



# Knuckey Lagoon Recreation Reserve Management Committee Meeting

## **MINUTES**

**Thursday 5/12/2024**

Meeting held commencing 5:30pm  
at Knuckey Lagoon Recreation Reserve

**Jill Enriquez, Community Participation Officer**



# MINUTES

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## Knuckey Lagoon Reserve Committee Meeting

Held in the Knuckey Lagoon Recreation Reserve  
on Thursday 5<sup>th</sup> December, 2024 at 5:30pm

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### Attendees

Rachel Wright	North Ward Councillor (Chair)
Millie Feeney	Berrimah Scouts (via phone)
Jill Enriquez	Community Participation Officer
John Fuller	Top End Gem and Mineral Club

### 1 Opening of Meeting

5.29 pm

### 2 Apologies and Leave of Absence

Tou Saramat

### 3 Disclosures of Interest

Nil.

### 4 Confirmation of Minutes

**Moved:** John Fuller

**Seconded:** Millie Feeney

THAT the minutes of the previous Committee Meeting held on Thursday 10 October 2024 be confirmed.

**CARRIED**

## 5 Business Arising from the Minutes

Meeting Date	Action	Action by	Notes	Status
06/06/2024	BBQ needing replacement	CPO	Budget was inadequate to purchase a new one at EOFY. It was <i>pressure washed in June</i> to improve functionality.	<b>COMPLETED:</b> Scouts have applied for grant funding. Application was rejected. Council will be including this project in the FY 25-26 capital works, possibly installing uniform BBQ units across all reserves.
06/06/2024	Adventure playground		Paused due to low staffing at Council, looking to restart once roles are filled	<b>Ongoing:</b> SPO currently handling this project, currently quotes are over the budget. Being considered for budget increase request for FY 25-26 capital works
08/08/2024	Basketball court potholes	CPO	Contractors have been contacted for quotes.	<b>Ongoing:</b> the resurfacing of the court is being investigated as a project for capital works in FY 25-26.
10/10/2024	Activating the space to aid in recruiting new users and committee members	CPO	CPO and members to approach users residents to recruit for new members as well as advertise the reserve to the wider community	<b>Ongoing:</b> CPO to investigate advertising campaign for KLRR, reserve members may invite contacts to join committee.
10/10/2024	Pest Control	CPO	To engage contractor for ant and termite treatment	<b>Completed:</b> this has been actioned especially as ants were risk to electricals.
5/12/2024	Salto locks downstairs	CPO	To install egress lock downstairs or revert to normal key	<b>Ongoing:</b> CPO to investigate costs

## 6 General Business

### 6.01 Bi-Monthly Operation & Finance Report

Finance: nil

#### Repairs and Maintenance

The following items were considered a priority:

Item	Action	Status
Downstairs door	To engage contractor to repair	Ongoing
Cracks on concrete flooring	Address hazard and repair concrete	Completed
Power points upstairs	Upgrade power points to be compliant	Completed
Caretaker's cottage electrical	Lights and switches were upgraded to ensure safety and compliance	Completed

**Moved:** John Fuller

**Seconded:** Jill Enriquez

**THAT** the Committee receives and notes the Bi-Monthly Operational Report.

**CARRIED**

## 7 Other Business

**7.1** Salto locks downstairs to install an egress lock downstairs or revert to normal key in case of emergencies with smaller children.

**7.2** Ramp accessibility to be brought to council as request for capital works.

**7.3** Investigate compensation from P&W for not having bollards around the water meter which was replaced by council due to vehicle damage.

**7.4** Irrigation timing to be investigated to avoid coinciding with booked sessions by user groups

**7.5** Reach out Darwin Runners and Walkers for committee members.

## 8 Close of Meeting

Meeting closed at 5:45 pm.

The next meeting is scheduled for Thursday, 6 February 2024 at 5:30pm.