



COUNCIL MINUTES

LITCHFIELD COUNCIL MEETING

Minutes of Meeting

held in the Council Chambers, Litchfield
on Wednesday 15 May 2019 at 6:30pm

Present	Maree Bredhauer Christine Simpson Mathew Salter	Mayor Councillor Central Ward Councillor North Ward
Staff	Kaylene Conrick Nadine Nilon Silke Maynard Debbie Branson	Chief Executive Officer Director Infrastructure and Operations Director Community & Corporate Services Executive Assistant
Public	Horst Walter Barbara Crane	Berry Springs Howard Springs

1. OPENING OF THE MEETING

The Mayor opened the meeting and welcomed members of the public.

The Mayor advised that an audio recording of the meeting will be made for minute taking purposes as authorised by the Chief Executive Officer.

2. ACKNOWLEDGEMENT OF TRADITIONAL OWNERS

On behalf of Council, the Mayor acknowledged the traditional custodians of the land on which the Council meet on. The Mayor also conveyed Council's respect to the Elders past, present and future for their continuing custodianship of the land and the children of the land across generations.

ACKNOWLEDGEMENT OF CHIEF EXECUTIVE OFFICER, KAYLENE CONRICK

The Mayor also acknowledged Kaylene Conrick and her 3.5 years of service as Litchfield Council's Chief Executive Officer. The Mayor added that Kaylene had established a great foundation for Council now and for the future and, on behalf of Council, extended her appreciation.

3. APOLOGIES AND LEAVE OF ABSENCE

Moved: Cr Simpson
Seconded: Cr Salter

THAT Council notes and approves:

Deputy Mayor Sayers-Hunt	15 May 2019	Leave of Absence
Cr Barden	15 May 2019	Apology
Request for Leave of Absence	Cr Simpson	16-23 June 2019

CARRIED-1819/201

4. DISCLOSURES OF INTEREST

The Mayor advised that any member of Council who may have a conflict of interest, or a possible conflict of interest regarding any item of business to be discussed at a Council meeting or a Committee meeting should declare the conflict of interest to enable Council to manage the conflict in accordance with its obligations under the Local Government Act and its policies regarding the same.

Nil.

5. CONFIRMATION OF MINUTES

Moved: Cr Simpson
Seconded: Cr Salter

THAT the full minutes of the Council Meeting held 17 April 2019, 6 pages, be confirmed.

CARRIED-1819/202

6. BUSINESS ARISING FROM THE MINUTES

Moved: Cr Simpson
Seconded: Cr Salter

THAT Council receives and notes the Action List.

CARRIED-1819/203

7. PRESENTATIONS

Nil.

8. PETITIONS

Nil.

9. PUBLIC FORUM

9.1 Ms Barbara Crane – Howard Springs

Ms Crane congratulated Council on the 'Cash for Cans' initiative and said that she appreciated the feedback regarding the proceeds being distributed to community groups.

Ms Crane suggested Council identify bins at the transfer stations and at community events with "landfill" signage to assist with recycling.

The Mayor thanked Ms Crane for her comments and extended her appreciation for Ms Crane ongoing support for recycling.

10. ACCEPTING OR DECLINING LATE ITEMS

10.1 Late Report – 15.9 April 2019 Summary Planning and Mining Report

Moved: Cr Simpson

Seconded: Cr Salter

THAT the late report item 15.9 April 2019 Summary Planning and Mining Report, be accepted and included under Officer's reports for consideration.

CARRIED-1819/204

11. NOTICES OF MOTION

Nil.

12. MAYORS REPORT

Moved: Cr Simpson

Seconded: Cr Salter

THAT Council receive and note the Mayor's monthly report.

CARRIED-1819/205

13. REPORT FROM COUNCIL APPOINTED REPRESENTATIVES

Councillors appointed by Council to external committees provided an update where relevant.

Moved: Cr Simpson
Seconded: Cr Salter

THAT Council note the Councillors' verbal report.

CARRIED-1819/206

14. FINANCE REPORT

14.1 Council Finance Report – April 2019

Moved: Cr Salter
Seconded: Cr Simpson

THAT Council receives the Litchfield Council Finance report for the period ended 30 April.

CARRIED-1819/207

15. OFFICERS REPORTS

15.1 Update on Humpty Doo Village Green Playground

Moved: Cr Simpson
Seconded: Cr Salter

THAT Council receives and notes the report on the Humpty Doo Village Green Playground.

CARRIED-1819/208

15.2 Appointment of Member to Knuckey Lagoon Recreation Reserve Management Committee

Moved: Cr Salter
Seconded: Cr Simpson

THAT Council:

1. appoints Lorna Blake to the Knuckey Lagoon Recreation Reserve Management Committee for a term of three (3) years, commencing 15 May 2019; and
2. writes to Ms Blake to inform her of Council's decision.

CARRIED-1819/209

15.3 Summary Planning and Development Report

Moved: Cr Simpson
Seconded: Cr Salter

THAT Council:

1. receive the May 2019 Summary Planning and Development Report and
2. notes for information the responses provided to relevant agencies within Attachments A-D to this report.

CARRIED-1819/210

15.4 Draft Municipal Plan 2019-20 including Annual Budget 2019-20

Moved: Cr Simpson
Seconded: Mayor Bredhauer

THAT Council:

1. pursuant with Section 24 of the *Local Government Act 2008*, endorses the Draft Municipal Plan 2019 – 2020 as provided in Attachment B for the purposes of public exhibition and consultation;
2. advertises the Draft Municipal Plan 2019 – 2020 as being available for public consideration, and invite public submissions during a period of 21 days 16 May 2019 until close of business on 6 June 2019;
3. receives and considers a further report on public submissions made in relation to the Draft Municipal Plan 2019 – 2020 at a Special Council Meeting to be held Wednesday 26 June 2019; and
4. authorises the Chief Executive Officer to make minor editorial changes, as necessary.

**A Division was called
Cr Simpson and Mayor Bredhauer voted for the motion
Cr Salter voted against the motion
CARRIED-1819/211**

15.5 Waste Strategy Annual 2019 Review

Moved: Mayor Bredhauer
Seconded: Cr Simpson

THAT Council defer this item, 15.5 Waste Strategy Annual 2019 Review until further notice.

CARRIED-1819/212

15.6 Draft Long-Term Financial Plan 2019-20 to 2028-29

Moved: Cr Simpson
Seconded: Mayor Bredhauer

THAT Council:

1. endorses the Draft Long Term Financial Plan 2019-20 to 2028-29 as provided in Attachment A for the purposes of public exhibition and consultation;
2. advertises the Draft Long Term Financial Plan 2019-20 to 2028-29 as being available for public consideration, and invite public submissions during a period of 21 days 16 May 2019 until close of business on 6 June 2019;
3. receives and considers a further report on public submissions made in relation to the Draft Long Term Financial Plan 2019-20 to 2028-29 at a Special Council Meeting to be held Wednesday 26 June 2019; and
4. authorise the Chief Executive Officer to make minor editorial changes, as necessary.

**A Division was called
Cr Simpson and Mayor Bredhauer voted in favour of the motion
Cr Salter voted against the motion
CARRIED-1819/213**

15.7 Appointment of Interim CEO

Moved: Cr Salter
Seconded: Cr Simpson

THAT Council appoint Silke Maynard as Litchfield Council Interim Chief Executive Officer for a period commencing 1 June 2019 and concluding on the day prior to the commencement date of the new Chief Executive Officer.

CARRIED-1819/214

15.8 PA2018/0100, Planning Scheme Amendment Application for rezoning from Zone RL (Rural Living) to Zone FD (Future Development), Section 2284 (175) Bees Creek Road, Bees Creek, Hundred of Strangways

Moved: Cr Simpson
Seconded: Cr Salter

THAT Council:

1. receive and note the report; and
2. endorse Attachment A, Council's Letter of Comment for PA2018/0100, a Planning Scheme Amendment Application for a rezoning from Zone RL (Rural Living) to Zone FD (Future Development) at Section 2284 (175) Bees Creek Road, Bees Creek, Hundred of Strangways.

CARRIED-1819/215

15.9 Late Report – April 2019 Summary Planning and Mining Report

Moved: Cr Salter
Seconded: Cr Simpson

THAT Council:

1. receive the April 2019 Summary Planning and Mining Report; and
2. notes for information the response provided to Development Assessment Services within Attachment A to this report.

CARRIED-1819/216

16. COMMON SEAL

Nil.

17. OTHER BUSINESS

Nil.

18. PUBLIC QUESTIONS

18.1 Horst Walter - Berry Springs

Mr Walter expressed his disappointment with the proposed rate increase in the Draft Municipal Plan for 2019/20. Mr Walter added that he would be submitting a formal response.

The Mayor thanked Mr Walter for his comments.

18.2 Barbara Crane – Howard Springs

Ms Crane sought clarification regarding Council's support with home separation / diversion of waste in regard to the Waste Strategy.

The Mayor advised that Item 15.5 – Waste Strategy Annual 2019 Review had been deferred until further notice however the Director of Infrastructure and Operations did advise that the proposed action was included in the Waste Strategy 2018-2023 and focussed on education.

19. CONFIDENTIAL ITEMS

Moved: Cr Simpson

Seconded: Cr Salter

THAT pursuant to Section 65 (2) of the Local Government Act and Regulation 8 of the Local Government (Administration) regulations the meeting be closed to the public to consider the following Confidential Items:

19.1 Litchfield CEO Performance and Remuneration Review

Regulation 8(a) – information about the employment of a particular individual as a member of the staff or possible member of the staff of the council that could, if publicly disclosed, cause prejudice to the individual.

19.2 Community Grants Scheme 2018-19

Regulation 8(e) – information provided to the council on condition that it be kept confidential.

19.3 Offer to Lease

Regulation 8(c) – information that would, if publicly disclosed, be likely to: (i) cause commercial prejudice to, or confer an unfair commercial advantage on, any person.

CARRIED-1819/217

The meeting was closed to the public at 7:33pm.

Moved: Cr Simpson
Seconded: Cr Salter

THAT pursuant to Section 65 (2) of the Local Government Act and Regulation 8 of the Local Government (Administration) regulations the meeting be re-opened to the public.

CARRIED-1819/221

The meeting moved to Open Session at 7:43pm.

20. CLOSE OF MEETING

The Chair closed the meeting at 7:44pm.

21. NEXT MEETING

Wednesday 26 June 2019.

MINUTES TO BE CONFIRMED

Wednesday 26 June 2019



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Mayor
Maree Bredhauer


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Interim Chief Executive Officer
Silke Maynard