceasing to conduct the activity.
- The licensee may, with the approval of the NT EPA, surrender the licence to the NT EPA.

Amendment or Revocation of a licence (section 37 of the WMPC Act)

- The licensee may apply to amend or revoke a condition of this licence.
- A fee applies and the application must be made using the designated form via NT EPA Online.
- The NT EPA may also amend or revoke a condition of this licence as set out in section 38 of the WMPC Act.

Transfer of a licence (section 46 of the WMPC Act)

- The licensee can apply to transfer their licence to another person.

Renewal of a licence (section 40 of the WMPC Act and section 3 of the Regulations)

- The licensee may apply for the renewal of their licence not earlier than 90 days, and not later than 30 days, before their licence expires.
- A fee applies and the application must be made via NT EPA Online.

Public Register

- A copy of environment protection licences and any plans for environmental management, reports, submissions or documents required as a condition of an environment protection licence, will be placed on a register in accordance with section 9 of the WMPC Act.
- A copy of the Annual Return will be placed on the register.
- The NT EPA makes this register freely available from the NT EPA website.

Environment Protection Objectives (Part 4 of the WMPC Act), and Water Quality Standards (section 73 of the *Water Act*)

- An Environment Protection Objective (EPO) is a statutory instrument to establish principles on which:
 - a. environmental quality is to be maintained, enhanced, managed or protected;
 - b. pollution, or environmental harm resulting from pollution, is to be assessed, prevented, reduced, controlled, rectified or cleaned up; and
 - c. effective waste management is to be implemented or evaluated.
- In accordance with section 18 of the WMPC Act a beneficial use, quality standard, criteria or objective declared under section 73 of the *Water Act* and in force is an environment protection objective for the purposes of the WMPC Act.

ENVIRONMENT PROTECTION LICENCE 279

- The following EPOs and Beneficial Use Declarations (BUDs) are relevant to this licence:
 - Darwin Harbour Region
 - Darwin Rural Water Control District

Environmental Interests

- This section highlights sensitivity of the surrounding land use and environment associated with the location of the approved activity.
- Sites of Conservation Significance - Howard Sand Plains
- Ramsar Wetland - nil

Cultural Interests

- It is the licensee's responsibility to contact the Aboriginal Areas Protection Authority, appropriate land council or other governing body and ensure that any Authority Certificates required as a result of conducting the licenced activity are obtained and complied with.

ENVIRONMENT PROTECTION LICENCE 279

RULES FOR INTERPRETING THE CONDITIONS OF THIS LICENCE

- Where there is a discrepancy between the conditions of this licence and any plan, standard, guideline or other document referred to in this licence, the conditions of this licence prevail to the extent of the inconsistency.
- Any reference to any standard (Australian or international) in this licence means the relevant parts of the current version of that standard.
- A reference to any guideline or code of practice (or to the relevant parts of any guideline or code of practice) in this licence means the current version of the guideline or code of practice.
- Under section 39 of the WMPC Act, any contravention of or failure to comply with this licence by the licensee may be an offence.
- In determining whether the licensee has committed an offence, the licensee may be liable for the conduct of its directors, employees or agents.
- The licensee should ensure that each of its directors, employees, contractors or agents are aware of, and comply with, this licence.
- In this licence, unless the contrary intention appears, words that are defined in the WMPC Act are intended to have the meaning given to them in that Act.

LICENCE CONDITIONS

GENERAL

- 1 The licensee must ensure the contact details recorded in NT EPA Online for this licence are correct at all times.
- 2 The licensee must at all times have a 24 hour emergency contact.
- 3 The licensee must pay the annual fee calculated in accordance with the method prescribed in the Regulations within 50 business days of the anniversary of the commencement date of this licence, for each year or part of a year that this licence is in force.
- 4 The licensee must cause clear and legible signage, in English, to be displayed in a prominent location at each public entrance to the premises that includes the following details:
 - 4.1 environment protection licence number issued under the WMPC Act;
 - 4.2 24 hour emergency contact details;
 - 4.3 days and hours of opening; and
 - 4.4 waste types accepted.
- 5 The licensee must cause a copy of this licence to be available for inspection by any person, in hard copy form, at the premises.
- 6 The licensee must provide to the NT EPA, within 10 business days of a request, a copy of any document, monitoring data or other information in relation to the activity, in the format requested by the NT EPA.
- 7 All notices, reports, documents or other correspondence required to be provided as a condition of this licence, unless otherwise specified as a condition of this licence, must be provided in electronic form by uploading the document via NT EPA Online (or by emailing waste@nt.gov.au).
- 8 The licensee must implement, maintain and follow the document(s) listed in Table 2:

Table 2 - Documents Relevant to Licensed Activity

Reference	Document Title
20190028R01D	Environmental Management Plan Humpty Doo Waste Transfer Station Litchfield Council

- 9 Within 10 business days of any amendment being made to a document listed in Table 2 the licensee must provide the amended document to the NT EPA, along with:
 - 9.1 a tabulated summary of the amendment(s) with document references;
 - 9.2 reasons for the amendment(s); and
 - 9.3 an assessment of environmental risk associated with the amendment(s).
- 10 The NT EPA may require the licensee to revise or amend and resubmit any amended document. Where the NT EPA requires a document to be resubmitted, the licensee must submit it to the NT EPA by the date specified by the NT EPA.

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- 11 The licensee must, for the duration of this licence, implement, maintain and follow a Consultation and Communication Plan which includes a strategy for communicating with persons who are likely to have a real interest in, or be affected by, the activity.
- 12 The licensee must maintain a Complaint Log for all complaints received by the licensee in relation to the activity.
- 13 The licensee must ensure that the Complaint Log includes, for each complaint received by the licensee, the following information:
 - 13.1 the person to whom the complaint was made;
 - 13.2 the person responsible for managing the complaint;
 - 13.3 the date and time the complaint was reported;
 - 13.4 the date and time of the event(s) that led to the complaint;
 - 13.5 the contact details of the complainant if known, or where no details are provided a note to that effect;
 - 13.6 the nature of the complaint;
 - 13.7 the nature of event(s) giving rise to the complaint;
 - 13.8 prevailing weather conditions at the time (where relevant to the complaint);
 - 13.9 the action taken in relation to the complaint, including any follow-up contact with the complainant; and
 - 13.10 if no action was taken, why no action was taken.
- 14 The licensee must implement, maintain and follow an Emergency Response Plan that addresses procedures for responding to emergencies associated with the activity that may cause environmental harm.

EARLY SURRENDER OF LICENCE

- 15 Any reports, records or other information required or able to be provided by the licensee under this licence must be submitted to the NT EPA prior to the licensee surrendering the licence. If the date on which a report, record or other information is required falls after the date the licensee requests to surrender this licence, the licensee must provide the report, record or information as far as possible using data available to the licensee up to and including the date the request to surrender the licence is made.

OPERATIONAL

- 16 The licensee must not collect, transport, store, recycle, treat or dispose of listed waste other than the listed waste specified in Table 1.
- 17 The licensee must ensure that listed waste found at the premises not specified in Table 1 is:
 - 17.1 managed in accordance with the conditions of this licence; and
 - 17.2 not stored for longer than 20 business days.
- 18 The licensee must ensure that all materials that are likely to cause environmental harm are handled and stored in areas with a containment system in accordance with the relevant Australian Standard. Where

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no relevant Australian Standard exists, the containment system must be sized to contain 110% of the volume of the largest container within the area.

- 19 The licensee must ensure any plant and equipment used by the licensee in conducting the activity:
 - 19.1 is reasonably fit for the purpose and use to which it is put;
 - 19.2 is maintained;
 - 19.3 is operated by a person trained to use the plant and equipment; and
 - 19.4 is operated by, or operated by a person accompanied by, a person trained to handle, store or dispose of listed waste in connection with the activity.
- 20 The licensee must ensure that wastewater generated from washing plant and equipment associated with the activity does not cause pollution.
- 21 The licensee must segregate waste received at the premises in clearly designated areas for recycling, re-use or disposal.
- 22 The licensee must segregate waste generated at the premises in clearly designated areas for recycling, re-use or disposal.
- 23 The licensee must ensure that litter:
 - 23.1 is contained within the boundary of the premises;
 - 23.2 is not deposited or allowed to accumulate in stormwater drain(s), water or leachate dam(s); and
 - 23.3 does not accumulate along the boundary of the premises.
- 24 The licensee must not cause or permit waste to be burned.
- 25 The licensee must maintain a log of fires occurring at the premises including the following information:
 - 25.1 the time and date of when the fire was reported;
 - 25.2 the circumstance which ignited the fire;
 - 25.3 the time and date of when the fire ceased and whether it burnt out or was extinguished;
 - 25.4 the location of the fire on the premises (e.g. green waste, putrescible waste);
 - 25.5 prevailing weather conditions;
 - 25.6 observations made in regard to smoke direction and dispersion;
 - 25.7 the amount of waste combusted by the fire; and
 - 25.8 action taken to extinguish the fire.
- 26 The licensee must notify the NT EPA of any fires at the premises by contacting the Pollution Hotline on telephone number 1800 064 567 as soon as practicable after (and in any case, within 24 hours after) first becoming aware of the fire. The licensee must provide the status of the fire and this licence number when contacting the Pollution Hotline.
- 27 The licensee must ensure that all listed waste being transported from the premises is transported by a person licenced under section 30 of the WMPC Act to transport the listed waste.
- 28 The licensee must comply with the National Environment Protection (Movement of Controlled Wastes between States and Territories) Measure.

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DISCHARGES AND EMISSIONS

- 29 The licensee must ensure there is no migration or overflow of a contaminant or waste, which causes or may cause environmental harm, beyond the boundary of the land on which the premises are located. (For the avoidance of doubt, this condition is not intended to authorise the discharge of a contaminant or waste to any land or water which discharge has not been specifically authorised by another condition of this licence.)
- 30 The licensee must not allow a contaminant or waste, which causes or may cause environmental harm, to enter water.
- 31 The licensee must ensure that stormwater does not come into contact with a contaminant or waste, which causes or may cause environmental harm.

MONITORING

- 32 The licensee must conduct surface water monitoring in accordance with the Surface Water Management Plan contained within the Environmental Management Plan listed in Table 2.
- 33 The licensee must ensure the Surface Water Management Plan includes the particulars in Attachment 1.
- 34 The Surface Water Management Plan must be reviewed following the second anniversary of this licence.
- 35 The licensee must ensure that all samples and field environmental data are representative of the conditions at the time of sampling.
- 36 The licensee must ensure that all samples and field environmental data are collected in accordance with recognised Australian Standards and guidelines (such as AS/NZS 5667, ANZECC/ARMCANZ)
- 37 The licensee must ensure that all monitoring samples are analysed at a laboratory with current NATA accreditation or equivalent, for the parameters to be measured.
- 38 The licensee must ensure that, for each sample collected in accordance with the Monitoring Plan or the activity the following information must be recorded and retained:
- 38.1 the date on which the sample was collected;
 - 38.2 the time at which the sample was collected;
 - 38.3 the location, including GPS coordinates, at which the sample was collected;
 - 38.4 the name of the person who collected the sample;
 - 38.5 the chain of custody forms relating to the sample;
 - 38.6 the field measurements (if any) and analytical results (if any) relating to the sample; and
 - 38.7 laboratory quality assurance and quality control documentation.

RECORDING AND REPORTING

- 39 The licensee must maintain records of the nature, quantities and source of waste, other than listed waste, received at the premises in each successive 12 month period following the commencement date of this licence.
- 40 The licensee must keep and maintain records relating to the activity undertaken and the listed waste

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handled by the licensee in each successive 12 month period following the commencement of this licence, which include:

- 40.1 the date of collection;
- 40.2 the source of the listed waste;
- 40.3 the name of the transport company, if not the licensee;
- 40.4 the vehicle registration;
- 40.5 a description of the listed waste;
- 40.6 the quantity of the listed waste;
- 40.7 the final destination of the listed waste; and
- 40.8 whether the listed waste was stored, recycled, treated or disposed of.

- 41 The licensee must retain records relating to waste, including listed waste, as required by the conditions of this licence, for a period of 2 years after the end of the 12 month period to which the record relates.
- 42 The licensee must keep records of all non-compliances with this licence. These records must be adequate to enable the licensee to comply with the non-compliance notification conditions of this licence.
- 43 The licensee must notify the NT EPA of any non-compliance with this licence by completing the Non-Compliance Notification via NT EPA Online (or by emailing waste@nt.gov.au), as soon as practicable after (and in any case within 24 hours after) first becoming aware of the non-compliance.
- 44 The licensee must include in the notification of non-compliance the following information:
 - 44.1 when the non-compliance was detected and by whom;
 - 44.2 the date and time of the non-compliance;
 - 44.3 the actual and potential causes and contributing factors to the non-compliance;
 - 44.4 the risk of environmental harm arising from the non-compliance;
 - 44.5 the action(s) that have or will be undertaken to mitigate any environmental harm arising from the non-compliance;
 - 44.6 corrective actions that have or will be undertaken to ensure the non-compliance does not reoccur;
 - 44.7 if no action was taken, why no action was taken; and
 - 44.8 a date when an incident investigation report will be submitted to the NT EPA.
- 45 The licensee must complete and provide to the NT EPA a Monitoring Report for the Surface Water Management Plan, as prescribed by this licence, within 10 business days after each anniversary date of this licence.
- 46 The licensee must ensure that each Monitoring Report:
 - 46.1 is prepared in accordance with the requirements of the NT EPA 'Guideline for Reporting on Environmental Monitoring';
 - 46.2 includes a tabulation of all monitoring data required as a condition of this licence;

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- 46.3 includes long term trend analysis of monitoring data to demonstrate any environmental impact associated with the activity over a minimum period of three years (where the data is available);
and
- 46.4 includes an assessment of environmental impact from the activity.
- 47 The NT EPA may require the licensee to revise or amend and resubmit any Monitoring Report. Where the NT EPA requires the Monitoring Report to be resubmitted, the licensee must submit it to the NT EPA by the date specified by the NT EPA.
- 48 The licensee must submit a completed Annual Return via NT EPA Online within 10 business days after each anniversary date of this licence, which relates to the preceding 12 month period.

END OF LICENCE CONDITIONS

This licence is not valid unless signed below:



Leonie Cooper
Director Environment Authorisations
Delegate of the Northern Territory
Environment Protection Authority
Dated: 08/11/2019

END NOTES

This licence is a renewal and supercedes EPL77-05-HD.

EPL77-05-HD was an amended licence issued on 21 July 2015.

EPL77-04-HD was an amended licence issued on 6 March 2015.

EPL77-03-HD was a licence renewal issued on 28 August 2014.

EPL77-02 was an amendment issued on 28 August 2013.

EPL77-01 was an amendment issued on 27 January 2012.

EPL77 was issued on 1 July 2011.

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DEFINITIONS

All terms in the Licence which are defined in the *Waste Management and Pollution Control Act* have the meaning given in that Act unless otherwise or further defined in this section.

DEFINITION	In this licence, unless a contrary intention appears:
24 hour emergency contact	the phone number of a person who can be contacted at any time and be capable of responding to and providing information about any incident associated with the activity.
Activity	the Scheduled activity as described on the covering page of this licence.
Air	includes any layer of the atmosphere.
Annual fee	yearly fee payable in respect of the activity as specified in the WMPC Act and the Regulations.
Annual Return	an NT EPA prescribed format for demonstrating and reporting compliance with the conditions of this licence and providing information on waste volumes for the preceding 12 month period.
ANZECC/ARMCANZ	Australian and New Zealand Environment and Conservation Council and Agriculture and Resource Management Council of Australia and New Zealand, 2000: National Water Quality Management Strategy: Australian Guidelines for Water Quality Monitoring and Reporting.
Business days	a day not Saturday, Sunday or a public holiday, in the Northern Territory.
Complaint Log	a register of complaints to be maintained by the Licensee that records the details of each complaint received in relation to the activity.
Consultation and Communication Plan	a written plan documenting proposed consultation and communications for the activity before, during and after the activity which includes a strategy for communicating with members of the public who are likely to have a real interest in, or be affected by, the activity.
Contact details	includes the 24 hour emergency contact, and name, position title and phone number of a representative of the licensee who can be contacted about the licence and activity.
Contaminant	a solid, liquid or gas or any combination of such substances and includes: (a) noise, odour, heat and electromagnetic radiation; (b) a prescribed substance or prescribed class of substances; and (c) a substance having a prescribed property or prescribed class of properties.
Discharges	allow a liquid, gas or other substance to flow out from where it has been confined.
Emergency Response Plan	a written plan documenting the licensee's procedures for responding to emergencies caused by, resulting from or associated with the activity and that may cause environmental harm.
Environmental harm	(a) any harm to or adverse effect on the environment; or (b) any potential harm (including the risk of harm and future harm) to or potential adverse effect on the environment, of any degree or duration and includes environmental nuisance.
Environmental nuisance	means:

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	<p>(a) an adverse effect on the amenity of an area that:</p> <p>(i) is caused by noise, smoke, dust, fumes or odour; and</p> <p>(ii) unreasonably interferes with or is likely to unreasonably interfere with the enjoyment of the area by persons who occupy a place within the area or are otherwise lawfully in the area; or</p> <p>(b) an unsightly or offensive condition caused by contaminants or waste.</p>
Incident	<p>includes:</p> <p>(a) an accident, emergency or malfunction; and</p> <p>(b) a deliberate action, whether or not that action was taken by the person conducting the activity in the course of which the incident occurred.</p>
Land	<p>includes water and air on, above or under land.</p>
Leachate	<p>any liquid produced by the action of water percolating through waste, and that contains contaminants.</p>
Listed waste	<p>a waste included under Schedule 2 of the Regulations.</p>
Litter	<p>litter, garbage, rubbish, refuse or waste matter, and includes the body of a dead animal.</p>
Maintain	<p>kept in a manner that it does not present or cause a risk of environmental harm or a hazard to persons or property or, for the purposes of documents including plans, a process of reviewing and amending documentation to ensure it is relevant.</p>
Material environmental harm	<p>environmental harm that:</p> <p>(a) is not trivial or negligible in nature;</p> <p>(b) consists of an environmental nuisance of a high impact or on a wide scale;</p> <p>(c) results, or is likely to result, in not more than \$50,000 or the prescribed amount (whichever is greater) being spent in taking appropriate action to prevent or minimise the environmental harm or rehabilitate the environment; or</p> <p>(d) results in actual or potential loss or damage to the value of not more than \$50,000 or the prescribed amount (whichever is greater).</p>
NATA	<p>National Association of Testing Authorities, Australia.</p>
Non-compliance	<p>failure or refusal to comply, whether by act or omission, with obligations or requirements and includes any exceedance of a licence limit.</p>
Non-compliance notification	<p>an NT EPA prescribed format for notifying the NT EPA of a non-compliance.</p>
NT EPA Online	<p>online system for Environment Protection Licence (EPL), Environment Protection Approval (EPA) and Waste Discharge Licence (WDL) lodgement and maintenance.</p>
Plant and equipment	<p>all material items used in association with the activity, including (but not limited to) storage vessels and containers, pipe work and hosing, vehicles (including vessels), tools, and measuring equipment.</p>
Pollute	<p>(a) emit, discharge, deposit, or disturb, directly or indirectly, a contaminant or waste; or</p> <p>(b) cause, permit, or fail to prevent, directly or indirectly, the emission, discharge, deposition, disturbance or escape of a contaminant or waste.</p>
Pollution	<p>(a) a contaminant or waste that is emitted, discharged, deposited or disturbed or that escapes; or</p>

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	(b) a contaminant or waste, effect or phenomenon, that is present in the environment as a consequence of an emission, discharge, deposition, escape or disturbance or a contaminant or waste.
Premises	the premises identified in this licence which includes equipment, plant and structures, whether stationary or portable, and the land on which premises are situated.
Public entrance	access to the premises that is utilised by the public.
Putrescible waste	the component of the waste stream liable to become putrid. For example, organic matter that has the potential to decompose with the formation of malodorous substances, usually refers to vegetative, food and animal products.
Regulations	<i>Waste Management and Pollution Control (Administration) Regulations.</i>
Serious environmental harm	environmental harm that is more serious than material environmental harm and includes environmental harm that: (a) is irreversible or otherwise of a high impact or on a wide scale; (b) damages an aspect of the environment that is of a high conservation value, high cultural value or high community value or is of special significance; (c) results or is likely to result in more than \$50,000 or the prescribed amount (whichever is greater) being spent in taking appropriate action to prevent or minimise the environmental harm or rehabilitate the environment; or (d) results in actual or potential loss or damage to the value of more than \$50,000 or the prescribed amount (whichever is greater).
Solid inert waste	solid waste that has no active chemical or biological properties. These wastes do not undergo environmentally significant physical, chemical or biological transformation.
Stormwater	water flowing over ground surfaces, in natural streams and drains as a direct result of rainfall over a catchment and consists primarily of rainfall runoff.
Waste	(a) a solid, a liquid or a gas; or (b) a mixture of such substances, that is or are left over, surplus or an unwanted by-product from any activity (whether or not the substance is of value) and includes a prescribed substance or class of substances.
Waste transport certificate	the NT EPA waste tracking documentation used to track listed waste being transported interstate as required in accordance with the National Environment Protection (Movement of Controlled Waste Between States and Territories) Measure.
Wastewater	water that contains a contaminant or waste.
Water	includes: (a) surface water, ground water and tidal waters; (b) coastal waters of the Territory, within the meaning of the <i>Coastal Waters (Northern Territory Powers) Act 1980</i> of the Commonwealth; and (c) water containing an impurity.
WMPC Act	the Northern Territory <i>Waste Management and Pollution Control Act</i> .

Quotation N° Q1190
Date: 20.10.21



Client: Litchfield Council
Attn: Paul Wilson

Project: Humpty Doo Waste Transfer Station Building Waste Stockpile Remediation

Dear Paul,

Thank you for requesting NTEX to assist in the remediation of the asbestos contaminated building waste
At the Humpty Doo waste transfer station

This comes to a total lump sum quotation of: **\$261,538.94 ex GST**

NTEX estimates 17 days work to separate and clean Asbestos containing material from the building waste stockpile.
All works conducted within the 17 days is covered in this quotation.

Inclusions as follows:

- Management and safety documentation for the project
- Mobilisation and Demobilisation of personnel and machinery
- Work safe notification
- Engagement with the NT EPA on management plans to ensure all legal requirements are being met.
- Barricade screen around site
- Dust suppression
- Hygienist on site to inspect cleaned waste.
- Removal and washing of concrete from pile.
- Removal and washing of any other possible building products to reduce disposal cost of contaminated material.
- Hygienist testing of remaining building waste for asbestos to determine if clean or contaminated state.
- Clearance certificate for all remaining building waste left on site.
- Transportation of contaminated waste to approved disposal facility.

Exclusions as follows:

- Dumping cost of asbestos materials. (This will be charge at \$417 per tonne + 7% Profit at end of project when exact tonnage is known), dump dockets will be attached to this claim as evidence. This eliminates the chance of overestimating and over charging.
- Working weekends

Assumptions:

- NTEX will have access to water and power on site
- NTEX will have full unrestricted access to work site from 0700 to 1700 weekdays.

Terms:

Quotation is only valid for 30 days from the date of quotation

Invoicing will be end of month or completion of works.

All invoices to be paid within 14 days of issue or agree prior to works commencing.

Any works outside of requested and quoted works would be classified as a variation and be priced separately.

Kind regards

A handwritten signature in black ink, appearing to read 'Gerard Breen', written in a cursive style.

Gerard Breen

Director



COUNCIL REPORT

Agenda Item Number:	14.03.03
Report Title:	Waste Tyres Fee Structure
Author:	David Jan, Manager Operations and Environment
Recommending Officer:	Leon Kruger, General Manager Infrastructure and Operations
Meeting Date:	15/02/2022
Attachments:	Nil

Executive Summary

This paper presents to Council updated fees for the disposal of tyres at the Humpty Doo Waste Transfer Station that will:

- Increase the types of tyres accepted at Council authorised waste transfer stations, contributing to reducing illegal dumping of tyres in the community, and;
- Ensure that additional disposal charges incurred by Council are covered.

The paper provides updated sizing requirements and clarification of what constitutes passenger, 4WD and truck tyres as requested at the December 2021 Ordinary Council meeting. These updated fees are in response to a requirement to source a new contractor to remove tyres disposed of at the Humpty Doo Waste Transfer Station.

Recommendation

THAT Council adopt the updated tyre disposal fees structure and conditions for tyres as detailed in Table 1 of this report.

Background

Council has Environmental Protection Licences (EPL) for Humpty Doo and Howard Springs Waste Transfer Stations (WTS) that provide for the limited collection of listed waste at each site. This includes tyres, batteries and waste oil at Humpty Doo, and only batteries and waste oil at Howard Springs. Berry Springs WTS does not have an EPL and as such no listed waste is accepted at this site.

Updated fees for disposal of tyres are proposed in Table 1 below that will:

- Increase the types of tyres accepted at Council authorised waste transfer stations, contributing to reducing illegal dumping of tyres in the community
- Ensure that additional disposal charges incurred by Council are covered and mitigate the dumping of unauthorised listed waste at Council waste transfer stations or throughout the Municipality

Arrangements for the collection of waste tyres from the transfer station have been in limbo since the beginning of 2020 with the previous company entering into receivership. The previous arrangement allowed for only the collection of passenger and smaller four-wheel drive tyres for recycling. Consequently, customers were often turned away with tyres that did not fit this description.

Officers have sourced a new provider to collect recycled tyres that will enable Council to accept a greater diversity of tyre sizes, increasing the level of service to the community and potentially mitigating the illegal dumping of tyres throughout the Municipality.

Council will continue to only accept tyres at the Humpty Doo WTS as per the EPL for that site with the pricing structured to ensure cost recovery.

Current and proposed tyre disposal fees are provided in Table 1 that reflect the cost to Council for removal. Table 2 provides the breakdown of tyre sizes classed as passenger, light truck or 4WD and truck. Where tyre measurements are required, limits have been set to ensure a degree of flexibility whilst not compromising cost recovery. Disposed tyres must be clean, unpainted, and complete with identifiable tyre size where applicable. Staff will be trained in the appropriate measurement procedure when received from Tyrecycle.

Table 1. Proposed Updated Fees

Item	Current Fee		Proposed Fee	
	Commercial / Non-residents	Residential	Commercial / Non-residents	Residential
<i>Tyres</i>				
Tyres ONLY - non-commercial vehicles less than 4.5 tonnes	Not accepted	\$8.50 per tyre	REMOVE	
Tyres & Rims - non-commercial vehicles less than 4.5 tonnes	Not accepted	\$15 per tyre	REMOVE	
PASSENGER	N/A	N/A	\$8.50	
PASSENGER CONTAMINATED OR W/RIM	N/A	N/A	\$20.00	
LIGHT TRUCK / 4WD	N/A	N/A	\$15.00	
LIGHT TRUCK / 4WD CONTAMINATED OR W/RIM	N/A	N/A	\$40.00	
TRUCK	N/A	N/A	\$30.00	
TRUCK CONTAMINATED OR W/RIM	N/A	N/A	\$85.00	
SUPER SINGLE	N/A	N/A	\$55.00	
SUPER SINGLE CONTAMINATED OR W/RIM	N/A	N/A	\$165.00	
SOLID SMALL - 0m - 0.35m	N/A	N/A	\$30.00	
SOLID MEDIUM - 0.36m - 0.50m	N/A	N/A	\$45.00	
SOLID LARGE - 0.51 - 0.65m	N/A	N/A	\$60.00	
SOLID EXTRA LARGE - > 0.65m	N/A	N/A	\$75.00	
RACING SLICKS	N/A	N/A	\$12.00	
TRACTOR SMALL - 0m - 1.1m	N/A	N/A	\$130.00	

Item	Current Fee		Proposed Fee	
	Commercial / Non-residents	Residential	Commercial / Non-residents	Residential
TRACTOR LARGE - 1.1m - 2.1m	N/A	N/A	\$205.00	
FORKLIFT SMALL - 0m - 0.35m	N/A	N/A	\$20.00	
FORKLIFT MEDIUM - 0.36m - 0.50m	N/A	N/A	\$35.00	
FORKLIFT LARGE - 0.51 - 1 m	N/A	N/A	\$50.00	
GRADER	N/A	N/A	\$125.00	
MOTORCYCLE	N/A	N/A	\$6.00	
MOTORCYCLE CONTAMINATED OR W/RIM	N/A	N/A	\$18.00	
EARTH MOVER SMALL - 0m - 1.2m	N/A	N/A	\$165.00	
EARTH MOVER MEDIUM - 1.25m - 1.6m	N/A	N/A	\$408.00	
EARTH MOVER LARGE - 1.65m - 2.2m	N/A	N/A	\$812.00	
EARTH MOVER EXTRA LARGE - 2.25m - 4m	N/A	N/A	\$1,620.00	
SKID-STEER	N/A	N/A	\$21.00	

Table 2: Tyre classifications provided by Tyrecycle

Passenger		Light Truck / 4WD	Truck
Passenger to 235mm	SUV to 225mm Passenger 245mm up	Light Truck / SUV > 235mm	
12" Passenger		18" Passenger 245mm up	19.5 All Sizes
13" Passenger	215/75R15	All 19" Passenger and above	825-20 to 1200-20
14" Passenger	225/75R15	ALL 18" SUV/4X4 and above	22.5 to 305mm
15" Passenger	205/65R16	235/75R15	
16" Passenger	215/65R16	255/70R15	
17" Passenger	225/65R16	265/70R15	
18" Passenger to 235mm	215/70R16	9R15	
155R12LT	225/65R16	10R15	
155R13LT	215/70R16	11R15	
165R13LT	225/70R16	31x10.50R15	
175R13LT	205/85R16	235/70R16	
165R14LT	215/85R16	245/70R16	
175R14LT	215/65R17	255/70R16	

Passenger		Light Truck / 4WD	Truck
Passenger to 235mm	SUV to 225mm Passenger 245mm up	Light Truck / SUV > 235mm	
185R14LT	225/75R17	265/70R16	
195R14LT	205R16	275/70R16	
205/75R14LT	650R16	245/75R16	
215/75R14LT	700R16	265/75R16	
195R15LT	750R16	235/60R17	
205/65R15LT		235/65R17	
215/65R15LT		245/65R17	
195/70R15LT		255/65R17	
205/70R15LT		285/65R17	
215/70R15LT		245/70R17	
225/70R15LT		265/70R17	
215/60R16LT		235/80R17	
		235/85R16	
		ALL 17.5	

Links with Strategic Plan

Everything You Need - Waste and Cleanliness

Legislative and Policy Implications

As per the *Local Government Act (2019)* Section 289 “A council may, by resolution impose a fee to be charged for a service.”

Risks



Financial

Whilst the financial risk to Council of implementing the proposed fee updates is insignificant, the financial risk of not implementing is moderate to high in that Council will have to take responsibility for the costs involved in processing the items prior to recycling.

It should also be noted that the collection of illegally dumped tyres by the Mobile Work Force are disposed of at the Humpty Doo Waste Transfer Station. Council bears the cost of disposal of these items as with all litter and illegal dumping collection activities. The proposed fees do not account for this as it is deemed inappropriate to penalise residents who are prepared to do the right thing.

Environment

There is a low risk that an increase in the cost of disposal of truck and 4WD tyres may discourage appropriate disposal and result in illegal dumping. Conversely in accepting the updated fees Council will increase the range of tyres which will be accepted.

Community Engagement

Implementing the updated waste categories and fee structure for tyres will require a community information and education process to ensure a seamless transition. This will be conducted through Facebook and development of information flyers for distribution at the Council Office and Waste Transfer Stations.



COUNCIL AGENDA

LITCHFIELD ORDINARY COUNCIL MEETING

Tuesday 15 February 2022

15 Other Business

16 Confidential Items

17 Close of Meeting