



COUNCIL MINUTES

LITCHFIELD COUNCIL MEETING

Minutes of Meeting
held in the Council Chambers, Litchfield
on Wednesday, 28 February 2018 at 6:33pm

Present	Maree Bredhauer Kirsty Hunt Doug Barden Mathew Salter Christine Simpson	Mayor Deputy Mayor / Councillor East Ward Councillor South Ward Councillor North Ward Councillor Central Ward
Staff	Kaylene Conrick Silke Maynard Wendy Smith Debbie Branson	Chief Executive Officer Director Community and Corporate Services Acting Director Infrastructure and Operations Executive Assistant
Public	Nil.	

1. OPENING OF THE MEETING

The Mayor opened the meeting and welcomed members of the public.

The Mayor advised that an audio recording of the meeting will be made for minute taking purposes as authorised by the Chief Executive Officer.

2. ACKNOWLEDGEMENT OF TRADITIONAL OWNERS

On behalf of Council, the Mayor acknowledged the traditional custodians of the land on which the Council meet on. The Mayor also conveyed Council's respect to the Elders past, present and future for their continuing custodianship of the land and the children of the land across generations.

3. APOLOGIES AND LEAVE OF ABSENCE

Mayor Bredhauer – 19 April 2018 to 14 May 2018 – Leave of Absence
Deputy Mayor Hunt – 1 March 2018 – 5 March 2018 – Leave of Absence
Deputy Mayor Hunt - 9 March 2018 to 17 March 2018 – Leave of Absence
Cr Simpson – 8 March 2018 to 10 March 2018 – Leave of Absence

4. DISCLOSURES OF INTEREST

The Mayor advised that any member of Council who may have a conflict of interest, or a possible conflict of interest regarding any item of business to be discussed at a Council meeting or a Committee meeting should declare the conflict of interest to enable Council to manage the conflict in accordance with its obligations under the Local Government Act and its policies regarding the same.

No disclosures of interest were declared.

5. CONFIRMATION OF MINUTES

Moved: Deputy Mayor Hunt
Seconded: Cr Barden

THAT the full minutes of the Council Meeting held 17 January 2018, 15 pages, be confirmed.

CARRIED-1718/159

6. BUSINESS ARISING FROM THE MINUTES

Moved: Cr Barden
Seconded: Cr Simpson

THAT Council receives and notes the Action Sheet.

CARRIED-1718/160

7. PRESENTATIONS

Nil.

8. PETITIONS

Nil.

9. PUBLIC FORUM

Nil.

10. ACCEPTING OR DECLINING LATE ITEMS

Nil.

11. NOTICES OF MOTION

Nil.

12. MAYORS REPORT

Moved: Deputy Mayor Hunt
Seconded: Cr Salter

THAT Council receive and note the Mayor's monthly report.

CARRIED-1718/161

13. REPORT FROM COUNCIL APPOINTED REPRESENTATIVES

Councillors appointed by Council to external committees provided an update where relevant.

Moved: Deputy Mayor Hunt
Seconded: Cr Barden

THAT Council note the Councillors' verbal report.

CARRIED-1718/162

14. FINANCE REPORT

14.1 Council Finance Report – January 2018

Moved: Cr Barden
Seconded: Cr Simpson

THAT Council: receives the Litchfield Council Finance report for the period ended 31 January 2018.

CARRIED-1718/163

15. OFFICERS REPORTS

15.1 Executive Services Quarterly Performance Report Oct – Dec 2017

Moved: Cr Simpson
Seconded: Deputy Mayor Hunt

THAT Council receives and notes the Executive Services Quarterly Performance report for the period October to December 2017.

CARRIED-1718/164

15.2 Freds Pass Rural Show – Council Representative

Moved: Cr Barden
Seconded: Cr Salter

THAT Councillor Christine Simpson be nominated as Council's representative to attend the Freds Pass Rural Show Committee meetings as an observer.

CARRIED-1718/165

15.3 Privacy Policy

Moved: Cr Simpson
Seconded: Deputy Mayor Hunt

THAT Council adopts GOV03 Privacy policy.

CARRIED-1718/166

15.4 Review of LC08 Road Seal Policy

Moved: Cr Barden
Seconded: Cr Salter

THAT Council adopt the revised policy INF05 – Sealing of Roads, with the following addition:

Council may, pursuant to "Section 156 – Special Rates" of the Act, apply an amount for each allotment to defray the cost of sealing a road or part thereof where there is a public benefit.

CARRIED-1718/167

15.8 Strategic Plan 2018-2022

Moved: Deputy Mayor Hunt

Seconded: Cr Salter

THAT Council:

1. adopts the Litchfield Council Strategic Plan 2018-2022 as Council's primary forward planning document during its term; and
2. authorises the Chief Executive Officer to make minor editorial changes.

CARRIED-1718/171

15.9 Mobile Workforce Shed Construction

Moved: Cr Barden

Seconded: Cr Simson

THAT Council:

1. not proceed with the project to construct a work shed for mobile workforce; and
2. revisit the project to explore other options to construct a shed in accordance with the allocated budget; and
3. receive a further report on this matter no later than June Council meeting.

CARRIED-1718/172

16. COMMON SEAL

Nil.

17. OTHER BUSINESS

Nil.

18. PUBLIC QUESTIONS

Nil.

15.5 Changes to Council Fees for Road Openings and Road Closings

Moved: Cr Barden
Seconded: Deputy Mayor Hunt

THAT Council amend the fees for all Road Openings and Road Closings to \$2,000 plus GST.

CARRIED-1718/168

15.6 February 2018 Summary Planning and Mining Report

Moved: Cr Simpson
Seconded: Cr Salter

THAT Council:

1. receive the February 2018 Summary Planning and Mining Report;
2. notes for information the responses provided to Development Assessment Services within Attachments A, B, C, and D to this report; and
3. notes for information the responses provided to the Department of Primary Industries and Resources within Attachment E to this report.

CARRIED-1718/169

15.7 Disabled Parking Policy

Moved: Deputy Mayor Hunt
Seconded: Cr Salter

THAT Council:

1. rescinds LC16 Disabled Parking Policy; and
2. confirms its commitment to continue to issue disabled parking permits as a service to the Litchfield community.

CARRIED-1718/170

19. CONFIDENTIAL ITEMS

Moved: Deputy Mayor Hunt
Seconded: Cr Salter

THAT pursuant to Section 65 (2) of the Local Government Act and Regulation 8 of the Local Government (Administration) regulations the meeting be closed to the public to consider the following Confidential Items:

19.1 Appointment of External Auditor

19.2 Discretionary Trust / Group Insurance Scheme

Regulation 8(c)(i) – information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on, any person.

CARRIED-1718/173

The meeting was closed to the public at 7:41pm.

19.1 Appointment of External Auditor

Moved: Cr Simpson
Seconded: Deputy Mayor Hunt

THAT Council:

1. appoint Merit Partners as Council's External Auditors for a three-year term commencing in the 2017/2018 financial year for a total cost of \$96,000 excluding GST; and
2. make public this decision.

CARRIED 1718/174

Moved: Deputy Mayor Hunt
Seconded: Cr Salter

THAT pursuant to Section 65 (2) of the Local Government Act and Regulation 8 of the Local Government (Administration) regulations the meeting be re-opened to the public.

CARRIED-1718/176

The meeting moved to the Open Session at 7:46pm.

20. CLOSE OF MEETING

The Chair closed the meeting at 7:46pm.

21. NEXT MEETING

Wednesday, 21 March 2018.

MINUTES TO BE CONFIRMED

Wednesday, 21 March 2018


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Mayor
Maree Bredhauer


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Chief Executive Officer
Kaylene Conrick