



SPECIAL COUNCIL MINUTES

LITCHFIELD COUNCIL MEETING

Minutes of Special Meeting

held in the Council Chambers, Litchfield

on Wednesday 15 September 2021 at 6:00pm

Present	Doug Barden	Mayor
	Andrew Mackay	Councillor Central Ward
	Kevin Harlan	Councillor Central Ward
	Mark Sidey	Councillor South Ward
	Rachael Wright	Councillor North Ward
	Mathew Salter	Councillor North Ward
Staff	Daniel Fletcher	Chief Executive Officer
	Leon Kruger	General Manager Infrastructure & Operations
	Arun Dias	General Manager Business Excellence
	Debbie Branson	Executive Assistant

1. ACKNOWLEDGEMENT OF TRADITIONAL OWNERS

On behalf of Council, the Chief Executive Officer acknowledged the Traditional Custodians of the land on which the Council meet on. The Chief Executive Officer also conveyed Council's respect to the Elders past, present and future for their continuing custodianship of the land and the children of the land across generations.

2. OPENING OF THE MEETING

The Chief Executive Officer opened the meeting and welcomed members of the public.

The Chief Executive Officer advised that an audio recording of the meeting will be made for minute taking purposes as authorised by the Chief Executive Officer.

3. GENERAL ELECTION RESULTS

The Chief Executive Officer read the results of the general election for the Litchfield Council that was held on Saturday 28 August 2021 as follows:

Litchfield Council Mayor – Elected Candidate 1 Doug Barden
Litchfield Council Central Ward – Elected Candidate 1 Andrew Mackay
Litchfield Council Central Ward – Elected Candidate 2 Kevin Harlan
Litchfield Council South Ward – Elected Candidate 1 Emma Sharp
Litchfield Council South Ward – Elected Candidate 2 Mark Sidey
Litchfield Council North Ward – Elected Candidate 1 Rachael Wright
Litchfield Council North Ward – Elected Candidate 2 Mathew Salter

4. DECLARATION OF OFFICE – MAYOR BARDEN

Doug Barden made his Declaration of Office as the Mayor, signed the declaration and take the role of the chair.

5. MAYORAL ADDRESS

The Mayor delivered a Mayoral Address to those in attendance.

6. DECLARATION OF OFFICE – CR ANDREW MACKAY

Andrew Mackay made the Declaration of Office as Councillor for the Central Ward and signed the declaration.

7. DECLARATION OF OFFICE – CR KEVIN HARLAN

Kevin Harlan made the Declaration of Office as Councillor for the Central Ward and signed the declaration.

8. DECLARATION OF OFFICE – CR EMMA SHARP

Cr Emma Sharp was an apology and her declaration was deferred to the first Ordinary Council Meeting scheduled for Wednesday 29 September 2021.

9. DECLARATION OF OFFICE – CR MARK SIDEY

Mark Sidey made the Declaration of Office as Councillor for the South Ward and signed the declaration.

10. DECLARATION OF OFFICE – CR RACHAEL WRIGHT

Rachael Wright made the Declaration of Office as Councillor for the North Ward and signed the declaration.

11. DECLARATION OF OFFICE – CR MATHEW SALTER

Mathew Salter made the Declaration of Office as Councillor for the North Ward and signed the declaration.

Moved: Cr Salter
Seconded: Cr Mackay

THAT Council receive and note the correspondence from the Northern Territory Electoral Commission regarding the Statement of Results for the 2021 Local Government Election – Litchfield Council.

CARRIED (6-0) SCM2021 11-001

12. ELECTRONIC ATTENDANCE / APOLOGIES AND LEAVE OF ABSENCE

12.1 Electronic Attendance

Nil.

12.2 Apologies

Moved: Cr Salter
Seconded: Cr Harlan

THAT Council notes and approves apologies from Cr Sharp.

CARRIED (6-0) SCM2021 11-002

12.3 Leave of Absence Previously Granted

Nil.

12.4 Leave of Absence Request

Nil.

13. DISCLOSURES OF INTEREST

The Mayor advised that any member of Council who may have a conflict of interest, or a possible conflict of interest regarding any item of business to be discussed at a Council meeting or a Committee meeting should declare the conflict of interest to enable Council to manage the conflict in accordance with its obligations under the Local Government Act and its policies regarding the same.

13.1 Elected Members

No disclosures of interest were declared.

13.2 Staff

No disclosures of interest were declared.

14. PRESENTATIONS

Nil.

15. OFFICERS REPORTS

15.01 EM01 Elected Member Policy and Appointment of Deputy Mayor

Moved: Cr Salter
Seconded: Cr Harlan

THAT Council:

1. adopt Council policy EM01 Elected Members, subject to any minor editorial adjustments replacing clause 4.2.3 as follows:
The Deputy Mayor shall be appointed for a period of eight (8) months, on a rotating basis, with the appointment being conducted at the first meeting of Council to be held after each general election and again at the conclusion of each eight-month period thereafter. The method of appointment is to be determined by Council, and voting is to be by a show of hands unless otherwise determined by Council.
2. appoint Councillor Cr Salter as Deputy Mayor for an 8-month period ending at the first ordinary council meeting held in April 2022.

CARRIED (6-0) SCM2021 11-003

15.02 EM04 Casting Vote Policy

Moved: Cr Salter
Seconded: Cr Wright

THAT Council adopt EM04 Casting Vote Policy, subject to any minor editorial adjustments, requiring the Chair of Council Meetings to exercise a casting vote during the event of an equality of votes.

CARRIED (6-0) SCM2021 11-004

15.03 EM02 Code of Conduct for Elected Members Policy

Moved: Cr Wright

Seconded: Cr Harlan

THAT Council:

1. adopt EM02 Code of Conduct for Council Members, subject to any minor editorial adjustments, as presented at Attachment A;
2. sign the *'Code of Conduct for Council Members - Statement of Commitment'*; and
3. the *Statement of Commitment* be displayed in the Council Chambers.

CARRIED (6-0) SCM2021 11-005

15.04 Nature and Timing of Council Meetings

Moved: Cr Mackay

Seconded: Cr Harlan

THAT Council:

1. pursuant to Section 90(3)(b) of the Local Government Act, commencing in October 2021 will hold its ordinary monthly meeting on the third Tuesday each month, commencing at 6.00pm;
2. approve the ordinary council meeting for the month of September 2021, be held on Wednesday 29th September 2021, commencing at 6:30pm; and
3. brings forward the December 2021 meeting to the second Tuesday, 7 December 2021, to avoid holding a meeting in the week leading up to Christmas.

CARRIED (6-0) SCM2021 11-006

15.05 Order of Business at Council Meetings

Moved: Mayor Barden

Seconded: Cr Wright

THAT Council adopts the agenda format, outlined in this report as the format for all agendas produced for ordinary Council meetings subject to the monthly Finance Report being the first officers' report.

15.05 Order of Business at Council Meetings (Continued)

AMENDMENT

Moved: Cr Sidey
Seconded: Cr Harlan

THAT Council adopts the agenda format, outlined in this report as the format for all agendas produced for ordinary Council meetings subject to:

1. the monthly Finance Report being the first officers' report; and
2. that the word "written submission" be removed from Item 8.

CARRIED (6-0) SCM2021 11-007

15.06 EM03 Access to Meeting Policy

Moved: Cr Wright
Seconded: Cr Sidey

THAT Council adopt Council Policy EM03 Access to Meeting, subject to any minor editorial adjustments.

CARRIED (6-0) SCM2021 11-008

15.07 Council Office and Opening Times

Moved: Cr Mackay
Seconded: Cr Harlan

THAT Council:

1. designates 7 Bees Creek Road, Bees Creek as Litchfield Council's public office, in accordance with section 47 of the Local Government Act;
2. determines that its "public office" be open to the public from 8:15am to 4:30pm from Monday to Friday, public holidays excluded; and
3. close its public office for the three business days between Christmas and New Year, each year.

CARRIED (6-0) SCM2021 11-009

16. CLOSE OF MEETING


The Chair closed the meeting at 6:42pm.

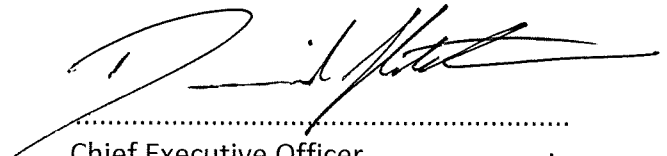
17. NEXT MEETING

Wednesday 29 September 2021.

MINUTES TO BE CONFIRMED

Wednesday 19 October 2021.


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Mayor 21/10/21
Doug Barden


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Chief Executive Officer
Daniel Fletcher 20/10/2021