



COMMITTEE MINUTES

HOWARD PARK RESERVE COMMITTEE MEETING

Minutes of Committee Meeting

held in the Howard Hall, Whitewood Road, Howard Springs

Monday 5 June 2023 at 5:15pm

1 Opening of Meeting

5.15pm

Present

Councillor Mathew Salter (Chair)

Gerry Wood

Maxine Way

Gerard Rosse

Litchfield Council

Resident

Howard Springs Volunteer Fire Brigade

Resident

Attendees

Thelma Wood

Observer

2 Apologies and Leave of Absence

Evan Johns

Howard Springs Scouts

3 Disclosure of Interest

Nil

4 Confirmation of Minutes

Moved: Gerry Wood

Seconded: Councillor Salter

THAT the minutes of the Howard Park Recreation Reserve Management Committee meeting held on Thursday 6 April 2023 are a true and correct record of the meeting.

CARRIED

5 Business Arising

Management of Humpty Doo Village Green – Placed on hold until Council determines the future management of the Humpty Doo Village Green.

It was agreed that for future reference, the maintenance of the Howard Park Recreation Reserve could be done by Freds Pass Recreation Reserve.

Remove Boom Gate – vehicles driving on the grass to access the road. It was agreed that the purpose of the boom gate to be identified.

Gate Proposal – the plan for extending the footpath to the proposed gate was discussed. A temporary cracker dust footpath as an option was considered given it was halfway through the cricket season. Photos were tabled of the proposed location of the gate and the damage to the chain mesh fence. Save access to the gate was considered a priority.

Moved: Gerry Wood

Seconded: Gerard Rosse

THAT a quote be sourced for a lockable access gate located on Hamilton Road in close proximity of the cricket nets which would include safe controlled pedestrian access (to stop bikes and motorbikes) and that Council Salter raise a formal motion to Council to extend the footpath on Whitewood Road to Hamilton Road to the site proposed for the access gate.

CARRIED

6 Presentations

Nil.

7 Accepting or Declining Late Items

Nil.

8 Officers Reports

8.1 By-Monthly Operation Report

In regards to the Finance Report, the Committee requested a break-down of costs associated to water, electricity, cleaning, repairs and maintenance etc and a comparison to the previous year.

The Committee requested an opportunity to meet with Council's Manager for the Cemetery, Parks and Reserves to discuss future development in line with the proposed tree maintenance, general maintenance and irrigation. The Committee also sought clarification in regard to the tree maintenance funds available in the finance section.

In relation to the booking system, the Committee were advised that the proposal was on hold as Council's previous instruction was to seek further advice. The Committee expressed their concern that proposal indicated Howard Park would be paying for the majority of the system.

Phase Two Carpark – to be discussed with the Manager for the Cemetery, Parks and Reserves in regards to the bollards and the location of the trees.

Proposal Masterplan –It was agreed that a letter be prepared from Council Salter, as Chair of the Howard Park Recreation Reserve Committee and sent to the user groups requesting their feedback in relation to developing a Masterplan for the reserve.

Moved: Gerry Wood

Seconded: Cr Salter

THAT the Chair of the Howard Park Recreation Reserve Committee write to the representatives of the existing user groups of the Howard Reserve explaining that Council is looking at the long-term use of the reserve and developing a Masterplan seeking their feedback on improvements or the future use.

CARRIED

The proposed for the surveillance camera was discussed, it was agreed that members receive a copy of the scope of works for the Howard Park Reserve.

The Committee sought clarification regarding the proposal in the maintenance list to remove the carpet in the Whitewood Hall for \$30,000. The members discussed the poor design and possible asbestos at the Whitewood Hall.

Moved: Cr Salter

Seconded: Maxine Way

THAT the Bi-Monthly Operation Report be received and noted.

CARRIED

9 Other Business

Nil.

10 Confidential Items

Nil.

11 Close of Meeting

6.05pm.

unconfirmed