



BOARD MEETING MINUTES

THORAK REGIONAL CEMETERY BOARD MEETING

Minutes of Meeting
held in the Council Chambers, Litchfield
on Wednesday, 16 May 2018 at 8:18pm

Present	Maree Bredhauer Kirsty Hunt Doug Barden Mathew Salter Christine Simpson	Mayor Deputy Mayor / Councillor East Ward Councillors South Ward Councillor North Ward Councillor Central Ward
Staff	Kaylene Conrick Silke Maynard Wendy Smith Debbie Branson	Chief Executive Officer Director Community and Corporate Services Acting Director Infrastructure & Operations Executive Assistant
Public	Nil.	

1. OPENING OF THE MEETING

The Mayor opened the meeting and welcomed members of the public.

The Mayor advised that an audio recording of the meeting will be made for minute taking purposes as authorised by the Chief Executive Officer.

2. APOLOGIES AND LEAVE OF ABSENCE

Nil.

3. DISCLOSURES OF INTEREST

The Mayor advised that any member of Council who may have a conflict of interest, or a possible conflict of interest regarding any item of business to be discussed at a Council meeting or a Committee meeting should declare the conflict of interest to enable Council to manage the conflict in accordance with its obligations under the Local Government Act and its policies regarding the same.

No interests were disclosed.

4. CONFIRMATION OF MINUTES

Moved: Deputy Mayor Hunt
Seconded: Cr Barden

THAT the minutes of the Thorak Regional Cemetery Board Meeting held 18 April 2018, 4 pages, be confirmed.

CARRIED-1718/245

5. BUSINESS ARISING FROM THE MINUTES

Moved: Deputy Mayor Hunt
Seconded: Cr Salter

THAT Board receives and notes the Action Sheet.

CARRIED-1718/246

6. PRESENTATION

Nil.

7. ACCEPTING OR DECLINING LATE ITEMS

Nil.

8. NOTICES OF MOTION

Nil.

9. OFFICERS REPORTS

9.1 Thorak Regional Cemetery Finance Report – April 2018

Moved: Cr Simpson
Seconded: Cr Barden

THAT the Thorak Regional Cemetery Board receive and note the finance report for the period ended 30 April March 2018.

CARRIED-1718/247

9.2 CEM02 Internment Rights Policy Amendment

Moved: Cr Simpson
Seconded: Deputy Mayor Hunt

THAT the Board:

1. adopts the amended CEM02 Internment Rights Policy; and
2. approves the any Exclusive Right purchased between the 21 March 2018 and 16 May 2018 is issued in perpetuity.

CARRIED-1718/248

10. OTHER BUSINESS

Nil.

11. CONFIDENTIAL ITEMS

Nil.

12. NEXT MEETING

Wednesday, 27 June 2018.

13. CLOSE OF MEETING

The Chair closed the meeting at 8:27pm

MINUTES TO BE CONFIRMED

Wednesday, 27 June 2018

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Deputy Mayor of Litchfield
Kirsty Hunt

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Chief Executive Officer
Kaylene Conrick