



LITCHFIELD COUNCIL MEETING

Minutes of Meeting
held in the Council Chambers, Litchfield
on Wednesday, 15 August 2018 at 6:30pm

Present	Maree Bredhauer Kirsty Sayers-Hunt Doug Barden Christine Simpson Mathew Salter	Mayor Deputy Mayor / Councillor East Ward Councillor South Ward Councillor Central Ward Councillor North Ward
Staff	Kaylene Conrick Nadine Nilon Silke Maynard Wendy Smith Debbie Branson	Chief Executive Officer Director Infrastructure and Operations Director Community & Corporate Services Planning & Development Manager Executive Assistant
Public	Nil.	

1. OPENING OF THE MEETING

The Mayor opened the meeting and welcomed members of the public.

The Mayor advised that an audio recording of the meeting will be made for minute taking purposes as authorised by the Chief Executive Officer.

2. ACKNOWLEDGEMENT OF TRADITIONAL OWNERS

On behalf of Council, the Mayor acknowledged the traditional custodians of the land on which the Council meet on. The Mayor also conveyed Council's respect to the Elders past, present and future for their continuing custodianship of the land and the children of the land across generations.

3. APOLOGIES AND LEAVE OF ABSENCE

Nil.

4. DISCLOSURES OF INTEREST

The Mayor advised that any member of Council who may have a conflict of interest, or a possible conflict of interest regarding any item of business to be discussed at a Council meeting or a Committee meeting should declare the conflict of interest to enable Council to manage the conflict in accordance with its obligations under the Local Government Act and its policies regarding the same.

No further disclosures of interest were declared.

5. CONFIRMATION OF MINUTES

Moved: Cr Barden
Seconded: Cr Simpson

THAT the full minutes of the Council Meeting held 18 July 2018, 14 pages, be confirmed.

CARRIED-1819/026

6. BUSINESS ARISING FROM THE MINUTES

Moved: Deputy Mayor Sayers-Hunt
Seconded: Cr Simpson

THAT Council receives and notes the Action Sheet.

CARRIED-1819/027

7. PRESENTATIONS

Nil.

8. PETITIONS

Nil.

9. PUBLIC FORUM

Nil.

10. ACCEPTING OR DECLINING LATE ITEMS

10.1 Late Report – 15.8 Date Change to September 2018 Ordinary Meeting of Council

Moved: Deputy Mayor Sayers-Hunt
Seconded: Cr Simpson

THAT the late report item 15.8 Date Change to September 2018 Ordinary Meeting of Council, be accepted and included under Officer's reports for consideration.

CARRIED-1819/028

11. NOTICES OF MOTION

Nil.

12. MAYORS REPORT

Moved: Cr Simpson
Seconded: Cr Barden

THAT Council receive and note the Mayor's monthly report.

CARRIED-1819/029

13. REPORT FROM COUNCIL APPOINTED REPRESENTATIVES

Councillors appointed by Council to external committees provided an update where relevant.

Moved: Cr Barden
Seconded: Cr Salter

THAT Council note the Councillors' verbal report.

CARRIED-1819/030

14. FINANCE REPORT

14.1 Council Finance Report – July 2018

Moved: Cr Simpson
Seconded: Cr Barden

THAT Council receives the Litchfield Council Finance report for the period ended 31 July 2018.

CARRIED-1819/031

15. OFFICERS REPORTS

15.1 Update on NT Government Planning Reform

Moved: Cr Simpson
Seconded: Deputy Mayor Sayers-Hunt

THAT Council endorse Attachment A, a letter to the NT Department of Infrastructure, Planning and Logistics providing comments on Stage 2 of Planning Reform, with the Summary section of the letter replaced with:

While Council has taken the opportunity offered to provide a comprehensive set of comments on all proposed reforms, the areas of most significance to Council for the Phase 1 Priority Reforms are as follows:

- *Resolving the separation of duties in the current process of development of Area Plans and strategic plans by the Northern Territory Planning Commission (NTPC) and the Reporting Body Hearing held by the same group.*
- *Strong support for providing requirements for items to be addressed within a rezoning application and criteria against which the Minister would make a decision on such an application.*
- *Support for public availability of reports provided to the Minister on Planning Scheme Amendment and Exceptional Development Permit applications.*
- *Support for more closely linking infrastructure and transportation planning to strategic land use planning.*
- *Continued recommendation to develop a process internal to Development Assessment Services (DAS) that ensures all applications received and advertised have provided the minimum required information.*
- *Recommendation to incorporate the intent of Planning Principles and background information associated with a Development Permit into Area Plans.*
- *Reduction of the use of Conditions Precedent on granted Development Permits in favour of a requirement to resolve issues prior to this issuing of a Development Permit is strongly supported.*
- *Support for institution of maximum timeframes on decisions for Rezoning applications and Exceptional Development Permit applications.*
- *Objection to allowing single storey multiple dwelling developments to move from full public exhibition to only local notification.*

15.1 Update on NT Government Planning Reform (cont/)

- *Support for updated sign requirements and expansion of the role of electronic services, as long as there is continued use of newspaper advertisements rather than eventual movement to only electronic advertisement.*
- *Significant objections to the proposal to record voting of individual DCA members in the DCA minutes – while the intent of this recommendation is to provide transparency, in reality, this recommendation could lead to politicisation of the DCA.*
- *Support for recommendations related to Review of Decisions, including restricting rezoning of a parcel under a concurrent application until the subdivision or development is completed.*
- *Strong support for all Compliance and Enforcement proposals, which will assist Council in protection of both Council assets and preservation of rural amenity for our residents.*

CARRIED-1819/032

15.2 Application for a new liquor licence for Pizza Hut at T36, T37 and T38 Coolalinga Central, Section 6493 (425) Stuart Highway, Coolalinga, Hundred of Bagot

Moved: Cr Barden
Seconded: Cr Salter

THAT Council endorse Attachment A, Council's Letter of Comment for an Application for a new liquor licence for Pizza Hut at Coolalinga Central.

CARRIED-1819/033

15.3 August 2018 Summary Planning and Mining Report

Moved: Cr Simpson
Seconded: Cr Barden

THAT Council:

1. receives the August 2018 Summary Planning and Mining Report;
2. notes for information the responses provided to Development Assessment Services within Attachments A, B, C, and D to this report;
3. provides a revised letter to Development Assessment Services on PA2018/0234 that removes the line *“For the expansion, Council has concerns that the separation of the new living and kitchen area from the bedrooms by the shed roof could lead to the expectation that the area under the shed could be illegally enclosed at a later date to form a fully second dwelling on the subject site.”* from Council’s letter sent 13 July 2018; and
4. notes for information the responses provided to the Department of Primary Industries and Resources within Attachment E to this report.

CARRIED-1819/034

15.4 Development of Animal Management Plan

Moved: Deputy Mayor Sayers-Hunt
Seconded: Cr Simpson

THAT Council endorses the Animal Management Plan Discussion Paper to be released for public consultation for the month of September 2018.

CARRIED-1819/035

15.5 Award Contract - RFT18-162 Finn Road Roadside Drainage Upgrade

Moved: Cr Salter
Seconded: Cr Simpson

THAT Council award a contract for RFT18-162 Finn Road Roadside Drainage Upgrade to Allan King and Sons, in accordance with their negotiated tender and scope for \$1,797,215.32, excluding GST.

CARRIED-1819/036

15.6 Sponsorship – Territory Natural Resource Management Conference and Annual Awards

Moved: Cr Simpson
Seconded: Deputy Mayor Sayers-Hunt

THAT Council:

1. agrees to support the Territory Natural Resource Management 2018 Conference and Northern Territory Natural Resource Management Awards as a Silver Partner by financially contributing \$2,500;
2. authorises the Chief Executive Officer to sign the Partnering / Sponsorship documentation; and
3. nominates the Mayor and Cr Barden to attend the annual Awards Gala Dinner.

CARRIED-1819/037

15.7 Litchfield Council Bendigo Bank 2018 Youth Forum

Moved: Deputy Mayor Sayers-Hunt
Seconded: Cr Simpson

THAT Council:

1. receives and notes the Event Record Report for the Litchfield Council Bendigo Bank 2018 Youth Forum;
2. determines to develop a Youth Policy in time for it to launch as part of 2019 Northern Territory Youth Week;
3. writes to the Bendigo Bank Board, as the sponsor of Council's Youth Event to provide the Board with a report on the youth event and sharing the students interest in small business enterprise learning and to thank the Bendigo Bank again for its sponsorship; and
4. provides a letter of thankyou to the three schools that attended the Youth Forum and invite the schools to be involved in the development of a Youth Policy.

CARRIED-1819/038

15.8 Date Change to September 2018 Ordinary Meeting of Council

Moved: Cr Barden
Seconded: Cr Simpson

THAT Council:

1. change the Ordinary June Council Meeting scheduled for Wednesday, 19 September 2018 to Wednesday, 26 September 2018 commencing at 6:30pm; and
2. Place a notice in the NT News, on the Council website, on social media and at the Council offices advising the public of the changed meeting date.

CARRIED-1819/039

16. COMMON SEAL

Nil.

17. OTHER BUSINESS

Nil.

18. PUBLIC QUESTIONS

Nil.

19. CONFIDENTIAL ITEMS

Moved: Deputy Mayor Sayers-Hunt
Seconded: Cr Simpson

THAT pursuant to Section 65 (2) of the Local Government Act and Regulation 8 of the Local Government (Administration) regulations the meeting be closed to the public to consider the following Confidential Items:

19.1 Tender Evaluation Report – RFT18 – 162 Finn Road Roadside Drainage Upgrade

Regulation 8(c) – information that would, if publicly disclosed, be likely to: (i) cause commercial prejudice to, or confer an unfair commercial advantage on, any person.

19.2 Application to Write-off Rates and Interest

Regulation 8(b) – information about the personal circumstances of a resident or ratepayer.

19.3 NT Government Department of Housing and Community Development – Compliance Audit Draft Report

Regulation 8(e) – information provided to the council on condition that it be kept confidential.

19.4 Coolalinga Community & Business Hub

Regulation 8(c) – information that would, if publicly disclosed, be likely to: (i) cause commercial prejudice to, or confer an unfair commercial advantage on, any person.

CARRIED-1819/040

The meeting was closed to the public at 7:36pm.

Moved: Deputy Mayor Sayers-Hunt

Seconded: Cr Barden

THAT pursuant to Section 65 (2) of the Local Government Act and Regulation 8 of the Local Government (Administration) regulations the meeting be re-opened to the public.

CARRIED-1819/045

The meeting moved to Open Session at 7:53pm.

20. CLOSE OF MEETING

The Chair closed the meeting at 7:53pm.

21. NEXT MEETING

Wednesday, 26 September 2018.

MINUTES TO BE CONFIRMED
Wednesday, 26 September 2018



Mayor
Maree Bredhauer



Acting Chief Executive Officer
Silke Maynard