



AGENDA

1st Ordinary Council Meeting

12th Council of Litchfield

TUESDAY 23 September 2025

Meeting to be held commencing 6:00pm
in Council Chambers at 7 Bees Creek Road, Freds Pass
https://www.youtube.com/channel/UCdM3M5gfh6-wQ0KiL89_2eg/live

Community Forum
will be held from 5:30pm – 6:00pm

Stephen Hoyne
Chief Executive Officer

COVID-19 Statement of Commitment

The Ordinary Meeting of Council will be open to the public and holds a Statement of Commitment to adhere to:

- Physical distancing measures
- Health and hygiene principles



COUNCIL AGENDA

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COUNCIL AGENDA

LITCHFIELD ORDINARY COUNCIL MEETING

Tuesday 23 September 2025

1. Acknowledgement of Traditional Ownership

Council would like to acknowledge the Traditional Custodians of this land on which we meet tonight. We pay our respects to the Elders past, present and future for their continuing custodianship of the land and the children of the land across generations.

2. Opening of Meeting

An audio and visual recording of this meeting is live streamed to Council's YouTube channel and will remain online for public viewing in accordance with Council's Recording of Council Meetings Policy. By attending this meeting, you confirm you have read and agree to comply by Council's Recording of Council Meetings Policy.

3. Electronic Attendance / Apologies and Leave of Absence

- 3.01 Electronic Attendance
- 3.02 Apologies
- 3.03 Leave of Absence Previously Granted
- 3.04 Leave of Absence Request

4. Disclosures of Interest

A conflict of interest arises where an individual has a private or personal interest, perceived or real, which could affect their capacity as an Elected Member to perform their public or professional duties in an impartial manner.

Any member of Council who may have a conflict of interest, or a possible conflict of interest regarding any item of business to be discussed at a Council meeting or a Committee meeting should declare that conflict of interest to enable Council to manage the conflict and resolve it in accordance with its obligations under the Local Government Act and its policies regarding the same.

- 4.01 Elected Members
- 4.02 Staff

5. General Election Results

Presented by the Chief Executive Officer

6. Officers Reports

- 6.01 EM01 Elected Member Policy, Title of Mayor and Appointment of Deputy Mayor
- 6.02 EM04 Casting Vote Policy
- 6.03 Nature and Timing of Meetings
- 6.04 Council Office and Opening Times
- 6.05 Order of Business at Council Meetings
- 6.06 EM02 Code of Conduct for Elected Members
- 6.07 Finance Report Monthly Report



COUNCIL REPORT

Agenda Item Number:	06.01
Report Title:	EM01 Elected Member Policy, Title of Mayor and Appointment of Deputy Mayor
Author and Recommending Officer:	Stephen Hoyne, Chief Executive Officer
Meeting Date:	23/09/2025
Attachments:	EM01 Elected Members Policy

Executive Summary

This report presents existing policy EM01 Elected Members for adoption by the Council and the requirement for the Council to decide the title of the principal member and the appointment of a Deputy Mayor.

Recommendation

THAT Council:

1. resolve that the principal member is to have the title Mayor; and

Option 1: (Deputy Mayor 8-month term)

2. adopt Council policy EM01 Elected Members;
3. appoint Councillor _____ as Deputy Mayor for an 8-month period ending at the first ordinary council meeting held in April 2026.

Option 2: (Deputy Mayor 12-month term)

2. amend Council policy EM01 Elected Members to allow the Deputy Mayor to be appointed for the full term of Council; and
3. appoint Councillor _____ as Deputy Mayor for the full term of Council.

Background

Immediately following a general election, it is good governance practice for Council to adopt existing Council policies which directly impact Elected Members at Litchfield Council.

Title of Principal Member

In accordance with the Section 58 of the *Local Government Act 2019* (Act), municipal Councils are to have the title, Mayor. However, in the case of Litchfield Council, the Council may decide the principal member instead has the title, President. Litchfield Council has not used the title President for many years, and retaining the title Mayor ensures consistency and alignment with current processes.

EM01 Elected Members Policy

The purpose of policy EM01 Elected Members (policy) is to expand and clarify the roles and responsibilities of elected members, as per the Act.

Deputy Mayor

In accordance with the policy;

4.3.4 The Deputy Mayor shall be appointed for a period of eight (8) months, with the appointment being conducted at the first meeting of Council to be held after each general election and again each eight month period thereafter. The method of appointment is to be determined by Council, and voting is to be by a show of hands unless otherwise determined by Council.

The intent of this clause is to allow for each elected member to be appointed equally, on a rotational basis. Council may decide to amend this clause to allow for the Deputy Mayor to be appointed for the full term of Council.

As per the Act, the deputy mayor is to carry out any of the Mayor's functions when the Mayor either delegates the functions to the deputy or is absent from official duties because of illness or for some other reason.

Links with Strategic Plan

Performance - An Effective and Efficient Organisation

Legislative and Policy Implications

This decision is consistent with the Local Government Act.

Risks

None identified.

Community Engagement

Not applicable.



Name	EM01 Elected Members
Policy Type	Council
Responsible Officer	Chief Executive Officer
Approval Date	15/09/2021 23/09/2025
Review Date	14/09/2025 22/09/2029

1. Purpose

Litchfield Council recognises the roles and responsibilities of Elected Members under the *Local Government Act 2019*. This policy expands and clarifies these roles and responsibilities.

2. Scope

Policies of Litchfield Council are guided by principles of sustainability, good governance, advocacy, regulation and service provision. More guidance is provided in Council and Administrative policies, procedures and guidelines, the Municipal Plan and other relevant documents.

3. Definitions

For the purposes of this Policy, the following definitions apply:

Council Members	Elected Members of Council
Act	<i>Local Government Act 2019</i>

4. Policy Statement

4.1 Council as a Body Corporate

- 4.1.1 As per Section 37 of the Act, Council is a body corporate with perpetual succession, that has functions and powers conferred by the Act.
- 4.1.2 As per Section 38 of the Act, Council exercises its authority through Council Committees, officers and other agents to whom authority to act has been delegated pursuant to Section 40 of the Act, or through the use of Council's Common Seal.

4.2 Role of Elected Members

- 4.2.1 Pursuant to Section 44(1) of the Act, the role of all Council Members of Litchfield Council is:
 - To represent the interests of all residents and ratepayers of Litchfield Council;
 - To provide leadership and guidance; and
 - To facilitate communication between the members of the Council's constituency and the Council; and

- To be properly informed to enable participation in the deliberations of the Council and its community activities; and
- To ensure, as far as practicable, that Council acts honestly, efficiently, and appropriately in carrying out its statutory responsibilities; and
- To ensure that Council resources are used prudently and solely in the public interest; and
- To actively monitor the financial affairs of the Council.

4.2.2 Pursuant to Section 44(2) of the Act, Council Members have no power to direct or control staff, or to interfere with the management of staff.

4.2.3 The CEO shall be responsible for maintaining an appropriate historical photographic record of Council.

4.3 Role of the Mayor and Deputy Mayor

4.3.1 The role of the Mayor of the Litchfield Council shall not conflict with 4.2 above.

4.3.2 Pursuant to Section 59 of the Act, the role of the Mayor, or in their absence, the Deputy Mayor, is:

- To chair meetings of Council; and
- To speak on behalf of Council as Council's principal representative; and
- To liaise with the CEO about the performance of the Council's CEO's functions; and
- To promote behaviour among the members of the Council that meets the standards set out in the code of conduct; and
- To lead the Council to undertake regular review of the performance of the CEO.

4.3.3 The Mayor shall not commit material, resources, and finances or otherwise obligate Council to a course of action or policy decision outside of those powers provided for under legislation or Council policy.

4.3.4 The Deputy Mayor shall be appointed for a period of eight (8) months, with the appointment being conducted at the first meeting of Council to be held after each general election and again each eight month period thereafter. The method of appointment is to be determined by Council, and voting is to be by a show of hands unless otherwise determined by Council.

4.4 Appointments to Committees and Outside Organisations

4.4.1 Appointments to Committees of Council and outside organisations shall be conducted within 3 months of each general election, and where deemed necessary thereafter. The method of appointment is to be determined by Council, and voting is to be by a show of hands unless otherwise determined by Council.

4.4.2 The CEO shall be responsible for maintaining a register of committee and outside organisation membership.

- 4.4.3 All Council appointments to committees and outside organisations terminate upon the resignation from Council of the appointee.

5. Associated Documents

EM03 Code of Conduct

6. References and Legislation

Northern Territory Local Government Act 2019 and Regulations

7. Review History

Date Reviewed	Description of changes (Inc Decision No. if applicable)
15/10/2015	Policy adopted by new Council
13/09/2017	Policy adopted by new Council
15/09/2021	Policy adopted by new Council
<u>23/09/2025</u>	<u>Policy adopted by new Council</u>



COUNCIL REPORT

Agenda Item Number:	06.02
Report Title:	EM04 Casting Vote Policy
Author and Recommending Officer:	Stephen Hoyne, Chief Executive Officer
Meeting Date:	23/09/2025
Attachments:	A: EM04 Casting Vote Policy

Executive Summary

This report presents for Council adoption EM04 Casting Vote policy.

Recommendation

THAT Council adopt EM04 Casting Vote Policy, requiring the Chair of Council Meetings to exercise a casting vote during the event of an equality of votes.

Background

As per Section 95(6) of the *Local Government Act 2019* (Act), Council is required to adopt a casting vote policy at the first meeting of the Council after a general election. The purpose of the casting vote is to allow the chairperson of a Council meeting to exercise a casting vote if there are equal votes. Presented at Attachment A is the EM04 Casting Vote policy, in accordance with the Act.

Links with Strategic Plan

Performance - An Effective and Efficient Organisation

Legislative and Policy Implications

This item is consistent with the *Local Government Act 2019*.

Risks

None identified.

Community Engagement

Not applicable.



Name	EM04 Casting Vote
Policy Type	Council
Responsible Officer	Chief Executive Officer
Approval Date	15/09/2021 23/09/2025
Review Date	14/09/2025 22/09/2029

1. Purpose

This policy establishes the use of a casting vote by the Mayor or Chairperson of Council Meetings.

2. Scope

This policy applies to the Mayor or Chairperson of Council Meetings

3. Definitions

For the purposes of this Policy, the following definitions apply:

Casting vote	Where there is an equal number of votes for and against a motion, the Chair is required to cast a second “casting vote” to break the tie.
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4. Policy Statement

- 4.1. Pursuant to Section 95(5) of the *Local Government Act 2019 and this policy*, the Chair of a Council Meeting must exercise a casting vote in the event of an equality of votes.
- 4.2. Pursuant to Section 95(6) of the Local Government Act, this policy cannot be altered or revoked for the term of the present Council.

5. Associated Documents

Nil

6. References and Legislation

Northern Territory Local Government Act 2019

7. Review History

Date Reviewed	Description of changes (Inc Decision No. if applicable)
14/12/2015	Policy adopted by new Council
13/09/2017	Policy updated to reflect Local Government Act subsections
15/09/2021	Sections amended as per Local Government Act and Policy adopted by new Council

23/09/2025

Minor amendments, policy adopted by new Council

DRAFT



COUNCIL REPORT

Agenda Item Number:	06.03
Report Title:	Nature and Timing of Council Meetings
Author and Recommending Officer:	Stephen Hoyne, Chief Executive Officer
Meeting Date:	23/09/2025
Attachments:	Nil

Executive Summary

This report seeks a decision from Council on meeting date and time of ordinary meetings of Council.

Recommendation

THAT Council

1. pursuant to Section 90(3)(b) of the *Local Government Act 2019*, commencing in October 2025 will hold its ordinary monthly meeting on the third _____ each month, commencing at 6.00pm; and
2. brings forward the December 2025 meeting to the second _____, to avoid holding a meeting in the week leading up to Christmas.

Background

One of the first decisions a new Council needs to consider is the setting of meeting dates and times for ordinary meetings of Council.

In terms of legislation, this is covered in Section 90 of the Local Government Act which provides:

Section 90 – Nature and timing of Council Meetings

- (1) *A council must hold a meeting of its members (an ordinary meeting) at least once in each successive period of 2 months.*
- (2) *Subject to this Act, a council may deal with business of any kind at an ordinary meeting.*
- (3) *The first ordinary meeting of a council to be held after a general election must:*
 - (a) *be held within 21 days after the conclusion of that general election; and*
 - (b) *set the schedule for the holding of ordinary meetings for the term of the council*
- (4) *The schedule for the holding of ordinary meetings may be altered at a subsequent meeting.*

- (5) *The council may hold a meeting to deal with a particular item of business (a special meeting) whenever circumstances require.*

Depending on the meeting dates selected, Strategic Briefing Sessions will be held in first week of the month.

Links with Strategic Plan

Performance - An Effective and Efficient Organisation

Legislative and Policy Implications

Section 90(3)(b), *Local Government Act 2019*

GOV02 Meeting Procedures

EM03 Access to Meetings

Risks

None identified.

Community Engagement

Not applicable.



COUNCIL REPORT

Agenda Item Number:	06.04
Report Title:	Council Office and Opening Times
Author and Recommending Officer:	Stephen Hoyne, Chief Executive Officer
Meeting Date:	23/09/2025
Attachments:	Nil

Executive Summary

To present to Council for endorsement, the Litchfield Council office opening hours as the public office and to also deal with the office closure between Christmas and New Year.

Recommendation

THAT Council

1. designates 7 Bees Creek Road, Bees Creek as Litchfield Council's public office, in accordance with section 47 of the Local Government Act;
2. determines that its "public office" be open to the public from 8:15am to 4:30pm from Monday to Friday, public holidays excluded; and
3. close its public office and library for the three business days between Christmas and New Year, each year.

Background

This report recommends Litchfield Council continues to maintain 7 Bees Creek Road as its public office and that current opening times remain between 8:15am and 4:30pm from Monday to Friday.

Further, the report recommends that the office is closed between Christmas and New Year each year, with staff taking the intervening three working days as annual leave. During this period the Waste Transfer Stations will continue to operate on all days except Christmas Day.

Section 66 of the *Local Government Act 2019* states:

1. A council must have at least one public office; and
2. A public office must be open to the public at reasonable times determined by the council.

The current public office of Litchfield Council is the facility at 7 Bees Creek Road, Freds Pass. These offices are currently open to the public from 8:15am to 4:30pm between Monday and Friday public holidays excluded. Officers recommend that this remains unchanged.

Links with Strategic Plan

Performance - An Effective and Efficient Organisation

Legislative and Policy Implications

Local Government Act 2019

Risks

None identified.

Community Engagement

Not applicable.



COUNCIL REPORT

Agenda Item Number:	06.05
Report Title:	Code of Conduct for Council Members
Author and Recommending Officer:	Stephen Hoyne, Chief Executive Officer
Meeting Date:	23/09/2025
Attachments:	A: EM02 Code of Conduct for Council Members

Executive Summary

This report presents EM02 Code of Conduct for Council Members for adoption.

Recommendation

THAT Council adopt EM02 Code of Conduct for Council Members, as presented at Attachment A.

Background

The code of conduct for Council Members is set out in Schedule 1 of the *Local Government Act 2019* (Act) and governs the conduct of members of an Audit Committee, a Council, and a Council Committee.

The EM02 Code of Conduct for Council Members has been developed in accordance with the Act and, through Council adoption, further demonstrates Council Members commitment to the code of conduct. Further to this, the code of conduct will be made available for the new Council to sign and will be displayed in the Council chambers.

Links with Strategic Plan

Performance - An Effective and Efficient Organisation

Legislative and Policy Implications

Schedule 1, *Local Government Act 2019*

Risks

None identified.

Community Engagement

Not applicable.



Name	EM02 Code of Conduct for Council Members
Policy Type	Council
Responsible Officer	Chief Executive Officer
Approval Date	15/09/2021 23/09/2025
Review Date	14/09/2025 22/09/2029

1. Purpose

This Code of Conduct is made pursuant to Section 119 of the *Local Government Act 2019 (Act)*. Its purpose is to govern the conduct of members of the Council.

2. Scope

This Policy applies to Council Members and members of Council Committees, including the Risk Management Audit Committee.

It is the personal responsibility of Council Members to ensure that they are familiar with, and comply with, the principles in the Code at all times. Litchfield Council will provide training and education opportunities that will assist its members to meet their responsibilities under the ~~Local Government~~ Act.

3. Definitions

Nil

4. Policy Statement

4.1 Code of Conduct (as per Schedule 1, ~~Local Government of the~~ Act)

1. *Honesty and integrity*

A member must act honestly and with integrity in performing official functions.

2. *Care and diligence*

A member must act with reasonable care and diligence in performing official functions.

3. *Courtesy*

A member must act with courtesy towards other members, council staff, electors and members of the public.

4. *Prohibition on bullying*

A member must not bully another person in the course of performing official functions.

5. *Conduct towards council staff*

A member must not direct, reprimand, or interfere in the management of, council staff.

6. *Respect for cultural diversity and culture*

6.1 A member must respect cultural diversity and must not therefore discriminate against others, or the opinions of others, on the ground of their cultural background.

6.2 A member must act with respect for cultural beliefs and practices in relation to other members, council staff, electors and members of the public.

7. *Conflict of interest*

7.1 A member must avoid any conflict of interest, whether actual or perceived, when undertaking official functions and responsibilities.

7.2 If a conflict of interest exists, the member must comply with any statutory obligations of disclosure.

8. *Respect for confidences*

8.1 A member must respect the confidentiality of information obtained in confidence in the member's official capacity.

8.2 A member must not make improper use of confidential information obtained in an official capacity to gain a private benefit or to cause harm to another.

9. *Gifts*

9.1 A member must not solicit, encourage or accept gifts or private benefits from any person who might have an interest in obtaining a benefit from the council.

9.2 A member must not accept a gift from a person that is given in relation to the person's interest in obtaining a benefit from the council.

10. *Accountability*

A member must be prepared at all times to account for the member's performance as a member and the member's use of council resources.

11. *Interests of municipality, region or shire to be paramount*

11.1 A member must act in what the member genuinely believes to be the best interests of the municipality, region or shire.

11.2 In particular, a member must seek to ensure that the member's decisions and actions are based on an honest, reasonable and properly informed judgement about what best advances the best interests of the municipality, region or shire.

12. *Training*

A member must undertake relevant training in good faith.

4.2 The above code of conduct will be signed by all Council members at the beginning of each term of office and displayed in the Council Chambers. It signifies to the community the commitment to abiding by the code of conduct.

5. Associated Documents

Nil

6. References and Legislation

Northern Territory Local Government Act

7. Review History

Date Reviewed	Description of changes (Inc Decision No. if applicable)
13/09/2017	Updated policy. Decision 17/0003
19/11/2015	Decision 15/0166/02 – new policy
15/09/2021	Changes made in accordance with the Local Government Act 2019
<u>23/09/2025</u>	<u>Minor amendments made, policy adopted by new Council</u>



COUNCIL REPORT

Agenda Item Number:	06.06
Report Title:	Order of Business at Council Meetings
Author and Recommending and Officer:	Stephen Hoyne, Chief Executive Officer
Meeting Date:	23/09/2025
Attachments:	A: Current Agenda Formal Council Meetings

Executive Summary

This report seeks adoption by Council of a standard format for Council Meeting agendas.

Recommendation

THAT Council adopts the agenda format, outlined in this report, as the format for all agendas produced for ordinary Council meetings.

Background

The commencement of a new Council term following a general election provides an opportune time to review the ordinary meeting agenda format. The current format has been reviewed and remains unchanged.

Section 94 of the *Local Government Act 2019* states:

An ordinary meeting may deal with business of any kind but a special meeting may deal only with the business for which the special meeting was convened unless all members are present at the special meeting and unanimously decide, by resolution, to deal with other business.

Section 4.1.5(a) of Council's Policy GOV02 Meeting Procedures states:

Order of Business

Subject to this Policy, the order of business at an ordinary meeting must be as the council or the committee (as the case may be) determines by resolution.

The current agenda format for ordinary Council meetings is as attached.

Links with Strategic Plan

Performance - An Effective and Efficient Organisation

Legislative and Policy Implications

Local Government Act 2019 and GOV02 Meeting Procedures.

Risks

None identified.

Community Engagement

Not applicable.



AGENDA

1ST Ordinary Council Meeting

12th Council of Litchfield

TUESDAY 23 September 2025

Meeting to be held commencing 6:00pm
in Council Chambers at 7 Bees Creek Road, Freds Pass
https://www.youtube.com/channel/UCdM3M5gfh6-wQ0KiL89_2eg/live

Community Forum
will be held from 5:30pm – 6:00pm

Stephen Hoyne
Chief Executive Officer

COVID-19 Statement of Commitment

The Ordinary Meeting of Council will be open to the public and holds a Statement of Commitment to adhere to:

- Physical distancing measures
- Health and hygiene principles



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COUNCIL REPORT

Agenda Item Number:	06.07
Report Title:	Litchfield Council Finance Report – August 2025
Author & Recommending Officer	Maxie Smith, Director Corporate and Community
Meeting Date:	23/09/2025
Attachments:	A: Litchfield Council Finance Report – August 2025

Executive Summary

This report presents the Litchfield Council Finance Report for 31 August 2025. Original Budget 2025/26 figures are shown.

Operational Income reflects the entire year of rates levied. As expenses are incurred over the year, the current surplus position will gradually decrease.

The Balance Sheet has been updated in accordance with 2024/25 unaudited financial statements and Financial Reserves has been updated with original budget figures 2026.

The annual rates and waste charges were levied in August 2025. As instalment dates pass, the outstanding rates ratio will continue to decline.

Recommendation

THAT Council note the Litchfield Council Finance Report 31 August 2025.

Background

Detailed financial information is presented on the following pages.

Links with Strategic Plan

Performance - An Effective and Efficient Organisation

Legislative and Policy Implications

This report complies with the *Local Government Act 2019*, Local Government (General) Regulations 2021, Division 7, Financial Matters, Department of the Chief Minister and Cabinet - Form: Monthly Financial Reports, Council's policies, and Australian Accounting Standards.

Financial Implications

Nil.

Risks

Financial

The Council's current revenue levels fall short of funding the required asset renewal expenditure. As a result, there are long-term financial sustainability challenges concerning the renewal and upgrade of existing assets, including buildings, roads, and irrigation infrastructure. Therefore, council continues to discuss avenues to increase investment in this area.

Community Engagement

Not applicable.

**LITCHFIELD
COUNCIL**

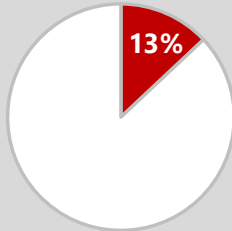


Finance Report

August 2025

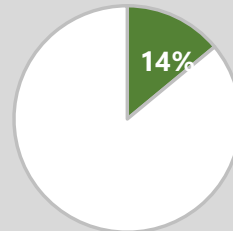
August 2025

DASHBOARD REPORTING



Asset Sustainability Ratio

Capital Expenditure
Actuals \$1.57m
Municipal Plan Target – 30%



Rates Outstanding

\$ 2.38m Outstanding
Municipal Plan Target – <18%
(Less than 3.30Mn)



Current Cash Investments

\$ 26.07m

0 of 18

Budgeted Capital Programs
2025/26

\$12.01m

Budgeted Financial
Reserves Original Budget

\$ 18.25m

OPERATIONAL REVENUE

\$23.21m Budget – 78.63% Target
Achieved

\$ 5.20m

OPERATIONAL EXPENSES

\$32.09m Budget – 16.21% Spent

\$ 13.05m

OPERATING SURPLUS

Budget (\$ 8.89m)

\$0.00m

CAPITAL REVENUE

\$ 1.9m Budget- 0.00% Achieved

\$ 1.57m

CAPITAL EXPENSES

\$ 6.02m Budget- 26.08% Spent

\$ 1.57m

CAPITAL DEFICIET

Budget (\$ 4.12m)

RATIOS

13%

Asset Sustainability
Target 30% and more

14%

Rates Outstanding
Target less than 18%

70%

Own Source Revenue Ratio
Target 60% and more

7.4

Current Ratio
Target 1 and more

0

Debt Service Ratio
Target less than 1



Not Achieved



Achieved



Achieved



Achieved



Achieved

STATEMENT 1. COMPARISON ACTUAL PERFORMANCE AGAINST BUDGET¹

The consolidated Financial Statements, including Thorak Regional Cemetery operations, are presented in the prescribed format required by Department of the Chief Minister and Cabinet - Form: Monthly Financial Reports. Year-to-date budget figures represent tenth-twelfth of annual budget except for Rates, which is represented in full as it is levied in August in full.

Table 1.1 Monthly Income and Expenditure Statement

	YTD Actuals \$	YTD Budget \$	YTD Variance \$	Original Budget \$
OPERATING INCOME				
Rates	17,287,930.78	15,748,438.00	(1,539,492.78)	15,748,438.00
Charges	53,803.00	29,166.67	(24,636.33)	175,000.00
Fees and Charges	396,966.04	328,407.00	(68,559.04)	1,970,442.00
Operating Grants and Subsidies	218,143.00	659,145.33	441,002.33	3,954,872.00
Interest / Investment Income	247,283.39	203,333.33	(43,950.06)	1,220,000.00
Other Income	45,844.32	23,333.33	(22,510.99)	140,000.00
TOTAL OPERATING INCOME	18,249,970.53	16,991,823.67	(1,258,146.86)	23,208,752.00
OPERATING EXPENDITURE				
Employee Expenses	1,386,699.25	1,311,869.67	(74,829.58)	7,871,218.00
Materials and Contracts	1,625,072.20	1,651,402.83	26,330.63	9,908,417.00
Elected Member Allowances	26,490.46	60,247.33	33,756.87	361,484.00
Elected Member Expenses	35,920.66	8,851.00	(27,069.66)	53,106.00
Council Committee & LA Allowances	1,749.00	1,666.67	(82.33)	10,000.00
Council Committee & LA Expenses	-	-	-	-
Depreciation, Amortisation and Impairment	-	-	-	-
Accumulated Depreciation	1,975,166.67	1,975,166.67	-	11,851,000.00
Interest Expenses	-	-	-	-
Other Expenses	150,439.22	340,022.83	189,583.61	2,040,137.00
TOTAL OPERATING EXPENDITURE	5,201,537.46	5,349,227.00	147,689.54	32,095,362.00
OPERATING SURPLUS / DEFICIT	13,048,433.07	11,642,596.67	(1,405,836.41)	(8,886,610.00)

Table 1.2 Monthly Operating Position

	YTD Actuals \$	YTD Budget \$	YTD Variance \$	Original Budget \$
BUDGETED OPERATING SURPLUS / DEFICIT	13,048,433.07	11,642,596.67	(1,405,836.41)	(8,886,610.00)
Remove NON-CASH ITEMS				
Less Non-Cash Income	-	-	-	-
Add Back Non-Cash Expenses	1,975,166.67	1,975,166.67	-	11,851,000.00
TOTAL NON-CASH ITEMS	1,975,166.67	1,975,166.67	-	11,851,000.00
Less ADDITIONAL OUTFLOWS				
Capital Expenditure	(1,565,408.27)	(1,002,915.33)	562,492.94	(6,017,492.00)
Borrowing Repayments (Principal Only)	-	-	-	-
Transfer to Reserves	-	(494,065.00)	(494,065.00)	(2,964,390.00)
Other Outflows	-	-	-	-
TOTAL ADDITIONAL OUTFLOWS	(1,565,408.27)	(1,496,980.33)	68,427.94	(8,981,882.00)
Add ADDITIONAL INFLOWS				
Capital Grants Income	-	315,582.00	315,582.00	1,893,492.00
Prior Year Carry Forward Tied Funding	-	-	-	-
Other Inflow of Funds	6,315.76	494,065.00	487,749.24	2,964,390.00
Road Seal Levy	-	7,930.00	7,930.00	47,580.00
Transfers from Reserves	-	185,338.33	185,338.33	1,112,030.00
TOTAL ADDITIONAL INFLOWS	6,315.76	1,002,915.33	996,599.57	6,017,492.00
NET OPERATING POSITION	13,464,507.23		(340,808.90)	

¹ Numbers in statements August include minor rounding differences.

Operating Position by Department

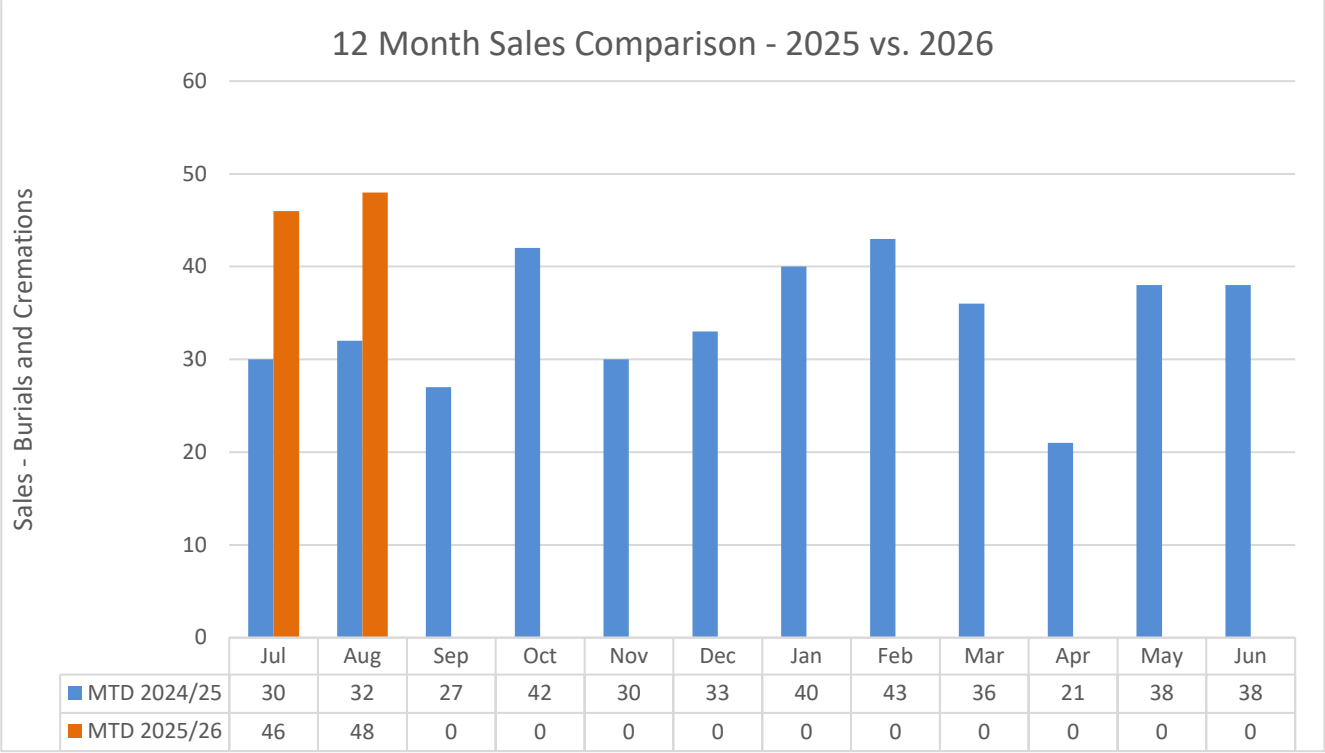
Finance and Waste Management income represents a high percentage of total yearly income due to rates and waste charges levied in full in August 2025.

	2025/26 YTD Actuals	2025/26 Original Budget	% of Budget
REVENUE	\$	\$	
Council Leadership	-	-	0.0%
Corporate	-	-	0.0%
Information Services	-	-	0.0%
Finance & Customer Service	13,960,811.80	14,147,302.00	98.7%
Infrastructure & Assets	248,680.66	3,194,183.00	7.8%
Waste Management	3,637,408.01	3,652,968.00	99.6%
Community	13,342.88	134,978.00	9.9%
Community - Library	2,754.89	308,722.00	0.9%
Mobile Workforce	-	-	0.0%
Regulatory Services	53,924.00	175,000.00	30.8%
Thorak Cemetery	333,048.29	1,595,599.00	20.9%
TOTAL REVENUE	18,249,970.53	23,208,752.00	78.63%
EXPENSES			
Council Leadership	166,122.41	1,592,208.00	10.4%
Corporate	136,256.51	933,894.00	14.6%
Information Services	92,275.79	671,122.00	13.7%
Finance & Customer Service	819,077.42	1,815,230.00	45.1%
Infrastructure & Assets	406,741.89	4,098,277.00	9.9%
Waste Management	595,260.06	4,732,230.00	12.6%
Community	383,347.46	2,092,426.00	18.3%
Community - Library	111,129.64	995,398.00	11.2%
Mobile Workforce	153,780.89	1,363,291.00	11.3%
Regulatory Services	100,372.09	708,907.00	14.2%
Thorak Cemetery	262,006.63	1,241,379.00	21.1%
TOTAL EXPENSES	3,226,370.79	20,244,362.00	15.94%
OPERATING RESULT	15,023,599.74	2,964,390.00	506.80%

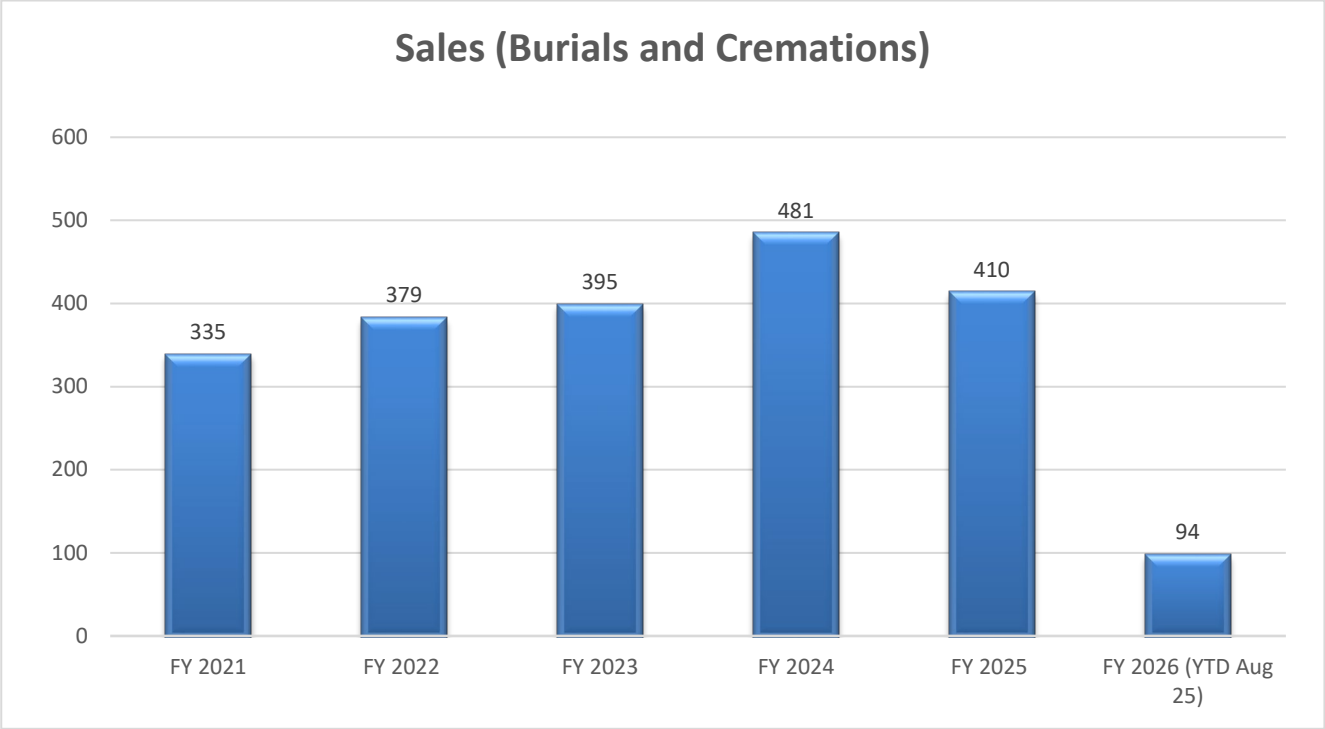
Thorak Regional Cemetery Sales

To date, Thorak Regional Cemetery has completed 94 Interments and cremations, an increase of 32 from the same time last year.

Below is a comparison by month against last year:



Below presents a sales comparison over the last six years, with an average over the five years to date of 349.



STATEMENT 2. CAPITAL EXPENDITURE AND FUNDING

Table 2.1 By class of infrastructure, property, plant, and equipment

The table below compares capital revenue and expenditure to budget. Expenses will increase as projects progress.

CAPITAL EXPENDITURE	YTD Actual \$	YTD Budget \$	YTD Variance \$	25-26 Budget \$
Land and Buildings	215,248.55	207,333.33	(7,915.22)	1,244,000.00
Infrastructure (including roads, footpaths, park furniture)	1,287,367.80	707,248.67	(580,119.13)	4,243,492.00
Plant and Machinery		-	-	
Fleet	62,791.92	88,333.33	25,541.41	530,000.00
Other Assets (including furniture and office equipment)	-	-	-	
Leased Land and Buildings	-	-	-	-
Other Leased Assets	-	-	-	-
TOTAL CAPITAL EXPENDITURE	1,565,408.27	1,002,915.33	(562,492.94)	6,017,492.00
TOTAL CAPITAL EXPENDITURE FUNDED BY:	-			
Operating Income (amount allocated to fund capital items)	6,315.76	595,511.67	589,195.91	3,573,070.00
Capital Grants	-	315,582.00	315,582.00	1,893,492.00
Transfers from Cash Reserves	-	83,891.67	83,891.67	503,350.00
Borrowings	-	-	-	-
Sale of Assets (including trade-ins)	-	-	-	-
Other Funding	-	-	-	
Special Road Seal Levy	-	7,930.00	7,930.00	47,580.00
TOTAL CAPITAL EXPENDITURE	6,315.76	1,002,915.33	996,599.57	6,017,492.00
FUNDING				

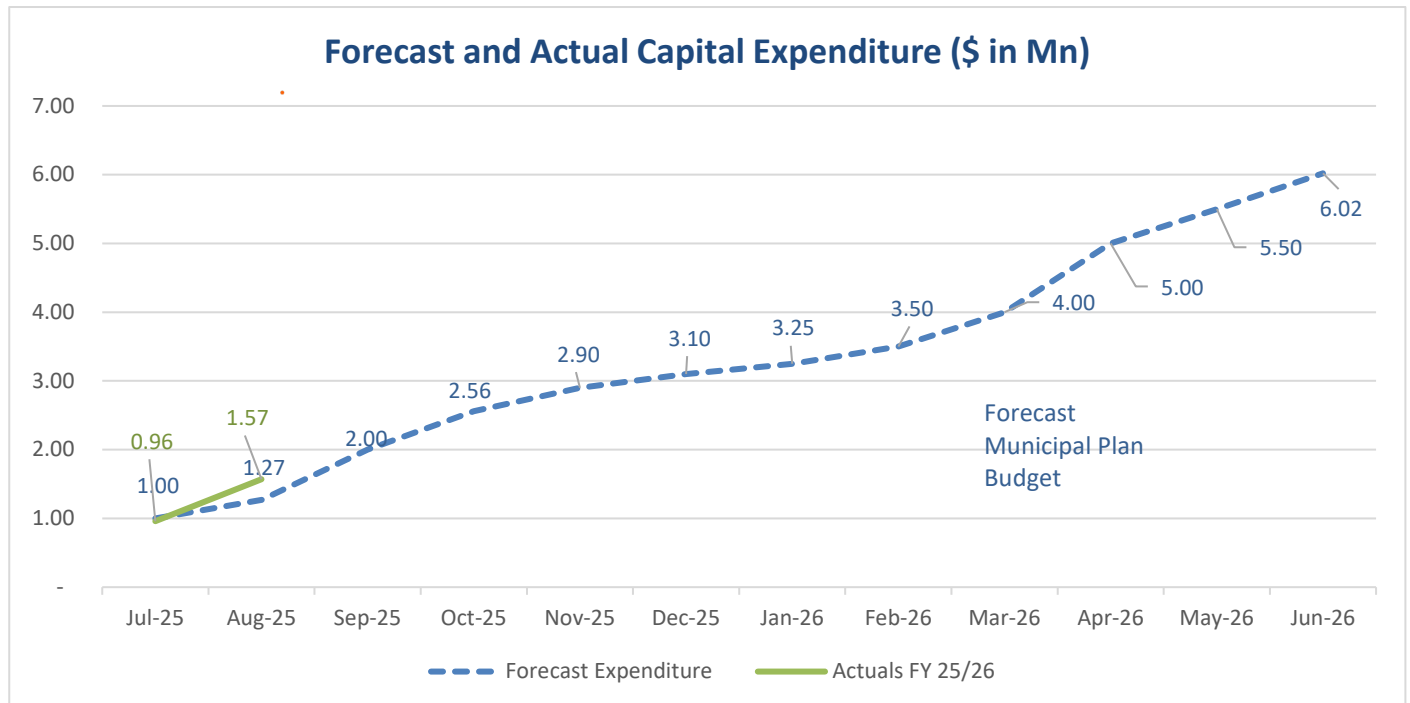


Table 2.2 Monthly Report on Planned Major Capital Works

2025/26 CAPITAL PROJECTS												
	Asset Type	Municipal Plan Program	FY 2025/26 Year to Date Actuals \$	Total Actuals \$	Budget \$	Total yet To Spend \$	Budget Spent %	Scheduled Completion Date	On Time	On Budget	Project Stage	Status Update
1	Roads	Road Seal Renewal	-	-	1,293,492.00	1,293,492.00	100.00%	Jun-26	Yes	Yes	Project Planning	Not Started
2	Roads	Heavy Patches- Leonino Road, Girraween Road Extension	-	-	300,000.00	300,000.00	100.00%	Jun-26	Yes	Yes	Project Planning	Not Started
3	Roads	Gravel Surface Renewal- Sandy Road, Parkin Road North	-	-	330,000.00	330,000.00	100.00%	Jun-26	Yes	Yes	Project Planning	Not Started
4	Roads	Unsealed to Sealed Road	-	-	1,500,000.00	1,500,000.00	100.00%	Jun-26	Yes	Yes	Project Planning	Keleson Road Tender has been advertised
5	Roads	Road Safety Upgrades - Shoulder Widening- Krichauff, Westall	-	-	420,000.00	420,000.00	100.00%	Jun-26	Yes	Yes	Project Planning	Not Started
6	Drainage	Drainage Renewal	-	-	250,000.00	250,000.00	100.00%	Jun-26	Yes	Yes	Project Planning	Not Started
7	Buildings	Council Administration Building- Upgrade effluent system, dog holding yard roof and slab	-	-	200,000.00	200,000.00	100.00%	Jun-26	Yes	Yes	Project Planning	<p>Effluent System – Council has referred back to the designer to confirm that the applicable standards remain unchanged since the original design, which has now been confirmed. Procurement documentation can now be prepared.</p> <p>Dog holding Yard and slab - contractor has been engaged to complete works at the pound and expected completion date is Sept 2025</p>
8	Thorak	Thorak Asset Renewal - Conc beams, irrigation etc.	-	-	30,000.00	30,000.00	100.00%	Jun-26	Yes	Yes	Project Planning	Not Started

	Asset Type	Municipal Plan Program	FY 2025/26 Year to Date Actuals \$	Total Actuals \$	Budget \$	Total yet To Spend \$	Budget Spent %	Scheduled Completion Date	On Time	On Budget	Project Stage	Status Update
9	Waste	Waste Asset Renewal- New Gate House building, Operators Tea Room, Bins	-	-	280,000.00	280,000.00	100.00%	Jun-26	Yes	Yes	Project Planning	Not Started
10	Reserves	Freds Pass Reserve - Masterplan and Polocrosse area Water Tank, effluent system upgrade, future designs.	-		420,000.00	420,000.00	100.00%	Jun-26	Yes	Yes	Project Planning	Not Started
11	Reserves	Mira Square - SPA- Boundary Fencing	-	-	35,000.00	35,000.00	100.00%	Jun-26	Yes	Yes	Project Planning	Not Started
12	Reserves	Humpty Doo Village Green- Masterplan	-	-	60,000.00	60,000.00	100.00%	Jun-26	Yes	Yes	Project Planning	Not Started
13	Reserves	Knuckey Lagoon Recreation Reserve- Masterplan, BBQ upgrade and footpath connection	-	-	120,000.00	120,000.00	100.00%	Jun-26	Yes	Yes	Project Planning	Not Started
14	Reserves	McMinns Lagoon Recreation Reserve - Masterplan	-	-	39,000.00	39,000.00	100.00%	Jun-26	Yes	Yes	Project Planning	Not Started
15	Reserves	Howard Park Reserve- Masterplan	-	-	50,000.00	50,000.00	100.00%	Jun-26	Yes	Yes	Project Planning	Not Started
16	Reserves	Livingstone Reserve- Masterplan	-	-	40,000.00	40,000.00	100.00%	Jun-26	Yes	Yes	Project Planning	Not Started
17	Reserves	Berry Springs Reserve- Masterplan, Roof Painting and Disabled Access improvements	-	-	120,000.00	120,000.00	100.00%	Jun-26	Yes	Yes	Project Planning	Not Started
18	Fleet	Council Vehicle Replacement	78,185.93	78,185.93	530,000.00	514,605.99	97.10%	Jun-26	Yes	Yes	Project Planning	In Progress
			78,185.93	78,185.93	6,017,492.00	5,939,306.07						

2024/25 CARRIED FORWARD CAPITAL PROJECTS

	Asset Type	Municipal Plan Program	FY 2025/26 Year to Date Actuals	FY 2024/25 Actual	Total Actuals	Budget	Total yet To Spend	Budget Spent %	Scheduled Completion Date	On Time	On Budget	Project Stage	Status Update
					\$	(inc. BR2)	\$						
1	Roads	Road Seal Renewal	134,102.10	2,369,399.78	2,503,501.88	3,757,471.00	1,253,969.12	66.63%	Sep-25	Yes	Yes	Project Delivery	Reseal Program Currently underway with program 50% complete.
2	Roads	Pavement Renewal - Whitewood Road	18,535.04	125,354.95	143,889.99	1,601,659.93	1,500,652.98	8.98%	Sep-25	Yes	Yes	Project Delivery	Project submitted for Grant funding.
3	Roads	Pavement Renewal - Heavy Patches - Thorngate, Girraween, Elizabeth Valley Road	77,582.56	353,807.93	431,390.49	674,000.00	242,609.51	64.00%	Sep-25	Yes	Yes	Project Delivery	Various Heavy Patches already completed. Further works are programmed.
4	Roads	Gravel Surface Renewal	73,458.18	268,565.00	342,023.18	322,000.00	- 20,023.18	106.22%	Jun-25			Complete	Completed. Remaining funds to be rolled over for next years projects.
5	Roads	Unsealed to Sealed Road Upgrade - Meade Road	-	1,083,319.92	1,083,319.92	1,075,000.00	- 8,319.92	100.77%	Jun-25			Complete	Complete
6	Roads	Road Safety Upgrades - (Shoulder Widening)	260.00	285,861.91	286,121.91	514,000.00	227,878.09	55.67%	Sep-25	Yes	Yes	Project Delivery	Works complete on Beaumont Road and works commencing on Meade Road. RQF Released.
7	Roads	Road Safety Upgrades - Intersections - Pioneer Anglessey	-	-	-	465,129.42	465,129.42	0.00%	Sep-25	Yes	Yes	Project Delivery	Design complete and works being prepared for release.

	Asset Type	Municipal Plan Program	FY 2025/26 Year to Date Actuals	FY 2024/25 Actual	Total Actuals	Budget	Total yet To Spend	Budget Spent %	Scheduled Completion Date	On Time	On Budget	Project Stage	Status Update
8	Roads	Road Safety Upgrades - (Challoner Circuit)	132,865.33	404,848.63	537,713.96	760,000.00	222,286.04	53.27%	Sep-25	Yes	Yes	Project Delivery	Tender Closed and being evaluated
9	Roads	Road Safety Upgrades - (lighting)	22,756.70	358,867.81	381,624.51	838,893.50	457,268.99	45.49%	Sep-25	Yes	Yes	Project Delivery	Design at 90% review.
10	Roads	Road Safety Upgrades - (lighting)	-	164,946.27	164,946.27	123,010.00	-41,936.27	134.09%	Sep-25	Yes	Yes	Project Delivery	Base stations to be installed in June
11	Drainage	Drainage Renewal - Tobin, Parkin, Riverside, Horne	5,000.00	217,011.56	222,011.56	400,000.00	177,988.44	55.50%	Sep-25	Yes	Yes	Project Delivery	Various drainage projects awarded. Tobin Road drainage works complete.
12	Drainage	Drainage Upgrade - Flood Mitigation	53,383.64	242,729.68	296,113.32	247,472.00	-48,641.32	119.66%	Sep-25			Complete	Complete
13	Buildings	Council Administration Building - Replace AC unit and Chambers Kitchen	33,120.00	63,974.00	97,094.00	130,000.00	32,906.00	74.69%	Sep-25	Yes	Yes	Project Delivery	AC works complete. Kitchen contract awarded and started work.
14	Buildings	LRCI Council Administration Building - WIFI CCTV	-	37,933.67	37,933.67	65,000.00	27,066.33	58.36%	Jun-25			Complete	Complete
15	Thorak	Thorak Asset Renewal	96,549.40	392,790.62	489,340.02	547,709.46	58,369.44	89.34%	Sep-25	Yes	Yes	Project Delivery	Workshop is progressing with the slab being poured and the materials delivered

	Asset Type	Municipal Plan Program	FY 2025/26 Year to Date Actuals	FY 2024/25 Actual	Total Actuals	Budget	Total yet To Spend	Budget Spent %	Scheduled Completion Date	On Time	On Budget	Project Stage	Status Update
16	Waste	Waste Asset Renewal - Compactor Replacement	-	-	-	714,298.00	714,298.00	0.00%	Sep-25	Yes	Yes	Project Delivery	Tender award at May OCM. Budget to be adjusted in new FY.
17	Reserves	Freds Pass Reserve Asset Renewal - Soccer Septic and Water Tank	11,690.00	56,802.91	68,492.91	334,652.00	266,159.09	20.47%	Sep-25	Yes	Yes	Project Delivery	Water tank installation is in progress. Soccer effluent system is out to tender.
18	Reserves	Howard Park Reserve Asset Renewal - BMX Softfall	12,720.00	9,440.00	22,160.00	80,000.00	57,840.00	27.70%	Sep-25	Yes	Yes	Project Delivery	Update provided in Community Report
19	Reserves	Berry Springs Reserve Asset Renewal	-	88,747.00	88,747.00	95,000.00	6,253.00	93.42%	Jun-25			Complete	Complete
20	Reserves	Gregg Park Reserve Asset Renewal - Irrigation	-	13,715.00	13,715.00	20,000.00	6,285.00	68.58%	Sep-25	Yes	Yes	Project Closure	Works Completed and processing invoices.
21	Fleet	Fleet AMP	-	326,287.97	326,287.97	535,000.00	208,712.03	60.99%	Sep-25		Yes	Project Delivery	Awaiting delivery of Tractor.
22	Reserves	Mira Square - BBQ shelter	-	60,103.50	60,103.50	60,000.00	-103.50	100.17%	Sep-25			Complete	Complete
23	Roads	Blackspot-Girraween Road (Rogers to Mango Road)	-	19,800.00	19,800.00	300,000.00	280,200.00	6.60%	Jun-26	Yes	Yes	Project Delivery	Design complete and progressing to delivery
24	Reserves	Humpty Doo Village Green	-	42,551.23	42,551.23	45,000.00	2,448.77	94.56%	Sep-25			Complete	Complete
25	Reserves	Knuckey Lagoon Recreation Reserve - LRCI Playground	53,051.53	47,851.54	100,903.07	50,000.00	-50,903.07	201.81%	Sep-25	Yes	Yes	Project Delivery	Update provided in Community Report

	Asset Type	Municipal Plan Program	FY 2025/26 Year to Date Actuals	FY 2024/25 Actual	Total Actuals	Budget	Total yet To Spend	Budget Spent %	Scheduled Completion Date	On Time	On Budget	Project Stage	Status Update
26	Roads	Gravel Road Sealing- Guys Creek Road	-	1,246,936.17	1,246,936.17	1,246,936.17	-	100.00%	Sep-25			Complete	Complete
27	Shared Path	Shared Path Upgrade - Whitewood Road - Hillier to Hicks	-	-	-	949,009.50	949,009.50	0.00%	Sep-25	Yes	Yes	Project Delivery	Tender awarded at June Special OCM. Works to commence late June
28	Planning	Consultation - Forward Design	21,633.48	396,537.41	418,170.89	300,000.00	-118,170.89	139.39%	Jun-25	Yes	Yes	Project Delivery	Design works completed for several major road projects and designs are now shovel ready
29	Reserves	Freds Pass Reserve Upgrades	529,898.16	364,254.93	894,153.09	10,000,000.00	9,105,846.91	8.94%	Sep-25	Yes	Yes	Project Delivery	Netball Design awarded and demolition of community hall being assessed. AFL lighting install has been awarded. Soccer and Rugby to go to Tender in late June.
30	Library	Library fitout	182,128.55	41,481.00	223,609.55	240,000.00	16,390.45	93.17%	Sep-25	Yes	Yes	Complete	Complete
31	IT	Server Replacement	28,487.67	49,103.99	77,591.66	100,000.00	22,408.34	77.59%	Sep-25	Yes	Yes	Project Delivery	On going
			1,487,222.34	9,133,024.38	10,620,246.72	26,591,240.98	15,970,994.26						
			1,565,408.27	9,148,418.39	16,637,738.72	32,608,732.98	21,910,300.33						

Please note that the total budget rollover is subject to change based on work-in-progress allocations and will be updated once the Budget Rollover Report is approved by Council in October 2025.

No

Indicates that the relevant aspect is not as planned and not on schedule for various reasons

Indicates that there are external aspects that are impacting the schedule, whether it be weather dependent or reliant on a 3rd party approval

Notes:

1. Projects that are planned to be completed in the following financial year, are considered to be 'on time', provided they are meeting the projects planned proposed project timeline.
2. Grant funded projects do not necessarily have financial year completion dates. Reporting on 'on time' and 'on budget' will be reported based on the specific projects project planned timeline.
3. Projects in the Carried Forward table, are not necessarily considered 'not on time' if planned to be completed to be that way. (noting as per the above)
4. Projects that are marginally behind their 'on time' OR considered that they will still be completed by the project end date, are being considered as 'on time'.

STATEMENT 3. MONTHLY BALANCE SHEET

The Balance Sheet and Financial Reserves closing balances have been updated to reflect the finalised 2024/25 annual unaudited financial statements.

BALANCE SHEET AS AT 31 AUGUST 2025	YTD Actuals \$	Note Reference*
ASSETS		
Cash at Bank		(1)
Tied Funds	26,070,808.41	
Untied Funds	3,647,342.81	
Accounts Receivable		
Trade Debtors	464,595.60	(2)
Rates & Charges Debtors	16,923,446.10	
Other Current Assets	290,976.54	
TOTAL CURRENT ASSETS	47,397,169.46	
Non-Current Financial Assets	3,877,649.10	
Property, Plant and Equipment	459,862,455.96	
TOTAL NON-CURRENT ASSETS	463,740,105.06	
TOTAL ASSETS	511,137,274.52	
LIABILITIES		
Accounts Payable	1,775,821.28	(3)
ATO & Payroll Liabilities	1,287.57	(4)
Current Provisions	908,699.00	
Accruals	3,736,044.08	
Other Current Liabilities	10,368.97	
TOTAL CURRENT LIABILITIES	6,432,220.90	
Non-Current Liabilities		
Non-Current Provisions	175,741.44	
Other Non-Current Liabilities	-	
TOTAL NON-CURRENT LIABILITIES	175,741.44	
TOTAL LIABILITIES	6,607,962.34	
NET ASSETS	504,529,312.18	
EQUITY		
Asset Revaluation reserve	417,987,222.46	
Reserves	27,241,894.58	
Accumulated Surplus	59,300,195.14	
TOTAL EQUITY	504,529,312.18	

Note 1: Details of Cash and Investments Held

Investment Schedule

Council invests cash from its operational and business maxi accounts to ensure Council is receiving the best return on its cash holdings. Councils Investment Policy – FIN14 instates controls regarding the credit quality on the entire portfolio.

Counter Party	Date Invested	Invested Amount \$	Interest rate	Maturity Date	Days Invested	Institution Totals	% Counter party	Expected return to Maturity Date \$
Bendigo (S&P A2)	8/04/2025	1,500,000.00	4.60%	14/10/2025	145	4,500,000.00	17.26%	27,520.55
	3/06/2025	1,000,000.00	4.22%	23/12/2025	89			23,470.14
	26/06/2025	1,000,000.00	4.15%	12/02/2026	66			26,264.38
	8/07/2025	1,000,000.00	4.10%	10/03/2026	54			27,520.55
Commonwealth (S&P A1+)	25/02/2025	1,000,000.00	4.60%	2/09/2025	187	1,000,000.00	3.84%	23,819.18
Defence Bank (S&P A2)	26/06/2025	1,000,000.00	4.10%	26/02/2025	245	1,000,000.00	3.84%	27,520.55
NAB (S&P A1+)	11/03/2025	1,000,000.00	4.70%	16/09/2025	190	8,500,000.00	32.60%	24,465.75
	25/03/2025	2,000,000.00	4.75%	30/09/2025	189			49,191.78
	9/04/2025	1,000,000.00	4.60%	28/10/2025	203			25,583.56
	7/05/2025	1,500,000.00	4.30%	18/11/2025	195			34,458.90
	22/07/2025	1,000,000.00	4.10%	8/04/2026	259			29,093.15
	7/08/2025	2,000,000.00	4.15%	21/04/2026	24			58,441.10
Westpac	11/03/2025	1,000,000.00	4.78%	16/09/2025	173	11,070,808.41	42.46%	24,751.23
	27/05/2025	2,000,000.00	4.37%	9/12/2025	96			46,932.60
	28/05/2025	70,808.41	3.50%	27/05/2027	95			4,956.59
	18/06/2025	2,000,000.00	4.34%	14/01/2026	74			49,939.73
	18/06/2025	2,000,000.00	4.34%	28/01/2026	74			53,269.04
	10/07/2025	1,500,000.00	4.25%	25/03/2026	52			43,489.73
	5/08/2025	1,500,000.00	4.33%	5/05/2026	26			48,579.04
	20/08/2025	1,000,000.00	4.23%	19/05/2026	11			31,638.08
TOTAL INVESTMENTS		26,070,808.41				26,070,808.41	100%	680,905.63

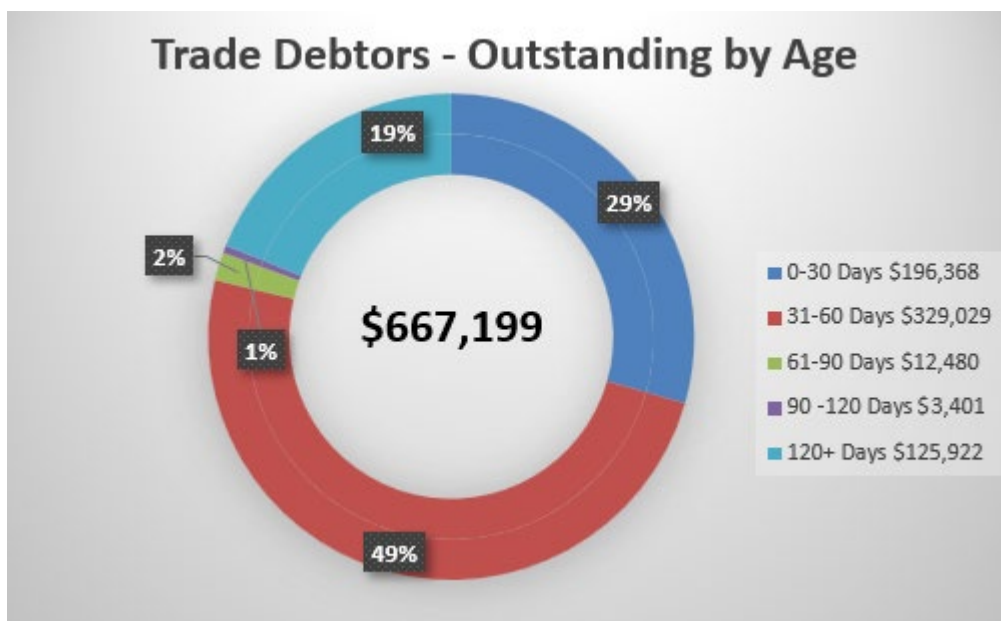
% of Total Investment Portfolio	S&P Short term rating (max 100%)	67.40%	A1+ 32.60%	
Total Investments/ Tied Funds	\$ 26,070,808.41	Total Year to date Investments Earnings		200,888.01
General Bank Funds	\$ 3,398,362.17			
Council Till and Petty Cash float	\$ 1,275.00			
Total Untied Funds	\$ 3,399,637.17			
Total all funds	\$ 29,470,445.58			

Note 2: Statement of Trade Debtors

Total Debtors as of 31 August 2025 is \$667,199; \$125,922 to invoices outstanding over 90 days. \$72,887 the 90+ days debtors relate to the charge of legal fees on regulatory service orders. A provision for doubtful debt was made during the preparation of the end-of-year financial statements.

Fines and Infringements - Council has two hundred and eighty seven (287) infringements outstanding with a total balance of \$79,186 an increase of \$1,821 from July. Eight (8) Issued, Three (3) Reminder notices produced, Two Hundred and Fifty Four (254) are with the Fines Recovery Unit (FRU), and Twenty two (22) Part Payment Arrangement.

Age of Trade Debtors: (\$)	Current	Past Due 1-30 Days	Past Due 31-60 Days	Past Due 61-90 Days	Past Due 90+ Days	Total
Sundry Debtor	-	229,050.00	-	-	51,979.37	281,029.37
Cemetery	-	91,062.80	11,502.00	166.00	1,000.00	103,730.80
Waste	-	890.26	-	85.50	55.38	1,031.14
Recreation Reserves	-	2,001.81	-	-	-	2,001.81
Planning	-	3,567.00	285.00	-	-	3,852.00
GST Receivable	196,368.00	-	-	-	-	196,368.00
Infringements	-	2,457.00	693.00	3,149.00	72,886.96	79,185.96
Total	196,368.00	329,028.87	12,480.00	3,400.50	125,921.71	667,199.08



Note 3: Statement of Trade Creditors

Age of Trade Creditors:	Current	Past Due 1-30 Days	Past Due 31-60 Days	Past Due 61-90 Days	Past Due 90+ Days	Total
General	314,434.54	-	-	-	-	314,434.54
Cemetery	4,475.22	-	-	-	-	4,475.22
Total	318,909.76	-	-	-	-	318,909.76

Note 4: Statement on Australian Tax Office, Payroll, and Insurance Obligations

Age of Trade Creditors:	Current	Past Due 1-30 Days	Past Due 31-60 Days	Past Due 61-90 Days	Past Due 90+ Days	Total
GST Payable	6,488.00	-	-	-	-	6,488.00
Payroll	-	-	-	-	-	-
Total	6,488.00	-	-	-	-	6,488.00

Financial Reserves

The Financial Reserves has been updated with Budget 2026 figures.

	2024/25 Budget Review 2	2025/26 Net Movement	2025-2026 Original Budget
	\$	\$	
Externally Restricted			
Developer Contribution Reserve	1,008,353.00	-	1,008,353.00
Unexpended Capital Works	6,248,085.00	(6,248,085.00)	-
Waste Management Reserve	3,045,182.00	(2,098,182.00)	947,000.00
Total Externally Restricted Reserves	10,301,620.00	(8,346,267.00)	1,955,353.00
Internally Restricted Reserves			
Asset Reserve	1,748,617.00	4,393,383.00	6,142,000.00
Thorak Regional Cemetery Reserve	2,141,986.00	574,014.00	2,716,000.00
Election Reserve	200,000.00	-	200,000.00
Disaster Recovery Reserve	400,000.00	-	400,000.00
Strategic Initiatives Reserve	400,000.00	-	400,000.00
Cash for Cans Reserve	224,777.00	(23,777.00)	201,000.00
Total Internally Restricted Reserves	5,115,380.00	4,943,620.00	10,059,000.00
TOTAL RESERVES	15,417,000.00	(3,402,647.00)	12,014,353.00

Outstanding Rates

Prior Years Rates Outstanding²

The below table illustrates the split of prior year outstanding rates, currently at \$2.4 million.

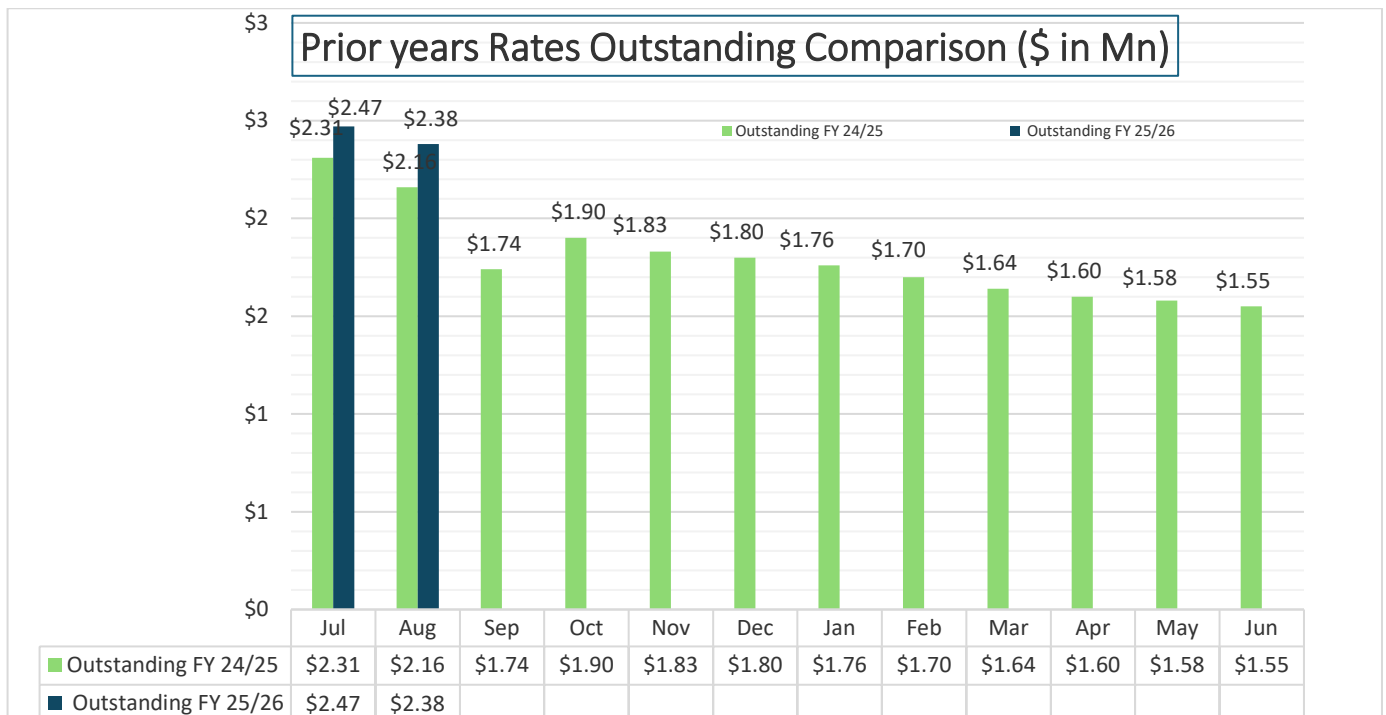
Council continues to promote awareness among ratepayers on obligations and implications of unpaid Rates and Charges, ensuring rates collectible remains at acceptable levels as Council fulfils its Municipal Plan targets to remain financially sustainable.

The table below shows the balance of the prior year's rates as at the beginning of the financial year, last month and the current month.

	Beginning of 2024/25 Prior Years Rates Outstanding (\$)	Previous Month (Jul 2025) (\$)	Current Month (Aug 2025) (\$)
CANCELLED ASSESSMENT	-	67,095.04	67,623.79
COMMERCIAL	28,378.18	37,958.58	38,112.97
GAS PLANT	-	2.61	2.61
MINING	165,673.14	174,931.50	176,371.11
HORTICULTURE AGRICULTURE	18,846.40	66,653.04	65,203.28
NON-RATEABLE GENERAL	20,028.76	21,544.54	21,665.20
NON-RATEABLE WASTE	40,496.86	43,014.91	42,618.06
PASTORAL	-	-	-
RURAL RESIDENTIAL	1,123,920.14	1,859,360.67	1,774,442.17
URBAN RESIDENTIAL	135,647.13	196,845.84	196,088.62
TOTAL	1,532,990.61	2,467,406.73	2,382,127.81
Arrears LESS Legal	1,422,397.62	2,315,355.59	2,242,161.90

The graph below compares prior years rates outstanding between 2024/25 and 2025/26 financial years.

Current Year Rates³



² Includes prior years outstanding rates (FY 2025 and prior)

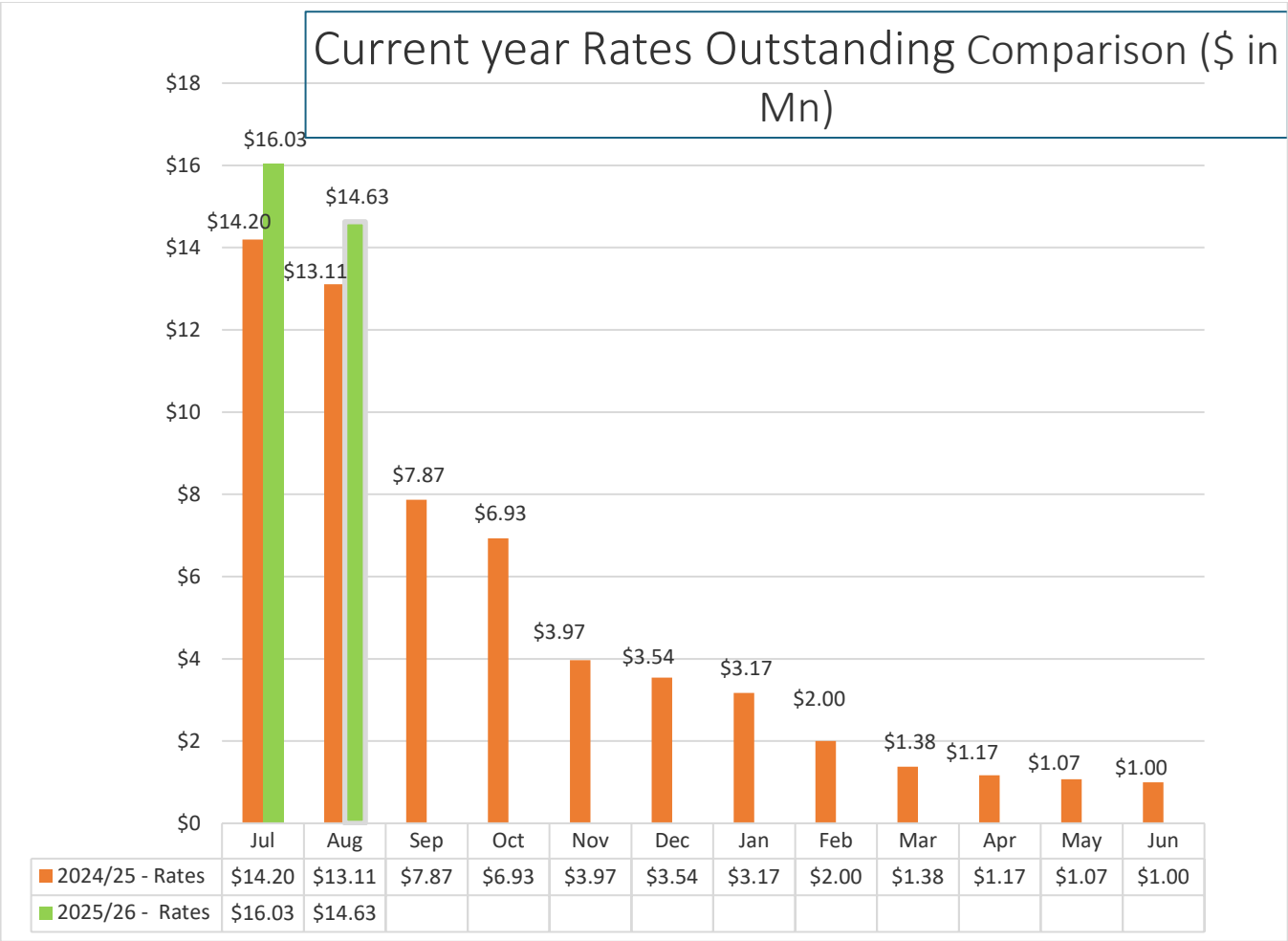
³ Includes current year outstanding rates (FY 2026)

The below table illustrates the split of current year outstanding rates. Current year rates levied total \$14.62m and the first instalment is due on 30 September 2025.

The table below shows the movement in current year rates compared to last month.

	Previous Month (Jul 2025) (\$)	Current Month (Aug 2025) (\$)	Variance (\$)	Due Dates
Instalment 1	5,153,891.15	4,634,983.13	518,908.02	30-Sep-25
Instalment 2	5,367,932.02	4,916,554.84	451,377.18	30-Nov-25
Instalment 3	5,508,216.39	5,076,653.49	431,562.90	28-Feb-26
TOTAL	16,030,039.56	14,628,191.46	1,401,848.10	

The graph below compares annual rates between 2024/25 and 2025/26.



Accounts Payable Report

Cheque No.	Payee	Description	Amount
1680.114-01	NATIONAL AUSTRALIA BANK LTD (NAB)	Term Deposit - Maturity Date 21 April 2026	\$2,000,000.00
1684.67-01	JARDINE LLOYD THOMPSON PTY LTD	2025/2026 - Renewal of All Litchfield Council and Thorak Insurances	\$789,003.07
1680.3004-01	MAXCON (NT) PTY LTD	RFT24-457: Thorak Cemetery Plant and Machinery Shed Construction	\$106,204.34
1685.280-01	CITY OF DARWIN	Jul 2025 - HS, BS & HD Waste Stations DC - Transport to Shoal Bay Receiving Station	\$96,472.80
1682.874-01	VTG WASTE & RECYCLING	Jul 2025 - Transport General Waste and Oil, from HD, BS and HS Waste Stations, Australia Day Event & Jakirra Estate to Shoal Bay Receiving Station	\$92,265.61
1682.1137-01	ALLAN KING & SONS CONSTRUCTION PTY LTD	Litchfield Council - RFT25-493: Drainage Upgrade and Pavement Rehabilitation	\$83,635.81
1685.36-01	BRIDGE TOYOTA	Purchase of New Regulatory Services Vehicle Hilux 4x4 SR	\$68,211.08
1684.8-01	DOWNERDI WORKS PTY LTD	Asphalt Intersection Works - Various Locations Litchfield Council Municipality	\$64,956.61
1685.1651-01	HARDY GROUP PTY LTD	RFQ25-501 - KLRR: Adventure Playground	\$58,356.68
1680.3122-01	ASHFORD LAMAYA ARCHITECTS	RFT25-490 Detailed Design of Netball Courts at FSPRR	\$55,943.86
1685.8-01	DOWNERDI WORKS PTY LTD	Asphalt Intersection Works - Various Locations Litchfield Council Municipality	\$53,851.93
1684.374-01	AUSTRALIAN TAXATION OFFICE (ATO)	PayG Payable Pay 02 (25/26) - Cycle 4 WE 17 Aug 2025	\$52,648.00
1680.374-01	AUSTRALIAN TAXATION OFFICE (ATO)	PayG Payable Pay 02 (25/26) - Cycle3 WE: 03 Aug 2025	\$49,780.00
1685.1564-01	FOURIER TECHNOLOGIES PTY LTD	Replace Current HPE Servers (2)	\$44,180.35
1682.3069-01	CUTTING EDGE CONSTRUCTIONS NT PTY LTD	RFQ24-483 Council Chambers Kitchen Renovation	\$39,130.00
1684.70-01	LOCAL GOVERNMENT ASSOCIATION NT	2025/2026 Annual Membership Subscription	\$38,236.98
1684.1961-01	HUMPTY DOO WELDING AND FABRICATION	Repairs to Bin 5 at HDWTS	\$31,702.00
1684.1884-01	WESTPAC BANK - QUICK SUPER ACCOUNT	Superannuation-Py 4 2026-27 WE 17 Aug 2025	\$31,629.08
1680.1884-01	WESTPAC BANK - QUICK SUPER ACCOUNT	Superannuation-Py 3 2026-13 WE: 03 Aug 2025	\$30,854.99
1684.794-01	TOP END R.A.C.E.	RFT24-427 Road Safety Intersection - Street Lighting Upgrade	\$25,032.37
1684.2815-01	JLM CONTRACTING SERVICES PTY LTD	Drain Clear and Clean - Various Locations Litchfield Council Municipality	\$24,836.46
1685.3148-01	ROAD NETWORK SERVICES	Surveillance Officer - Reseal Program 2024-2025	\$22,649.00
DD310725	WESTPAC CARDS & DIRECT DEBITS	Jul 2025 - Credit Card Purchases Litchfield Council and Thorak Officers	\$19,009.53
1684.260-01	EARL JAMES & ASSOCIATES	Surveying Works - Kononen and Gallacher Rd Intersection	\$17,985.00
1680.1686-01	DUITS ELECTRICAL	RFT25-497 FPRR Electrical Upgrade - Footings for Lighting Upgrade FSPRR	\$16,445.00
1680.2815-01	JLM CONTRACTING SERVICES PTY LTD	Traffic Management - Various Locations - Litchfield Council Municipality	\$16,191.29

1685.867-01	ALL ASPECTS RECRUITMENT & HR SERVICES	Temporary Staff Placement Litchfield Council	\$15,541.92
1685.2335-01	SAVILLS RETAIL MANAGEMENT PTY LTD	Sep 2025 - Rent - Coolalinga Central - Litchfield Community Library	\$14,572.88
1684.409-01	F & J BITUMEN SERVICES PTY LTD	Pothole Patching - Various Locations Litchfield Council Municipality	\$14,374.86
1682.867-01	ALL ASPECTS RECRUITMENT & HR SERVICES	Temporary Staff Placement Litchfield Council	\$14,129.63
1682.2641-01	DAMN STRAIGHT FENCING	Supply and Install Galvanised Chain Mesh	\$12,859.00
1685.1021-01	MCARTHUR (QLD) PTY LTD	Recruitment - Director of Infrastructure	\$12,705.00
1685.810-01	UHY HAINES NORTON	Assets Capitalisation FY 2024/2025	\$9,999.00
1684.867-01	ALL ASPECTS RECRUITMENT & HR SERVICES	Temporary Staff Placement Litchfield Council	\$9,937.08
1682.2815-01	JLM CONTRACTING SERVICES PTY LTD	445E Swamp Road Driveway Fix, Remove Steel Pipes and Exposure of Footings for Polocrosse Stable	\$9,558.45
1685.849-01	WEX AUSTRALIA (PUMA CARD)	Jul 2025 - Litchfield Council/ Thorak Fuel Account for Fleet Vehicles and Heavy Machinery	\$9,358.62
1682.1068-01	MR D S BARDEN	Jul 2025 - Elected Members Allowances	\$9,297.63
1684.926-01	JACANA ENERGY	Jun 2025 - Streetlight Electricity Char	\$8,945.35
1680.183-01	CHRIS'S BACKHOE HIRE PTY LTD	Clearing of Areas within Cemetery Grounds	\$8,877.00
1680.409-01	F & J BITUMEN SERVICES PTY LTD	Pothole Repairs - Various Locations - Litchfield Council Municipality	\$7,544.80
1685.2795-01	ABSOLUTE SIGNAGE	Replacement Signage and Hardware - Various Locations Litchfield Council Municipality	\$7,326.88
1685.2188-01	GTG IRRIGATION & LANDSCAPING PTY LTD	Repair Leak and Relocate Valve Box	\$6,924.50
1682.3118-01	MILE END FURNITURE (AUSTRALIA) PTY LTD	Display Cabinets for Community Library	\$6,776.00
1685.3025-01	SCP CONSULTING NORTHERN REGION PTY LTD	The Re-design Work Variation to Category Lighting	\$6,580.20
1680.2593-01	DEFENCE ELECTRICAL SERVICES PTY LTD	Berry Springs Reserve - Lighting Repairs	\$6,446.33
1684.1193-01	NT SHADE & CANVAS	Howard Park - BMX Skate Park Replacement Shade Sails	\$6,325.00
1682.2270-01	TYRECYCLE PTY LTD	Jul 2025 - Tyre Disposal HDWTS	\$6,270.17
1685.85-01	TELSTRA CORPORATION LIMITED	Aug 2025 - Thorak & Litchfield Council Internet, Data & Mobiles	\$6,172.03
1682.2092-01	GOLD MEDAL SERVICES (MACENTEE INVESTMENTS)	Knuckey Reserve Septic Repairs	\$5,736.84
1685.3138-01	ENVIRONMENTAL EARTH SCIENCES QLD	Contaminated Land Audit - HSWTS	\$5,643.00
1682.556-01	CITY OF PALMERSTON	Transfer of Long Service Leave	\$5,633.56
1680.3074-01	DARWIN SHOPFITTING PTY LTD	Sound Dampening Wall Covering For Meeting Room - New Community Library	\$5,544.00
1684.1890-01	CLARE CONSTRUCTION & CIVIL PTY LTD	VMS Board - Collett Street, Southport	\$5,500.00
1685.1961-01	HUMPTY DOO WELDING AND FABRICATION	Degassing of Gas Bottles for Safe Transportation	\$5,478.00

1680.867-01	ALL ASPECTS RECRUITMENT & HR SERVICES	Temporary Staff Placement Litchfield Council	\$5,351.76
1682.2765-01	LAND SURVEYS (NO PROBLEMS JUST SOLUTIONS)	Freds Pass Reserve Netball Facility Additional Survey Works	\$5,302.00
1684.2188-01	GTG IRRIGATION & LANDSCAPING PTY LTD	Irrigation Works - HPRR	\$5,175.50
1685.2983-01	FOURIER INFOSEC	Aug 2025 - Managed Security Services Agreement	\$5,105.27
1680.2188-01	GTG IRRIGATION & LANDSCAPING PTY LTD	Irrigation Wire Repairs - Thorak Cemetery Fences	\$5,016.00
1680.2795-01	ABSOLUTE SIGNAGE	Replacement Signage - Various Locations - Litchfield Council Municipality	\$4,951.76
1684.1564-01	FOURIER TECHNOLOGIES PTY LTD	Replacement Laptops - Including Configuration	\$4,788.11
1685.290-01	AUSTENG ENGINEERING SOLUTIONS	Replace Variable Speed Drive Fans	\$4,769.60
1682.3172-01	LITCHFIELD COUNCIL RATEPAYER	Refund of Orthodox Plot - Moving Interstate	\$4,609.25
1680.1581-01	SALARY PACKAGING AUSTRALIA	Salary Sacrifice for LC Employees WE 03 Aug 2025	\$4,311.82
1684.1581-01	SALARY PACKAGING AUSTRALIA	Salary Sacrifice for LC Employees WE: 17 Aug 2025	\$4,311.82
1684.1253-01	CRAIG BURGDORF	Forklift Repairs	\$4,296.05
1685.268-01	BYRNE CONSULTANTS	The Parks Stage 1 - Construction Surveillance	\$3,982.00
1685.2169-01	KILLARA SERVICES (NETRONIX PTY LTD)	Aug 2025 - Cleaning Litchfield Council Office and Thorak Cemetery Chapel and Office	\$3,779.13
1682.2239-01	MR M SIDEY	Jul 2025 - Elected Members Allowances	\$3,341.56
1682.14-01	AUSTRALIA POST	Postage Stamps - Regulatory Services & Rates	\$3,249.14
1680.3152-01	BRAZZEN DARWIN & TOP END PTY LTD	Triple Raised Dog Cage	\$3,200.00
1680.2130-01	APEX STEEL SUPPLIES	Steel Posts and Accessories for Fitting	\$2,976.93
1680.2965-01	FIRSTAIDPRO AUSTRALIA PTY LTD	First Aide Training - Inc Face to Face and Online for Litchfield Council Employees	\$2,598.00
1680.2270-01	TYRECYCLE PTY LTD	Tyre Disposal HDWTS WE: 07 Jul 2025	\$2,563.72
1684.165-01	THINK WATER DARWIN	Irrigation Parts HDWTS	\$2,555.41
1682.2274-01	RMG GEOTECHNICAL CONSULTANTS	Asphalt Binder Testing- Hayball/ Keiley Roads	\$2,434.42
1684.2270-01	TYRECYCLE PTY LTD	Tyre Disposal HDWTS WE: 23 Jul 2025	\$2,391.50
1682.1022-01	KPMG	RTR 2019-2024 Final Audit	\$2,321.00
1685.87-01	TOP END LINEMARKERS PTY LTD	Zig Zag Road Markings - Whitewood Road, Howard Springs	\$2,310.50
1680.3047-01	AJ SECURITY DARWIN	Jul 2025 - Open/Close Gates and Security Services - HPRR	\$2,259.40
1684.384-01	MS C VERNON	Aug 2025 - Authority Consultancy Services	\$2,252.25
1684.78-01	POWER & WATER CORPORATION	Jul 2025 - Water Charges HSWTS and Litchfield Council Office	\$2,234.16

1682.2188-01	GTG IRRIGATION & LANDSCAPING PTY LTD	Irrigation Section A Wiring Fault/Repair	\$2,233.00
1685.506-01	TURBO'S TYRES	Supply and Fit Replacement Tractor Tyres	\$2,230.80
BPAY0001	DEPARTMENT OF INFRASTRUCTURE, PLANN	2025/202 Subscription - NTG DIGITAL SPATIAL DATA D	\$1,408.47
DD21P825	WESTPAC CARDS & DIRECT DEBITS	Aug 25 - Credit Card Purchases Litchfield Council	\$1,044.20
DD21G825	WESTPAC CARDS & DIRECT DEBITS	Aug 25 - Credit Card Purchases Litchfield Council	\$48.50
1683.2089-01	ELGAS LTD	Gas Delivery - Thorak Crematorium WE 01 Aug 2025	\$2,040.48
1685.2270-01	TYRECYCLE PTY LTD	Tyre Disposal HDWTS WE 30 Jul 2025	\$2,039.09
1682.2238-01	MR K R HARLAN	Jul 2025 - Elected Members Allowances	\$1,986.37
1682.2249-01	MS R A WRIGHT	Jul 2025 - Elected Members Allowances	\$1,986.37
1682.2252-01	MRS E SHARP	Jul 2025 - Elected Members Allowances	\$1,986.37
1682.3028-01	MR K M CIVITARESE	Jul 2025 - Elected Members Allowances	\$1,986.37
1682.498-01	MR M I G SALTER	Jul 2025 - Elected Members Allowances	\$1,986.37
1684.2861-01	HCS CONSTRUCTIONS NT PTY LTD	Howard Park Safety Audit	\$1,980.00
DDCAUG25	WESTPAC CARDS & DIRECT DEBITS	Aug 2025 - Credit Card Purchases Litchfield Council Officers	\$1,849.11
1680.1103-01	HASTINGS DEERING	On Site BSWTS - Diagnose/Repair Loader	\$1,836.55
1684.2527-01	NORTHCOAST REFRIGERATION & AIRCONDITIONING	Degassing of Fridges HDWTS for Safe Transportation	\$1,815.00
1685.493-01	TRUE NORTH SURVEYING PTY LTD	Survey Contaminated Dirt HDWTS/HSWTS	\$1,650.00
1682.1674-01	FRESH START - FOR CLEANING	Cleaning Serv HPRR and KLRR WE: 01 Aug 2025	\$1,580.00
DDjs0825	WESTPAC CARDS & DIRECT DEBITS	Aug 2025 - Credit Card Purchases Litchfield Council Officers	\$1,577.14
1686.2945-01	JOHNS REPURPOSED WOOD	Refurbish Pews at Thorak Cemetery	\$1,470.00
1684.130-01	MOBILE LOCKSMITHS	Replacement Locks Installed Including Fitting	\$1,463.00
1682.51-01	SOUTHERN CROSS PROTECTION PTY LTD	Jul 2025 - Security Patrols HDWTS & Litchfield Council Office	\$1,444.63
1680.874-01	VTG WASTE & RECYCLING	Jul 2025 - HSWTS and HDWTS Waste Oil Collection	\$1,337.60
1684.1152-01	LANE COMMUNICATIONS	Rates Newsletter 2025/2026	\$1,336.50
1685.1181-01	ODD JOB BOB	Materials/Consumables for Assorted Maintenance Works at Litchfield Community Library	\$1,287.00
1682.1181-01	ODD JOB BOB	Supply Materials/Labour for Library Works	\$1,271.05
1684.47-01	FULTON HOGAN INDUSTRIES PTY LTD	EZ Street - 20 Kg Bucket	\$1,214.40
1685.1035-01	AUSTRALIA WIDE TAXATION & PAYROLL	Payroll and Taxation Seminar	\$1,190.00

1684.1471-01	RICOH AUSTRALIA PTY LTD	Jul 2025 - Cemetery Photocopier & Consumable Charges	\$1,134.64
DD21C825	WESTPAC CARDS & DIRECT DEBITS	Aug 2025 - Credit Card Purchases Litchfield Council	\$1,133.28
1679.1772-01	WATER DYNAMICS PTY LTD	Replacement Sprinklers for Irrigations System	\$1,132.96
1684.874-01	VTG WASTE & RECYCLING	Aug 2025 - HDWTS Oil Disposal	\$1,126.40
DDVAUG25	WESTPAC CARDS & DIRECT DEBITS	Aug 2025 - Credit Card Purchases Litchfield Council Officers	\$1,125.40
1685.2089-01	ELGAS LTD	Gas Supply - Thorak Crematorium WE 08 Aug 2025	\$1,056.83
1682.36-01	BRIDGE TOYOTA	Service of CE59GR	\$1,051.79
1679.2089-01	ELGAS LTD	Gas Charges - Thorak Crematorium WE: 18 July 2025	\$1,039.41
1679.2945-01	JOHNS REPURPOSED WOOD	Refurbish Pews (13 & 14) Thorak Cemetery Chapel	\$980.00
1680.1113-01	GRAPHICS'LL DO (LEONIE RICHARDS)	Creation of Artwork - Litchfield Community Library	\$960.00
1684.2671-01	MR G ARNOTT	Aug 2025 - Independent Chair - RMAC Committee Meeting	\$959.00
1682.2529-01	TOTAL SAFETY SOLUTIONS	PPE - MWF Crew	\$921.24
1684.815-01	JEFFRESS ADVERTISING	NT News Ad: RFT25-507 FPRR Electrical and Lighting Upgrades	\$878.57
DDAAUG25	WESTPAC CARDS & DIRECT DEBITS	Aug 2025 - Credit Card Purchases Litchfield Council Officers	\$866.48
1684.1579-01	DARWIN ISUZU UTE / HEATH HINO	CE25OE Repairs	\$855.50
1684.2593-01	DEFENCE ELECTRIAL SERVICES PTY LTD	KLRR Fans Repairs	\$853.07
1685.3117-01	LITCHFIELD COUNCIL STAFF	Aug 2025 - Independent member for RMAC Committee Meeting	\$790.00
1682.130-01	MOBILE LOCKSMITHS	Replace Deadlock Door Handles	\$788.00
1684.129-01	RDO EQUIPMENT PTY LTD	John Deere Tractor Service	\$786.80
DDMS0825	WESTPAC CARDS & DIRECT DEBITS	Aug 2025 - Credit Card Purchases Litchfield Council Officers	\$782.19
1682.2893-01	LITCHFIELD COUNCIL EMPLOYEE	Reimbursement - Purchase PPE Workwear	\$780.00
1682.389-01	LITCHFIELD VET HOSPITAL	Euthanise and Disposal - Impounded/Surrendered Dogs	\$750.00
1682.1471-01	RICOH AUSTRALIA PTY LTD	Device Relocation Service from Taminmin Library to New Facility at Coolalinga Community Library	\$687.50
1682.926-01	JACANA ENERGY	June 2025 - Electricity Charges HSWTS	\$680.09
1680.1674-01	FRESH START - FOR CLEANING	Cleaning Services. MWF & All Waste Stations and KLRR	\$660.00
1680.506-01	TURBO'S TYRES	Strip and Fit Rear Tractor Tyre	\$654.50
1685.926-01	JACANA ENERGY	Jul 2025 - Electricity - MWF and HDWTS	\$637.60
1685.1253-01	CRAIG BURGDORF	Mirror Repairs Komatsu HDWTS	\$620.95

1680.3168-01	LITCHFIELD COUNCIL RATE PAYER	Rates Refund	\$619.25
1684.1264-01	DARWIN LARGE ANIMAL MOBILE VET SERV	Redemption of Desexing Vouchers	\$600.00
1682.3174-01	LITCHFIELD COUNCIL RATEPAYER	Refund of Overpaid Fees	\$582.47
1680.1944-01	NTOI PTY LTD (NT OFFICE INSTALLATIO	Collection of shelving from Palmerston Library for Litchfield Council Library	\$577.50
1679.1809-01	RGM MAINTENANCE DARWIN	Battery Charger N70ZZLMF	\$574.82
1680.2295-01	COLEMANS PRINTING (COLEMANS INK PTY LTD)	Regulatory Services Business Cards	\$561.00
1680.1288-01	ABBOTT CLEANING SERVICE	Community Library Deep Cleaning WE: 02 Aug 2025	\$550.00
1680.1347-01	AMIABLE COMMUNICATIONS	Library Opening MC	\$550.00
1685.690-01	TOTAL HYDRAULIC CONNECTIONS (NT) PTY LTD	Hydraulic Repairs to Komatsu	\$544.36
1680.3163-01	DARWIN ELECTRICAL CONTRACTORS	Correction to Cremator Variable Speed Drive	\$536.25
1680.1412-01	HAPPIER ENDING FUNERALS	Transportation of Deceased to Thorak Cemetery	\$520.00
1682.508-01	EASA	EAP Counselling Sessions 16-31 July 2025	\$501.79
1685.3171-01	PRECISION DOORS (NT) PTY LTD	Repair Fire Doors at HDVG	\$495.00
1684.3049-01	DREAMEDIA CREATIVE (DREAMEDIA PTY LTD	Live Streaming and Recording - Thorak Cemetery Service	\$467.50
1684.367-01	BUNNINGS GROUP LIMITED	Consumable Hardware Items - Regulatory Services	\$450.56
1682.1047-01	REMOTE AREA TREE SERVICES PTY LTD	Tree Maintenance - Various Locations Litchfield Council Municipality	\$440.00
1682.2063-01	QUALITY INDOOR PLANTS HIRE	Jul 2025 - Plant Hire & Maintenance Litchfield Council Office and Foyer	\$425.20
1680.690-01	TOTAL HYDRAULIC CONNECTIONS (NT) PTY LTD	CAT 903D Repairs	\$423.92
1684.512-01	SELTHER SHAW PLUMBING PTY LTD	Plumbing Repairs HDWTS	\$416.17
1680.1253-01	CRAIG BURGDORF	Forklift Repairs	\$405.90
1680.1133-01	NT WATER FILTERS	Water Filter Replacements	\$384.00
1685.287-01	HARVEY DISTRIBUTORS	Replacement Liners for Bins, T/Paper and Handtowel	\$350.11
1682.738-01	YENZ ENTERTAINMENT	Face Painting - Library Grand Opening Week	\$330.00
1680.1396-01	CSE CROSSCOM	Jul 2025 Tracking Access	\$330.00
1680.367-01	BUNNINGS GROUP LIMITED	Irrigation Supplies for Mulch Pile	\$303.42
1682.1566-01	WINC AUSTRALIA PTY LTD	Stationary Replenishment - Litchfield Council Office	\$300.65
1680.450-01	HUMPTY DOO VETERINARY HOSPITAL PTY LTD	Redemption of Desexing Vouchers	\$300.00
1685.3176-01	LITCHFIELD COUNCIL RATE PAYER - DEPENDANT	Youth Development Grant - Rep for Tassel Rugby League	\$300.00

1680.36-01	BRIDGE TOYOTA	Service of CF70ZJ	\$290.00
1680.3125-01	ASBESTOS SOLUTIONS NT PTY LTD	Testing for Asbestos Contamination HSWTS	\$286.00
1682.287-01	HARVEY DISTRIBUTORS	Bulk Purchase of Garbage Bags - MWF Crews	\$278.85
1682.2295-01	COLEMANS PRINTING (COLEMANS INK PTY LTD)	Self Inking Stamps - Litchfield Community Library	\$270.60
1685.165-01	THINK WATER DARWIN	HDVG Irrigation Data Recharge Sim	\$258.50
1684.1023-01	AUSLINE ENGINEERING	Fabricate/Install Parcel Shelf - Compound Area - Litchfield Council	\$242.00
1682.367-01	BUNNINGS GROUP LIMITED	Consumable Hardware Items - MWF	\$241.05
1684.2239-01	LITCHFIELD COUNCIL RATE PAYER	Refund of Bond After Hire Period	\$240.00
1680.1847-01	HUMPTY DOO HORTICULTURAL SERVICES	Jul 2025 - Garden Maintenance Humpty Doo Community Garden	\$230.00
1684.1566-01	WINC AUSTRALIA PTY LTD	Stationary/Cleaning Products - Community Library	\$223.11
1685.968-01	NTF CONSTRUCTION SUPPLY SPECIALISTS	Consumable - Replacement Washers, Bolts and Nuts	\$214.94
1682.78-01	POWER & WATER CORPORATION	Apr - Jul 2025 - Water - KLRR	\$213.53
1680.1566-01	WINC AUSTRALIA PTY LTD	KLRR - Toilet and Paper Towel Replenishment	\$197.11
1682.2395-01	MAITAI SERVICES	SMT25 - Catering for SMT 11 July 2025 at Taminmin Library	\$195.00
1679.220-01	THE BIG MOWER	Brush Cutter Bump Feed Head	\$188.40
1680.855-01	TENDERLINK	RFT25-507 - FPRR Electrical and Lighting Upgrade Tender Advertisement	\$184.80
1680.2382-01	FVS FIRE PTY LTD	Supply Replacement Fire Extinguisher HDWTS	\$184.25
1684.261-01	FINLAY'S STONE	Sep 2025 - Citizenship Ceremony Gifts	\$171.60
1680.1186-01	ADVANCED SAFETY SYSTEMS AUSTRALIA PTY LTD	Jul 2025 - Monthly Membership	\$165.00
1680.3167-01	BUGGY LANE BALLOONS	Library Opening Balloon Columns	\$150.00
DD27825J	WESTPAC CARDS & DIRECT DEBITS	Aug 2025 - Credit Card Purchases Litchfield Council Officers	\$141.78
1681.1772-01	WATER DYNAMICS PTY LTD	Replace Valves and Taps	\$137.84
1680.25-01	LAND TITLES OFFICE	Jul 2025 - Planning Title Searches	\$137.00
1679.2063-01	QUALITY INDOOR PLANTS HIRE	Jul 2025 - Indoor Plant Hire and Maintenance - Thorak Cemetery	\$132.05
1684.2849-01	ARMAGUARD PTY LTD	Collect Council Banking - WE 01 & 08 Aug 2025	\$130.92
1682.2795-01	ABSOLUTE SIGNAGE	Replacement Signage - Brackets & Nuts	\$121.00
1684.1237-01	THE BOOKSHOP DARWIN	Assorted books for Litchfield Library Content	\$117.82
1680.3124-01	LITCHFIELD COUNCIL RATE PAYER	Refund Trap Hire, after Hire Period	\$115.50

1680.926-01	JACANA ENERGY	June 2025 - Electricity BSWTS	\$109.57
1684.2982-01	SAVE A PAW NT	Jul 25 - Pound Transfers - Surrendered / Abandoned Dogs	\$100.00
1680.2434-01	BELLS PURE ICE	Jul 2025 - Bagged Ice Delivered to HDWTS	\$82.50
1685.2849-01	ARMAGUARD PTY LTD	Collect Council Banking - WE 15 Aug 2025	\$65.46
1684.2588-01	COUNCIL EMPLOYEE	Reimbursement Out of Pocket Expenses Litchfield Council Employee	\$57.90
1684.1133-01	NT WATER FILTERS	Replacement Water Filter Cartridges	\$57.00
DD27825S	WESTPAC CARDS & DIRECT DEBITS	Aug 2025 - Credit Card Purchases Litchfield Council Officers	\$53.00
1684.85-01	TELSTRA CORPORATION LIMITED	Aug 2025 - Telstra Line Rental - Thorak Cemetery	\$38.92
1684.1459-01	TERRITORY SPRINGWATER AU PTY LTD	Drinking Water HSWTS	\$37.50
1680.533-01	LITCHFIELD COUNCIL STAFF MEMBER	Reimbursement for Expense Incurred Waste Team Member	\$36.80
DDFees08	WESTPAC CARDS & DIRECT DEBITS	Aug 2025 - Credit Card Purchases Litchfield Council Officers	\$12.00
1685.220-01	THE BIG MOWER	Replacement Starter Cord	\$5.00
DDcM0825	WESTPAC CARDS & DIRECT DEBITS	Aug 2025 - Credit Card Purchases Litchfield Council Officers	\$0.20
1680.1141-01	NORTHERN GROUND MAINTENANCE (ANNACA	RFQ24-424 Ground Maintenance Parks & Res	\$2,220.90
1682.1091-01	HIQA GEOTECHNICAL	RFT24-482 Reseal Various Roads - Litchfield	\$2,145.26
1684.1674-01	FRESH START - FOR CLEANING	Cleaning - MWF, HDWTS, BSWTS, HSWTS WE 1	\$2,057.50
		TOTAL	\$4,371,056.23

STATEMENT 4. MEMBER AND CEO COUNCIL CREDIT CARD TRANSACTION FOR THE MONTH

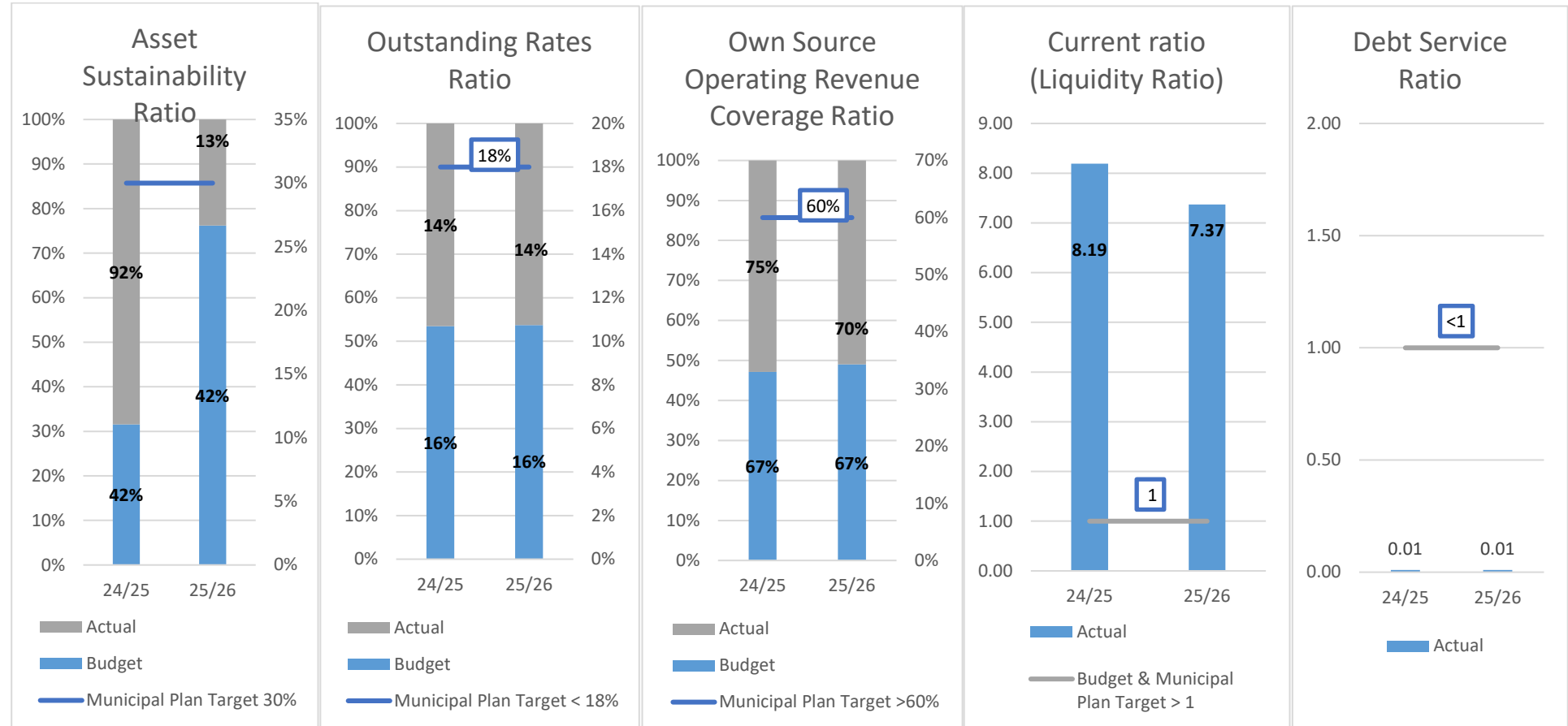
Cardholder Name:	Stephen Hoyne		
Transaction Date	Amount \$	Supplier's Name	Details
21/7/2025	16.00	News PTY	News Subscription
18/8/2025	16.00	News PTY	News Subscription
19/8/2025	16.00	NT Independent	News Subscription
21/08/2025	6.00	Westpac	Credit Card Fee
Total	53.00		

STATEMENT 5. ALLOWANCE AND EXPENSES FOR MEMBERS OF COUNCIL (AS PER LOCAL GOVERNMENT ACT 2019 SECTION 109 (3))

Transaction Date	Amount \$	Supplier's Name	Reason for the Transaction
-	-	-	-
Total	-		

FINANCE KEY PERFORMANCE INDICATORS (KPI)

Council's 2025/26 Municipal Plan includes the following financial KPIs.



Indicates if Council is replacing or renewing existing assets in a timely manner as the assets are used up.	Identifies if Council is collecting rates and charges in a timely manner and the effectiveness of debt recovery efforts.	This ratio measures the degree to which Council relies on external funding to cover its operational expenses.	Identifies Council's ability to meet its short-term financial commitments as and when they fall due.	Indicates Council's ability to repay loans.
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KPI	Explanation
Asset Sustainability Ratio	Council's Asset Sustainability Ratio for the month of August is 13% does not match the Municipal Plan target of greater than 30%. However, the current Long-term Financial Plan shows insufficient levels of revenue to fund long-term infrastructure renewal needs of the Council. The risk exists that Council's current levels of revenue will not be sustainable in the long-term to address a growing back-log of infrastructure replacement needs in future.
Outstanding Rates Ratio	In the absence of a local government industry standard benchmark, a benchmark of 5% for City Councils and 10% for Regional Councils is considered best practice and is used by many jurisdictions across Australia. Council's Outstanding Rates Ratio of 14% less the Municipal Plan target of less than 18%. However, council needs to continue work in this area as a growing outstanding rates ratio increases liquidity risk and places a burden on Council's existing resources.
Own Source Revenue Ratio	This ratio indicates Council's ability to pay for its operational expenditure through its own revenue sources**. The higher the ratio the more self-reliant a Council. In other words, the higher the ratio the less Council must rely on external grants to provide services to the community. A ratio of 40% to 60% is considered as a basic level, between 60% to 90% is considered intermediate level and more than 90% is considered advanced level. Council's Own Source Operating Revenue Coverage ratio of 70% is above the Municipal Plan target of greater than 60%.
Current Ratio (Liquidity Ratio)	A ratio of greater than 1 is required to provide assurance that Council has enough funds to pay its short-term financial commitments. Council's Current Ratio of 7.4 sits favourably against the Municipal Plan target and benchmark of 1. This ratio indicates Council is well placed to fulfill its short-term liabilities as and when they fall due.
Debt Service Ratio	Council has no debt and therefore fully meets the Municipal Plan Target of less than 1.

*Infrastructure back-log refers to capital replacement (renewal) cost not spent to bring assets to a satisfactory condition.

** Own Source Revenue refers to revenue raising capacity excluding all external grants, that is, through rates, charges, user fees, interest income, profit on disposal of assets etc.

CERTIFICATION BY THE CEO TO THE COUNCIL

Council Name: Litchfield Council
Reporting Period: 31.08.2025

That, to the best of the CEO's knowledge, information, and belief:

- (1) The internal controls implemented by the council are appropriate; and
- (2) The council's financial report best reflects the financial affairs of the council.

CEO Signed:



Date Signed: 19/09/2015



COUNCIL AGENDA

LITCHFIELD COUNCIL MEETING

Tuesday 23 September 2025

7 Close of Meeting