



# COUNCIL MINUTES

## LITCHFIELD COUNCIL MEETING

### Minutes of Meeting

Live streamed on Council's YouTube platform

Wednesday 18 August 2021 at 6:00pm

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<b>Present</b>	Maree Bredhauer Christine Simpson Doug Barden Kirsty Sayers-Hunt Mathew Salter	Mayor Deputy Mayor / Councillor Central Ward Councillor South Ward Councillor East Ward Councillor North Ward (attended from 6:20pm)
<b>Staff</b>	Daniel Fletcher Leon Kruger Arun Dias Kylie Hogan Diana Leeder Debbie Branson	Chief Executive Officer General Manager Infrastructure & Operations General Manager Business Excellence Strategic Project Advisor Executive Manager Community Inclusion Executive Assistant

*This Ordinary Council Meeting was facilitated via video conferencing due to the direction provided by the Chief Health Officer relating to the COVID restrictions and lockdown of the Greater Darwin region*

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### 1. OPENING OF THE MEETING

The Mayor opened the meeting and welcomed members of the public.

The Mayor advised that an audio and visual recording of the meeting is live streamed to Council's preferred online platform and will remain online for public viewing in accordance with Council's Recording of Council Meetings Policy. By attending the meeting, those present confirm you have read and agree to comply by Council's Recording of Council Meetings Policy.

The Mayor also reminded Councillors that, under Section 161 of the Local Government Act, Litchfield Council is currently under caretaker provisions and the Council's GOV05 Caretaker Policy applies whereby Council will not make any major policy decisions.

As it was the last Ordinary meeting of Council, the Mayor thanked all the members of Council for their dedication to the business of Council and to the Community over the past four years of years. The Mayor wished all the Councillors well in future their activities within the Community. The Mayor thanked the CEO, Executive Leadership Team and staff who continued to provide excellent reports and guidance for the decision-making process. The Mayor also added that Litchfield was very fortunate to have a such a high calibre of staff working for the Community.

**2. ACKNOWLEDGEMENT OF TRADITIONAL OWNERS**

On behalf of Council, the Mayor acknowledged the Traditional Custodians of the land on which the Council meet. The Mayor also conveyed Council's respect to the Elders past, present and future for their continuing custodianship of the land and the children of the land across generations.

**3. APOLOGIES AND LEAVE OF ABSENCE**

Moved: Mayor Bredhauer

Seconded: Cr Barden

THAT Council accept an apology from Cr Salter.

**CARRIED (4-0)-2021/275**

**4. DISCLOSURES OF INTEREST**

The Mayor advised that any member of Council who may have a conflict of interest, or a possible conflict of interest regarding any item of business to be discussed at a Council meeting or a Committee meeting should declare the conflict of interest to enable Council to manage the conflict in accordance with its obligations under the Local Government Act and its policies regarding the same.

No disclosures of interest were declared.

**MEETING PROCEDURES**

Moved: Mayor Bredhauer

Seconded: Cr Sayers-Hunt

THAT Section 4.1.21 Members to stand when speaking be suspended in accordance with part a)ii of that Section, for the duration of this Ordinary Council meeting held via video conferencing.

**CARRIED (4-0)-2021/276**

**5. CONFIRMATION OF MINUTES**

Moved: Deputy Mayor Simpson

Seconded: Cr Sayers-Hunt

THAT Council confirm the minutes of the Council Meeting held Wednesday 21 July 2021, 21 pages and 13 pages of the Confidential Section.

**CARRIED (4-0)-2021/277**

**6. BUSINESS ARISING FROM THE MINUTES**

Moved: Deputy Mayor Simpson  
Seconded: Cr Sayers-Hunt

THAT Council receives and notes the Action List.

Cr Salter attended the meeting at 6:20pm

**CARRIED (5-0)-2021/278**

**7. PRESENTATIONS**

Nil.

**8. PETITIONS**

Nil.

**9. PUBLIC QUESTIONS**

Nil.

**10. ACCEPTING OR DECLINING LATE ITEMS**

Nil.

**11. NOTICES OF MOTION**

Nil.

**12. MAYORS REPORT**

Moved: Cr Sayers-Hunt  
Seconded: Deputy Mayor Simpson

THAT Council receive and note the Mayor's monthly report and to change Palmerston and Rural Seniors to Palmerston and Litchfield Seniors.

**CARRIED (5-0)-2021/279**

**13. REPORT FROM COUNCIL APPOINTED REPRESENTATIVES**

Councillors appointed by Council to external committees provided an update where relevant.

Moved: Cr Sayers-Hunt  
Seconded: Cr Barden

THAT Council note the Councillors' verbal report.

**CARRIED (5-0)-2021/280**

**14. WORK TEAM PRESENTATION**

Nil.

**15. OFFICERS' REPORTS**

**15.01.01 Litchfield Council 2021 Community Survey**

Moved: Cr Sayers-Hunt  
Seconded: Deputy Mayor Simpson

THAT Council receive and note the Litchfield Council 2021 Community Survey Report.

**CARRIED (5-0)-2021/281**

**15.01.02 Tourism and Events Strategy 2021-2024 Action Plan Year One**

Moved: Cr Sayers-Hunt  
Seconded: Cr Salter

THAT Council receive and note the year one progress of the Tourism and Events Strategy 2021-2024 Action Plan.

**CARRIED (5-0)-2021/282**

**15.01.03 Howard Park and Knuckey Lagoon Recreation Reserves Minutes**

Moved: Cr Barden  
Seconded: Deputy Mayor Simpson

THAT Council receive and note;

1. the unconfirmed Knuckey Lagoon Recreation Reserve Advisory Committee Minutes of 12 July 2021, at Attachment A; and
2. the unconfirmed Howard Park Recreation Reserve Advisory Committee Minutes of 8 July, 2021, at Attachment B.

**CARRIED (5-0)-2021/283**

**15.01.04 Recreation Reserves Funding Agreements**

Moved: Deputy Mayor Simpson  
Seconded: Cr Sayers-Hunt

THAT Council receive and note this report.

**CARRIED (5-0)-2021/284**

**15.02.01 Litchfield Council Finance Report – July 2021**

Moved: Cr Salter  
Seconded: Deputy Mayor Simpson

THAT Council note the Litchfield Council Finance Report for the period ended 31 July 2021.

**CARRIED (5-0)-2021/285**

**15.02.02 Risk Management Audit Committee Minutes**

Moved: Cr Barden  
Seconded: Cr Sayers-Hunt

THAT Council receive and note the Risk Management Audit Committee minutes from the 3 August 2021 meeting, as at Attachment A.

**CARRIED (5-0)-2021/286**

**15.03.01 July 2021 Summary Planning and Development Report**

Moved: Deputy Mayor Simpson  
Seconded: Cr Sayers-Hunt

THAT Council:

1. receive the July 2021 Summary Planning and Development Report; and
2. note for information the responses provided to relevant agencies within Attachments A -D to this report.

**CARRIED (5-0)-2021/287**

**16. OTHER BUSINESS**

**16.1 Cr Sayers-Hunt – Note of Thanks**

Cr Sayers-Hunt informed Council that she would not be re-standing at the upcoming Local Government election therefore wanted to extend her appreciation to everyone.

Cr Sayers-Hunt thanked the staff, former CEO Kaylene Conrick, current CEO Daniel Fletcher, Executive Assistant Debbie Branson and current and past Executive Team members and all the staff for their professionalism and guidance.

Cr Sayers-Hunt thanked fellow Councillors for their professionalism, dedication and for working towards what is best for the Litchfield Council, the municipality and the wider area.

Cr Sayers-Hunt also acknowledged her wife and daughter for their support.

Cr Sayers-Hunt wished everyone all the best who were recontesting in the election and acknowledged that Council had done well to build their reputation within the Community from the previous Council in 2015 when it was placed in Administration.

Fellow Councillors wished Cr Sayers-Hunt all the best in the future and thanked her for her dedication and performance whilst on Council.

#### **16.2 2021 Regional Telecommunications Review**

Deputy Mayor Simpson advised Council that there was an independent online public consultation review available on 24 August 2021 and encouraged everyone to contribute.

#### **17. CONFIDENTIAL ITEMS**

Nil.

#### **18. CLOSE OF MEETING**

The Chair closed the meeting at 7:58pm.

#### **19. NEXT MEETING**

Wednesday 29 September 2021.

#### **MINUTES TO BE CONFIRMED**

Wednesday 29 September 2021



Mayor  
Doug Barden



Chief Executive Officer  
Daniel Fletcher

7-10-21