



# BOARD MEETING MINUTES

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## THORAK REGIONAL CEMETERY BOARD MEETING

**Minutes of Meeting**  
**held in the Council Chambers, Litchfield**  
**on Wednesday, 28 February 2018 at 7:46pm**

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<b>Present</b>	Maree Bredhauer Kirsty Hunt Doug Barden Mathew Salter Christine Simpson	Mayor Deputy Mayor / Councillor East Ward Councillor South Ward Councillor North Ward Councillor Central Ward
<b>Staff</b>	Kaylene Conrick Silke Maynard Wendy Smith Debbie Branson	Chief Executive Officer Director Community and Corporate Services Acting Director Infrastructure & Operations Executive Assistant
<b>Public</b>	Nil.	

### 1. OPENING OF THE MEETING

The Mayor opened the meeting and welcomed members of the public.

The Mayor advised that an audio recording of the meeting will be made for minute taking purposes as authorised by the Chief Executive Officer.

### 2. APOLOGIES AND LEAVE OF ABSENCE

Mayor Bredhauer – 19 April 2018 to 14 May 2018 – Leave of Absence  
Deputy Mayor Hunt – 1 March 2018 – 5 March 2018 – Leave of Absence  
Deputy Mayor Hunt - 9 March 2018 to 17 March 2018 – Leave of Absence  
Cr Simpson – 8 March 2018 to 10 March 2018 – Leave of Absence

### **3. DISCLOSURES OF INTEREST**

The Mayor advised that any member of Council who may have a conflict of interest, or a possible conflict of interest regarding any item of business to be discussed at a Council meeting or a Committee meeting should declare the conflict of interest to enable Council to manage the conflict in accordance with its obligations under the Local Government Act and its policies regarding the same.

No interests were disclosed.

### **4. CONFIRMATION OF MINUTES**

Moved: Cr Simpson

Seconded: Cr Salter

THAT the minutes of the Thorak Regional Cemetery Board Meeting held 17 January 2017, 4 pages, be confirmed.

**CARRIED-1718/177**

### **5. BUSINESS ARISING FROM THE MINUTES**

Nil.

### **6. ACCEPTING OR DECLINING LATE ITEMS**

Nil.

### **7. NOTICES OF MOTION**

Nil.

### **8. OFFICERS REPORTS**

#### **8.1 Thorak Regional Cemetery Finance Report – January 2018**

Moved: Cr Barden

Seconded: Cr Simpson

THAT the Thorak Regional Cemetery Board receive and note the finance report for the period ended 31 January 2018.

**CARRIED-1718/178**

### **9. OTHER BUSINESS**

Nil.

**10. CONFIDENTIAL ITEMS**

Moved: Deputy Mayor Hunt  
Seconded: Cr Salter

THAT pursuant to Section 65 (2) of the Local Government Act and Regulation 8 of the Local Government (Administration) regulations the meeting be closed to the public to consider the following Confidential Items:

**19.1 Re-Classification of Plots 2096 to 2140 in Section B**

*Regulation 8(b) – information about the person circumstances of a resident or ratepayer.*

**CARRIED-1718/179**

The meeting was closed to the public at 7:54pm.

Moved: Cr Barden  
Seconded: Cr Salter

THAT pursuant to Section 65 (2) of the Local Government Act and Regulation 8 of the Local Government (Administration) regulations the meeting be re-opened to the public.

**CARRIED-1718/181**

The meeting moved to the Open Session at 7:56pm.

**11. NEXT MEETING**

Wednesday, 21 March 2018.

**12. CLOSE OF MEETING**

The Chair closed the meeting at 7:56pm

**MINUTES TO BE CONFIRMED**

Wednesday, 21 March 2018

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Mayor of Litchfield  
Maree Bredhauer

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Chief Executive Officer  
Kaylene Conrick