



Howard Park Recreation Reserve Management Committee Meeting

MINUTES
Monday 8/07/2024

Meeting held commencing 5:15pm
At Scout Hall, Howard Park Recreation Reserve
325 Whitewood Road, Howard Springs

Jill Enriquez, Community Participation Officer



COMMITTEE MINUTES

Howard Park Reserve Committee Meeting

Held in the Scout Hall, Howard Park Reserve
on Monday, 8 July 2024 at 5:15 pm

1 Opening of Meeting

5:18 pm

The chair acknowledged the Larrakia People as the traditional owners of the land on which we meet.

Present

Mathew Salter	Litchfield Council North Ward Councillor (Chair)
Jill Enriquez	Community Participation Officer (CPO)
Gerry Wood	Resident
Gerard Maley	Resident, Member for Nelson
Evan Johns	Howard Springs Scouts

2 Apologies and Leave of Absence

Gerard Rosse	Resident
Fletcher Austin	Resident
Maxine Way	Howard Springs Volunteer Fire Brigade

3 Disclosures of Interest

Nil

4 Confirmation of Minutes

That the committee confirms the minutes of the meeting held on Monday 8 April 2024

Moved: Gerard Maley

Seconded: Mathew Salter

CARRIED

5 Business Arising from the Minutes

Meeting Date	Action	Notes	Action By	Status
4/12/2023	Proposed "Master Plan"	Main goal is to get <i>feedback</i> from current user groups and residents to determine any suggestions for improvements via a Community survey (have your say) to scope ideas from the community about future projects.	CPO to scope ideas to get the "have your say" survey underway.	On hold until survey is conducted
	Small dogs' enclosure	Limited space at HPRR to create this enclosure; will include in the proposed survey and outsource	Include in the survey	On hold until survey is conducted
05/02/2024	Boundary Fence	Scope quotes for a new boundary fence from the exit, <i>along Whitewood then down Hamilton Rd</i> side of the Oval. Garrison-style fencing like village green.	CPO	Completed. Not in the budget for this FY, to include in survey for residents' feedback and propose for next year's budget
08/04/2024	BBQ	Committee expressed interest in pursuing quotes for a BBQ at Howard Park. CPO has suggested this to be a suggested item on the survey .	Include in the survey	On hold until survey is conducted
08/04/2024	Electrical Faults	Several instances of electrical faults at Howard Park, specifically in Howard Hall.	CPO	Completed

08/04/2024	Re-Paint Howard Hall	The committee requests re-painting of Howard Hall be put back on the action item list (was deferred to EOFY due to budget).	CPO	Completed
3/06/2024	Solar lighting in the carpark	Accident occurred during blackout; investigate installation costs for safety measures and consider adding reflective tape to the car park bumpers.	CPO	Ongoing
3/06/2024	Watering of oval and jump park	Row of trees and grass at the back of the oval are dying. Check sprinklers to ensure they are at efficient setting, soaking the ground effectively, and covering the far corner. Inspect the areas around the halls and the dry spot near the Scout Hall.	CPO	Ongoing
3/06/2024	Pedestrian gate on Hamilton Road	Explore installation of gate or bollard on pedestrian gate to prevent motorbikes from entering the oval area.	CPO	Ongoing

6 Officers Reports

8.1 Bi-Monthly Operations Report

Moved: Gerard Maley

Seconded: Matthew Salter

THAT the Bi-Monthly Operation Report be received and noted.

CARRIED

7 Other Business

7.1 Operational expenses at every End of Financial Year: committee members request for these to be included in the year-end report to compare usage from previous years and identify opportunities to improve operational efficiency.

7.2 External fire hose on the side of the Scout Hall has low pressure, members request for this to be investigated.

7.3 Send a letter to remaining members to confirm their continued interest in attending meetings and staying on the committee.

Moved: Mathew Salter

Seconded: Evan Jones

7.4 The HP RR Committee officially thanks Council for the refurbishment of the carpark area and installation of mulching, it looks very inviting for the park visitors as well as user groups and is much appreciated.

Moved: Gerry Wood

Seconded: Gerard Maley

8 Next Meeting

Monday 5 August 2024, at 5:15 pm Howard Hall, Howard Park Recreation Reserve.

9 Close of Meeting

6:03pm.