



LITCHFIELD COUNCIL MEETING

Minutes of Meeting

held in the Council Chambers, Litchfield
on Wednesday, 18 July 2018 at 6:34pm

Present	Maree Bredhauer Doug Barden Christine Simpson	Mayor Councillor South Ward Councillor Central Ward
Staff	Kaylene Conrick Nadine Nilon Silke Maynard Wendy Smith Debbie Branson	Chief Executive Officer Director Infrastructure and Operations Director Community & Corporate Services Planning & Development Manager Executive Assistant
Public	Marg Lee Diane Spicer Susan Kilgour Kate Wheen Greg Owens	Palmerston & Rural Seniors Palmerston & Rural Seniors Coolalinga Manager, Local Government Governance Dept Housing & Community Development Chief Executive Officer, NT Farmers

1. OPENING OF THE MEETING

The Mayor opened the meeting and welcomed members of the public.

The Mayor advised that an audio recording of the meeting will be made for minute taking purposes as authorised by the Chief Executive Officer.

2. ACKNOWLEDGEMENT OF TRADITIONAL OWNERS

On behalf of Council, the Mayor acknowledged the traditional custodians of the land on which the Council meet on. The Mayor also conveyed Council's respect to the Elders past, present and future for their continuing custodianship of the land and the children of the land across generations.

3. APOLOGIES AND LEAVE OF ABSENCE

Leave of Absence – Cr Kirsty Hunt

Leave of Absence – Cr Mathew Salter

4. DISCLOSURES OF INTEREST

The Mayor advised that any member of Council who may have a conflict of interest, or a possible conflict of interest regarding any item of business to be discussed at a Council meeting or a Committee meeting should declare the conflict of interest to enable Council to manage the conflict in accordance with its obligations under the Local Government Act and its policies regarding the same.

No further disclosures of interest were declared

5. CONFIRMATION OF MINUTES

Moved: Cr Simpson
Seconded: Mayor Bredhauer

THAT the full minutes of the Council Meeting held 27 June 2018, 16 pages, be confirmed.

CARRIED-1819/001

6. BUSINESS ARISING FROM THE MINUTES

Moved: Cr Simpson
Seconded: Cr Barden

THAT Council receives and notes the Action Sheet.

CARRIED-1819/002

7. PRESENTATIONS

Nil.

8. PETITIONS

Nil.

9. PUBLIC FORUM

Questions and comments from the Public Forum are paraphrased below.

9.1 Margaret Lee – President, Palmerston and Rural Seniors

Ms Lee spoke to Item 15.9 – *Palmerston and Rural Seniors Committee Sponsorship* and provided further information for Council to consider increasing the recommended commitment.

Council's Reply

The Mayor thanked Ms Lee for the information and acknowledged the enormous effort and contribution made by the Palmerston and Rural Seniors Committee.

9.2 Greg Owens – CEO, NT Farmers Association

Mr Owens spoke in favour of the recommendation within item 15.12 – *Request for financial support from NT Farmers campaign.*

Council's Reply

The Mayor thanked Mr Owens for his comments.

10. ACCEPTING OR DECLINING LATE ITEMS

Nil.

11. NOTICES OF MOTION

Nil.

12. MAYORS REPORT

Moved: Cr Barden
Seconded: Cr Simpson

THAT Council receive and note the Mayor's monthly report.

CARRIED-1819/003

13. REPORT FROM COUNCIL APPOINTED REPRESENTATIVES

Councillors appointed by Council to external committees provided an update where relevant.

Moved: Cr Barden
Seconded: Cr Simpson

THAT Council note the Councillors' verbal report.

CARRIED-1819/004

14. FINANCE REPORT

14.1 Council Finance Report – June 2018

Moved: Cr Simpson
Seconded: Cr Barden

THAT Council receives the Litchfield Council Finance report for the period ended 30 June 2018.

CARRIED-1819/005

CHANGE THE ORDER OF BUSINESS

Moved: Cr Barden
Seconded: Cr Simpson

THAT Council alter the Order of Business to bring forward items 15.9 and 15.12 to be dealt with prior to the other reports.

CARRIED-1819/006

15. OFFICERS REPORTS

15.1 Executive Services Quarterly Performance Report Apr-Jun 2018

Moved: Cr Simpson
Seconded: Cr Barden

THAT Council receives and notes the Executive Services Quarterly Performance report for the period April to June 2018.

CARRIED-1819/007

15.2 Community & Corporate Services Quarterly Performance Report Apr-Jun 2018

Moved: Cr Barden
Seconded: Cr Simpson

THAT Council receives and notes the Community & Corporate Services Quarterly Performance report for the period April to June 2018.

CARRIED-1819/008

15.3 Infrastructure & Operations Quarterly Performance Report Apr-Jun 2018

Moved: Cr Simpson
Seconded: Cr Barden

THAT Council receives and notes the Infrastructure & Operations Quarterly Performance report for the period April to June 2018.

CARRIED-1819/009

15.4 LGANT Nomination of Executive Members

Moved: Cr Barden
Seconded: Cr Simpson

THAT Council:

1. nominates Mayor Bredhauer for the position of Vice President-Municipals on the Local Government Association Northern Territory Executive;
2. nominates Mayor Bredhauer for the position of Executive Board Member - Municipals on the Local Government Association Northern Territory Executive;
3. nominates Mayor Bredhauer for the position of Executive Board Member- All Councils, on the Local Government Association Northern Territory Executive; and
4. forwards the Council nominations to the Local Government Association Northern Territory.

CARRIED-1819/010

15.5 Elected Member Allowances and Benefits and Support policy

Moved: Cr Simpson
Seconded: Cr Barden

THAT Council:

1. Set the Elected Member allowances for the year 2018/19 as follows:
 - Mayor \$92,372.55 for the year paid on pro rata monthly basis in arrears (base allowance \$73,125.37, electoral allowance \$19,247.18) and subject to individual activity and prior approval a professional development allowance not more than \$3,653.68.
 - Deputy Mayor \$31,852.48 for the year paid on pro rata monthly basis in arrears (base allowance \$27,039.81, electoral allowance \$4,812.67) and subject to individual activity and prior approval a professional development allowance not more than \$3,653.68.
 - Councillors \$17,964.50 for the year paid on pro rata monthly basis in arrears (base allowance \$13,151.83, electoral allowance \$4,812.67) and subject to individual activity and prior approval a professional development allowance not more than \$3,653.68.
2. Set the Extra Meeting Allowance at \$140 dollars per meeting with conditions as set out in EM05 Elected Member Benefit and Support Policy; and
3. Adopt the DRAFT EM05 Elected Member Benefits and Support policy as presented.

CARRIED-1819/011

15.6 Municipal Plan & Budget 2018-19

Moved: Cr Simpson
Seconded: Cr Barden

1. THAT Council pursuant to Section 24 of the *Local Government Act*, endorse the Municipal Plan and Annual Budget 2018-19 as provided as an Attachment to report 18/0106.
2. THAT Council authorises the Chief Executive Officer to make editorial changes, as necessary.

CARRIED-1819/012

15.7 Litchfield Council Fees and Charges 2018-19

Moved: Cr Barden
Seconded: Cr Simpson

THAT Council adopts the Council Fees and Charges for 2018-19, as presented in Attachment A to report 18/0107.

CARRIED-1819/013

15.8 Rates Declaration 2018-19

Moved: Cr Simpson
Seconded: Cr Barden

1. THAT Council receives and notes the Chief Executive Officer's certification of the assessment records in line with Section 24(1) *Local Government (Accounting) Regulations*, as attached to 18/0108; and
2. THAT Council, pursuant to Section 158 of the Local Government Act, declares the following rates and charges for the financial year ending 30 June 2019:

RATES

1 That Pursuant to Section 149 of the Act, the Council adopts the Unimproved Capital Value as the basis of the assessed value of allotments within the Litchfield Municipality ("the Council Area").

2 That Pursuant to Section 155 of the Act Council declares that the amount it intends to raise for general purposes by way of rates is \$7,229,497 by the application of a combination of the following fixed charges and differential valuation-based charges with minimum charges being payable:

Residential

- 2.1 With respect to every allotment of rateable land within that part of the Council Area comprising the suburb of Coolalinga and zoned SD, MD, MR and HR under the *NT Planning Scheme* (other than conditionally rateable land), a fixed charge of \$1,215.00.
- 2.2 With respect to every allotment of rateable land within that part of the Council Area zoned SD, MD, MR and HR under the *NT Planning Scheme* (other than land in the suburb of Coolalinga and conditionally rateable land), a fixed charge of \$803.00.

15.8 Rates Declaration 2018-19 (Continued)

- 2.3 With respect to every allotment of rateable land within the Council Area zoned CL, PS, OR, H, A, RR, RL, R, CP, CN, HT, RD, WM, T, SU, M, PM, RW, and U under the *NT Planning Scheme* (other than conditionally rateable land) a fixed charge of \$803.00.

Commercial

- 2.4 With respect to every allotment of rateable land within the Council Area zoned CB, C, CV, SC, TC, LI, GI, DV and FD under the *NT Planning Scheme* (other than conditionally rateable land), a valuation-based charge calculated at a rate of 0.200372% of the unimproved capital value of the land, with the minimum amount payable in the application of that valuation-based charge being \$1,471.00;
- 2.5 With respect to every allotment of rateable land within that part of the Council Area, comprising of Hun 055 P 6128, a valuation-based charge calculated at a rate 0.588917% of the unimproved capital value of the land.
- 2.6 With respect to every allotment of rateable land within that part of the Council Area, comprising Hun 045 P 01860, Hun 045 P 01872 and Hun 000 P 07002, a valuation-based charge calculated at a rate 0.294443% of the unimproved capital value of the land.

Other Land

- 2.7 With respect to every allotment of rateable land (other than conditionally rateable land) within the Council Area not otherwise described above, a valuation-based charge calculated at a rate of 0.200372% of the unimproved capital value of the land with the minimum amount payable in the application of that valuation-based charge being \$1,471.00.

Mining Tenements

- 2.8 With respect to every allotment of conditionally rateable land within the Council Area occupied under a mining tenement, a valuation-based charge calculated at a rate of 0.3434% of the unimproved capital value of the land with the minimum amount payable in the application of that valuation-based charge being \$880.40.

15.8 Rates Declaration 2018-19 (Continued)

Pastoral Leases

- 2.9 With respect to every allotment of conditionally rateable land within the Council Area comprising a pastoral lease as defined in the *Pastoral Land Act*, a valuation-based charge calculated at a rate of 0.0302% of the unimproved capital value of the land held under the pastoral lease, with the minimum amount payable in the application of that valuation-based charge being \$371.99.

SPECIAL RATES

- 3 Litchfield Council ("the Council") made the following declaration of special rates pursuant to Section 156 of the Local Government Act ("the Act").

Special Rate – Area A Road (William Road) (AAR)

- 3.1 The purpose for which Special Rate AAR is to be imposed is to defray the expense of sealing roads within that part of the Council Area, which will be for the benefit of those allotments within Area A as described in paragraph 3.5 below.
- 3.2 The amount to be raised by the Special Rate AAR for the financial year ending 30 June 2019 is \$44,110.00.
- 3.3 Special Rate AAR is \$4,010.00.
- 3.4 Special Rate AAR is declared for and will be levied on that rateable land within Area A as identified in paragraph 3.5.
- 3.5 For the purpose of paragraph 3.1 above, the rateable land within Area A that is subject to the Special Rate AAR are lots 2457, 2458, 2466, 2459, 2460, 2465, 2461, 2464, 2462, 2791, 2790 William Road.

Special Rate – Area B Road (Carveth Road) (ABR)

- 3.6 The purpose for which Special Rate ABR is to be imposed is to defray the expense of sealing roads within that part of the Council Area, which will be for the benefit of those allotments within Area B as described in paragraph 3.10 below.
- 3.7 The amount to be raised by the Special Rate ABR for the financial year ending 30 June 2019 is \$24,060.00.
- 3.8 Special Rate ABR is \$4,010.00.
- 3.9 Special Rate ABR is declared for and will be levied on that rateable land within Area B as identified in paragraph 3.10.
- 3.10 For the purpose of paragraph 3.6 above, the rateable land within Area B that is subject to the Special Rate ABR are lots 1, 3, 2297, 2467, 2456, 2718 Carveth Road.

15.8 Rates Declaration 2018-19 (Continued)

Special Rate – Area C Road (Oxford Road) (ACR)

- 3.11 The purpose for which Special Rate ACR is to be imposed is to defray the expense of sealing roads within that part of the Council Area, which will be for the benefit of those allotments within Area C as described in paragraph 3.15 below.
- 3.12 The amount to be raised by the Special Rate ACR for the financial year ending 30 June 2019 is \$50,526.00.
- 3.13 Special Rate ACR is \$4,210.50.
- 3.14 Special Rate ACR is declared for and will be levied on that rateable land within Area C as identified in paragraph 3.15.
- 3.15 For the purpose of paragraph 3.11 above, the rateable land within Area C that is subject to the Special Rate ACR are lots 10, 1923, 8, 11, 14, 1922, 1924, 1925, 1926, 1927, 1928, 1929 Oxford Road.

CHARGES

- 4 That pursuant to Section 157 of the Act, the Council declares a Waste Management Charge:
 - 4.1 The purpose for which this Charge is imposed is to enable and assist Council to meet the cost of the waste disposal services, including management and operation of the three waste transfer stations, which Council provides for the benefit of all rateable land within the Council Area, other than the land described in paragraph 4.4 below, and the occupiers of such land.
 - 4.2 The amount to be raised by this Charge is \$2,835,023.
 - 4.3 The amount of the Charge declared is \$359.00 per allotment.
 - 4.4 The Charge will be levied on all rateable land within the Council Area with the exception of allotments within that part of the Council area zoned CB, C, SC, TC, LI, GI, DV under the *NT Planning Scheme* and including the allotments identified in 2.5 and 2.6 above.

RELEVANT INTEREST RATE

- 5 That the Council fixes the relevant interest rate for the late payment of rates and charges in accordance with Section 162 of the Act at the rate of 17% per annum which is to be calculated on a daily basis.

15.8 Rates Declaration 2018-19 (Continued)

PAYMENT

6 That the Council determines that the Rates and Charges (excluding Special Rates AAR, ABR and ACR) declared under this declaration are all due and payable in three (3) approximately equal instalments on the following dates:

28 September 2018;
30 November 2018; and
28 February 2019.

Special Rates AAR, ABR and ACR must be paid by 30 June 2020.

3. In accordance with Section 158 of the NT Local Government Act, publish, within 21 days of declaring rates, a notice of the rates on Council's website and in the NT News, or other appropriate newspaper generally circulating in the Litchfield Municipality.

CARRIED-1819/014

15.9 Palmerston and Rural Seniors Committee Sponsorship

Moved: Cr Barden

THAT Council:

1. acknowledges the contribution of the Palmerston and Rural Seniors Committee in providing social opportunities and celebratory events for seniors living in the Litchfield Municipality;
2. commits \$5,000 per annum for a further three-year sponsorship agreement with the Palmerston and Rural Seniors Committee; and
3. requests more information from the Palmerston and Rural Seniors Committee to further consider its application for increased funding.

MOTION LOST FOR WANT OF A SECONDER

15.9 Palmerston and Rural Seniors Committee Sponsorship

Moved: Cr Simpson

Seconded: Mayor Bredhauer

THAT Council:

1. acknowledges the contribution of the Palmerston and Rural Seniors Committee in providing social opportunities and celebratory events for seniors living in the Litchfield Municipality; and
2. commits \$7,500 per annum for a further three-year sponsorship agreement with the Palmerston and Rural Seniors Committee.

CARRIED-1819/015

15.10 July 2018 Summary Planning and Mining Report

Moved: Cr Simpson
Seconded: Cr Barden

THAT Council receive the July 2018 Summary Planning and Mining Report.

CARRIED-1819/016

15.11 PA2018/0035, a Concurrent Application to rezone from Zone RL (Rural Living) to Zone RR (Rural Residential) and Zone FD (Future Development) and subdivide to create 5 lots at Section 2981 (131) Menaja Road, Howard Springs, Hundred of Bagot

Moved: Cr Simpson
Seconded: Cr Barden

THAT Council endorse Attachment B, Council's Letter of Comment for PA2018/0035, a Concurrent Application to rezone from Zone RL (Rural Living) to Zone RR (Rural Residential) and Zone FD (Future Development) and subdivide to create 5 lots at Section 2981 (131) Menaja Road, Howard Springs, Hundred of Bagot.

CARRIED-1819/017

15.12 Request for financial support from NT Farmers campaign

Moved: Cr Barden
Seconded: Cr Simpson

THAT Council

1. approve the allocation of \$5,000 sponsorship for NT Farmers Association 'The Sweetest Job Campaign';
2. writes to NT Farmers advising that their application for sponsorship funding has been successful with the following conditions of funding:
 - a. that a report is provided to Council on the activities and results of the campaign within six months of the campaign concluding; and
 - b. that Litchfield Council is recognised in campaign promotional material.

CARRIED-1819/018

15.13 Humpty Doo Activity Centre Area Plan – 320 Arnhem Highway

Moved: Cr Barden
Seconded: Cr Simpson

THAT Council provide support for the following matters to be addressed in the Humpty Doo Rural Activity Centre Area Plan, in relation to Council's parcel at 320 Arnhem Highway:

- a) indicating the potential for a mix of uses on 320 Arnhem Highway that would support development of community uses on the site while not prohibiting typical small-scale retail commercial, office, or restaurant type use of the site;
- b) providing a traffic signal at the existing intersection of Freds Pass Road with the Arnhem Highway, rather than a new road across Council land at 320 Arnhem Highway; and
- c) noting that traffic calming treatments should be provided to Freds Pass Road between Skewes Street and the easternmost entry to Challoner Circuit to provide safe pedestrian access between the existing commercial and community uses and the potential development of 320 Arnhem Highway.

CARRIED-1819/019

15.14 Public Library Services in Litchfield Municipality

Moved: Cr Simpson
Seconded: Mayor Bredhauer

THAT Council:

1. authorises the Chief Executive Officer to enter into a five-year funding agreement to provide Litchfield public library services provided that the following occurs:
 - a. transition funds supporting the transfer of library services are provided by Northern Territory Library, as negotiated to the satisfaction of Council represented by the Chief Executive Officer;
 - b. a Memorandum of Understanding is signed with Taminmin College for the public library space under the same arrangement currently enjoyed by Northern Territory Library, at no additional cost;
 - c. the transfer of the Taminmin Community Library service to Council occurs no later than 1 January 2019;
2. writes to Northern Territory Library to advise of Council's decision;

15.14 Public Library Services in Litchfield Municipality (Continued)

3. authorises the Chief Executive Officer to explore service delivery options with neighbouring councils to provide an efficient and effective library service for Litchfield residents, including alternative facility locations for the future; and
4. receives an update report at a future Council meeting on progress made on the points above.

A division was called
Mayor Bredhauer and Cr Simpson voted for the motion
Cr Barden voted against the motion

CARRIED-1819/020

16. COMMON SEAL

Nil.

17. OTHER BUSINESS

Nil.

18. PUBLIC QUESTIONS

Nil.

19. CONFIDENTIAL ITEMS

Nil.

20. CLOSE OF MEETING

The Chair closed the meeting at 8:15pm.

21. NEXT MEETING

Wednesday, 15 August 2018.

MINUTES TO BE CONFIRMED

Wednesday, 15 August 2018



.....
Mayor
Maree Bredhauer



.....
Chief Executive Officer
Kaylene Conrick