



# Howard Park Recreation Reserve Management Committee Meeting

**MINUTES**  
**Monday 5/02/2024**

Meeting held commencing 5:15pm  
At Howard Hall, Howard Park Recreation Reserve  
325 Whitewood Road, Howard Springs

Ashleigh Young, Community Participation Officer



# COMMITTEE MINUTES

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## Howard Park Reserve Committee Meeting

**Held in the Howard Hall, Howard Park Reserve  
on Monday, 5 February 2024 at 5:15pm**

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### 1 Opening of Meeting

5:19 pm

The chair acknowledged the Larrakia People as the traditional owners of the land on which we meet.

#### Present

Mathew Salter	Litchfield Council North Ward Councillor (Chair)
Ashleigh Young	Community Participation Officer (CPO)
Gerry Wood	Resident
Maxine Way	Howard Springs Volunteer Fire Brigade
Gerard Maley	Resident, Member for Nelson

### 2 Apologies and Leave of Absence

Gerard Rosse	Resident
Fletcher Austin	Resident
Evan Johns	Howard Springs Scouts

### 3 Disclosures of Interest

Nil

### 4 Confirmation of Minutes

That the committee confirms the minutes of the meeting held on Monday 4 December 2024

**Moved: Maxine Way**

**Seconded: Mathew Salter**

**CARRIED**

## 5 Business Arising from the Minutes

Meeting Date	Action	Notes	Action By	Status
4/12/2023	Proposed "Master Plan"	Main goal is to get feedback from current user groups and residents to determine any suggestions for improvements via a Community survey (have your say) to scope ideas from the community about future projects.	CPO to scope ideas to get the "have your say" survey underway.	Not started
05/02/2024	Remove Graffiti from BMX track	CPO to recruit contractors to remove graffiti. This is outside of the Mobile Workforce capabilities at this stage.	CPO	Quotes received for sandblasting. CPO to also request a quote for removal using chemicals.
05/02/2024	Water Bubbler Pipe	Reported damage to water bubbler pipe was checked following the meeting. CPO confirmed water bubbler is working fine and has no damage.	CPO	Completed.
05/02/2024	Boundary Fence	Scope quotes for a new boundary fence on the Hamilton Roadside of the oval. Garrison-style fencing like village green	CPO	Not Started

6 Presentations

Nil

7 Accepting or Declining Late Items

Nil

8 Officers Reports

**8.1 Bi-Monthly Operations Report**

**Moved: Gerard Maley**

**Seconded: Gerry Wood**

THAT the Bi-Monthly Operation Report be received and noted.

**CARRIED**

9 Other Business

Nil

10 Next Meeting

Monday 8 April 2024, at 5:15 pm Howard Hall, Howard Park Recreation Reserve.

11 Close of Meeting

6:15 pm