



BOARD MEETING MINUTES

THORAK REGIONAL CEMETERY BOARD MEETING

Minutes of Meeting
held in the Council Chambers, Litchfield
on Wednesday, 27 June 2018 at 8:15pm

Present	Maree Bredhauer	Mayor
	Kirsty Hunt	Deputy Mayor / Councillor East Ward
	Mathew Salter	Councillor North Ward
	Christine Simpson	Councillor Central Ward
Staff	Kaylene Conrick	Chief Executive Officer
	Silke Maynard	Director Community and Corporate Services
	Wendy Smith	Acting Director Infrastructure & Operations
	Debbie Branson	Executive Assistant
Public	Nil.	

1. OPENING OF THE MEETING

The Mayor opened the meeting and welcomed members of the public.

The Mayor advised that an audio recording of the meeting will be made for minute taking purposes as authorised by the Chief Executive Officer.

2. APOLOGIES AND LEAVE OF ABSENCE

Doug Barden –South Ward – Apology

Leave of Absence – Cr Kirsty Hunt 16 – 27 July 2018 and 7 – 10 August 2018

Leave of Absence – Cr Mathew Salter – 18 July 2018

3. DISCLOSURES OF INTEREST

The Mayor advised that any member of Council who may have a conflict of interest, or a possible conflict of interest regarding any item of business to be discussed at a Council meeting or a Committee meeting should declare the conflict of interest to enable Council to manage the conflict in accordance with its obligations under the Local Government Act and its policies regarding the same.

No interests were disclosed.

4. CONFIRMATION OF MINUTES

Moved: Cr Salter
Seconded: Deputy Mayor Hunt

THAT the minutes of the Thorak Regional Cemetery Board Meeting held 16 May 2018, 3 pages, be confirmed.

CARRIED-1718/276

5. BUSINESS ARISING FROM THE MINUTES

Moved: Deputy Mayor Hunt
Seconded: Cr Salter

THAT Board receives and notes the Action Sheet.

CARRIED-1718/277

6. PRESENTATION

Nil.

7. ACCEPTING OR DECLINING LATE ITEMS

Nil.

8. NOTICES OF MOTION

Nil.

9. OFFICERS REPORTS

9.1 Thorak Regional Cemetery Finance Report – May 2018

Moved: Deputy Mayor Hunt
Seconded: Cr Simpson

THAT the Thorak Regional Cemetery Board receive and note the finance report for the period ended 31 May 2018.

CARRIED-1718/278

10. OTHER BUSINESS

Nil.

11. CONFIDENTIAL ITEMS

Nil.

12. NEXT MEETING

Wednesday, 18 July 2018.

13. CLOSE OF MEETING

The Chair closed the meeting at 8:19pm

MINUTES TO BE CONFIRMED

Wednesday, 18 July 2018



Mayor of Litchfield
Maree Bredhauer



Chief Executive Officer
Kaylene Conrick

