

**LITCHFIELD
COUNCIL**



Howard Park Recreation Reserve Management Committee Meeting

MINUTES Monday 6/12/2021

Meeting held commencing 5:15pm
at Howard Hall, Howard Park Recreation Reserve
325 Whitewood Road, Howard Springs

Nicky McMaster, Manager Communications and Engagement



Howard Park Reserve Committee Meeting

**Meeting at Howard Hall, Howard Park Reserve
on Monday, 6 December 2021 at 5:15pm**

1 Opening of Meeting

05:34 pm

2 Attendees

Mathew Salter	Litchfield Council North Ward Councillor (Chair)
Gerry Wood	Resident
Maxine Way	Howard Springs Volunteer Fire Brigade
Gerard Rosse	Resident (absent)
Nicky McMaster	Litchfield Council Manager Communications and Engagement
Sarah Thomas	Litchfield Council Reserves and Community Program Officer

3 Apologies and Leave of Absence

Gerard Maley	Resident, Member for Nelson
Fletcher Austin	Resident

4 Acknowledgement of traditional ownership

The Chair acknowledged the traditional custodians of this land on which we met. The Chair also paid our respects to the Elders past, present and future for their continuing custodianship of the land and the children of this land across generations.

5 Disclosures of Interest

The Chair advised that any member of the Committee who may have a conflict of interest, or a possible conflict of interest regarding any item of business to be discussed at the Committee meeting should declare the conflict of interest to enable the Committee to manage the conflict in accordance with its obligations under the Local Government Act.

Nil

6 Confirmation of Minutes

That the Committee confirm the minutes of the meeting held on Monday 18 October 2021

Moved: Maxine Way

Seconded: Gerry Wood

7 Business Arising from the Minutes

That the Committee receives and notes the Action List.

Meeting Date	Action	Responsible	Notes	Status
11/4/2017 18/10/2021 06/12/2021	Leases – NTPFES and Scouts	Council Maxine Gerry	Leases provided and requiring signatures. Following up. Maxine to follow up with NTPFES - Maxine has passed the leases on, and they are awaiting further advice Gerry to follow up with Scouts - Gerry has passed it on, and they are awaiting further advise from the head office	Ongoing Gerry and Maxine to follow up.
18/10/2021 06/12/2021	Source BBQ options and suitable location	Council	See if there are other groups that use the Reserve would be interested in applying for a grant. Rotary knocked back on their grant application. No application received – remove from action list until another option is available.	Ongoing It was agreed to remove this item from the action list until such time as there are funding opportunities available.

Meeting Date	Action	Responsible	Notes	Status
17/6/2021	Pedestrian Access to Reserve	Council and Committee members	Gerard's figures from ADG on costs for walkway. Plans provided and discussed. Plans not correct – Rodney to assess. Council to determine whether funding is available for this project.	Ongoing
18/10/2021			Invite Rodney to the next meeting to walk through the planned proposal and obtain feedback. Rodney to investigate options, plans and estimates of costs and report back to the next meeting if possible.	
06/12/2021			Rodney has been in discussion with contractor who is currently preparing designs for the Committee to view. Possibility of upcoming grant funding.	
10/04/2021	NT Cricket – Gerry Wood prices on cricket nets. 3.6m high (27m)	Gerry Wood	CDPL see Council's support in principal for the updated nets based on Committee obtaining full funding. Gerry to draft grant application for new nets.	Ongoing
18/10/2021			Gerry met with Council and Darren from NT Cricket. Darren requested an extra metre on nets for lefthanded batsman. Darren advised on grass roots funds available for up to \$10,000 in funding. However, this grant needs to be through a club. Gerry spoke with Alison for Southern Districts to apply. Gerry to report back to the next meeting. Letter of support from Council November 30 grants, must be expended by March 2022.	

Meeting Date	Action	Responsible	Notes	Status
06/12/2021			Gerry spoke about the grant through Southern Districts. Support was given for the application for \$10,000. Application will be decided as soon as possible. Gerry to report back to Council.	Ongoing
10/04/2021 18/10/2021	Malak Pop Up Market Contact	Council	<p>Council to continue working with Malak markets to confirm proposed market dates.</p> <p>Committee acknowledged that the advertising wasn't the best.</p> <p>Council spoke with contact.</p> <p>Letter to be sent asking for dates and more variety and increase stalls. Engage in rural local businesses (invite freds pass markets)</p> <p>Suggest contacting sponsors for lights etc.</p> <p>Send draft letter to committee for approval.</p> <p>Two events, May and August.</p>	Ongoing
06/12/2021			<p>Letter will be circulated to the committee in the new year.</p> <p>Suggested car boot sale.</p>	
18/10/2021 06/12/2021	Whitewood Hall Refurbishment Discussion	Council	<p>Report to Council meeting to get appetite for investigating the refurbishment.</p> <p>A Council report is to be prepared in the new year to seek direction from Council.</p>	Ongoing

8 General Business

8.1 Deputy Mayor thanked everyone for their help for this year and wished everyone a Merry Christmas.

8.2 Gerry mentioned about the sunken bitumen on Whitewood Road near the lagoon.

8.3 Monthly Finance Report – presented and discussed.

9 Other Business

Gerry Wood has advised that as per normal, he will fertilise the trees when the rain comes in consistently.

10 Next Meeting

Monday 7 February 2022 at 5:15pm Howard Hall, Howard Park Recreation Reserve.

11 Close of Meeting

06:02 pm