



RISK MANAGEMENT AND AUDIT COMMITTEE MINUTES

LITCHFIELD COUNCIL COMMITTEE MEETING

Minutes of Meeting

held in the Council Chambers, Litchfield
on Tuesday, 3 August 2021 at 10.00am

Present	Garry Lambert Doug Barden (Councillor) Mayor Maree Bredhauer	Chairperson (Electronic Attendance) Committee Member Observer
Staff	Daniel Fletcher Arun Dias Leon Kruger Rebecca Taylor Bianca Hart	Chief Executive Officer General Manager Business Excellence (Electronic Attendance) General Manager Infrastructure and Operations Policy & Governance Program Leader Manager Corporate Services

1. OPENING OF THE MEETING

The Chairperson, Garry Lambert opened the Meeting at 10:11am.

2. APOLOGIES AND LEAVE OF ABSENCE

Councillor Kirsty Sayers Hunt

3. DISCLOSURES OF INTEREST

No disclosures of interest were declared.

4. CONFIRMATION OF MINUTES

Moved: Cr Barden

Seconded: Garry Lambert (Chairperson)

Carried

THAT the full minutes of the Risk Management and Audit Committee Meeting held Tuesday 4 May 2021, 3 pages, be confirmed.

5. BUSINESS ARISING FROM THE MINUTES

Nil

6. PRESENTATIONS

Nil

7. ACCEPTING OR DECLINING LATE ITEMS

Nil

8. OFFICERS REPORTS

8.1 Long Term Financial Model Audit

Recommendation was amended.

Moved: Garry Lambert (Chairperson)

Seconded: Cr Barden

THAT the Risk Management and Audit Committee:

- 1) receive and note the audit report from CT Management Group;
- 2) support the decision of management to undertake expressions of interest inviting competitive quotes to replace the existing Long Term Financial Model no later than December 2021.

8.2 Interim Audit Report – FY2021

Moved: Cr Barden

Seconded: Garry Lambert (Chairperson)

THAT RMAC note and receive the Interim Audit Management Letter for FY2021.

8.3 Update Internal Audits

Moved: Cr Barden

Seconded: Garry Lambert (Chairperson)

THAT the Risk Management and Audit Committee note the progress on internal audits.

8.4 Risk Register Review

Moved: Cr Barden

Seconded: Cr Garry Lambert (Chairperson)

THAT RMAC

1. Note the updated risk register; and
2. Note the completed actions in the risk dashboard of the risk register, which will be removed from the action list and controls to be updated where required.

8.5 FIN04 Financial Reserves Policy

Moved: Cr Barden

Seconded: Garry Lambert (Chairperson)

THAT RMAC note and receive FIN04 Financial Reserves Policy

8.6 PACMan Committee Minutes

Moved: Cr Barden

Seconded: Garry Lambert (Chairperson)

THAT RMAC accept and note the minutes from the PACMan Committee meeting dated 27 May 2021 and 24 June 2021.

9. OTHER BUSINESS

Nil.

10. CONFIDENTIAL ITEMS

Nil

11. CLOSE OF MEETING

The Chair closed the meeting at 10:47am.

MINUTES TO BE CONFIRMED

26 October 2021



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Chairperson
Garry Lambert