



Knuckey Lagoon Reserve Committee Meeting

MINUTES **Thursday 3/02/2022**

Meeting held commencing 5:45pm at Knuckey Lagoon,
110 Brandt Road, Knuckey Lagoon.



Knuckey Lagoon Reserve Committee Meeting

Meeting held at Knuckey Lagoon Reserve
on Thursday, 3 February 2022 at 5:45pm

1 Opening of Meeting

5:53pm

2 Attendees

Rachael Wright	Litchfield Council North Ward Councillor (Chair)
Russ Swan	Top End Gem & Mineral Club (absent)
Lorna Blake	Resident (observer)
Saramet 'Tou' Ruchkaew	NT Thai Association
Sarah Thomas	Litchfield Council Reserves and Community Programs Officer
Doug Barden	Litchfield Council Mayor (observer)
Gerard Maley	Member for Nelson (observer)

3 Apologies and Leave of Absence

Nicky McMaster General Manager Community and Lifestyle

4 Disclosures of Interest

The Chair advised that any member of the Committee who may have a conflict of interest, or a possible conflict of interest regarding any item of business to be discussed at the Committee meeting should declare the conflict of interest to enable the Committee to manage the conflict in accordance with its obligations under the Local Government Act.

Nil

5 Confirmation of Minutes

That the Committee confirm the minutes of the Meeting held on 9 December 2021.

Moved: Lorna Blake

Seconded: Russ Swan

6 Business Arising from the Minutes

Meeting Date	Action	Action By	Notes	Status
8/7/2021	Tree Maintenance Budgets	Council	Provide feedback to committee regarding the Tree Maintenance budgets. Are they continuing as individual reserve line items or as one large pool of funding for use across all Litchfield Council Reserves.	Complete
21/10/2021			Council advised that the tree budgets are individual across all reserves. They are for Council's Cemetery and Parks Program Leader to conduct audits and maintenance on trees. The funds are not available for the committee.	
9/12/2021			Scouts advised near the flagpole that there are trees that are impacting on their activities. Committee content with the new budget format. Council to review the trees at the flagpole again.	
21/10/2021	Income generating ideas	Committee	Members to think about options to generate income and report back to the next meeting.	Ongoing
9/12/2021			Committee had some ideas: Appropriate dates for activities. Open day next dry.	

Meeting Date	Action	Action By	Notes	Status
3/02/2022			<p>Possible wedding ceremonies – promotional flyer – Council to investigate.</p> <p>Markets - Malak</p> <p>Christmas party for the community.</p> <p>Holiday program.</p> <p>Open Day in June 2022. Committee want Council to drive open day. Each group to visit associated industries re: interest. Food stalls, advertising, flyers, website. Charge businesses to have a stall. Marquee, sound system, kids activities, demonstrations of user group, advertising, seating. Parking to be addressed. Potential fun run or similar.</p>	
21/10/2021	Entrance signs	Council	<p>Investigate the individual signs that were agreed to be on the entrance sign.</p> <p>Look at options to update the entrance, grass etc.</p> <p>Signs on the main roads for the recreation reserve – contact NTG on approval for these.</p>	
9/12/2021			<p>User group signs – Council to investigate preferred standard and report back.</p>	

Meeting Date	Action	Action By	Notes	Status
3/02/2022			Follow up on signs. Examples and options. Signs on McMillans Road. Brandt and Farrar Road signage required. Entrance sign should be updated with a walking trail.	
3/02/2022	Storage		Storage fees for the new shed will commence 1 July. User groups in the shed to remove all items from hall. Gem Club and Radio Club to share shed space.	
9/12/2021	Airconditioning	Council	Aircon was struck by lightning, Council investigating and organising replacement.	Ongoing
3/02/2022	Thai container charges		Discussions to take place.	Ongoing
3/02/2022	Hire etiquette		Email to be sent to all users with checklist reminder for use of the facilities.	
3/02/2022	Solar Panels Grant		Thai association has a grant but a shortfall of approx. \$2700. Tou and Council to discuss.	
3/02/2022	Masterplan		Discussions around extensions, additional storage, improvements.	
3/02/2022	Trees		Trees down around the Reserve. Check with Anthony the regularity of checking the Reserve.	

7 General Business

7.1 Monthly Finance Report – monthly finance report presented and discussed.

8 Next Meeting

Next meeting Thursday 7 April 2022 at 5:45pm Knuckey Lagoon Recreation Reserve.

9 Close of Meeting

The Chair closed the meeting at 6:54 pm

Unconfirmed