



# COUNCIL MINUTES

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## LITCHFIELD COUNCIL MEETING

### Minutes of Meeting

held in the Council Chambers, Litchfield  
on Wednesday 11 December 2019 at 6:31pm

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<b>Present</b>	Maree Bredhauer Christine Simpson Kirsty Sayers-Hunt Mathew Salter	Mayor Deputy Mayor / Councillor Central Ward Councillor East Ward Councillor North Ward
<b>Staff</b>	Nadine Nilon David Jan Debbie Branson	Acting Chief Executive Officer Acting Director Community & Corporate Services Executive Assistant
<b>Public</b>	Lyn Gerdes	Bees Creek

### 1. OPENING OF THE MEETING

The Mayor opened the meeting and welcomed members of the public.

The Mayor advised that an audio recording of the meeting will be made for minute taking purposes as authorised by the Chief Executive Officer.

### 2. ACKNOWLEDGEMENT OF TRADITIONAL OWNERS

On behalf of Council, the Mayor acknowledged the traditional custodians of the land on which the Council meet on. The Mayor also conveyed Council's respect to the Elders past, present and future for their continuing custodianship of the land and the children of the land across generations.

### 3. APOLOGIES AND LEAVE OF ABSENCE

Doug Barden - Councillor South Ward – Apology

**4. DISCLOSURES OF INTEREST**

The Mayor advised that any member of Council who may have a conflict of interest, or a possible conflict of interest regarding any item of business to be discussed at a Council meeting or a Committee meeting should declare the conflict of interest to enable Council to manage the conflict in accordance with its obligations under the Local Government Act and its policies regarding the same.

No disclosures of interest were declared.

**5. CONFIRMATION OF MINUTES**

Moved: Cr Sayers-Hunt  
Seconded: Deputy Mayor Simpson

THAT Council confirm the minutes of the:  
Council Meeting held Wednesday, 20 November 2019, 11 pages; and  
Confidential Council Meeting held Wednesday 20 November 2019, 1 page.

**CARRIED (4-0)-1920/110**

**6. BUSINESS ARISING FROM THE MINUTES**

Moved: Deputy Mayor Simpson  
Seconded: Cr Sayers-Hunt

THAT Council receives and notes the Action List.

**CARRIED (4-0)-1920/111**

**7. PRESENTATIONS**

Nil.

**8. PETITIONS**

Nil.

## 9. PUBLIC QUESTIONS

### Lyn Gerdes – Bees Creek

Ms Gerdes, a member of the Friends of the Taminmin Library, a volunteer for 16 years, and as a community member raised the following questions:

1. Has the Library been passed to Palmerston on a permanent basis, if so, what is Litchfield Council's ongoing / future involvement?
2. What is the future of the Litchfield Historical Collection?
3. Was Litchfield Council involved in the current staffing situation and did they agree with what has happened?

Mayor Bredhauer advised that the twelve-month shared services agreement with the City of Palmerston had been extended however in relation to the term the question was taken on notice.

Mayor Bredhauer also expressed her concern with the current state of the Litchfield Historical Collection and advised that she has made her own enquiries recently to resolve the future display of the material currently held in archives.

Mayor Bredhauer advised that each employee at the Library was employed on a contractual basis and it was for at twelve-month period. The Acting Director of Corporate & Community Services advised that the City of Palmerston restructured the positions from a workforce development perspective to allow flexibility in placements across the two libraries. The Director added that the City of Palmerston conducted a rigorous employment process and selections were made based on merit.

## 10. ACCEPTING OR DECLINING LATE ITEMS

Nil.

## 11. NOTICES OF MOTION

Nil.

## 12. MAYORS REPORT

Moved: Cr Sayers-Hunt

Seconded: Deputy Mayor Simpson

THAT Council receive and note the Mayor's monthly report.

**CARRIED (4-0)-1920/112**

**13. REPORT FROM COUNCIL APPOINTED REPRESENTATIVES**

Councillors appointed by Council to external committees provided an update where relevant.

Moved: Cr Sayers-Hunt  
Seconded: Cr Salter

THAT Council note the Councillors' verbal report.

**CARRIED (4-0)-1920/113**

**14. FINANCE REPORT**

**14.1 Litchfield Council Finance Report – November 2019**

Moved: Cr Sayers-Hunt  
Seconded: Cr Salter

THAT Council receives the Litchfield Council Finance Report for the period ended 30 November 2019.

**CARRIED (4-0)-1920/114**

**15. OFFICERS REPORTS**

**15.1 December 2019 Summary Planning and Development Report**

Moved: Cr Sayers-Hunt  
Seconded: Cr Salter

THAT Council:

1. receives the December 2019 Summary Planning and Development Report; and
2. notes for information the responses provided to relevant agencies within Attachments A-D to this report.

**CARRIED (4-0)-1920/115**

**15.2 PA2019/0332, a Planning Scheme Amendment Application to Amend the NT Planning Scheme to Introduce Planning Policy for the Regulation of Sex Work Services**

Moved: Cr Sayers-Hunt  
Seconded: Deputy Mayor Simpson

THAT Council:

1. receive and note the report; and
2. endorse Attachment A, Council's Letter of Comment for PA2019/0332, a Planning Scheme Amendment Application to amend the NT Planning Scheme to introduce planning policy for the regulation of sex work services.

**CARRIED (4-0)-1920/116**

**15.3 PA2019/0439, a Planning Scheme Amendment Application to Change Car Parking Rates in Central Darwin and Require End of Trip Facilities in the NT Planning Scheme**

Moved: Cr Sayers-Hunt  
Seconded: Cr Salter

THAT Council:

1. receives and notes the report; and
2. endorses Attachment A, Council's Letter of Comment for PA2019/0439, a Planning Scheme Amendment Application to introduce reduced car parking rates and criteria to inform a reduction in parking requirements within Zone CB (Central Business) in Darwin and to include provisions to require end of trip facilities in the NT Planning Scheme more broadly.

**CARRIED (4-0)-1920/117**

**15.4 CEO's Monthly Report**

Moved: Deputy Mayor Simpson  
Seconded: Cr Salter

THAT Council receives and notes the Chief Executive Officer's monthly report for November 2019.

**CARRIED (4-0)-1920/118**

**15.5 Tree Risk Management Plan**

Moved: Cr Sayers-Hunt  
Seconded: Deputy Mayor Simpson

THAT Council receives and notes the Tree Risk Management Plan.

**CARRIED (4-0)-1920/119**

**15.6 Appointment of Committee Member to the Knuckey Lagoon Recreation Reserve Committee**

Moved: Deputy Mayor Simpson  
Seconded: Cr Salter

THAT Council

1. appoints Russ Swan to the Knuckey Lagoon Recreation Reserve Committee for a term of three years, commencing 12 December 2019;
2. writes to Mr Swan to inform him of Council's decision; and
3. writes to Frances Ricketts to thank her for her commitment to the reserve and committee.

**CARRIED (4-0)-1920/120**

**16. COMMON SEAL**

Nil.

**17. OTHER BUSINESS**

Nil.

**18. PUBLIC QUESTIONS**

Nil.

**19. CONFIDENTIAL ITEMS**

Nil.


**20. CLOSE OF MEETING**


The Chair closed the meeting at 7:26pm.

**21. NEXT MEETING**

Wednesday 15 January 2020.

**MINUTES TO BE CONFIRMED**  
Wednesday 15 January 2020

  
.....  
Mayor  
Maree Bredhauer

  
..... 28-1-2020  
Chief Executive Officer  
Daniel Fletcher