



COUNCIL MINUTES

LITCHFIELD COUNCIL MEETING

Minutes of Ordinary Meeting
held in the Council Chambers, Litchfield
Tuesday 15 November 2022 at 6:03pm

Present	Doug Barden Emma Sharp Rachael Wright Mathew Salter Andrew Mackay Kevin Harlan Mark Sidey	Mayor Deputy Mayor / Councillor South Ward (<i>electronically</i>) Councillor North Ward Councillor North Ward Councillor Central Ward Councillor Central Ward Councillor South Ward (<i>electronically</i>)
Staff	Stephen Hoyne Maxie Smith Nicky Davidge Debbie Branson	Chief Executive Officer General Manager Business Excellence General Manager Community and Lifestyle (<i>electronically</i>) Executive Assistant
Presenters	Nil.	

Public As per Attendance Register
Streamed Online via YouTube: <https://www.youtube.com/watch?v=3qTdvAiDwSI&t=6434s>

1. ACKNOWLEDGEMENT OF TRADITIONAL OWNERS

On behalf of Council, the Mayor acknowledged the Traditional Custodians of the land on which we meet. The Mayor also conveyed Council's respect to the Elders past, present and future for their continuing custodianship of the land and the children of the land across generations.

2. OPENING OF THE MEETING

The Mayor opened the meeting at 6:03pm

The Mayor welcomed members of the public.

The Mayor advised that an audio and visual recording of the meeting was live streamed to Council's online platform and will remain online for public viewing in accordance with Council's Recording of Council Meetings Policy. By attending the meeting, those present agreed to comply by Council's Recording of Council Meetings Policy.

3. ELECTRONIC ATTENDANCE / APOLOGIES AND LEAVE OF ABSENCE

3.1 Electronic Attendance

Moved: Cr Salter
Seconded: Cr Harlan

THAT Council provides permission for the following Councillors to attend the Council meeting electronically:

- Deputy Mayor Emma Sharp; and
- Cr Mark Sidey.

CARRIED (7-0) ORD2022 11-251

3.2 Apologies

Nil.

3.3 Leave of Absence Previously Granted

Nil.

3.4 Leave of Absence Request

Nil.

4. DISCLOSURE OF INTEREST

The Mayor advised that any member of Council who may have a conflict of interest, or a possible conflict of interest regarding any item of business to be discussed at a Council meeting or a Committee meeting should declare the conflict of interest to enable Council to manage the conflict in accordance with its obligations under the Local Government Act and its policies regarding the same.

4.1 Elected Members

No disclosures of interest declared.

4.2 Staff

Chief Executive Officer Stephen Hoyne offered to disclose an interest in item 16.02.04 – Chief Executive Officer Use Vehicle Charge however as he was not part of the decision process and agreed to leave the room during deliberations, a disclosure of interest was not required.

5 CONFIRMATION OF MINUTES

5.1 Confirmation of Minutes

Moved: Cr Harlan
Seconded: Cr Wright

THAT Council confirm the:

- Ordinary Council Meeting minutes held 18 October 2022, 11 pages;
 - Ordinary Confidential Council Meeting held Tuesday 18 October 2022, 3 pages;
 - Special Council Meeting held Tuesday 8 November 2022, 3 pages; and
 - Special Confidential Council Meeting held Tuesday 8 November 2022, 2 pages
- as a true and accurate record of those meetings.

CARRIED (7-0) ORD2022 11-252

5.2 Council Action Sheet / Business Arising from Previous Meetings

Moved: Cr Sidey
Seconded: Cr Salter

THAT Council receive and note Item 5.2 within the Council agenda, Council Action Sheet / Business Arising from Previous Meetings.

CARRIED (7-0) ORD2022 11-253

6. PETITIONS

Nil.

7. DEPUTATIONS AND PRESENTATIONS

Nil.

8. PUBLIC QUESTIONS

8.1 No Name Road – Request to Seal Private Road

Wayne Van Engelouhoven requested Council to seal *No Name Road* in the next budget. He advised that all twelve property owners along No Name Road were in support of the request and willing to contribute financially.

8.2 Strangway Road

The Chief Executive Officer advised that Council had responded in writing to Mr Brad George.

9. ACCEPTING OR DECLINING LATE ITEMS

Nil.

10. NOTICES OF MOTION

Nil.

11. MAYORS REPORT

Moved: Mayor Barden

Seconded: Cr Wright

THAT Council receive and note Item 11.01 Mayor's monthly report for the period 18 October 2022 to 14 November 2022, noting Mayor Barden was an apology at the Risk and Audit Committee Meeting held on 26 October 2022.

CARRIED (7-0) ORD2022 11-254

12. REPORT FROM COUNCIL APPOINTED REPRESENTATIVES

Nil.

13. WORK TEAM PRESENTATION

Nil.

14. OFFICERS' REPORTS

14.01 Business Excellence

14.01.01 Litchfield Council Finance Report – October 2022

Moved: Cr Wright

Seconded: Cr Harlan

THAT Council note the Litchfield Council Finance Report for the period ended 31 October 2022.

CARRIED (7-0) ORD2022 11-255

14.01.02 People Performance and Governance Monthly Report – October 2022

Moved: Cr Harlan

Seconded: Cr Mackay

THAT Council note the People, Performance and Governance Report for October 2022.

CARRIED (7-0) ORD2022 11-256

14.01.03 Risk Management Audit Committee Open Minutes – 26 October 2022

Moved: Mayor Barden

Seconded: Cr Harlan

THAT Council receive and note the Risk Management Audit Committee confirmed open minutes from 26 October 2022 meeting, as at Attachment A, subject to noting Mayor Barden was an apology.

CARRIED (7-0) ORD2022 11-257

14.02 Council Leadership & Community Services

14.02.01 Knuckey Lagoon Recreation Reserve Electrical Repairs

Moved: Cr Harlan

Seconded: Cr Wright

THAT Council approves the release of up to \$60,000 from financial reserves to cover replacement of the sub mains cable, meter panel and power box at Knuckey Lagoon Recreation Reserve to meet current Australian Standards.

CARRIED (7-0) ORD2022 11-258

14.03 Infrastructure and Operations

14.03.01 Summary Planning and Development Report October 2022

Moved: Cr Salter

Seconded: Deputy Mayor Sharp

THAT Council:

1. receive the Summary Planning and Development Report September 2022; and
2. note for information the responses provided to relevant agencies within Attachments A-E to this report.

CARRIED (7-0) ORD2022 11-259

15. OTHER BUSINESS

15.01 Accounts Payable Detail

Cr Harlan questioned the capacity of the text field in the Accounts Payable report.

The General Manager of Business Excellence advised it would be reviewed.

15.02 Chief Minister – Invitation to Council

Cr Salter requested the Chief Minister be invited to the next Council Meeting.

Mayor Barden agreed.

16. CONFIDENTIAL ITEMS

Moved: Cr Mackay
Seconded: Cr Harlan

THAT pursuant to Section 93(2) of the Local Government Act 2019 and Regulation 51 of the Local Government (General) Regulations the meeting be closed to the public to consider the following Confidential Items:

16.01 Confidential Council Minutes

This item is considered 'confidential' pursuant to Section 293(1) of the *Local Government Act 2019* and Section 51(1) of the *Local Government (General) Regulations 2021*:

8(e) information provided to the council on condition that it be kept confidential.

16.02 Risk Management Audit Committee Unconfirmed Confidential

This item is considered 'confidential' pursuant to Section 293(1) of the *Local Government Act 2019* and Section 51(1) of the *Local Government (General) Regulations 2021*:

8(e) information provided to the council on condition that it be kept confidential.

16.03 Power Road Investigation

This item is considered 'confidential' pursuant to Section 293(1) of the *Local Government Act 2019* and Section 51(1) of the *Local Government (General) Regulations 2021*:

8(c)(i) information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on, any person.

16.04 Chief Executive Officer's Use Vehicle Charge

This item is considered 'confidential' pursuant to Section 293(1) of the *Local Government Act 2019* and Section 51(1) of the *Local Government (General) Regulations 2021*:

8(a) information about the employment of a particular individual as a member of the staff or possible member of the staff of the council that could, if publicly disclosed, cause prejudice to the individual.

CARRIED (7-0) ORD2022 11-260

The meeting closed to the public at 7:07pm.

Moved: Cr Harlan
Seconded: Mayor Barden

THAT pursuant to Section 93(2) of the Local Government Act 2019 and Regulation 51 of the Local Government (General) Regulations the meeting be re-opened to the public.

CARRIED (7-0) ORD2022 11-264

The meeting moved to Open Session at 8:19pm.

17. CLOSE OF MEETING

The Chair closed the meeting at 8:19pm.

18. NEXT MEETING

Tuesday 13 December 2022.

MINUTES TO BE CONFIRMED

Tuesday 13 December 2022.



Mayor
Doug Barden



Chief Executive Officer
Stephen Hoyne