



Howard Park Recreation Reserve Management Committee Meeting

MINUTES **Monday 14/08/2024**

Meeting held commencing 5:15pm
At Howard Hall, Howard Park Recreation Reserve
325 Whitewood Road, Howard Springs

Jill Enriquez, Community Participation Officer



COMMITTEE MINUTES

Howard Park Reserve Committee Meeting

Held in the Scout Hall, Howard Park Reserve
on Wednesday, 14 August 2024 at 5:15 pm

1 Opening of Meeting

5:32 pm

The chair acknowledged the Larrakia People as the traditional owners of the land on which we meet.

Present

Gerard Rosse	Resident (Acting Chair)
Jill Enriquez	Community Participation Officer
Evan Johns	Howard Springs Scouts
Maxine Way	Howard Springs Volunteer Fire Brigade

2 Apologies and Leave of Absence

Gerry Wood	Resident
Gerard Maley	Resident, Member for Nelson
Rachel Wright	Litchfield Council North Ward Councillor (Chair)

3 Disclosures of Interest

Nil

4 Confirmation of Minutes

That the committee confirms the minutes of the meeting held on Monday 6 June 2024

Moved: Evan Johns

Seconded: Jill Enriquez

CARRIED

5 Business Arising from the Minutes

Meeting Date	Action	Notes	Action By	Status
4/12/2023	Proposed "Master Plan"	Main goal is to get <i>feedback</i> from current user groups and residents to determine any suggestions for improvements via a Community survey (have your say) to scope ideas from the community about future projects.	CPO to scope ideas to get the "have your say" survey underway.	On hold until survey is conducted
08/04/2024	Small dogs' enclosure	Limited space at HPRR to create this enclosure; will include in the proposed survey and outsource	Include in the survey	On hold until survey is conducted
08/04/2024	BBQ	Committee expressed interest in pursuing quotes for a BBQ at Howard Park. CPO has suggested this to be a suggested item on the survey .	Include in the survey	On hold until survey is conducted
3/06/2024	Solar lighting in the carpark	Accident occurred during blackout; investigate installation costs for safety measures and consider adding reflective tape to the car park bumpers.	CPO	To discuss with DIO regarding budget and policies to implement this request.
3/06/2024	Watering of oval and jump park	Row of trees and grass at the back of the oval are dying. Check sprinklers to ensure they are at efficient setting, soaking the ground effectively, and	Parks Program Leader	Scout Hall 's lawn requires overhaul as current soil is preventing the growth of grass. All other areas

		covering the far corner. Inspect the areas around the halls and the dry spot near the Scout Hall.		of concern have been actioned .
3/06/2024	Pedestrian gate on Hamilton Road	Explore installation of gate or bollard on pedestrian gate to prevent motorbikes from entering the oval area.	CPO	To discuss with DIO regarding budget and policies to implement this request.
8/07/2024	Scout Hall external fire hose	Reported to have low pressure, request for this to be investigated.	CPO	Fire equipment maintenance responsibility is being investigated.
8/07/2024	Confirming members' involvement in committee	To send a letter to remaining members	CPO	Completed
8/07/2024	Operational expenses at every End of Financial Year	Committee members request for these to be included in the year-end report to compare usage from previous years and identify opportunities to improve operational efficiency.	CPO	Completed and provided in officer's report.

6 Officers Reports

8.1 Bi-Monthly Operations Report

Moved: Evan Johns

Seconded: Gerard Rosse

THAT the Bi-Monthly Operation Report be received and noted.

CARRIED

7 Other Business

- 7.1 Survey for users and residents in the area to be started by gathering questions from the reserve members via email before the next meeting. Items that have been deferred such as BBQ, small dogs enclosure, as well as public feedback such as fitness equipment
- 7.2 Exploring possibility of hosting Rural Eats at HPRR oval next year to promote the reserve.
- 7.3 Investigate the parking of vehicles on the oval or on the road reserve on Hamilton Road during cricket season, direct users to the upgraded carpark.
- 7.4 Request to extend the footpath on Hamilton from the gate to Ganley street as it is a key link to schools and where it currently ends is a hazard.
- 7.5 Investigate the soft fall options on the BMX track as it is currently in poor condition.

Moved: Maxine Way

Seconded: Evan Johns

8 Next Meeting

Wednesday 2 October 2024, at 5:15 pm Howard Hall, Howard Park Recreation Reserve.

9 Close of Meeting

5:49 pm