



LITCHFIELD COUNCIL MEETING

Minutes of Meeting

held in the Council Chambers, Litchfield
on Wednesday 18 March 2020 at 6:30pm

Present	Maree Bredhauer Kirsty Sayers-Hunt Doug Barden Mathew Salter	Mayor Councillor East Ward Councillor South Ward Councillor North Ward
Staff	Daniel Fletcher Nadine Nilon Silke Maynard Wendy Smith Debbie Branson	Chief Executive Officer Director Infrastructure and Operations Director Community & Corporate Services Manager Planning & Development Executive Assistant
Public	Steve Ashe Doreen Ruttledge	Southport Southport

1. OPENING OF THE MEETING

The Mayor opened the meeting and welcomed members of the public.

The Mayor advised that an audio recording of the meeting will be made for minute taking purposes as authorised by the Chief Executive Officer.

2. ACKNOWLEDGEMENT OF TRADITIONAL OWNERS

On behalf of Council, the Mayor acknowledged the traditional custodians of the land on which the Council meet on. The Mayor also conveyed Council's respect to the Elders past, present and future for their continuing custodianship of the land and the children of the land across generations.

3. APOLOGIES AND LEAVE OF ABSENCE

Christine Simpson - Deputy Mayor / Councillor Central Ward – Apology.

Mayor Bredhauer advised that Deputy Mayor Simpson had informed the Mayor, Councillors and CEO via email on 18 March 2020 at 3:12pm of her apology. The apology was noted.

4. DISCLOSURES OF INTEREST

The Mayor advised that any member of Council who may have a conflict of interest, or a possible conflict of interest regarding any item of business to be discussed at a Council meeting or a Committee meeting should declare the conflict of interest to enable Council to manage the conflict in accordance with its obligations under the Local Government Act and its policies regarding the same.

No further disclosures of interest were declared.

5. CONFIRMATION OF MINUTES

Moved: Cr Sayers-Hunt
Seconded: Cr Barden

THAT Council confirm the minutes of the meetings held:

- 19 February 2020, 9 pages; and
- 19 February 2020 (Confidential), 3 pages.

CARRIED (4-0)-1920/162

6. BUSINESS ARISING FROM THE MINUTES

Moved: Cr Barden
Seconded: Cr Salter

THAT Council receives and notes the Action List.

CARRIED (4-0)-1920/163

7. PRESENTATIONS

Nil

8. PETITIONS

Nil

9. PUBLIC FORUM

9.1 Dorren Ruttledge – Southport

Ms Ruttledge expressed the importance of the Southport Community having a meeting room.

9.1 Steve Ashe – Southport

Mr Ashe spoke in support of Ms Ruttledge's comment.

10. ACCEPTING OR DECLINING LATE ITEMS

10.1 Late Report – 15.13 - COVID-19 Response Plan

Moved: Cr Barden
Seconded: Cr Salter

THAT the late report item 15.13 – COVID-19 Response Plan, be accepted and included under items for consideration.

CARRIED (4-0)-1920/164

10.2 Late Report – 15.14 – Draft GOV02 Meeting Procedures Policy Review

Moved: Cr Sayers-Hunt
Seconded: Mayor Bredhauer

THAT the late report item 15.14 – Draft GOV02 Meeting Procedures Policy Review, be accepted and included under items for consideration.

AMENDMENT

Moved: Cr Barden
Seconded: Cr Salter

THAT the late report item 15.14 – Draft GOV02 Meeting Procedures Policy Review, not be accepted and included under items for consideration due to a lack of time.

**The Mayor exercised the Casting Vote and the amendment lapsed.
The original motion was put.**

10.2 Late Report – 15.14 – Draft GOV02 Meeting Procedures Policy Review (Cont/.)

THAT the late report item 15.14 – Draft GOV02 Meeting Procedures Policy Review, be accepted and included under items for consideration.

SPLIT VOTE (2-2)
The Mayor exercised the casting vote.
CARRIED (3-2) -1920/165

10.3 Late Report – 15.15 – Application for Permanent Variation to Coolalinga Tavern Liquor Licence to Extend Trading Hours

Moved: Cr Sayers-Hunt
Seconded: Cr Barden

THAT the late report item 15.15 – Application for permanent Variation to Coolalinga Tavern Liquor Licences to Extend Trading Hours, be accepted and included under items for consideration.

CARRIED (4-0)-1920/166

10.4 Late Report – 19.2 - Contract Award RFT19-202 FPSRR- Roads and Carparks Stages 1 to 4

Moved: Cr Barden
Seconded: Cr Sayers-Hunt

THAT the late report item 19.2 - Contract Award RFT19-202 FPSRR- Roads and Carparks Stages 1 to 4, be accepted and included under Confidential Items for consideration.

CARRIED (4-0)-1920/167

11. NOTICES OF MOTION

Nil.

12. MAYORS REPORT

Moved: Cr Sayers-Hunt
Seconded: Cr Barden

THAT Council receive and note the Mayor's monthly report.

CARRIED (4-0)-1920/168

13. REPORT FROM COUNCIL APPOINTED REPRESENTATIVES

Councillors appointed by Council to external committees provided an update where relevant.

Moved: Cr Sayers-Hunt

Seconded: Cr Barden

THAT Council note the Councillors' verbal report.

CARRIED (4-0)-1920/169

14. FINANCE REPORT

14.1 Council Finance Report – February 2020

Moved: Cr Barden

Seconded: Cr Salter

THAT Council receives the Litchfield Council Finance report for the period ended 29 February 2020.

CARRIED (4-0)-1920/170

15. OFFICERS REPORTS

15.1 March 2020 Summary Planning and Development Report

Moved: Cr Barden

Seconded: Cr Salter

THAT Council:

1. receive the March 2020 Summary Planning and Development Report; and
2. note for information the responses provided to relevant agencies within Attachments A-E to this report.

CARRIED (4-0)-1920/171

15.2 Comments to NT Legislation Scrutiny Committee on Planning Amendment Bill 2020

Moved: Cr Barden

Seconded: Cr Sayers-Hunt

THAT Council note for information Attachment A – Litchfield Council Comments on Planning Amendment Bill 2020.

CARRIED (4-0)-1920/172

15.3 Northern Territory Subdivision Development Guidelines and Council Subdivision and Development Policy

Moved: Cr Barden
Seconded: Cr Sayers-Hunt

THAT Council:

1. support the implementation of the Northern Territory Subdivision Development Guidelines;
2. approve INF08 Subdivision and Development Policy; and
3. delegate to the Chief Executive Officer authority to:
 - a. implement the Northern Territory Subdivision Development Guidelines, including Council's Schedule of Variations; and
 - b. review and amend the Litchfield Council Development and Subdivision Standards.

CARRIED (3-1)-1920/173

15.4 Mira Square - Application for Crown Land

Moved: Cr Barden
Seconded: Cr Salter

THAT Council:

1. proceed with an application for Crown land for a portion of Mira Square for initial construction of a serviced shed and play area; and
2. authorise the Chief Executive Officer to lodge such application and enter into a lease agreement for the site.

**A Division was called
Mayor Bredhauer, Cr Sayers-Hunt and Cr Barden voted in favour of the motion
Cr Salter voted against the motion
CARRIED (3-1)-1920/174**

15.5 RV/Caravan Park and Dump Point Investigation Update

Moved: Cr Barden
Seconded: Cr Sayers-Hunt

THAT Council:

1. receive and note the update on the investigation of a potential site for a dump point and RV-friendly park within the Municipality;
2. write to Campervan & Motorhome Club of Australia Limited acknowledging appreciation for the interest in partnership with Council and advising that the opportunity is not suitable at this time;
3. include the consideration of overnight visitors in the development of Tourism Strategy project in conjunction / liaise with the Litchfield Tourism Businesses and their relevant stakeholders and peak bodies;
4. include consideration for the installation of a wastewater dump point as an advocacy priority project; and
5. write to the NT Minister for Tourism, NT Minister for Essential Services and Local Members of the Legislative Assembly emphasising the need for an accessible free dump point within the Litchfield Municipality as part of NT tourism initiatives to service visitors throughout the region.

CARRIED (4-0)-1920/175

15.6 Proposed Road Opening Richards Road, Blackmore – Section 1719

Moved: Cr Salter
Seconded: Cr Barden

THAT Council:

1. proceed with the road opening process for Richards Road across 2415 Cox Peninsula Road, Blackmore; and
2. authorise all appropriate documents to be signed and common seal affixed by the Mayor and Chief Executive Officer for the opening of the road, as required.

CARRIED (4-0)-1920/176

15.7 Uniform Companion Animal Legislation in the Northern Territory

Moved: Cr Sayers-Hunt
Seconded: Cr Barden

THAT Council endorse Attachment A – Litchfield Council Comments on Uniform Companion Animal Legislation in the Northern Territory Discussion Paper.

CARRIED (4-0)-1920/177

15.8 FIN07 Community Grants Policy Draft

Moved: Cr Sayers-Hunt
Seconded: Mayor Bredhauer

THAT Council adopt FIN07 Grants, Donations and Sponsorships Policy.

**A Division was called
Mayor Bredhauer, Cr Sayers-Hunt and Cr Barden voted in favour of the motion
Cr Salter voted against the motion
CARRIED (3-1)-1920/178**

15.9 Howard Park Recreation Reserve Playground Upgrades Acquittal

Moved: Cr Sayers-Hunt
Seconded: Cr Salter

THAT Council approve the acquittal of the Special Purpose Grant for the upgrades to the Howard Park Recreation Reserve Playground to the value of \$69,970 as of 29 February 2020.

CARRIED (4-0)-1920/179

15.10 Litchfield Council Advocacy Strategy 2020 – 2022

Moved: Cr Barden
Seconded: Cr Sayers-Hunt

THAT Council:

1. endorse the Litchfield Council Advocacy Strategy 2020 – 2022; and
2. authorise the Chief Executive Officer to make minor editorial changes, as necessary.

CARRIED (4-0)-1920/180

15.11 CEO's Monthly Report

Moved: Cr Sayers-Hunt
Seconded: Cr Salter

THAT Council receive and note the Chief Executive Officer's monthly report for February 2020.

CARRIED (4-0)-1920/181

15.12 NGA20 Notice of Motion

Moved: Cr Barden

Seconded: Cr Salter

THAT Council endorse the submission of the following motion to the National General Assembly of Local Governments for consideration:

“Litchfield Council calls on the Federal Government to provide increased funding towards reducing the amount of ‘fuel loads’ throughout the natural environment to specifically, but not exclusively, combat the spread of Gamba Grass (Andropogon gayanus) which is an Australian Government weed of National Significance and a declared weed in Western Australia, Northern Territory and Queensland.”

CARRIED (4-0)-1920/182

15.13 COVID-19 Response Plan

Moved: Cr Sayers-Hunt

Seconded: Cr Barden

THAT Council:

1. delegate to the Chief Executive Officer, pursuant to Section 32 (d) of the Local Government Act 2008 (NT), and in light of Australian Government and Northern Territory Government requirements for the COVID-19 response, its powers and functions as set out in sections 47 and of the Local Government Act 2008 (NT) being the power to determine opening times of Council’s offices and facilities and the opening times of the Libraries until such time as the Australian Government or Northern Territory Government have declared the emergency has ended; and
2. delegate to the Chief Executive Officer, pursuant to Section 32 of the Local Government Act 2008 (NT), and in light of Australian Government and Northern Territory Government requirements for the COVID-19 response, the authority to cancel or amend programs, service levels, budgeted council events and third party events held on council property under license, permit, or any other agreement until such time as the Australian Government or Northern Territory Government have declared the emergency has ended.

CARRIED (4-0)-1920/183

15.14 Draft GOV02 Meeting Procedures Policy Review

Moved: Cr Sayers-Hunt
Seconded: Cr Salter

THAT Council approves the GOV02 Meeting Procedures Policy as attached to the report.

CARRIED (4-0)-1920/184

15.15 Application for Permanent Variation to Coolalinga Tavern Liquor Licence to Extend Trading Hours

Moved: Cr Barden
Seconded: Cr Salter

THAT Council send a letter of comment to Licensing NT regarding the application for a permanent variation of the liquor licence for the Coolalinga Tavern endorsing the extension of trading hours on Friday and Saturday nights from 1:00am to 2:00am.

CARRIED (4-0)-1920/185

16. COMMON SEAL

Nil.

17. OTHER BUSINESS

Nil.

18. PUBLIC QUESTIONS

Nil.

19. CONFIDENTIAL ITEMS

Moved: Cr Sayers-Hunt
Seconded: Cr Salter

THAT pursuant to Section 65 (2) of the Local Government Act and Regulation 8 of the Local Government (Administration) regulations the meeting be closed to the public to consider the following Confidential Items:

19.1 CEO Performance Review

8(a) information about the employment of a particular individual as a member of the staff or possible member of the staff of the council that could, if publicly disclosed, cause prejudice to the individual.

19.2 Contract Award RFT19-202 FPSRR- Roads and Carparks Stages 1 to 4

8(c)(i) information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on, any person.

CARRIED (4-0)-1920/186

The meeting was closed to the public at 8:38pm.

Moved: Cr Salter
Seconded: Cr Sayers-Hunt

THAT pursuant to Section 65 (2) of the Local Government Act and Regulation 8 of the Local Government (Administration) regulations the meeting be re-opened to the public.

CARRIED (4-0)-1920/189

The meeting moved to Open Session at 8:44pm.

20. CLOSE OF MEETING

The Chair closed the meeting at 8:44pm.

21. NEXT MEETING

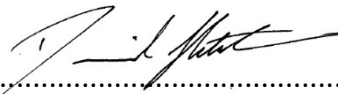
Wednesday 15 April 2020.

MINUTES TO BE CONFIRMED

Wednesday 15 April 2020



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Mayor
Maree Bredhauer



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Chief Executive Officer
Daniel Fletcher