



Howard Park Recreation Reserve Management Committee Meeting

MINUTES
Monday 3/02/2025

Meeting held commencing 5:15pm
At Whitewood Hall, Howard Park Recreation Reserve
325 Whitewood Road, Howard Springs

Jill Enriquez, Community Participation Officer



COMMITTEE MINUTES

Howard Park Reserve Committee Meeting

Held in the Whitewood Hall, Howard Park Reserve
on Monday, 3 February 2025 at 5:15 pm

1 Opening of Meeting

5:18 pm

The chair acknowledged the Larrakia People as the traditional owners of the land on which we meet.

Present

Mathew Salter	Litchfield Council North Ward Councillor (Chair)
Jill Enriquez	Community Participation Officer (CPO)
Maxine Way	Howard Springs Volunteer Fire Brigade
Gerard Rosse	Resident
Gerry Wood	Resident (via phone)
Bianca Tong	Howard Springs Scouts

2 Apologies and Leave of Absence

Fletcher Austin	Resident
Gerard Maley	Resident, Local Member

3 Disclosures of Interest

Nil

4 Confirmation of Minutes

That the committee confirms the minutes of the meeting held on Monday 4 December 2024

Moved: Maxine Way

Seconded: Mathew Salter

CARRIED

5 Business Arising from the Minutes

Meeting Date	Action	Notes	Action By	Status
4/12/2023	Proposed "Master Plan"	Gauge residents and user groups' interest via survey which was published in Dec 2024. Due to holidays, it hasn't received as much engagement as expected.	CPO	Ongoing: Leave online for another few weeks, circulate with the school and users now that normal routines have returned.
14/08/2024	Community Event with a market	Malak Markets organiser has been in correspondence, they are willing to cater depending on dates and permits.	CPO	Ongoing: Permits will need to be secured, invite user groups to be involved and create an open day for the reserve to encourage more users.
14/08/2024	Upgrade to Ganley court footpath continuing from Hamilton	Request to make it safer with cracker dust or other material as it is currently a hazard, as reflected by results in the survey.	Members	Ongoing: G. Rosse and M. Salter to raise campaign to Council
14/08/2024	BMX Softfall replacement	Look into replacing with a cost effective and low maintenance material, ie grass. This would depend on result of consultation with playground auditor. Concern from members about delay in this project,	SPO	Ongoing: G. Wood to find copy of design from Victoria to aid in researching options.

6 Officers Reports

8.1 Bi-Monthly Operations Report

Moved: Gerard Rosse

Seconded: Maxine Way

THAT the Bi-Monthly Operation Report be received and noted.

CARRIED

7 Other Business

7.1 There is a possum issue at Scout Hall which has been a yearly issue. Scouts would like help in sourcing grants to permanently solve this problem which stems from an unsealed ceiling. They would like support from Council to source larger grants to eventually install air-conditioning. They are open for the hall to be hired once refurbishments have been completed.

8 Next Meeting

Monday 7 April 2025, at 5:15 pm Howard Hall, Howard Park Recreation Reserve.

9 Close of Meeting

6:00pm