



Knuckey Lagoon Recreation Reserve Management Committee Meeting

MINUTES

Thursday 8/08/2024

Meeting held commencing 5:45pm
at Knuckey Lagoon Recreation Reserve

Jill Enriquez, Community Participation Officer



MINUTES

Knuckey Lagoon Reserve Committee Meeting

Held in the Knuckey Lagoon Recreation Reserve
on Thursday 08 August, 2024 at 5:45pm

Attendees

| | |
|------------------------|---------------------------------|
| Rachel Wright | North Ward Councillor (Chair) |
| Millie Feeney | Berrimah Scouts |
| Jill Enriquez | Community Participation Officer |
| Saramat 'Tou' Ruchkaew | NT Thai Association |

1 Opening of Meeting

5.52 pm

2 Apologies and Leave of Absence

John Fuller Top End Gem and Mineral Club

3 Disclosures of Interest

Nil.

4 Confirmation of Minutes

Moved: Millie Feeney

Seconded: Tou Ruchkaew

THAT the minutes of the previous Committee Meeting held on Thursday 6 June 2024 be confirmed.

CARRIED

5 Business Arising from the Minutes

| Meeting Date | Action | Action by | Notes | Status |
|--------------|----------------------------------|---------------|--|--|
| 06/06/2024 | Storage fees | CPO | Waive fees for new FY given absence of user groups. CEO has approved of waiver for 24-25 FY. | Completed |
| 06/06/2024 | BBQ needing replacement | CPO | Budget was inadequate to purchase a new one at EOFY, will discuss with DIO. It was <i>pressure washed in June</i> to improve functionality. | Scouts to explore grant application to fund BBQ |
| 06/06/2024 | Basketball court cleaning | CPO | Quotes have been sourced, to be decided pending funding assessment | Completed |
| 06/06/2024 | Indoor flag pole | CPO | Have contacted contractor to install | Completed |
| 06/06/2024 | Salto Locks | CPO | Request from committee to revert to manual locks, safety risk of getting locked in upstairs room | Completed Workaround for access issue has been implemented, will employ contractor to ensure safety mechanisms are in place. |
| 06/06/2024 | Adventure playground | | Paused due to low staffing at Council, looking to restart once roles are filled | Ongoing, to investigate once new infrastructure staff have started |
| 01/02/2024 | Recruiting New Committee members | CPO | Community Participation Officer will approach Top End 4WD Club to offer a spot on the KLRR committee. CPO to also follow up on EOI submitted by Adina Poole of the TEGC. | Ongoing |
| 30/10/2023 | NT Thai Association – Expansion | Council – CPO | NT Thai Association requests official outcome from Council. | Resolution on June OCM. Follow up outcome letter. |

6 General Business

6.01 Bi-Monthly Operation & Finance Report

Finance

The Annual Community Grants Program at Litchfield Council is now open for all user groups and individuals to apply. Projects and events must be conducted in Litchfield Municipality area.

Repairs and Maintenance

The following items were considered a priority:

| Item | Action | Status |
|-----------------|---|--|
| Salto locks | Locks to revert to manual keys | Completed, will not be reverting although contractor will ensure safety mechanisms are in place. |
| BBQ replacement | Source quotes to expedite replacement. | Quotes obtained. User group to apply for Annual Grant funding. |
| Indoor Flagpole | Attach a new pulley system to an indoor flagpole. | Completed |

Moved: Millie Feeney

Seconded: Tou Ruchkaew

THAT the Committee receives and notes the Bi-Monthly Operational Report.

CARRIED

7 Other Business

7.1 Potholes in the basketball court have been identified by the Scouts as a hazard on the basketball court, CPO to investigate this.

8 Close of Meeting

Meeting closed at 6:18 pm.

The next meeting is scheduled for Thursday, 3 October 2024 at 5:30pm.