



MINUTES

Special Council Meeting 12th Council of Litchfield **Tuesday 1st September 2026**

Meeting to be held commencing 6:00 PM
in Council Chambers at 7 Bees Creek Road, Freds Pass

Ankit Pansal

Acting Chief Executive Officer



COUNCIL MINUTES

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1 ACKNOWLEDGEMENT OF TRADITIONAL CUSTODIANS OF THE LAND

On behalf of Council, the Mayor acknowledged the Traditional Custodians of the land on which they meet. The Mayor also conveyed Council's respect to the Elders past, present and future for their continuing custodianship of the land and the children of the land across generations.

2 OPENING OF MEETING

The Mayor opened the meeting at 6:30pm.

The Mayor advised that an audio and visual recording of the meeting was live streamed to Council's online platform and will remain online for public viewing in accordance with Council's Recording of Council Meetings Policy. By attending the meeting, those present agreed to comply by Council's Recording of Council Meetings Policy. It is noted that there were technical difficulties with the visual component of the recording and the meeting proceeded with Audio only.

3 ELECTRONIC ATTENDANCE / APOLOGIES AND LEAVE OF ABSENCE

3.1 Electronic Attendance

Cr Emma Sharp

3.2 Apologies

Nil

3.3 Leave of Absence previously granted

Stephen Hoyne

3.4 Leave of Absence Request

Nil

4 DISCLOSURES OF INTEREST

The Mayor advised that any member of Council who may have a conflict of interest, or a possible conflict of interest regarding any item of business to be discussed at a Council meeting or a Committee meeting should declare the conflict of interest to enable Council to manage the conflict in accordance with its obligations under the Local Government Act and its policies regarding the same.

4.1 Elected Members

Nil

4.2 Staff

Nil

5 PUBLIC QUESTIONS

Nil

6 PETITIONS

Nil

7 ACCEPTING OR DECLINING LATE ITEMS

RESOLUTION OCM/26/170

Moved: Cr Kevin Harlan

Seconded: Deputy Mayor Kris Civitarese

THAT the following late reports be accepted and included under Officer's Reports in the Confidential Section of the meeting for consideration;

- 10.2 CEO Renumeration Review

CARRIED 7/0

8 REPORTS FROM COUNCIL APPOINTED REPRESENTATIVES

Nil

9 OTHER BUSINESS

Nil

10 CONFIDENTIAL ITEMS

RESOLUTION OCM/26/171

Moved: Cr Kevin Harlan

Seconded: Deputy Mayor Kris Civitarese

Pursuant to Section 93 of the Local Government Act and Regulation 51 of Local Government (General) Regulations the meeting be closed to the public to consider the following confidential item(s):

10.1 Litchfield Rural Show - Proposal

This matter is considered to be confidential under Section 99(2) - civ of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if publicly disclosed, be likely to subject to subregulation (3) - prejudice the interest of the council or some other person.

10.2 CEO Remuneration Review

This matter is considered to be confidential under Section 99(2) - a of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information about the employment of a particular individual as a member of the staff or possible member of the staff of the council that could, if publicly disclosed, cause prejudice to the individual.

CARRIED 7/0

RESOLUTION OCM/26/174

Moved: Cr Kevin Harlan

Seconded: Deputy Mayor Kris Civitarese

Resume in Open Session.

CARRIED 7/0

11 REPORT OF CONFIDENTIAL RESOLUTIONS

12 CLOSE OF MEETING

The Meeting closed at 7:46pm.

13 NEXT MEETING

Monday, 21 September 2026

14 MINUTES TO BE CONFIRMED

Monday, 21 September 2026

Mayor

Rachael Wright

Chief Executive Officer

Stephen Hoyne