



## COUNCIL MINUTES

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### LITCHFIELD COUNCIL MEETING

#### Minutes of Meeting

held in the Council Chambers, Litchfield  
on Wednesday 19 May 2021 at 6:00pm

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<b>Present</b>	Maree Bredhauer Christine Simpson Doug Barden Kirsty Sayers-Hunt Mathew Salter	Mayor Deputy Mayor / Councillor Central Ward Councillor South Ward Councillor East Ward Councillor North Ward
<b>Staff</b>	Daniel Fletcher Leon Kruger Arun Dias Kylie Hogan Debbie Branson	Chief Executive Officer General Manager Infrastructure & Operations General Manager Business Excellence Strategic Project Advisor Executive Assistant
<b>Public</b>	As per Attendance Register	

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#### 1. OPENING OF THE MEETING

The Mayor opened the meeting and welcomed members of the public.

The Mayor advised that an audio recording of the meeting will be made for minute taking purposes as authorised by the Chief Executive Officer.

#### 2. ACKNOWLEDGEMENT OF TRADITIONAL OWNERS

On behalf of Council, the Mayor acknowledged the Traditional Custodians of the land on which the Council meet on. The Mayor also conveyed Council's respect to the Elders past, present and future for their continuing custodianship of the land and the children of the land across generations.

**3. APOLOGIES AND LEAVE OF ABSENCE**

Nil.

**4. DISCLOSURES OF INTEREST**

The Mayor advised that any member of Council who may have a conflict of interest, or a possible conflict of interest regarding any item of business to be discussed at a Council meeting or a Committee meeting should declare the conflict of interest to enable Council to manage the conflict in accordance with its obligations under the Local Government Act and its policies regarding the same.

No disclosures of interest were declared.

**5. CONFIRMATION OF MINUTES**

Moved: Deputy Mayor Simpson

Seconded: Cr Sayers-Hunt

THAT Council confirm the minutes of the:

1. Council Meeting held 21 April 2021, 11 pages; and
2. Confidential Meeting held 21 April 2021, 2 pages.

**CARRIED (5-0)-2021/203**

**6. BUSINESS ARISING FROM THE MINUTES**

Moved: Cr Sayers-Hunt

Seconded: Deputy Mayor Simpson

THAT Council receives and notes the Action List.

**CARRIED (5-0)-2021/204**

**7. PRESENTATIONS**

Nil.

**8. PETITIONS**

Nil.

**9. PUBLIC QUESTIONS**

Nil.

## **10. ACCEPTING OR DECLINING LATE ITEMS**

Nil.

## **11. NOTICES OF MOTION**

### **11.1 Motion Without Notice – Local Government Boundaries**

Moved: Mayor Bredhauer

Seconded: Cr Barden

THAT Council writes to the Chief Minister and the Minister for Infrastructure, Planning and Logistics to:

1. acknowledge the recent announcement that the Government will develop about 5000 new residential blocks in the suburbs of Holtze and Kowandi in the Litchfield Municipality over the next five years;
2. express its readiness and willingness to work with the Government on these developments;
3. express disappointment that the press releases and Government statements identify the new suburbs of Holtze and Kowandi as being 'near/in' the City of Palmerston rather than in the Litchfield Municipality;
4. inform the Government that Litchfield Council will incorporate these planned residential developments into both current and future budget planning, and allocate resources accordingly to support these developments; and
5. seek confirmation that these suburbs will remain within the Litchfield Council boundaries.

**CARRIED (5-0)-2021/205**

## **12. MAYORS REPORT**

Moved: Cr Sayers-Hunt

Seconded: Deputy Mayor Simpson

THAT Council receive and note the Mayor's and Deputy Mayor's monthly report.

**CARRIED (5-0)-2021/206**

### **13. REPORT FROM COUNCIL APPOINTED REPRESENTATIVES**

Councillors appointed by Council to external committees provided an update where relevant.

Moved: Cr Sayers-Hunt

Seconded: Deputy Mayor Simpson

THAT Council note the Councillors' verbal report.

**CARRIED (5-0)-2021/207**

### **14. WORK TEAM PRESENTATION**

#### **14.01 People and Performance**

Moved: Cr Salter

Seconded: Cr Barden

THAT the Work Team Presentation – People and Performance be received and noted.

**CARRIED (5-0)-2021/208**

### **15. OFFICERS' REPORTS**

#### **15.01.01 Community Event Opportunity**

Moved: Cr Sayers-Hunt

Seconded: Cr Barden

THAT Council:

1. approve the cancellation of the proposed community event as per the Freds Pass Rural Show Committee decision; and
2. request the Chief Executive Officer to recover the \$40,000 sponsorship from the Freds Pass Rural Show Association.

**CARRIED (5-0)-2021/209**

#### **15.01.02 National General Assembly 2021**

Moved: Deputy Mayor Simpson

Seconded: Cr Sayers-Hunt

THAT Council:

1. rescind the following motion 1920/132 from 15 January 2020:  
*THAT Council:*
  1. *notes the upcoming 2020 National General Assembly of Local Government in Canberra from 14-17 June 2020;*
  2. *approves the Mayor and Chief Executive Officer attending the National General Assembly of Local Government in Canberra on an annual basis; and*
  3. *further supports other elected members attending and utilising their available professional development allowance.*
2. note the upcoming 2021 National General Assembly of Local Government in Canberra from 21-23 June 2021;
3. approve the Mayor and Chief Executive Officer attending the 2021 National General Assembly of Local Government in Canberra; and
4. Council further support other elected members attending the 2021 event and utilising their available professional development allowance as follows:
  1. Cr Sayers-Hunt applied for Professional Development to attend virtually
  2. Deputy Mayor Simpson is attending in person through the Professional Development program.

**CARRIED (4-1)-2021/210**

#### **15.02.01 Litchfield Council Finance Report – April 2021**

Moved: Cr Sayers-Hunt

Seconded: Deputy Mayor Simpson

THAT Council note the Litchfield Council Finance Report for the period ended 30 April 2021.

**CARRIED (5-0)-2021/211**

#### **15.02.02 People, Performance and Governance Monthly Report – March 2021**

Moved: Cr Sayers-Hunt

Seconded: Deputy Mayor Simpson

THAT Council note the People and Performance Monthly Report for April 2021.

**CARRIED (5-0)-2021/212**

**15.02.03 Draft Long-Term Financial Plan 2022-2031**

Moved: Cr Sayers-Hunt  
Seconded: Deputy Mayor Simpson

THAT Council:

1. endorse the Draft Long-Term Financial Plan 2021-22 to 2030-31 as provided in attachment A for the purposes of public exhibition and consultation for 13 days from 20 May 2021 to 1 June 2021;
2. extend the closing date of the public consultation period for the Draft Municipal Plan 2021-22 from 16 May 2021 to 1 June 2021 to be in line with the ending period of the public feedback on the Draft Long-Term Financial plan; and
3. authorise the Chief Executive Officer to make minor editorial changes to the documents, as necessary.

**CARRIED (5-0)-2021/213**

**15.02.04 Draft EM07 CEO and Council Member Gifts, Benefits and Hospitality Policy**

Moved: Cr Sayers-Hunt  
Seconded: Deputy Mayor Simpson

THAT Council adopt the proposed EM07 CEO and Council Member Gifts, Benefits and Hospitality Policy, as at Attachment A, to take effect on 1 July 2021; noting that the existing EM07 Elected Member Gifts and Benefits Policy will remain valid to 30 June 2021.

**CARRIED (5-0)-2021/214**

**MEETING PROCEDURE**

Moved: Mayor Bredhauer  
Seconded: Cr Sayers-Hunt

THAT the Mayor moves that the Deputy Mayor chairs the remainder of the meeting.

**CARRIED (5-0)-2021/215**

*Mayor Bredhauer left the meeting at 7:06pm.*

#### **15.02.05 Recording of Council Meetings**

Moved: Cr Sayers-Hunt  
Seconded: Deputy Mayor Simpson

THAT Council adopt the proposed updated policy GOV07 Recording of Council Meetings on a four-month trial basis beginning from the June General Council Meeting.

#### **AMENDMENT**

Moved: Cr Barden  
Seconded: Cr Salter

THAT this motion be deferred until after the 2021 General Local Government Election which is less than four months away.

**TIED (2-2)**

The Chair exercised the casting vote against the motion

A division was called

Cr Barden and Cr Salter voted in favour of the motion

Deputy Mayor Simpson and Cr Sayers-Hunt voted against the motion

The Chair exercised the casting vote against the motion

**MOTION LOST**

The original motion was put:

THAT Council adopt the proposed updated policy GOV07 Recording of Council Meetings on a four-month trial basis beginning from the June General Council Meeting.

**TIED (2-2)**

The Chair exercised the casting voted for the motion

A division was called

Deputy Mayor Simpson and Cr-Sayers Hunt voted for the motion

Cr Salter and Cr Barden voted against the motion

The Chair exercised the casting vote for the motion

**CARRIED (3-2)-2021/216**

#### **15.02.06 DRAFT FIN19 Sufficient Interest in the Assessment Record Policy**

Moved: Cr Sayers-Hunt  
Seconded: Cr Salter

THAT Council adopt the proposed FIN19 Sufficient Interest in the Assessment Record Policy, as at Attachment A, subject to any minor editorial adjustments and noting policy effective date of 1 July 2021.

**CARRIED (4-0)-2021/217**

**15.03.01 Thorak Regional Cemetery – Outdoor Services Fee**

Moved: Cr Barden

Seconded: Cr Salter

THAT Council:

1. note the opportunity to expand the range of services for clients at the Thorak Regional Cemetery; and
2. approve the proposed fee of \$300.00 for conducting outside services at Thorak Regional Cemetery.

**CARRIED (4-0)-2021/218**

**15.03.02 April 2021 Summary Planning and Development Report**

Moved: Cr Barden

Seconded: Cr Sayers-Hunt

THAT Council:

1. receives the April 2021 Summary Planning and Development Report; and
2. notes for information the responses provided to relevant agencies within Attachments A - F to this report.

**CARRIED (4-0)-2021/219**

**15.03.03 Road Opening – Kentish Road, Berry Springs**

Moved: Cr Barden

Seconded: Cr Salter

THAT Council:

1. proceed with the road opening process for Kentish Road, across sections 641 and 2398 Hundred of Cavenagh (655 and 579 Kentish Road, Berry Springs)
2. authorise all appropriate documents to be signed and common seal affixed by the Mayor and Chief Executive Officer for the opening of the road, as required.

**CARRIED (4-0)-2021/220**



**15.03.04 Vesting of Infrastructure – Kittyhawk Stage 1**

Moved: Cr Barden  
Seconded: Cr Salter

THAT Council:

1. agree to the request from the Chief Executive Officer, Department Infrastructure Planning and Logistics to vest the proposed infrastructure, being roads, streetlights and drainage assets at section 1902 and 1905 Channel Island Road (Kittyhawk Estate) to the Department Infrastructure Planning and Logistics.
2. provide a letter detailing the above resolution to the Chief Executive Officer, Department of Infrastructure Planning and Lands Mr Andrew Kirkman.

**CARRIED (4-0)-2021/221**

**16. OTHER BUSINESS**

Nil.

**17. CONFIDENTIAL ITEMS**

Nil.

**18. CLOSE OF MEETING**


The Chair closed the meeting at 7:45pm.

**19. NEXT MEETING**

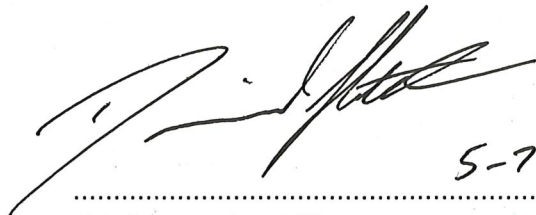
Wednesday 16 June 2021.

**MINUTES TO BE CONFIRMED**

Wednesday 16 June 2021



Mayor  
Maree Bredhauer



Chief Executive Officer  
Daniel Fletcher

5-7-21