



## COUNCIL MINUTES

### LITCHFIELD COUNCIL MEETING

Minutes of Ordinary Meeting  
held in the Council Chambers, Litchfield  
Tuesday 18 July 2023 at 6:00pm

---

<b>Present</b>	Doug Barden Andrew Mackay Mathew Salter Rachael Wright Kevin Harlan Mark Sidey	Mayor (Chair) Deputy Mayor / Councillor Central Ward Councillor North Ward Councillor North Ward Councillor Central Ward Councillor South Ward
<b>Staff</b>	Stephen Hoyne Maxie Smith Julie Hillier  Debbie Branson	Chief Executive Officer Director Corporate and Community Manager Planning and Development ( <i>electronically - in part</i> ) Executive Assistant
<b>Public</b>	As per Attendance Register	

---

#### 1. ACKNOWLEDGEMENT OF TRADITIONAL OWNERS

On behalf of Council, the Mayor acknowledged the Traditional Custodians of the land on which we meet. The Mayor also conveyed Council's respect to the Elders past, present and future for their continuing custodianship of the land and the children of the land across generations.

#### 2. OPENING OF THE MEETING

*The Mayor opened the meeting at 6:00pm*

The Mayor welcomed members of the public.

The Mayor advised that an audio and visual recording of the meeting was live streamed to Council's online platform and will remain online for public viewing in accordance with Council's Recording of Council Meetings Policy. By attending the meeting, those present agreed to comply by Council's Recording of Council Meetings Policy.



### **3. ELECTRONIC ATTENDANCE / APOLOGIES AND LEAVE OF ABSENCE**

#### **3.1 Electronic Attendance**

Nil.

#### **3.2 Apologies**

Moved: Deputy Mayor Mackay

Seconded: Cr Wright

THAT Council notes and approves apologies from Cr Emma Sharp.

**CARRIED (6/0) ORD2023 11-111**

#### **3.3 Leave of Absence Previously Granted**

Nil.

#### **3.4 Leave of Absence Request**

Nil.

### **4. DISCLOSURE OF INTEREST**

The Mayor advised that any member of Council who may have a conflict of interest, or a possible conflict of interest regarding any item of business to be discussed at a Council meeting or a Committee meeting should declare the conflict of interest to enable Council to manage the conflict in accordance with its obligations under the Local Government Act and its policies regarding the same.

#### **4.1 Elected Members**

Mayor Barden disclosed a direct interest in Item 15.04 Breach of Code of Conduct Complaint and advised he would leave the meeting prior to deliberations.

Councillor Mathew Salter disclosed a direct interest in Item 15.04 Breach of Code of Conduct and advised he would leave the meeting prior to deliberations.

Councillor Kevin Harlan disclosed a direct interest in Item 15.03 Library Funding Agreement 2023-2028 and advised he would leave the meeting prior to deliberations.

#### **4.2 Staff**

The Chief Executive Officer disclosed a direct interest in Item 15.04 Breach of Code of Conduct and advised he would leave the meeting prior to deliberations.

## **5. PUBLIC QUESTIONS**

### **5.01 Celia Coleman – Parkin Road**

Mrs Coleman read out and tabled a statement regarding the reformation of Parkin Road.

The Mayor acknowledged Mrs Coleman's request and advised there were a number of roads that require roadworks and Council were working within their financial capacity to achieve as many sealed roads as possible.

## **6 CONFIRMATION OF MINUTES**

### **6.1 Confirmation of Minutes**

Moved: Cr Harlan

Seconded: Cr Sidey

THAT Council confirm the:

- Special Council Meeting held Thursday 8 June 2023, 3 pages;
- Special Confidential Council Meeting held Thursday 8 June 2023, 2 pages;
- Ordinary Council Meeting held Tuesday 20 June 2023, 11 pages; and
- Ordinary Confidential Council Meeting held Tuesday 16 May 2023, 2 pages.

**CARRIED (6-0) ORD2023 11-112**

### **6.2 Council Action Sheet / Business Arising from Previous Meetings**

Moved: Deputy Mayor Mackay

Seconded: Cr Harlan

THAT Council receive and note Item 6.02 within the Council agenda, Council Action Sheet / Business Arising from Previous Meetings.

**CARRIED (6-0) ORD2023 11-113**

## **7. PETITIONS**

Nil.

## **8. DEPUTATIONS AND PRESENTATIONS**

Nil.



**9. ACCEPTING OR DECLINING LATE ITEMS**

Moved: Cr Sidey  
Seconded: Cr Wright

THAT the late report items:

- 13.02.03 Appointment of Committee Members to the Knuckey Lagoon Recreation Reserve Management Committee; and
- 15.05 Humpty Doo Village Green Fencing

be accepted and included under Officer's reports for consideration.

**CARRIED (5-1) ORD2023 11-114**

**10. NOTICES OF MOTION**

Nil.

**11. MAYORS REPORT**

Moved: Mayor Barden  
Seconded: Cr Sidey

THAT Council receive and note Item 11.01 Mayor's monthly report for the period 21 June 2023 to 18 July 2023.

**CARRIED (6-0) ORD2023 11-115**

**12. REPORT FROM COUNCIL APPOINTED REPRESENTATIVES**

Nil to report.

**13. OFFICERS' REPORTS**

**13.01 Corporate and Community**

**13.01.01 Litchfield Council Finance Report – June 2023**

Moved: Cr Harlan  
Seconded: Cr Sidey

THAT Council note the Litchfield Council Finance Report for the period ended 30 June 2023.

**CARRIED (6-0) ORD2023 11-116**

**13.01.02 People Performance and Governance Monthly Report – June 2023**

Moved: Cr Harlan  
Seconded: Deputy Mayor Mackay

THAT Council note the People, Performance and Governance Report for June 2023.

**CARRIED (6-0) ORD2023 11-117**

**13.01.03     Animal Management Strategy and Action Plan 2023 – 2026**

Moved:     Deputy Mayor Mackay

Seconded:   Cr Harlan

THAT Council:

1.     note the public feedback submissions, as at Attachments A and B, received for the Animal Management Strategy and Action Plan 2023 – 2026 and thank all residents for their input;
2.     adopt the Animal Management Strategy and Action Plan 2023 – 2026 as at Attachment D; and
3.     authorise the Chief Executive Officer to make necessary editorial changes to the Animal Management Strategy and Action Plan 2023 – 2026.

**CARRIED (6-0) ORD2023 11-118**

**13.02           Executive and Community Development**

**13.02.01     Municipal Plan 2022-2023 Quarterly Performance Review April – June 2023**

Moved:     Cr Harlan

Seconded:   Cr Wright

THAT Council receive the Municipal Plan 2022-23 Quarterly Performance Report for the fourth quarter ending 30 June 2023.

**CARRIED (6-0) ORD2023 11-119**

**13.02.02     Community Services and Development Monthly Report – June 2023**

Moved:     Cr Harlan

Seconded:   Cr Sidey

THAT Council note the Community Services and Development Monthly Report for June 2023.

**CARRIED (6-0) ORD2023 11-120**



**13.02.03 Appointment of Committee Members to the Knuckey Lagoon Recreation Reserve Management Committee**

Moved: Cr Sidey  
Seconded: Cr Wright

THAT Council

1. appoints Mr John Fuller and Ms Millie Feeney and reappoints Mrs Tou Samarat to the Knuckey Lagoon Recreation Reserve Management Committee for a term of three years, commencing 3 August 2023;
2. writes to Mr John Fuller, Ms Millie Feeney and Mrs Tou Samarat to inform them of Council's decision;
3. writes to Mr Rus Swan and Ms Cate-Linne Fraser to thank them for their commitment to the reserve and committee; and
4. advertises for nominations to the two vacancies for a community member and a community representative (not representing a User Group) on the Knuckey Lagoon Recreation Reserve Management Committee.

**CARRIED (5-1) ORD2023 11-121**

**13.03 Infrastructure and Operations**

**13.03.01 Summary Planning and Development Report June 2023**

Moved: Cr Sidey  
Seconded: Cr Harlan

THAT Council:

1. receive the Summary Planning and Development Report June 2023; and
2. note for information the responses provided to relevant agencies within Attachments A to E of this report.

**CARRIED (5-1) ORD2023 11-122**

**14. OTHER BUSINESS**

**14.1 Roger Davey – Condolences**

Mayor Barden extended his condolences to the Davey family and acknowledged Roger as a long-term resident and Friend of the Taminmin Library.

## 15. CONFIDENTIAL ITEMS

Moved: Cr Wright  
Seconded: Cr Sidey

THAT pursuant to Section 293(1) of the Local Government Act 2019 and Regulation 51 of the Local Government (General) Regulations the meeting be closed to the public to consider the following Confidential Items:

### 15.01 Confidential Council Minutes

This item is considered 'confidential' pursuant to Section 293(1) of the *Local Government Act 2019* and Section 51(1) of the *Local Government (General) Regulations 2021*:

8(d) information subject to an obligation of confidentiality at law, or in equity.

### 15.02 Delegation for Disbursement from Authorised Accounts

This item is considered 'confidential' pursuant to Section 293(1) of the *Local Government Act 2019* and Section 51(1) of the *Local Government (General) Regulations 2021*:

(c)(iii) information that would, if publicly disclosed, be likely to prejudice the security of the council, its members or staff.

### 15.03 Public Library Funding Agreement 2023 – 2028

This item is considered 'confidential' pursuant to Section 293(1) of the *Local Government Act 2019* and Section 51(1) of the *Local Government (General) Regulations 2021*.

(c)(i) information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on, any person.

### 15.04 Breach of Code of Conduct Complaint

This item is considered 'confidential' pursuant to Section 293(1) of the *Local Government Act 2019* and Section 51(1) of the *Local Government (General) Regulations 2021*.

(f) subject to subregulation (2) – information in relation to a complaint of a contravention of the code of conduct.

### 15.05 Humpty Doo Village Green Fencing

This item is considered 'confidential' pursuant to Section 293(1) of the *Local Government Act 2019* and Section 51(1) of the *Local Government (General) Regulations 2021*.

(c)(i) information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on, any person.

**CARRIED (6-0) ORD2023 11-123**

The meeting moved to Confidential Session at 7:09pm.



Moved: Deputy Mayor Mackay  
Seconded: Cr Wright

THAT pursuant to Section 293(2) of the Local Government Act 2019 and Regulation 51 of the Local Government (General) Regulations the meeting be re-opened to the public.

**CARRIED (6-0) ORD2023 11-128**

The meeting moved to Open Session at 7:44pm.

**15.03 Public Library Funding Agreement 2023 – 2028**

THAT Council:

1. expresses their disappointment in the proposed reduction of funding for Taminmin Library in the funding proposal;
2. authorises the Chief Executive Officer and Mayor to send correspondence relating to the reduction to Library funding, as at Attachment C but subject to minor editorial changes, to Hon. Kathryn (Kate) Worden, Minister for Territory Families; and
3. makes public its resolutions on this matter.

**17. CLOSE OF MEETING**


The Chair closed the meeting at 7:44pm.

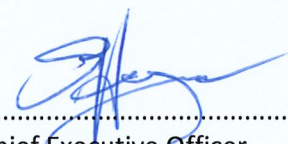
**18. NEXT MEETING**

Tuesday 15 August 2023.

**MINUTES TO BE CONFIRMED**

Tuesday 15 August 2023.

  
.....  
Mayor  
Doug Barden

  
.....  
Chief Executive Officer  
Stephen Hoyne