



COMMITTEE MINUTES

KNUCKEY LAGOON RESERVE MEETING

**Minutes of Committee Meeting
held at Knuckey Lagoon Reserve, Knuckey Lagoon
on Thursday 8 July 2021 at 5:15 pm**

Present

Mathew Salter	Litchfield Council North Ward Councillor (Chair)
Cate-Linne Fraser	Berrimah Scouts
Peter Clee	Darwin Amateur Radio Club
Tou Ruchkaew	NT Thai Association
Tove Tagell	Running Club / Knuckey Lagoon Resident
Russ Swan	Top End Gem & Mineral Club
Lorna Blake	Resident
Ellie Cuthbert	Community Development Program Leader

1. OPENING OF THE MEETING

The Chair opened the meeting at 5:17pm and welcomed members.

2. APOLOGIES

Nil.

3. DISCLOSURES OF INTEREST

The Chair advised that any member of the Committee who may have a conflict of interest, or a possible conflict of interest regarding any item of business to be discussed at the Committee meeting should declare the conflict of interest to enable the Committee to manage the conflict in accordance with its obligations under the Local Government Act.

No disclosures of interest were declared.

4. CONFIRMATION OF MINUTES

THAT the Committee confirm the minutes of the Meeting held on Thursday 6 May 2021.

Moved: Tou Ruchkaew
 Seconded: Lorna Blake

5. BUSINESS ARISING FROM THE MINUTES

THAT the Committee receives and notes the Action List.

Meeting Date	Issue	Responsible	Action	Status
4/10/19	Storage Shed:	Council	<p>CDPL to check Jess's email from Tove last year regarding electrical quotes.</p> <p>Slab development email MIA request to install extra conduits in slab for cabling for future development.</p> <p>CDPL to email group revised Shed ETA installation/completion date by 5 August 2021.</p> <p>CDPL email shed design information to committee.</p>	In Progress
8/10/20	<p>Terms of Reference.</p> <p>KLRR Management Committee is a Committee of Council.</p>	Council	Adopted by Council.	Complete/Remove
8/7/2021	Financial Breakdowns	Council	<p>Obtain and report back to committee detailed break-down for:</p> <ul style="list-style-type: none"> • finance repairs & maintenance overspend. • Income Generation 	
8/7/2021	Tree Maintenance Budgets.	Council	Provide feedback to committee regarding the Tree maintenance budgets. Are they continuing as individual reserve line items or as one large pool of funding for use across	

			all Litchfield Council Reserves.	
8/7/2021	Thai Association NTG Multicultural funding & Lease commitments.	Chair/ Secretary	KLRR Chair to write letter of support for longer lease. Tou to provide info to CDPL to assist in development of draft letter for Chairs approval and signature.	
8/7/2021	Power Board Panel Labelling.	Council	CDPL to discuss with MIA. Council to contact contractor to rectify the issue.	
8/7/2021	Trip Hazard between shade area and undercover area.	Council	CDPL to provide photo to MIA to follow up and provide advice to rectify and smooth out area.	

6. GENERAL BUSINESS

6.1 Monthly Finance Report

6.2 Terms of Reference for Knuckey Lagoon Recreation Reserve Committee.

7. OTHER BUSINESS

Nil.

8. NEXT MEETING DATES

Thursday 2 September 2021 at 5:15pm Knuckey Lagoon Recreation Reserve.

Thursday 4 November 2021 at 5:15pm Knuckey Lagoon Recreation Reserve.

9. CLOSE OF MEETING

The Chair closed the meeting at 5:58 pm.