



Knuckey Lagoon Recreation Reserve Management Committee Meeting

MINUTES

Thursday 8/04/2023

Meeting held commencing 5:45pm
at Knuckey Lagoon Recreation Reserve

Ashleigh Young, Community Participation Officer



MINUTES

Knuckey Lagoon Reserve Committee Meeting

Held in the Knuckey Lagoon Recreation Reserve
on Thursday 04 August 2023 at 5:45pm

Councillor Rachel Wright	Litchfield Council
John Fuller	Top End Gem and Mineral Club
Saramat 'Tou' Ruchkaew	NT Thai Association (<i>via telephone</i>)
Millie Feeney	Berrimah Scouts
Ashleigh Young	Community Participation Officer
Debbie Branson	Executive Assistant

1 Opening of Meeting

5.50pm

2 Apologies and Leave of Absence

Saramat Ruchkaew (late arrival).

3 Disclosures of Interest

Nil.

4 Confirmation of Minutes

Moved: Millie Feeney
Seconded: Ashleigh Young

THAT the minutes of the previous Committee Meeting held on Thursday 1 June 2023 be confirmed.

CARRIED

5 Business Arising

Saramat Ruchkaew joined the meeting at 5:56pm.

Meeting Date	Action	Action by	Status
6/4/2023	Knuckey Lagoon Recreation Reserve Masterplan Community Engagement Strategy	Cr. Wright	On hold Cr Wright to raise with Council
1/6/2023	External Flagpole – replaced and relocated	Council – CPO	Price to be sourced – under \$1,000k approved

1/6/2023	NT Thai Association – Expansion	Council – CPO	Previous business case to be circulated to members for feedback
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6 Presentations

Nil.

7 Accepting or Declining Late Items

2023-34 Budget and Finance Report – accepted.

8 Officers Reports

8.01 Bi-Monthly Operation Report

Item	Action	Status
Regular User Groups	Contact Darwin Runners and Walkers Club to determine future bookings.	CPO to Contact
Storage Shed	Request from Berrimah Scouts to install shelving	Approved with the condition nothing is permanently fixed to shed.

Repairs and Maintenance

Item	Action	Status
Cleaning of BBQs	Quote from High Pressure for \$385.00 (ex GST) and additional cleaning as required	Quote Accepted
Basketball courts	Pressure Cleaning	Deferred
Access Ramp	Access to under croft currently inadequate. Extend pavement to ft level with ramp.	CPO to source quotes
Electrical faults	determine with contractor if ants remain the cause.	CPO to coordinate pest control
Damaged Bollard Entrance Lights	Isolate broken light fixtures and Install reflectors gate	Replacement Deferred
Lawns	Irrigation currently not directed onto lawns.	CPO to pass feedback to Parks PL to rectify

Communication and Promotion

Item	Action	Status
Salto Access Doors	Members to be advised of proposed installation and process	CPO to follow up with project status

9 Other Business

9.1 Casual Hire Booking

Investigate rubbish removal by hirer and/or paying for additional bins. On-site meeting to take place with Community Participation Officer and hirer. Ensure toilets are well-stocked prior to the event and lawns are well maintained. Coordinate cleaners according to dates.

10 Confidential Items

Nil.

11 Close of Meeting

Meeting closed at 7:10pm. The next meeting is scheduled for Thursday, 5 October 2023 at 5:45pm.