



Risk Management and Audit Committee Meeting (RMAC)

MINUTES

Friday, 13 March 2026

Meeting to be held commencing 9:30 AM
in Council Chambers at 7 Bees Creek Road, Freds Pass

A handwritten signature in black ink, appearing to read "Greg Arnott".

Greg Arnott

Any member of Council who may have a conflict of interest, or a possible conflict of interest in regard to any item of business to be discussed at a Council meeting or a Committee meeting should declare that conflict of interest to enable Council to manage the conflict and resolve it in accordance with its obligations under the Local Government Act and its policies regarding the same.



RISK MANAGEMENT AND AUDIT COMMITTEE

MINUTES

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Present	Greg Arnott	Chair
	Shane Smith	
	Kevin Harlan	Councillor Central Ward
	Daisy Crawford	Councillor North Ward

Staff

Rebecca Taylor	Acting Director Governance and Community
Deb Boyko	Executive Assistant to CEO and Mayor
Natasha Clancy	Executive Assistant to Directors

1 OPENING OF MEETING

The Chairperson, Greg Arnott opened the Meeting at 9:37am.

2 APOLOGIES AND LEAVES OF ABSENCE

Apologies

Ankit Pansal - Acting Director of Corporate Services

Cr Kris Civitarese

Leave of Absence

Nil

3 DISCLOSURES AND DECLARATIONS OF INTEREST

Nil

4 CONFIRMATION OF MINUTES

4.1 Confirmation of Minutes

COMMITTEE RESOLUTION RMAC/26/001

Moved: Mr Shane Smith

Seconded: Cr Daisy Crawford

That the full minutes of the Risk Management and Audit Committee Meeting held Tuesday 28 October 2025, pages be confirmed.

CARRIED

5 ACCEPTING OR DECLINING LATE ITEMS

Nil

6 OFFICER REPORTS

6.1 Internal Audit Update

EXECUTIVE SUMMARY

The purpose of this report is to provide an update to RMAC on the progress of the internal audits.

COMMITTEE RESOLUTION RMAC/26/002

Moved: Mr Shane Smith

Seconded: Cr Kevin Harlan

1. That the Risk Management and Audit Committee receive and note the progress on the internal audits.
2. Resolution on the completion of the reserves AMP, by 30th April 2026 and if no resolution is forthcoming then a plan on the completion of the AMP is provided to the next meeting.
3. Strategic internal audit plan is developed and presented for consideration by this committee for the next meeting.
4. Update on outstanding items be provided at the next meeting.

CARRIED

6.2 Management of Hazards Procedure**EXECUTIVE SUMMARY**

This report presents to the Risk Management and Audit Committee a draft hazard procedure for Council employees.

COMMITTEE RESOLUTION RMAC/26/003

Moved: Cr Daisy Crawford

Seconded: Mr Shane Smith

1. That Risk Management and Audit Committee note the amended draft WHSp08 Management of Hazards procedure, attachment A, with the addition of the words High Risk Activities in the definition or SWIMS.
2. This procedure is reviewed and presented to this committee within the next 12 months.

CARRIED

7 OTHER BUSINESS

Nil

8 CONFIDENTIAL ITEMS

COMMITTEE RESOLUTION RMAC/26/004

Moved: Mr Shane Smith

Seconded: Cr Kevin Harlan

Move to Confidential Session at 10:38am.

Pursuant to Section 93 of the Local Government Act and Regulation 51 of Local Government (General) Regulations the meeting be closed to the public to consider the following confidential item(s):

8.1 Management Response 2024-2025 Audit

This matter is considered to be confidential under Section 99(2) - ci of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on, any person.

8.2 Risk Register

This matter is considered to be confidential under Section 99(2) - d of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information subject to an obligation of confidentiality at law, or in equity.

CARRIED

COMMITTEE RESOLUTION RMAC/26/005

Moved: Cr Daisy Crawford

Seconded: Cr Kevin Harlan

Resume in Open Session 11:17am and note the Confidential minutes.

CARRIED

9 REPORT OF CONFIDENTIAL RESOLUTIONS

10 CLOSE OF MEETING

The Chair closed the meeting at 11.17am.