



Knuckey Lagoon Recreation Reserve Management Committee Meeting

MINUTES

Thursday 30/10/2023

Meeting held commencing 5:45pm
at Knuckey Lagoon Recreation Reserve

Ashleigh Young, Community Participation Officer



MINUTES

Knuckey Lagoon Reserve Committee Meeting

Held in the Knuckey Lagoon Recreation Reserve
on Monday 31 October 2023 at 5:45pm

Attendees

John Fuller	Top End Gem and Mineral Club
Saramat 'Tou' Ruchkaew	NT Thai Association
Millie Feeney	Berrimah Scouts
Ashleigh Young	Community Participation Officer (Acting Chair)

1 Opening of Meeting

5.45 pm

2 Apologies and Leave of Absence

Rachel Wright Litchfield Council Deputy Mayor & North Ward Councillor (Chair)

3 Disclosures of Interest

Nil.

4 Confirmation of Minutes

Moved: Millie Feeney

Seconded: John Fuller

THAT the minutes of the previous Committee Meeting held on Thursday 4 August 2023 be confirmed.

CARRIED

5 Business Arising from the Minutes

Meeting Date	Action	Action by	Notes	Status
6/4/2023	Knuckey Lagoon Recreation Reserve Masterplan Community Engagement Strategy	Cr. Wright	Cr Wright to raise with Council	On hold

4/8/2023	External Flagpole – replaced and relocated	Council – CPO	Price to be sourced – under \$1,000k approved.	Completed
30/10/2023		Council & Berrimah Scouts	Two quotes sourced. One found to be too expensive and second quote did not include pulley system for flag-raising activities. Additional quotes to be sourced. Second option is to keep current flag pole and replace pulley system with new mechanism. CPO will continue to source quotes and await feedback from scouts about preference including location.	Ongoing
4/8/2023	NT Thai Association – Expansion	Council – CPO	Previous business case to be circulated to members for feedback.	Completed
30/10/2023		Council – CPO	CPO to investigate the viability of 5 Campbell Road, Knuckeys Lagoon. Site was previously suggested to NT Thai Assoc. by the previous sitting council in 2019.	Ongoing
4/08/2023	Improve access from the carpark to the undercroft by extending pavement to the level with access ramp.	Council- CPO	Two quotes were sourced but deemed too high for the committee budget to cover. CPO will suggest this project for the 2024/25 capital works budget.	Deferred to 24/25 FY.

Nil.

7 Accepting or Declining Late Items

2023-34 Budget and Finance Report (Aug.–Sept.) – accepted.

8 Officers Reports

8.01 Bi-Monthly Operation & Finance Report

Finance

Tou Samarat sought to confirm the reason behind the excess increase in water charges between Mar 23 & May 23. Most likely due to dry season rates, however, CPO to investigate and confirm at next committee meeting.

Repairs and Maintenance

The following items were considered a priority:

Item	Action	Status
Kitchen Roller Door	Block access to the building from possums	CPO will source quotes to install a cover over the roller door similar to the TEGC storage room.
High water pressure - bathroom taps	Adjust water pressure so water is not spilling onto the floor	CPO to contact plumber to investigate

Moved: John Fuller

Seconded: Millie Feeney

THAT the Committee receives and notes the Bi-Monthly Operational Report.

CARRIED

9 Other Business

The scouts raised a question regarding the possibility of keeping ice packs in the freezer for potential injuries that may occur during their activities. They had previously received guidance against storing any items in the refrigerator. However, the committee agreed to the storage of ice packs in the freezer for injury-related purposes, clarifying that the restriction on storage pertained exclusively to food items.

Additionally, have inquired about the possibility of installing an outdoor climbing wall (grant-funded). Scouts advised cheaper option would be to erect a wall supported by

existing brick and/or concrete structure. The committee determined no existing structure onsite is suitable.

The scouts sought committee support to apply for Community Benefit Fund (CBF) grant for the installation of shelving.

Moved: Tou Samarat

Seconded: John fuller

THAT the Committee notes and supports the scout application for CBF grant to install shelving for storage shed.

CARRIED

10 Confidential Items

Nil.

11 Close of Meeting

Meeting closed at 6:42 pm. The next meeting is scheduled for Thursday, 7 December 2023 at 5:45pm.