



# BOARD MEETING MINUTES

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## THORAK REGIONAL CEMETERY BOARD MEETING

### Minutes of Meeting

held in the Council Chambers, Litchfield  
on Wednesday, 15 August 2018 at 7:53pm

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<b>Present</b>	Maree Bredhauer Kirsty Sayers-Hunt Doug Barden Mathew Salter Christine Simpson	Mayor Deputy Mayor / Councillor East Ward Councillor South Ward Councillor North Ward Councillor Central Ward
<b>Staff</b>	Kaylene Conrick Silke Maynard Nadine Nilon Debbie Branson	Chief Executive Officer Director Community and Corporate Services Director Infrastructure and Operations Executive Assistant
<b>Public</b>	Nil	

### 1. OPENING OF THE MEETING

The Mayor opened the meeting and welcomed members of the public.

The Mayor advised that an audio recording of the meeting will be made for minute taking purposes as authorised by the Chief Executive Officer.

### 2. APOLOGIES AND LEAVE OF ABSENCE

Nil.

### 3. DISCLOSURES OF INTEREST

The Mayor advised that any member of Council who may have a conflict of interest, or a possible conflict of interest regarding any item of business to be discussed at a Council meeting or a Committee meeting should declare the conflict of interest to enable Council to manage the conflict in accordance with its obligations under the Local Government Act and its policies regarding the same.

No interests were disclosed.

**4. CONFIRMATION OF MINUTES**

Moved: Cr Simpson  
Seconded: Cr Barden

THAT the minutes of the Thorak Regional Cemetery Board Meeting held 18 July 2018, 4 pages, be confirmed.

**CARRIED-1819/046**

**5. BUSINESS ARISING FROM THE MINUTES**

Moved: Cr Simpson  
Seconded: Deputy Mayor Sayers-Hunt

THAT Board receives and notes the Action Sheet.

**CARRIED-1819/047**

**6. PRESENTATION**

Nil.

**7. ACCEPTING OR DECLINING LATE ITEMS**

**7.1 Item 9.2 Correction to Thorak Regional Cemetery Fees and Charges for 2018-19**

Moved: Deputy Mayor Sayers-Hunt  
Seconded: Cr Simpson

THAT the late report item 9.2 Correct to Thorak Regional Cemetery Fees and Charges for 2018-19, be accepted and included under Officer's reports for consideration.

**CARRIED-1819/048**

**8. NOTICES OF MOTION**

Nil.

**9. OFFICERS REPORTS**

**9.1 Thorak Regional Cemetery Finance Report – July 2018**

Moved: Cr Barden  
Seconded: Deputy Mayor Sayers-Hunt

THAT the Thorak Regional Cemetery Board receive and note the finance report for the period ended 31 July 2018.

**CARRIED-1819/049**

**9.2 Correct to Thorak Regional Cemetery Fees and Charges for 2018-19**

Moved: Deputy Mayor Sayers-Hunt  
Seconded: Cr Simpson

THAT the Thorak Regional Cemetery Board adopts the Corrected Thorak Regional Cemetery Fees and Charges for 2018-19, as presented in Attachment A and authorises officers to apply these retrospectively from the 1 July 2018.

**CARRIED-1819/050**

**10. OTHER BUSINESS**

Nil.

**11. CONFIDENTIAL ITEMS**

Nil.

**12. NEXT MEETING**

Wednesday, 26 September 2018.

**13. CLOSE OF MEETING**

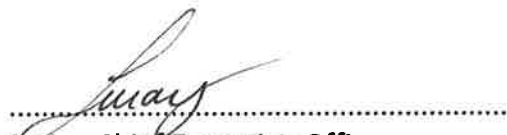
The Chair closed the meeting at 7:58pm

**MINUTES TO BE CONFIRMED**

Wednesday, 26 September 2018



Mayor  
Maree Bredhauer



Acting Chief Executive Officer  
Silke Maynard

