



COUNCIL MINUTES

LITCHFIELD COUNCIL MEETING

Minutes of Ordinary Meeting
held in the Council Chambers, Litchfield
on Tuesday 21 January 2025 at 6:00pm

Present	Doug Barden Mark Sidey Emma Sharp Rachael Wright Mathew Salter Kevin Harlan	Mayor (Chair) Deputy Mayor, Councillor South Ward Councillor South Ward Councillor North Ward (<i>Electronic Attendance</i>) Councillor North Ward (<i>Electronic Attendance</i>) Councillor Central Ward
Staff	Stephen Hoyne Maxie Smith Rodney Jessup Ankit Pansal Kelly Aherne	Chief Executive Officer Director Corporate and Community Director Infrastructure and Operations HR and Records Management Program Leader (<i>Electronic in part</i>) Executive Support
Public	As per Attendance Register	

1. ACKNOWLEDGEMENT OF TRADITIONAL OWNERS

On behalf of Council, the Mayor acknowledged the Traditional Custodians of the land on which they meet. The Mayor also conveyed Council's respect to the Elders past, present and future for their continuing custodianship of the land and the children of the land across generations.

2. OPENING OF THE MEETING

The Mayor opened the meeting at 6:05pm

The Mayor welcomed members of the public.

The Mayor advised that an audio and visual recording of the meeting was live streamed to Council's online platform and will remain online for public viewing in accordance with Council's Recording of Council Meetings Policy. By attending the meeting, those present agreed to comply by Council's Recording of Council Meetings Policy.

3. ELECTRONIC ATTENDANCE / APOLOGIES AND LEAVE OF ABSENCE

3.01 Electronic Attendance

Moved: Cr Sharp
Seconded: Cr Harlan

THAT Council approve Cr Wright and Cr Salter to attend the meeting electronically.

CARRIED (6-0) ORD2025 11-272

3.02 Apologies

Nil.

3.03 Leave of Absence Previously Granted

Nil.

3.04 Leave of Absence Request

Nil.

4. DISCLOSURE OF INTEREST

The Mayor advised that any member of Council who may have a conflict of interest, or a possible conflict of interest regarding any item of business to be discussed at a Council meeting or a Committee meeting should declare the conflict of interest to enable Council to manage the conflict in accordance with its obligations under the Local Government Act and its policies regarding the same.

4.1 Elected Members

Nil.

4.2 Staff

Nil.

5. PUBLIC QUESTIONS

Nil.

6. CONFIRMATION OF MINUTES

6.1 Confirmation of Council Minutes

Moved: Cr Wright
Seconded: Cr Harlan

THAT Council confirms the following minutes as a true and accurate record of those meetings:

- Ordinary Council Meeting held Tuesday 10 December 2024, 8 pages and
- Ordinary Confidential Meeting held Tuesday 10 December 2024, 3 pages.

CARRIED (6-0) ORD2025 11-273

6.2 Council Action Sheet / Business Arising from Previous Meetings

Moved: Cr Wright
Seconded: Cr Harlan

THAT Council receive and note Item 6.02 within the Council agenda, Council Action Sheet / Business Arising from Previous Meetings.

CARRIED (6-0) ORD2025 11-274

7. PETITIONS

Nil.

8. DEPUTATIONS AND PRESENTATIONS

Nil.

9. ACCEPTING OR DECLINING LATE ITEMS

Nil.

10. NOTICES OF MOTION

Nil.

11. MAYORS REPORT

Moved: Mayor Barden
Seconded: Deputy Mayor Sidey

THAT Council receive and note Item 11.01 Mayor's monthly report for the period of 11 December 2024 to 21 January 2025.

CARRIED (6-0) ORD2025 11-275

12. REPORT FROM COUNCIL APPOINTED REPRESENTATIVES

13. OFFICERS' REPORTS

13.01 Corporate and Community

13.01.01 Litchfield Council Finance Report – December 2024

Moved: Deputy Mayor Sidey
Seconded: Cr Harlan

THAT Council note the Litchfield Council Finance Report for 31 December 2024.

CARRIED (6-0) ORD2025 11-276

Ankit Pansal, HR and Records Management Program Leader, joined the meeting at 6:23pm.

13.01.02 People, Performance and Governance Report – December 2024

Moved: Cr Harlan
Seconded: Cr Salter

THAT Council note the People, Performance and Governance Report for December 2024.

CARRIED (6-0) ORD2025 11-277

Ankit Pansal, HR and Records Management Program Leader, left the meeting at 6:30pm

13.02 Executive and Community Services

13.02.01 Community Services and Development Monthly Report – December 2024

Moved: Cr Wright
Seconded: Deputy Mayor Sidey

THAT Council note the Community Services and Development Monthly Report for December 2024.

CARRIED (6-0) ORD2025 11-278

13.02.02 Municipal Plan 2024-25 Quarterly Performance Report Oct – Dec 2024

Moved: Cr Sharp
Seconded: Cr Harlan

THAT Council receive the Municipal Plan 2024-2025 Quarterly Performance Report for the second quarter ending 31 December 2024.

CARRIED (6-0) ORD2025 11-279

13.03 Infrastructure and Operations

13.03.01 Summary Planning and Development Report – December 2024

Moved: Cr Harlan
Seconded: Deputy Mayor Sidey

THAT Council:

1. receive the Summary Planning and Development Report December 2024; and
2. note for information the responses provided to relevant agencies within Attachment A - B of this report.

CARRIED (6-0) ORD2025 11-280

14. OTHER BUSINESS

Councillor Harlan provided hard copy questions in reference to Work Permits 13.03.01, to the Director of Infrastructure, Rodney Jessup. Director Rodney Jessup took the questions on notice.

15. CONFIDENTIAL ITEMS

Moved: Cr Sharp
Seconded: Cr Harlan

THAT Council Pursuant to Section 99 (2) of the *Local Government Act* and Regulation 51(1) of the *Local Government (General) Regulations 2019* the meeting be closed to the public to consider the following Confidential Items:

15.01.01 Confirmation of Confidential Minutes

This item is considered 'confidential' pursuant to Section 293(1) of the *Local Government Act 2019* and Section 51(1) of the *Local Government (General) Regulations 2021*.

8(d) information subject to an obligation of confidentiality at law, or in equity.

15.01.02 Application for Write-Off of Rate Charges

This item is considered 'confidential' pursuant to Section 293(1) of the *Local Government Act 2019* and Section 51(1) of the *Local Government (General) Regulations 2021*.

8(b) information about the personal circumstances of a resident or ratepayer.

15.01.03 Expression of Interest for Councillor Vacancy

This item is considered 'confidential' pursuant to Section 293(1) of the *Local Government Act 2019* and Section 51(1) of the *Local Government (General) Regulations 2021*.

8(a) information about the employment of a particular individual as a member of the staff or possible member of the staff of the council that could, if publicly disclosed, cause prejudice to the individual.

15.01.04 Freds Pass Reserve \$10m Grant Project Steering Committee Meeting Minutes

This item is considered 'confidential' pursuant to Section 293(1) of the *Local Government Act 2019* and Section 51(1) of the *Local Government (General) Regulations 2021*.

8(e) subject to subregulation (3) - information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest.

CARRIED (6-0) ORD2025 11-281

The meeting moved to Confidential Session at 6:53pm.

Moved: Deputy Mayor Sidey
Seconded: Cr Sharp

THAT pursuant to Section 93(2) of the *Local Government Act 2019* and Regulation 51 of the *Local Government (General) Regulations 2021* the meeting be re-opened to the public.

CARRIED (6-0) ORD2025 11-285

The meeting moved to Open Session of the meeting at 7:44pm.

Items moved from Confidential:

Nil.

16. CLOSE OF MEETING

The Chair closed the meeting at 7:44pm.

17. NEXT MEETING

Tuesday 18 February 2025

MINUTES TO BE CONFIRMED

Tuesday 18 February 2025


.....
Mayor
Doug Barden


.....
Chief Executive Officer
Stephen Hoyne