



RISK MANAGEMENT AND AUDIT COMMITTEE

MINUTES

LITCHFIELD COUNCIL COMMITTEE MEETING

Minutes of Meeting

held in the Council Chambers, Litchfield
on Thursday 24 October 2024 at 9.30am

Present	Greg Arnott Shane Smith Cr Rachael Wright Mayor Doug Barden	Chairperson Independent Member Committee Member Ex-Officio
Staff	Stephen Hoyne Maxie Smith Rodney Jessup Rebecca Taylor Megan Leo	Chief Executive Officer Director Corporate and Community Director Infrastructure and Operations Program Leader Policy and Governance Executive Support
Presenters	Matthew Ward	Partner – KPMG

1. OPENING OF THE MEETING

The Chairperson, Greg Arnott opened the Meeting at 9:32am.

2. APOLOGIES AND LEAVE OF ABSENCE

Moved: Cr Wright
Seconded: Independent Member Shane Smith

THAT the Risk Management and Audit Committee accept apologies from Deputy Mayor Harlan and Councillor Sidey.

CARRIED (3-0)

3. DISCLOSURES OF INTEREST

The Chair advised his recent appointment to the Risk and Audit Committee of the Australian Rural Remote Community Services.

Mayor Barden left the meeting at 9.35am

Mayor Barden returned to the meeting at 9.36am

4. CONFIRMATION OF MINUTES

Moved: Cr Wright

Seconded: Independent Member Shane Smith

THAT the Risk Management and Audit Committee confirm the full minutes, 6 pages, of the open portion of the Risk Management and Audit Committee Meeting held Thursday 29 August 2024.

CARRIED (3-0)

5. BUSINESS ARISING FROM THE MINUTES

Moved: Independent Member Shane Smith

Seconded: Cr Wright

THAT the Risk Management and Audit Committee:

1. receives and notes the Action Sheet, and
2. notes that the update relating to the 'Risk Management Framework Audit – Update and Management Responses' item will be received by the Committee at its February 2025 meeting.

CARRIED (3-0)

6. PRESENTATIONS

Presentation by External Auditors KPMG – Confidential

****to be delivered at Item 10.02****

Matthew Ward of KPMG joined the meeting at 9.39am

10. CONFIDENTIAL ITEMS

Moved: Cr Wright
Seconded: Independent Member Shane Smith

THAT Pursuant to Section 93 of the *NT Local Government Act 2019* and Regulation 51 of *Local Government (General) Regulations* the meeting be closed to the public to consider the following Confidential Items:

10.1 Confirmation of Confidential Minutes

(d) information subject to an obligation of confidentiality at law, or in equity.

10.2 Annual Financial Statements and Closing Audit Report 2023-2024

(e) subject to subregulation (3) – information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest.

CARRIED (3-0)

The meeting was closed to the public at 9:41am.

Moved: Cr Wright
Seconded: Independent Member Shane Smith

THAT Pursuant to Section 93(2) of the *NT Local Government Act 2019* and Regulation 51(1) of *Local Government (General) Regulations* the meeting be re-opened to the public.

CARRIED (3-0)

The meeting returned to open session at 10:43am.

Items moved from Confidential:

10.02 Annual Financial Statements and Closing Audit Report 2023-2024

Moved: Independent Member Shane Smith
Seconded: Cr Wright

THAT the Risk Management and Audit Committee:

1. endorse the draft Litchfield Council 2023-2024 General Purpose Financial Statements, as at Attachment A, are suitable for certification by the Chief Executive Officer for inclusion in the Annual Report and presented to Council;

10.02 Annual Financial Statements and Closing Audit Report 2023-2024 (Continued)

2. endorse the draft Thorak Regional Cemetery Special Purpose Financial Statements 2023- 2024, as at Attachment B, are suitable for certification by the Chief Executive Officer for inclusion in the Annual Report and presented to Council;
3. endorse the Summary of Financials, as at Attachment C, are suitable for inclusion in the Annual Report and presented to Council;
4. receive and note the closing audit report from KPMG for 30 June 2024 financial year, as at Attachment D; and
5. makes public its resolution on this matter.

CARRIED (3-0)

10.01 Confirmation of Confidential Minutes

Moved: Independent Member Shane Smith
Seconded: Cr Wright

THAT the Risk Management and Audit Committee:

1. confirm the full minutes, 2 pages of the confidential portion of the Risk Management and Audit Committee Meeting held Thursday 29 August 2024; and
2. make public its resolution on this matter.

CARRIED (3-0)

*Independent Member Shane Smith left the meeting at 10.45am
Independent Member Shane Smith returned to the meeting at 10.46am*

7. ACCEPTING OR DECLINING LATE ITEMS

Nil.

8. OFFICERS REPORTS

8.01 2023-2024 Key Performance Indicators Summary

Moved: Independent Member Shane Smith
Seconded: Cr Wright

THAT the Risk Management and Audit Committee notes the Key Performance Indicators, at Attachment A, for inclusion into the 2023-2024 Annual Report.

CARRIED (3-0)

9. OTHER BUSINESS

Nil.

10. CLOSE OF MEETING

The Chair closed the meeting at 11:03am.

MINUTES TO BE CONFIRMED

Thursday 27 February 2025

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Chairperson
Greg Arnott

Unconfirmed